NOTICE OF PUBLIC HEARING

The public is hereby notified that **DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY** will hold a **telephonic** Public Hearing to review and approve the Tentative Budget for Fiscal Year 2020/2021 on Wednesday, May 20, 2020 at 9:30 a.m. The Regular Meeting will begin immediately following the public hearing. The call-in information for the Public Hearing and the meeting is as follows:

Phone Numbers: **1 702-359-0270 Via Cell Phone**
1 800-201-7439 Via Landline Phone

Conference Code: **356286**

The tentative budget for Douglas County Lake Tahoe Sewer Authority has been prepared in such detail and on appropriate forms as required by the Nevada Department of Taxation.

Copies of the tentative budget will be on file and available for public inspection with the County Clerk, Minden, Nevada; from the Controller of the Authority, **pke@dcsid.com**; on the Authority's website, **https://dcltsa.org** and at the office of the Nevada Department of Taxation.

In accordance with NRS 241.020, this notice has been posted in the following locations:

(1) Douglas County Lake Tahoe Sewer Authority
Wastewater Reclamation Plant Administration Building
Highway 50 and Sewer Plant Road
Zephyr Cove, Nevada

(2) Stateline Post Office
Kingsbury Grade
Stateline, Nevada

(3) Lake Village Home Owners Association
Lake Village Club House
Stateline, Nevada

(4) Douglas County Administration Building
175 Highway 50
Stateline, Nevada

NOTICE OF PUBLIC HEARING AND REGULAR MEETING OF

BOARD OF TRUSTEES OF

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY

WEDNESDAY, MAY 20, 2020

Pursuant to Chapter 241 of the Nevada Revised Statutes, the Board of Trustees of Douglas County Lake Tahoe Sewer Authority hereby notifies all interested parties that a Public Hearing to review and approve the Tentative Budget for Fiscal Year 2020-2021, and thereafter a Regular Meeting of the Board will be conducted telephonically on May 20, 2020, beginning at 9:30 a.m.

Due to Governor Sisolak's mandated steps to protect against the spread of the coronavirus, the Board of Trustees of Douglas County Lake Tahoe Sewer Authority will participate in this meeting by telephone. There will be no physical meeting place. Members of the Public wishing to take part in the meeting may do so by using the phone number and conference code below:

Via Cell Phone: 1 702-359-0270
Via Landline Phone: 1 800-201-7439
Conference Code: 356286.

Copies of this Notice are posted in the following locations:

Wastewater Reclamation Plant
Highway 50 and Sewer Plant Road
Zephyr Cove, Nevada

U.S. Post Office
Kingsbury Grade
Stateline, Nevada

Lake Village Homeowners Association
Lake Village Clubhouse
Stateline, Nevada

Douglas County Administration Building
175 Highway 50
Stateline, Nevada

The meeting shall be conducted in accordance with the following Agenda. Unless otherwise stated, items may be considered out of order at the discretion of the chairperson. Unless otherwise noted, all items shall include discussion and possible action.

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
PUBLIC HEARING AND REGULAR MEETING AGENDA
WEDNESDAY, MAY 20, 2020

Action may be taken on any agenda item unless noted "for discussion only."

Items on the agenda may be taken out of order.

Two or more agenda items may be combined for consideration.

An item may be removed from the agenda or discussion relating to an item may be delayed at any time.

Public comment will be taken on any item on this agenda on which action may be taken, before action is taken on the item.

Every meeting of the Board of Trustees will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. In addition, it is the Board's goal to also provide for item-specific public comment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Chair also retains discretion to limit comment to three minutes per person and only provide for the Open Meeting Law's minimum public comment.

Copies of supporting material, if any, may be requested from Paula East-Janicki by mail at P.O. Box 578, Zephyr Cove, NV 89448 or by telephone at (775) 586-8575. Copies of supporting material, if any, are also available on the Douglas County Lake Tahoe Sewer Authority website: https://www.dcltsa.org.

1. Call Meeting to Order – 9:30 a.m.
2. Roll Call
3. Recognition of Others in Attendance
4. Public Comment - for discussion only
5. Approval of Agenda - **for possible action.**
6. Minutes of Prior Regular Meeting of the Board of Trustees (April 15, 2020) – **for possible action.**
7. **PUBLIC HEARING** on the Final Budget for Fiscal Year 2020-2021 – **for possible action.**
8. Discussion and Possible Action regarding Release to Tahoe Beach Club of 90% of the Security Deposit Held Regarding the Sewer Line Relocation, in the Amount of $141,822 – **for possible action.**

9. Manager's Report (Rob Hopkins)

   A. General Status Report

   B. Consideration of the character, conduct and/or professional competence of the Authority Manager (Annual Performance Review) – **for possible action.**

10. Engineer's Report

   A. General Projects Status Report.

11. Attorney's Report (Ryan Russell)

   A. General Status Report

12. Controller's Report

   A. General Status Report

   B. Consideration and Possible Adoption of the Capital Development Plan for Fiscal Year 2020-2021 – **for possible action.**

   C. Investment Report

13. Approval of Claims – **for possible action**

14. Reports/updates from Board Trustees concerning the areas or districts they represent – for discussion only.

15. Final Public Comment

16. Adjournment

CERTIFICATE OF POSTING

I hereby certify that, prior to 9:00 A.M. on this date, I personally posted a copy of the foregoing Notice of Public Hearing and Regular Meeting and Agenda of the Board of Trustees of the Douglas County Lake Tahoe Sewer Authority at the following locations:

Douglas County Lake Tahoe Sewer Authority
Wastewater Treatment Plant
Sewer Plant Road/Highway 50
Zephyr Cove, NV 89448

U.S. Post Office
Kingsbury Grade
Stateline, Nevada

Lake Village Homeowners Association
Lake Village Clubhouse
Stateline, Nevada

Douglas County Administration Building
175 Highway 50
Stateline, Nevada

DATED this 15th day of May, 2020.

Print Name: Paula East-Janicki
Title: DCLTSA Controller

MINUTES OF REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
April 15, 2020

CALL TO ORDER:

Due to the Governor's mandated steps to protect against the spread of the Coronavirus (Covid-19), a Meeting of the Board of Trustees of the Douglas County Lake Tahoe Sewer Authority (DCLTSA) was duly convened via telephone conference call at 9:30 a.m. on Wednesday, April 15, 2020 originating at the Wastewater Treatment Plant, Stateline, Douglas County, Nevada.

ROLL CALL:

Present and taking part via telephone connection were Trustees Mike Bradford, Darya Vogt, Grant Thompson, Chuck Fagen and Wes Rice. Each of them could hear all others taking part in the meeting.

RECOGNITION OF OTHERS IN ATTENDANCE:

Also in attendance were Authority Manager Rob Hopkins, Authority Controller Paula East-Janicki, Ying Johnson, Authority Accountant, and telephonically Rob Anderson, Authority Engineer, the Authority's attorney, Ryan Russell, Bob Cook and Paul Kearney of Summit Plumbing.

PUBLIC COMMENT:

There was no public comment.

APPROVAL OF AGENDA:

It was moved by Trustee Vogt, seconded by Trustee Thompson and carried unanimously that the agenda be approved and adopted as presented.

MINUTES OF PRIOR MEETING:

It was moved by Trustee Rice, seconded by Trustee Fagen and carried unanimously that the minutes of the Meeting of the Board of Trustees of DCLTSA, dated March 18, 2020, be approved, with the minor revision noted.

DISCUSSION AND POSSIBLE ACTION:

Discussion and possible execution of a three-year contract with Summit Plumbing Co., LLC for Wastewater Collection System Cleaning and Emergency Service in the amount of $189,000, plus Bid Alternative 1 for CCTV inspection of lines in the amount of $33,696 for a total amount of $222,696 – for possible action.

It was moved by Chairman Bradford, seconded by Trustee Vogt to approve a three-year contract with Summit Plumbing Co., LLC for Wastewater Collection System Cleaning and Emergency Service in the amount of $189,000, plus Bid Alternative 1 for CCTV inspection of lines in the amount of $33,696 for a total amount of $222,696. Motion carried unanimously.

MANAGER'S REPORT:

A. General Status Report

Authority Manager Rob Hopkins presented the Board with a written summary of various general matters related to the Authority and briefly summarized each item in the written report. The written report is incorporated in these minutes by this reference.

Following thoughtful discussion and questions from the Trustees, Chairman Bradford opened the floor to public comment regarding the matter. There was no public comment.

ENGINEER'S REPORT:

A. General Projects Status Report

In addition to his participation in the Manager's Report, Rob Anderson presented a report in the form of correspondence dated April 14, 2020, and briefly summarizing each item therein as well as various issues that R.O. Anderson Engineering has been involved with on behalf of the Authority. The April 14, 2020 correspondence is incorporated in these minutes by this reference.

Following thoughtful discussion and questions, Chairman Bradford opened the floor to public comment regarding the matter. There was no public comment.

ATTORNEY'S REPORT:

A. General Status Report

Mr. Russell reported on efforts to secure the Authority's ability to collect on past due accounts and arrearages, as well as efforts to work in conformance with the Governor's directives during the pendency of his Emergency Declaration. There was no public comment.

B. Discussion and possible action regarding leak/warranty issue with the Underground Emergency Storage Tanks

Mr. Russell had nothing new to report. There was no public comment.

AUTHORITY CONTROLLER'S REPORT:

A. General Status Report

Ms. East-Janicki indicated that her report was provided and that she was happy to answer any questions. That report is incorporated in these minutes by this reference. There were no questions and no public comment.

B. Investment Report

Ms. East-Janicki had a written summary of the Authority's investments available, showing a total of approximately $10 million. Ms. East-Janicki reported that this amount does not include loan proceeds from the SRFL or the reserve account for the loan.

Chairman Bradford opened the floor to public comment regarding the matter. There was no public comment.

APPROVAL OF CLAIMS:

The claims along with the Authority's check register were provided to the Board treasurer.

Following thoughtful discussion and questions, Chairman Bradford opened the floor to public comment regarding the matter. There was no public comment.

It was moved by Trustee Vogt, seconded by Trustee Fagan to approve the claims as presented. Motion carried unanimously.

Reports/updates from Board of Trustees concerning the areas or districts they represent:

Chairman Bradford indicated that the Lakeside Inn will not reopen following the temporary closure which stemmed from the coronavirus. Trustees and staff expressed their condolences, best wishes, and appreciation for the long relationship between the Authority and the Lakeside.

Chairman Bradford opened the floor to public comment regarding the matter. There was no public comment.

PUBLIC COMMENT:

There was no public comment.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 10:45 a.m.

_____

APPROVED

_____

AUTHORITY CONTROLLER'S

BOARD REPORT – May 20, 2020

Final Budget Presentation

There is a final budget for approval in your Board packets. It has been changed since the Board approved the Tentative Budget to reflect:

On Form F-1, Page 5:

- A decrease of $56,296 in operating expenses. Due to the commercial shutdowns and lower flows, I decreased Utilities, Chemicals and Biosolids Transport among other things. It is our belief that business will not ramp up quickly enough to overshoot those categories.
- An increase of $42,460 in loan interest payments based on the Plant Upgrades project moving ahead more quickly than previously figured.

As noted with the Tentative Budget, the Salaries and Benefits category has increased to include the hire of an additional operator to replace the ones planning on retiring in the next year or two. Also, the worker's comp insurance was increased by 12%, not as a result of our claims, but claims made PACT wide.

On Form F-2, Page 6:

- The most notable change is under Section C. Cash Flows from Capital … Activities. I changed the amount we expect to spend on project expenses to accommodate a faster construction schedule on the Plant Upgrades project. Likewise the Issuance of Long

Term Debt and Debt Service Interest have both increased because as we spend capital funds quicker, we will draw down the loan funds concurrently.

The budget represents an overall increase of approximately 5.3% in sewer fees due to the added $250,000 in the capital assessment approved by the Board 3 years ago.

As we have discussed before, because the Authority is considered an Enterprise Fund, and we don't get ad valorem taxes, our sewer fees must cover our expenses. Therefore, during this Covid-19 occurrence, the budget does not reflect a decrease in revenues. However, the rate at which we collect from customers will quite possibly be slower. Again, this is not reflected in the budget.

If there are no questions, I would ask for a motion to approve and adopt the Final Budget as presented.

Douglas County Lake Tahoe Sewer Authority
Wastewater Reclamation Plant

P.O. Box 578, Zephyr Cove, NV 89448 **775-588-3558 • 775-588-1845 fax**

Nevada Department of Taxation
1550 College Parkway, Suite 115
Carson City, NV 89706-7921

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY herewith submits the **FINAL** budget for the fiscal year ending **June 30, 2021**

This budget contains 1 funds, including Debt Service, requiring property tax revenues totaling $ 0

The property tax rates computed herein are based on preliminary data. If the final state computed revenue limitation permits, the tax rate will be increased by an amount not to exceed 0 If the final computation requires, the tax rate will be lowered.

This budget contains 0 governmental fund types with estimated expenditures of $ 0 and 1 proprietary funds with estimated expenses of $ **5,321,084**

Copies of this budget have been filed for public record and inspection in the offices enumerated in NRS 354.596 (Local Government Budget and Finance Act).

CERTIFICATION

I PAULA EAST-JANICKI
(Printed Name)
AUTHORITY CONTROLLER
(Title)
certify that all applicable funds and financial operations of this Local Government are listed herein.

Signed _____

Dated: May 20, 2020

APPROVED BY THE GOVERNING BOARD

_____

_____

_____

_____

_____

_____

_____

_____

SCHEDULED PUBLIC HEARING:

Date and Time May 20, 2020 9:30 a.m. Publication Date May 9, 2020

Place: Administrative Bldg., Wastewater Reclamation Plant, Round Hill, Nevada (Telephonic Hearing)

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FULL TIME EQUIVALENT EMPLOYEES BY FUNCTION

	ACTUAL PRIOR YEAR ENDING 6/30/2019	ESTIMATED CURRENT YEAR ENDING 6/30/2020	BUDGET YEAR ENDING 6/30/2021
General Government			
Judicial			
Public Safety			
Public Works			
Sanitation	12.75	12	13
Health			
Welfare			
Culture and Recreation			
Community Support			
TOTAL GENERAL GOVERNMENT			
Utilities			
Hospitals			
Transit Systems			
Airports			
Other **Board Members**	5	5	5
TOTAL	17.75	17	18

POPULATION (AS OF JULY 1)	2350	2450	2550
SOURCE OF POPULATION ESTIMATE*	Sewer Connections	Sewer Connections	Sewer Connections
Assessed Valuation (Secured and Unsecured Only)	n/a	n/a	n/a
Net Proceeds of Mines			
TOTAL ASSESSED VALUE	n/a	n/a	n/a
TAX RATE General Fund			
Special Revenue Funds			
Capital Projects Funds			
Debt Service Funds			
Enterprise Fund	0	0	0
Other			
TOTAL TAX RATE	0	0	0

*** Use the population certified by the state in March each year. Small districts may use a number developed per the instructions (page 6) or the best information available.**

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
(Local Government)

SCHEDULE S-2 - STATISTICAL DATA

SCHEDULE A-2 PROPRIETARY AND NONEXPENDABLE TRUST FUNDS

Budget For Fiscal Year Ending June 30, 2021

Budget Summary for DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
(Local Government)

FUND NAME	*	OPERATING REVENUES (1)	OPERATING EXPENSES (2) **	NONOPERATING REVENUES (3)	NONOPERATING EXPENSES (4)	OPERATING TRANSFERS IN (5)	OPERATING TRANSFERS OUT(6)	NET INCOME (7)
PROPRIETARY	**E**	**5,207,103**	**5,163,366**	**250,984**	**157,718**	**0**	**0**	**137,003**
TOTAL		**5,207,103**	**5,163,366**	**250,984**	**157,718**	**0**	**0**	**137,003**

* FUND TYPES: E - Enterprise
I - Internal Service
N - Nonexpendable Trust

** Include Depreciation

PROPRIETARY FUND	(1) ACTUAL PRIOR YEAR ENDING 6/30/2019	(2) ESTIMATED CURRENT YEAR ENDING 6/30/2020	(3) BUDGET YEAR ENDING 06/30/21 TENTATIVE APPROVED	(4) BUDGET YEAR ENDING 06/30/21 FINAL APPROVED
OPERATING REVENUE				
Sewer Fees	**2,334,584**	**2,448,405**	**2,545,023**	**2,448,621**
Contracts - Other Districts	**2,226,803**	**2,495,717**	**2,665,272**	**2,745,482**
Other Fees	**67,010**	**137,494**	**13,000**	**13,000**
Total Operating Revenue	**4,628,397**	**5,081,616**	**5,223,295**	**5,207,103**
OPERATING EXPENSE				
Salaries, Benefits	**1,865,367**	**1,950,076**	**2,110,247**	**2,139,338**
Utilities	**349,634**	**391,860**	**386,860**	**345,505**
Chemicals, Supplies	**87,078**	**86,250**	**86,250**	**71,250**
Legal, Accounting	**91,500**	**95,850**	**91,850**	**99,850**
Engineering and Consulting	**138,868**	**117,000**	**104,000**	**104,000**
Repairs and Maintenance	**234,224**	**349,735**	**276,910**	**257,450**
Insurance, Other	**229,999**	**325,492**	**323,422**	**305,850**
Fuels, Lubricants	**22,416**	**22,860**	**20,860**	**20,860**
Depreciation/Amortization	**1,657,922**	**1,797,858**	**1,819,263**	**1,819,263**
Total Operating Expense	**4,677,008**	**5,136,981**	**5,219,662**	**5,163,366**
Operating Income or (Loss)	**(48,611)**	**(55,365)**	**3,633**	**43,737**
NONOPERATING REVENUES				
Interest Earned	**158,800**	**113,000**	**113,000**	**113,000**
Property Taxes	**0**	**0**	**0**	**0**
Consolidated Tax	**137,984**	**137,984**	**137,984**	**137,984**
Capacity Fees	**1,280**	**6,640**	**0**	**0**
Gain on Disposal of Assets	**0**	**0**	**0**	**0**
Federal Grant Funds	**0**	**0**	**0**	**0**
Total Nonoperating Revenues	**298,064**	**257,624**	**250,984**	**250,984**
NONOPERATING EXPENSES				
Interest on Bonds	**29,842**	**30,964**	**115,258**	**157,718**
Loss on Disposal of Assets	**22,929**	**0**	**0**	**0**
Total Nonoperating Expenses	**52,771**	**30,964**	**115,258**	**157,718**
Net Income before Operating Transfers	**196,682**	**171,295**	**139,359**	**137,003**
Operating Transfers (Schedule T)				
In	**0**	**0**	**0**	**0**
Out	**0**	**0**	**0**	**0**
Net Operating Transfers	**0**	**0**	**0**	**0**
CHANGE IN NET POSITION	**196,682**	**171,295**	**139,359**	**137,003**

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY

(Local Government)

SCHEDULE F-1 REVENUES, EXPENSES AND NET POSITION

FUND ENTERPRISE (PROPRIETARY)

PROPRIETARY FUND 0	(1) ACTUAL PRIOR YEAR ENDING 6/30/2019	(2) ESTIMATED CURRENT YEAR ENDING 6/30/2020	(3) BUDGET YEAR ENDING 06/30/21 TENTATIVE APPROVED	(4) FINAL APPROVED
A. CASH FLOWS FROM OPERATING ACTIVITIES:				
Cash Received From Customers	**4,663,207**	**5,081,616**	**5,223,295**	**5,207,103**
Cash Payments to Suppliers	**(1,181,121)**	**(1,389,047)**	**(1,290,152)**	**(1,204,765)**
Cash Payments to Employees	**(1,939,700)**	**(1,950,076)**	**(2,110,247)**	**(2,139,338)**
a. Net cash provided by (or used for) operating activities	**1,542,386**	**1,742,493**	**1,822,895**	**1,863,000**
B. CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:				
None	**0**	**0**	**0**	**0**
b. Net cash provided by (or used for) noncapital financing activities	**0**	**0**	**0**	**0**
C. CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:				
Acquisition and Construction - Capital Assets	**(478,109)**	**(1,569,105)**	**(3,643,723)**	**(5,400,000)**
Cash Received from Sale of Assets	**0**	**0**	**0**	**0**
Consolidated Taxes	**137,984**	**137,984**	**137,984**	**137,984**
Cash Received from Federal Grant		**0**	**0**	**0**
Cash Received for Capacity Fees	**1,280**	**0**	**0**	**0**
Debt Service Interest	**(29,841)**	**(30,964)**	**(115,258)**	**(157,718)**
Debt Service Principal	**(108,961)**	**(112,376)**	**(115,899)**	**(115,899)**
Issuance of Long-Term Debt	**0**	**1,358,634**	**3,000,000**	**4,700,000**
Debt Issuance Costs	**0**	**0**	**0**	**0**
c. Net cash provided by (or used for) capital and related financing activities	**(477,647)**	**(215,827)**	**(736,896)**	**(835,633)**
D. CASH FLOWS FROM INVESTING ACTIVITIES:				
Redemption (Purchase) of Investments	**(245,000)**	**0**	**0**	**0**
Interest on Investments	**150,841**	**113,000**	**113,000**	**113,000**
d. Net cash provided by (or used in) investing activities	**(94,159)**	**113,000**	**113,000**	**113,000**
NET INCREASE (DECREASE) in cash and cash equivalents (a+b+c+d)	**970,580**	**1,639,666**	**1,198,999**	**1,140,367**
CASH AND CASH EQUIVALENTS AT JULY 1, 20xx	**4,574,375**	**5,544,955**	**7,192,621**	**7,184,621**
CASH AND CASH EQUIVALENTS AT JUNE 30, 20xx	**5,544,955**	**7,184,621**	**8,391,620**	**8,324,988**

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
(Local Government)

SCHEDULE F-2 STATEMENT OF CASH FLOWS

FUND: ENTERPRISE FUND

ALL EXISTING OR PROPOSED
GENERAL OBLIGATION BONDS, REVENUE BONDS,
MEDIUM-TERM FINANCING, CAPITAL LEASES AND
SPECIAL ASSESSMENT BONDS

* - Type
1 - General Obligation Bonds
2 - G.O. Revenue Supported Bonds
3 - G.O. Special Assessment Bonds
4 - Revenue Bonds
5 - Medium-Term Financing
6 - Medium-Term Financing - Lease Purchase
7 - Capital Leases
8 - Special Assessment Bonds
9 - Mortgages
10 - Other (Specify Type)
11 - Proposed (Specify Type)

(1) NAME OF BOND OR LOAN List and Subtotal By Fund	(2) *	(3) TERM	(4) ORIGINAL AMOUNT OF ISSUE	(5) ISSUE DATE	(6) FINAL PAYMENT DATE	(7) INTEREST RATE	(8) BEGINNING OUTSTANDING BALANCE 7/1/2020	(9) REQUIREMENTS FOR FISCAL YEAR ENDING 06/30/21 INTEREST PAYABLE	(10) PRINCIPAL PAYABLE	(11) (9)+(10) TOTAL
FUND: Proprietary							$	$	$	$
SRF Loan Series May 25, 2006	4	20	$2,000,000	5/25/2006	1/1/2026	3.2375%	$ 491,467.78	$ 15,305.30	$ 75,478.20	$ 90,783.50
SRF Loan Series 2007	4	20	$1,200,000	8/27/2007	7/1/2027	2.875%	$ 333,253.06	$ 9,292.55	$ 40,421.09	$ 49,713.64
SRF Loan Series 2019	4	20	$9,000,000	10/3/2019		2.080%	Estimated $1,700,000.00	$ 133,119.86	$	$ 133,119.86
							$	$	$	$
TOTAL ALL DEBT SERVICE							$2,524,720.84	$157,717.71	$115,899.29	$273,617.00

SCHEDULE C-1 - INDEBTEDNESS
Budget Fiscal Year 2020-2021

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
(Local Government)

LOBBYING EXPENSE ESTIMATE

Pursuant to NRS 354.600 (3), **each** (emphasis added) local government budget must obtain a separate statement of anticipated expenses relating to activities designed to influence the passage or defeat of legislation in an upcoming legislative session.

Nevada Legislature: 81st Session; February 1, 2021 To May 31, 2021

1. Activity: None

2. Funding Source: _____

3. Transportation	$	-
4. Lodging and meals	$	-
5. Salaries and Wages	$	-
6. Compensation to lobbyists	$	
7. Entertainment	$	-
8. Supplies, equipment & facilities; other personnel and services spent in Carson City	$	-
Total	$	-

Entity: DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY Budget Fiscal Year 2020-2021

Schedule of Existing Contracts

Budget Year 2020 - 2021

Local Government: DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
Contact: PAULA EAST-JANICKI
E-mail Address: pke@dcsid.com
Daytime Telephone: 775-586-8575

Total Number of Existing Contracts: 11

Line	Vendor	Effective Date of Contract	Termination Date of Contract	Proposed Expenditure FY 2020-21	Proposed Expenditure FY 2021-22	Reason or need for contract:
1	Allison, MacKenzie, et al., James Cavilia, Esq	8/2/2004		$ 47,000	$ 47,000	Legal Services
2	Bently Family Limited Partnership	10/26/1998		$ 30,000	$ 30,000	Biosolids Composting
3	R.O. Anderson Engineering, Inc.	7/18/2008		$ 70,000	$ 70,000	District General Engineering Svcs.
4	Bob Cook	1/1/2014		$ 25,200	$ 25,200	Interaction w/Various Agencies and Permitting Assist.
5	Tahoe Basin Container Service	4/1/2020	3/31/2021	$ 39,000		Biosolids Hauling
6	Eide Bailly	4/1/2019		$ 39,500	$ 41,000	Audit Services
7	JNA Consulting Group	3/20/2019		$ 850	$ 850	Debt Management Policy.
8	Paychex Payroll Services	7/1/2019		$ 5,350	$ 5,350	Payroll and Tax Reporting
9	Burgarello Alarm, Inc.	6/26/2018		$ 750	$ 750	Fire Alarm Monitoring
10	Cashman Equipment Company	2/26/2018		$ 7,400	$ 7,400	Generator Inspection
11	Summit Plumbing Co., LLC	5/1/2020	4/30/2023	$ 74,232	$ 74,232	Sewer Line Cleaning and Maintenance
12						
13						
14						
15						
16						
17						
18						
19	Total Proposed Expenditures			$ 339,282	$ 301,782	

Additional Explanations (Reference Line Number and Vendor):

Schedule of Privatization Contracts

Budget Year 2020 - 2021

Local Government: DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
Contact: PAULA EAST-JANICKI
E-mail Address: pke@dcsid.com
Daytime Telephone: 775-586-8575

Total Number of Privatization Contracts: 0

Line	Vendor	Effective Date of Contract	Termination Date of Contract	Duration (Months/ Years)	Proposed Expenditure FY 2020-2021	Proposed Expenditure FY 2021-2022	Position Class or Grade	Number of FTEs employed by Position Class or Grade	Equivalent hourly wage of FTEs by Position Class or Grade	Reason or need for contract:
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										
11	Total				0	0		0		

Attach additional sheets if necessary.

SECURITY AND IMPROVEMENT AGREEMENT

THIS SECURITY AND IMPROVEMENT AGREEMENT ("Agreement" herein) is made and entered into this 3rd day of July 2019 (the "**Effective Date**") y and between DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY, a municipal corporation created pursuant to the Douglas County Lake Tahoe Sewer Authority Act (the "**Authority**"), BEACH CLUB DEVELOPMENT, LLC, a Delaware limited liability company ("**BCD**"), and TAHOE BEACH CLUB, LLC, a Nevada limited liability company ("**TBC**").

RECITALS

A. TBC is the owner of that certain real property located in Stateline, Douglas County, Nevada, commonly known as Assessor's Parcel Number (APN) 1318-22-002-108 (the "**Club Property**").

B. BCD is the owner of that certain real property located in Stateline, Douglas County, Nevada, commonly known as Assessor's Parcel Number (APN) 1318-22-002-002 (the "**Residential Property**").

C. BCD is the developer of that certain project referred to as Tahoe Beach Club (the "**Project**") which will consist of up to 143 residential condominiums on the Residential Property and a private recreation facility on the Club Property (the "**Club**").

D. The Authority is charged with providing the portion of the Lake Tahoe Basin within the boundaries of Douglas County, Nevada, and its inhabitants with a system of sewage collection and treatment and disposal of wastewater.

E. The Authority operates and maintains a 24-inch gravity main (the "**Main**") within an existing sewer easement on the Club Property (the "**Easement**").

F. Authority, BCD and TBC entered into an Indemnification Agreement dated November 8th, 2018 ("**Indemnification Agreement**") whereby, among other things, BCD has committed, at its sole expense, to relocate that Main prior to September 30, 2019 and that TBC shall not be entitled to receive sewer service from the Authority for the Club until relocation of the Main is completed.

G. Authority's Engineer has estimated that the total cost of relocating the Main in accordance with the improvement plans approved by the Authority will be $398,600 (the "**Estimated Total Cost of Improvements**").

H. As a condition precedent to beginning work on the relocation of the Main, the Authority is requiring that pursuant to a written security agreement with the Authority that sufficient security be available to complete the relocation of the Main as required by the Authority.

I. In order to satisfy the security obligation, BCD and TBC have obtained assurances from Douglas County ("**County**") that the County will not issue a Certificate of Occupancy for the Club or release $241,020 of security being held by the County (the "**County Security**") until such time as the Authority has approved, in writing, completion of all improvements related to the Authority's improvements, including relocation of the Main.

J. In order to ensure that sufficient financial resources are available to the Authority to secure completion of relocation of the main, BCD and TBC have agreed to post the additional amount of $157,580 (the "**Additional Security**") prior to beginning any work related to or involving relocation of the Main.

NOW, THEREFORE, in consideration of providing sewer service to the Club, BCD, TBC and the Authority agree as follows:

1. OBLIGATION OF BCD AND TBC TO CONSTRUCT IMPROVEMENTS

A. BCD and TBC shall, at their sole expense, and in compliance with the provision of Nevada Revised Statutes, the Authority approved improvement plans, and all applicable standards, furnish, construct, install and guarantee completion of relocation of the Main. Such relocation of the Main shall be completed on or before September 30, 2019 ("**Completion Date**"). Developer agrees to inform the County in writing of progress of completed improvements and estimated completion date for such relocation on or before the last date of June, July and August 2019.

B. BCD and TBC shall complete the relocation of the Main on or before the Completion Date. The notice shall describe the work to be done by BCD and TBC, the time within which the work will commence, and the period within which the work will be completed. All or any portions of said relocation of the Main may be required to be constructed or completed at a specified time. If BCD or TBC objects to the commencement or acceleration of the relocation as specified by the Authority, BCD or TBD may appeal the decision to the Board of Trustees of the Authority. Any such appeal shall be filed with the Authority within ten (10) days after receipt by BCD and TBC of the written notice from the Authority.

C. BCD and TBC shall, at their sole expense, replace or repair all existing and newly constructed public improvements, public utility facilities, and surveying or monuments which are destroyed or damaged as a result of any work under this Agreement. Any such replacement or repair shall be subject to the approval of the Authority.

D. Until relocation of the Main is completed and is accepted by the Authority, BCD and TBC shall be responsible for the care and maintenance of newly installed improvements and shall bear all risks of loss or damage to said improvements. Neither Authority, nor its officers, agents and employees, shall have any liability for any accident, loss or damage to the improvements prior to their completion and acceptance by the Authority.

E. BCD and TBC shall, at their expense, obtain all necessary permits and licenses for the relocation of the Main and all work related to such relocation, give all necessary notices, and pay all fees required by the federal, state, county, town or improvement district and all taxes required by law.

F. Not less than ten (10) days prior to commencement of work on relocation of the Main, BCD or TBC shall give written notice to the Authority of the date fixed for such commencement of work in order that the Authority shall have adequate time to schedule all necessary inspections.

2. INSPECTION OF WORK AND FINAL ACCEPTANCE

A. BCD and TBC shall at all times maintain proper facilities and safe access for inspection for the work related to relocation of the Main by the Authority, its staff and its consultants.

B. Upon completion of the relocation of the Main, BCD or TBC may request a final inspection by the Authority. If the Authority determines that relocation of the Main has been completed in accordance with this Agreement and in compliance with the improvement plans and all applicable standards, then the Authority shall certify the completion. BCD and TBC shall bear all costs of inspection and certification for acceptance.

C. Acceptance of relocation of the Main shall be made upon recommendation and certification of the Authority Manager following inspections of said work pursuant to subparagraph B above. The Board of Trustees of the Authority shall endeavor to act upon the Authority Manager's recommendation within forty-five (45) days following certification by the Authority Manager that such work has been completed. Acceptance by the Board of Trustees shall not constitute a waiver by the Authority of any defects in the work related to relocation of the Main.

3. GUARANTEE AND WARRANTY OF THE IMPROVEMENTS

A. If, within a period of one year following the acceptance by the Authority of relocation of the Main, any improvements or part of any improvements furnished, installed or constructed by BCD or TBC, or any of the work performed under this Agreement, fails to comply with any requirements of this Agreement, or Nevada Revised Statutes, or the improvement plans and related specifications, BCD and TBC, without delay and without cost to the Authority, will repair, replace, or reconstruct any defective or otherwise unsatisfactory part or parts of the work.

B. Should BCD or TBC fail or refuse to act promptly or in accordance with subparagraph A above, or should the exigencies of the situation require repair, replacement or reconstruction to be undertaken before BCD and TBC can be notified, then the Authority may, at its discretion, make the necessary repairs or replacements or perform the necessary reconstruction. If the financial improvement security described above does not cover the total cost of such repair, replacement or reconstruction, BCD or TBC shall reimburse the Authority for any excess costs incurred.

C. The Additional Security furnished for the obligation of BCD and TBC to relocate the Main described herein shall not be reduced below ten percent (10%) unless and until a warranty bond is posted for the warranty period.

4. TIME EXTENSIONS

A. Upon a showing of BCD or TBC of good cause, the Completion Date may be extended by the Authority. As used herein, "Good Cause" may include, without limitation, delay resulting for an act of the Authority, acts of God or force majuere; and strikes, boycotts or similar job actions by employees or labor organizations which prevent the conduct of the work.

B. A time extension may be granted without notice to any surety or sureties of BCD or TBC and shall not affect the validity of this Agreement nor release the surety or sureties on any bond given as an improvement security pursuant to this Agreement.

C. As a condition of any time extension provided for herein, the Authority may require BCD and TBC to furnish new or modified improvement security guaranteeing performance of this Agreement, as extended, in an increased amount necessary to compensate for any projected increase in the estimated total cost of relocating the Main, as determined by the Authority.

5. IMPROVEMENT SECURITY

A. Prior to the Authority's execution of this Agreement, BCD and/or TBC shall provide the Additional Security to the Authority. With the Additional Security, the form of which shall be subject to Authority's prior approval, BCD and TBC assure faithful performance under this agreement and guarantees the relocation of the Main for one (1) year after the completion and acceptance of the last of such improvements against any defective workmanship or material or any unsatisfactory performance pursuant to Section 3 hereof.

B. Modifications of the improvement plans and related specifications of the relocation of the Main, not exceeding ten percent (10%) of the original Estimated Total Cost of Improvements ($398,600), shall not require BCD or TBC to furnish further additional improvement security for the relocation of the Main. If any such modifications exceed ten percent (10%) of the Estimated Total Cost of relocation of the Main, BCD or TBC shall furnish additional improvement security for performance and guarantee, and for payment, as required by subparagraph A above, for the revised Estimated Total Cost of the Improvements.

6. RELEASE OF IMPROVEMENT SECURITY

Security for Performance and Guarantee: Security will be released following the completion and documentation of the completion of relocation of the Main and approval by the Authority. Unless the Developer submits a warranty bond or additional security in an amount equal to ten percent (10%) of the Additional Security, the Additional Security shall not be reduced or released in an amount greater than ninety percent (90%) of the total amount thereof prior to the expiration of the one (1) year guarantee and warranty period specified in Section 3.A, nor until any claims filed during the one (1) year warranty period have been settled. Authority shall promptly release the remaining balance of the Additional Security upon expiration of the one (1) year guarantee and warranty period.

7. INDEMNIFICATION OF AUTHORITY BY DEVELOPER

A. Neither the Authority, nor its officers, agents and employees, shall be liable or responsible for any accident, injury, loss, or damage to either property or person attributable to or arising out of relocation of the Main. BCD and TBC shall indemnify, hold harmless and defend the Authority, its officers, agents and employees, from and against any and all losses, claims, costs, expenses, liabilities, damages, actions, causes of action and judgments, including reasonable attorneys' fees, arising out of or attributable to BCD's and/or TBC's performance under this Agreement.

B. The obligations of BCD and TBC under this section are not conditioned or dependent upon the Authority, or its officers, agents and employees, who prepared, supplied or reviewed any improvement plans or related specifications in connection with relocation of the Main, or has insurance or other indemnification covering any of these matters.

C. The obligation of BCD and TBC to indemnify, hold harmless and defend the Authority shall extend to injuries to persons and damages to or alleged taking of property resulting from relocation the of the Main and any related work, and shall likewise extend to adjacent property owners asserting claims based upon the work of BCD or TBC. The Authority's acceptance of the relocated Main shall not constitute an assumption by the Authority of any responsibility or liability for any damage or alleged taking of property referenced herein. Authority shall not be responsible or liable for the design or construction of the relocation of the Main, unless the particular design was required by the Authority over the written objection of BCD or TBC, which objection stated that the design was potentially dangerous or defective and set forth an alternative design. After Authority's acceptance of the relocation Main, BCD and TBC shall remain obligated to correct or eliminate all dangerous conditions created by defects in construction; provided, however, that BCD and TBC shall not be responsible for routine maintenance. The obligations of BCD and TBC hereunder shall remain in effect for ten (10) years following acceptance of the relocated Main by the Authority. BCD and TBC acknowledge and agree that they shall be jointly and severally responsible and liable for the design and construction of the relocation of the Main and all other related work done pursuant to this Agreement, and Authority shall not be liable for any acts or omissions in approving, reviewing, checking, correcting or modifying any plans or related specifications, or in inspecting, reviewing or approving the relocation of the Main. The improvement security shall not be required to secure the obligations of BCD and TBC under this subparagraph beyond the one (1) year guarantee and warranty period.

8. OWNERSHIP OF IMPROVEMENTS

Ownership of all or any category of the improvements constructed and installed by the BCD or TBC pursuant to this Agreement shall vest in the Authority upon acceptance by the Authority.

9. DEFAULT AND BREACH BY BCD OR TBC AND REMEDIES OF THE AUTHORITY

A. Upon the occurrence of any of the following events, BCD and TBC shall be deemed to be in default under this Agreement:

1. Subject to any time extensions granted in accordance with Section 4, failure to complete relocation of the Main by the Completion Date set forth above;

2. Failure to correct or cure any defect in the work related to relocation of the Main during the one (1) year guarantee and warranty period as required in Section 3.A.;

3. Subject to any time extensions granted in accordance with Section 4, failure to perform substantial construction work, after commencement of work on relocation of the Main, for a period of thirty (30) days after written notice from the Authority;

4. Insolvency, appointment of a receiver, or the filing of any petition in bankruptcy, whether voluntary or involuntary, and such is not cured or discharged within a period of thirty (30 days);

5. Commencement of a foreclosure action against the real property of BCD or TBC, or any conveyance by the BCD or TBC in lieu or in avoidance of foreclosure; or

6. Failure to perform any other obligations in accordance with the terms and provisions of this Agreement within thirty (30) days after written notice from the Authority.

B. Authority reserves to itself all remedies available to it at law or in equity for any breach of the obligations of BCD or TBC under this Agreement. Authority shall have the right, without limitation of other rights or remedies, to draw upon or utilize any improvement security furnished hereunder to mitigate Authority's damages in the event of default of BCD or TBC.

C. BCD and TBC acknowledge that the Estimated Total Costs and improvement security amounts set forth herein may not reflect the actual cost of relocation of the Main, and consequently, Authority's damages for default shall be measured by the cost of completing the required improvements. If the damages incurred by the Authority in taking over completing relocation of the Main exceeds the principal amount of the improvement security, then BCD and/or TBC shall reimburse the Authority in the amount of such excess damages.

D. Authority may, without liability for doing so, take possession of, and utilize in completing relocation of the Main, such materials, appliances and other property belonging to BCD or TBC as may be on the site of the work and necessary for the performance of the work. BCD and TBC hereby consent to entry by the Authority and its forces, including contractors, upon any real property owned by BCD or TBC or by any assignee of this Agreement, in the event the Authority elects to maintain or complete relocation of the Main following default by BCD or TBC.

E. The Authority's failure to take an enforcement action with respect to a default, or to declare a default or breach, shall not be construed as a waiver of that default or breach or any subsequent default or breach of BCD or TBC.

F. If Authority sues to compel BCD's or TBC's performance of this Agreement or to recover damages or costs incurred in completing or maintaining relocation of the Main, and prevails in the suit, BCD and TBC agree to pay all attorneys' fees and other costs and expenses of litigation incurred by the Authority in connection therewith, even if the BCD or TBC subsequently resume and complete the work.

10. RELATIONSHIP OF THE PARTIES

Neither BCD, TBC, nor any of their contractors, employees or agents, are or shall be deemed to be, agents of the Authority in connection with the performance of the obligations of BCD and TBC under this Agreement.

11. ASSIGNMENT

A. Neither BCD nor TBC shall assign this Agreement without the prior written consent of the Authority. Any attempted or purported assignment in violation of this subparagraph A shall be null and void and shall have no force or effect.

B. The sale or other disposition of the Club Property shall not relieve BCD or TBC of their obligations hereunder. If TBC intends to sell the Club Property, or any portion thereof, to any other person or entity, TBC may request a novation of this Agreement and substitution of improvement security. Upon the Authority's approval of the novation and substitution of improvement security, the TBC may request a release or reduction of the improvement security furnished pursuant to this Agreement.

12. NOTICES

All notices required or provided for in this agreement shall be in writing and delivered in person or by mail, postage prepaid, and addressed as follows:

If to the Authority:
Douglas County Lake Tahoe Sewer Authority
Attention: General Manager
P.O. Box 578
Zephyr Cove, NV 89448

If to BCD and TBC:
Beach Club Development, LLC
Tahoe Beach Club, LLC
170 Highway 50
PO Box 5536
Lake Tahoe, NV 89449

Notice shall be effective on the date that it is delivered in person, or, if mailed, on the date of deposit in the United States mail.

13. ENTIRE AGREEMENT

This Agreement in conjunction with the Indemnification Agreement constitutes the entire Agreement of the parties with respect to its subject matter. All modifications, amendments, or waiver of any terms of this Agreement shall be in writing and signed by the duly authorized representatives of the parties. In the case of the Authority, the duly authorized representative, unless otherwise specified herein, shall be the Authority General Manager.

14. SEVERABILITY

The provisions of this Agreement are severable. If any portion of this Agreement is held invalid by a court of competent jurisdiction, the remainder of the Agreement shall remain in full force and effect.

15. GOVERNING LAW

This Agreement shall be governed by the laws of the State of Nevada.

16. EFFECTIVE DATE OF THE AGREEMENT

This Agreement shall be and become effective as of the date written above.

17. JOINT AND SEVERAL LIABILITY

BCD and TBC are jointly and severally liable for any and all obligations of BCD and/or TBC pursuant to this Agreement.

18. TERM OF AGREEMENT

The term of this Agreement shall be twenty-four (24) months from the Effective Date.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their respective officers, thereto duly authorized, as of the Effective Date.

BEACH CLUB DEVELOPMENT, LLC
a Delaware limited liability company

By: _____
Patrick Rhamey, Chief Executive Officer

By: _____
Spencer Plumb, President

TAHOE BEACH CLUB, LLC
a Nevada limited liability company

By: _____
Patrick Rhamey, Chief Executive Officer

By: _____
Spencer Plumb, President

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY,
a public body corporate and a municipal corporation

By: _____ 07.03.2019
Robert Hopkins, General Manager

4847-0210-2679, v. 3

Meeting Date: May 20th, 2020

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
Staff Report

Subject / Title:

Authority Manager's Monthly Report – May 2020
A. General Status Report

Staff Recommendation:

None. This is an informational item only.

Discussion/Report:

This item serves to afford the Authority General Manager the opportunity to update the DCLTSA Board of Trustees on select activities over the previous month(s).

1. Effluent tanks 1 and 2 were drained, cleaned and inspected this past month. Minor repairs to the corrosion protections system were performed by staff.

2. Several remote meetings have been held in the month of May related to design and scheduling for the Treatment Plant Upgrades Project Guaranteed Maximum Price package #2. Overall, the project is on-time or ahead of schedule.

3. A meeting was held with Edgewood Companies related to the proposed re-design of their proposed "Casita Project". Authority Engineer R.O. Anderson may provide details under cover of his report.

4. DCLTSA has generated a "Critical Employee" list and submitted it to the Nevada Division of Environmental Protection. The list is to be submitted by various public works and infrastructure operations and submitted by NDEP which will then be available to various agencies such as the Nevada Highway Patrol if movement or travel restrictions are put in place.

5. The leak in Manhole 310 that had been holding up acceptance of the new sewer infrastructure at the Tahoe Beach Club Clubhouse site has been successfully fixed by Sierra Nevada Construction. Authority Engineer R.O. Anderson and Authority staff witnessed the leak tests. The Authority Engineer's report may contain further detail. It is expected that the Tahoe Beach Club will be requesting release of the security held by the Authority. By contract, TBC is entitled to return of 90% of the balance held upon acceptance. This would amount to return of about $141,822. Further detail may be provided by the Authority Engineer, Authority Controller and Authority Counsel.

6. Aeration Basins 1 through 4 have been successfully coated, inspected and returned to service (photo attached.) Aeration Basins 5-8 have been drained and

prepared for hydro-blasting. The extraordinarily low sewer flows due to Covid-19 shut-downs have allowed DCLTSA and K.G. Walters to perform recoating work now that was originally scheduled for after Labor Day, 2020. This is putting the project several months ahead of schedule in several aspects. We are working collaboratively to find ways to accelerate other aspects of the project where possible. Some portions of the project are still going to be limited by long lead times on equipment procurement, however, we are hopeful that we may be able to complete the overall project sooner than anticipated.

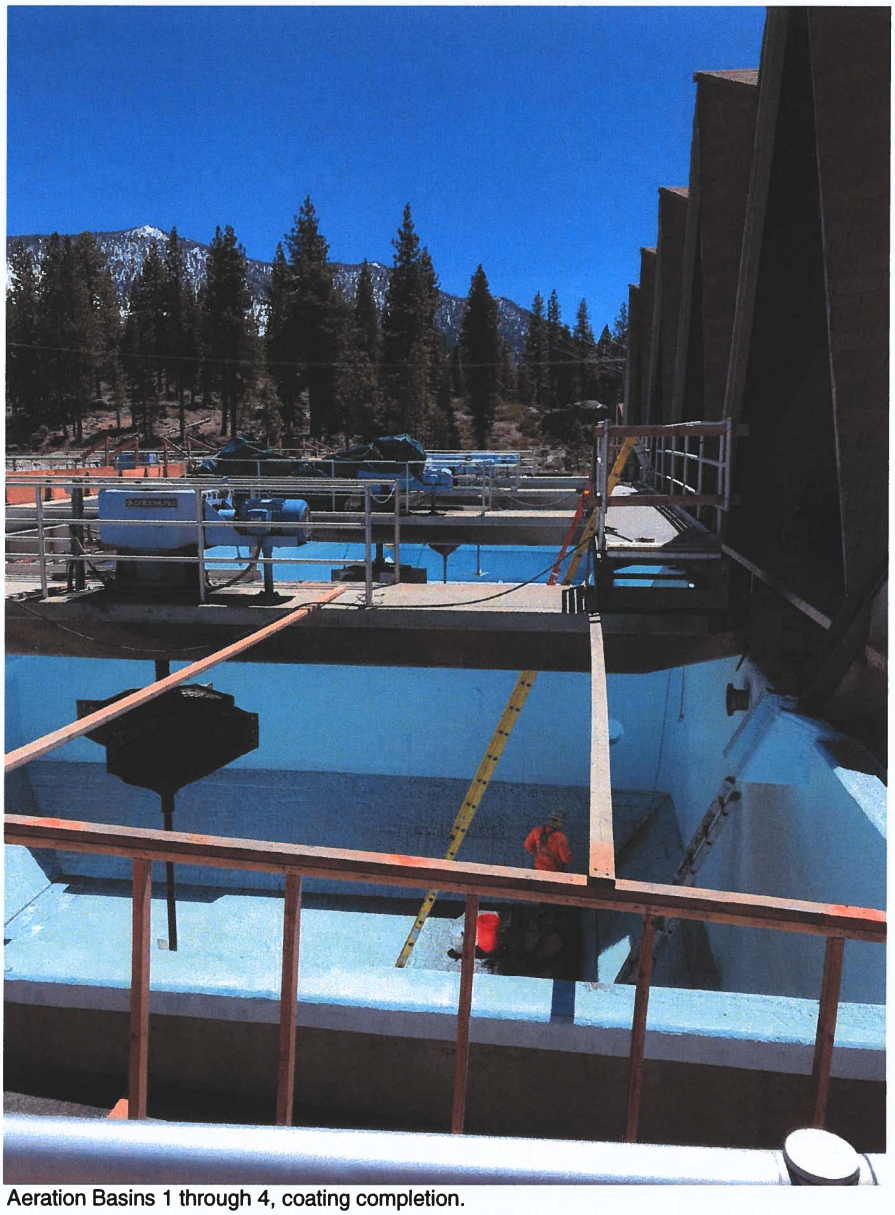
7. Wednesday, April 29th, the Treated Wastewater Effluent force main developed a leak in the area of Terrace View and Pleasant Circle in Kingsbury. No unusual overpressure events were noted related to causing the leak. All spilled effluent was contained and recovered within the repair excavation and a nearby residential lot. No drainages or waterways were impacted.

   The leak appeared along the spiral weld of the force main. This section of force main, installed in 1968, has experienced leaks along the welded seam in the past and this type of pipe manufacture is notorious for having this signature failure.

   This section of line is included in the length that DCLTSA intends to replace in the 2024-time frame, using the capital development monies that we have been accruing for this purpose since 2018.

   Damage to the pavement on Terrace View and Pleasant Circle will be repaired shortly. Work was done by DCLTSA staff and Summit Plumbing to clean silt and debris out of one BMP infiltration structure in a resident's driveway. Costs of the clean-up and pavement repair have been submitted to DCLTSA's insurer.

8. Three residential units at the Tahoe Beach Club Building 2 and two residential units at the Sierra Colina project were inspected by Authority staff in the past month.



Aeration Basins 1 through 4, coating completion.

Douglas County Lake Tahoe Sewer Authority Manager Performance Evaluation

Employee Name: Robert Hopkins **Date:** May 20, 2020

Rating Period: From: May 2019_____ To: May 2020_____

Rating Scale Definitions (1-5)

(1)	Unsatisfactory	The employee's work performance is inadequate and inferior to the standards of performance required for the position. Shows little or no initiative or urgency to improve performance despite repeated coaching and/or retraining. Continued employment is in immediate jeopardy.
(2)	Improvement Needed	The employee's work performance demonstrates weakness in accomplishing performance expectations and does not consistently meet the standards of the position. Serious effort is needed to improve performance if employee is to retain employment.
(3)	Meets Job Standard	The employee's work performance consistently meets the standards of the position. Employee demonstrates knowledge and ability to meet performance expectations. Errors are generally minimal and self-corrected by employee with limited degree of instruction or assistance. Employee demonstrates effective leadership skills and motivates staff.
(4)	Exceeds Job Standard	The employee's work performance is consistently above the level of "meets" job standard performance. Demonstrates strong knowledge and ability to perform essential functions of position and seeks for ways to improve.
(5)	Outstanding	Employee demonstrates substantial knowledge and consistent ability in performance of essential functions of position. Employee continually demonstrates willingness to assume additional responsibilities, makes significant contributions beyond normal expectations. Is respected by others and demonstrates strong productive leadership skills.

I. PERFORMANCE EVALUATION AND ACHIEVEMENTS

1.	Governing Board Relationships	1	2	3	4	5	N/A
A.	Effectively implements policies and programs approved by the Board.						
B.	Reporting to the Board is timely, clear, concise and thorough.						
C.	Accepts direction/instructions in a positive manner.						
D.	Keeps the Board informed of current plans and activities of the Douglas County Lake Tahoe Sewer Authority.						
E.	Provides the Board with clear report of anticipated issues that could come before the Board.						

Comments: _____

_____

_____

2.	Communication	1	2	3	4	5	N/A
A.	Oral communication is clear, concise and articulate.						
B.	Written communications are clear, concise and accurate.						
C.	Listens effectively and responds appropriately.						

Comments: _____

3.	Professional Job-Related Competencies	1	2	3	4	5	N/A
A.	**Decision Making**: *Reasons, analyzes, and evaluates; looks beyond short-term results; properly assesses; and knows when to ask for assistance. Uses good judgment and common-sense approach; anticipates situations; capable of embracing change and recognizes when circumstances dictate a change is necessary.*						
B.	**Personal Behavior**: *Behavior is positive example for others; consistent and timely at work and meetings; dress and grooming is appropriate to position; shows good judgment; interactions with others are of the highest level of integrity and ethical conduct; is fair and impartial in dealing with others; and sets strong personal example by demonstrating respect for others and their ideas.*						
C.	**Leadership**: *Ability to get others to work together effectively and see "big picture"; takes ownership for own activities; interacts with others objectively; and utilizes resources effectively in assessing situations prior to taking action.*						
D.	**Technical Knowledge**: *Maintains current technical knowledge and ability to sufficiently manage and complete tasks/projects; actively pursues expanded mastery of knowledge and abilities in responsibilities of position; and combines technical knowledge with creativity to produce value-added results.*						

Comments: _____

III. SUMMARY RATING

Overall Performance Rating – Considering the results obtained against established performance standards as well as overall job performance, the following rating is provided:

Unsatisfactory 1	Improvement Needed 2	Meets Job Standards 3	Exceeds Job Standards 4	Outstanding 5

Comments: _____

IV. FUTURE GOALS AND OBJECTIVES

Specific goals and objectives to be achieved in the next evaluation period: _____

_____

_____

_____

_____

_____

_____

GOVERNING BOARD	CONCURRENCE
_____ Board Chairperson	Yes / No
_____ Board Member	Yes / No
_____ Board Member	Yes / No
_____ Board Member	Yes / No
_____ Board Member	Yes / No

IV. DCLTSA MANAGER COMMENTS & SIGNATURE

_____

_____

_____

_____

_____

_____

_____ _____

Manager Signature Date

AUTHORITY CONTROLLER'S

BOARD REPORT – May 20, 2020

General Status Report

At the end of March, our operating expenses were more than 10% under budget. However, we just received our draft GASB 75 actuarial report indicating a $73,000 increase in our OPEB expense (retiree healthcare) for the year. I questioned it and haven't heard back from them, but if it's correct, that will take a chunk out of the amount we're under budget.

Status of Billing

Since the last meeting, Harrah's and Harvey's indicated they would be paying their bills, and the Hard Rock signed the Forbearance Agreement with us. Since most of our commercial customers do business out of leased properties, and the property owners pay the sewer bills, we have been insulated so far from the economic effects of the Covid-19 shutdown. Additionally, we have not received a single call from our residential users saying they could not pay their bills.

Aeration Basin and Plant Upgrades Project

We have submitted a draw request to the State Revolving Fund which has been approved but not received yet in the amount of $643,938. That will bring the total drawn down this fiscal year to $1,102,226. Of that $110,226 will be held in the LGIP Reserve account to pay the final debt service payment on the loan account.

We anticipate the 2nd Phase Gross Maximum Price Contract for the headworks and grit screening equipment to be ready for Board approval at the June meeting.

Capital Development Plan

The Department of Taxation requires that each year we adopt a Capital Development Plan which specifies how we plan to construct capital assets over the next five-year period. I sent you a copy of the CDP in your packet. The only changes from last year are increased amounts expected to be spent on litigation for the Underground Storage Tank issue, and a quicker timeline on the Aeration Basins & Plant Upgrades Project. I also added the fifth year and put in an extra $2,000,000 figuring the cost estimate for the Effluent Pipeline has likely increased over the last 10 years.

The State does not require that we adhere to the CDP, only that the figures in it match the Final Budget being submitted. They do, and therefore if there are no questions, I would ask that you adopt the CDP as presented.

Investment Report

We have a little more than $10.3 million dollars invested in liquid Wells Fargo and Local Government Investment Pool (LGIP) accounts and longer- term laddered CD's. Those amounts do not include the loan proceed or reserve accounts. Since the last Board meeting there was another CD called. Since CD rates are at .55% for 3 years, I will be reinvesting that $245,000 in LGIP. It is still paying more than 1.4%. There is a general ledger sheet in your packet detailing the various investment vehicles and a list of the current CD's held.

Claims and Check Register

I put copies of the wires and check register from April 15 through May 15, 2020 in the Board packet. If there are no questions, when we can get together again, I will ask that the Treasurer sign them and return them to me for our records.

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY

JULY - MARCH 2019-2020 BUDGET VS. ACTUAL

	JULY -MAR	Budgeted	Variance	Comments
Salaries	$ 850,541.86	$ 847,172.25	$ (3,369.61)	
OT/Callback	$ 10,348.87	$ 25,415.25	$ 15,066.38	
Holiday	$ 9,941.80	$ 11,634.00	$ 1,692.20	10 of 11 holidays
NTD	$ 14.77	$ -	$ (14.77)	
Longevity	$ 4,095.00	$ 4,095.00	$ -	Paid Yearly - December
Stand-By Pay	$ 9,105.62	$ 9,399.00	$ 293.38	
Health Insurance	$ 218,992.22	$ 243,564.00	$ 24,571.78	
State Retirement (PERS)	$ 223,004.92	$ 251,445.75	$ 28,440.83	
SIIS (Workers Comp)	$ 26,502.75	$ 33,103.50	$ 6,600.75	
Medicare Tax	$ 13,559.68	$ 13,002.00	$ (557.68)	
Unemployment Insurance	$ 5,509.50	$ 2,250.00	$ (3,259.50)	
Contract Svcs		$ -	$ -	
OPEB Expense	$ 32,927.25	$ 22,500.00	$ (10,427.25)	Estimated based on last year's study
Salaries/Benefits	**$ 1,404,544.24**	**$ 1,463,580.75**	**$ 59,036.51**	

JULY - MARCH 2019-2020 BUDGET VS. ACTUAL

	JULY -MAR	Budgeted	Variance	Comments
Electric Power	$ 179,691.92	$ 200,756.25	$ 21,064.33	
Electric Power - BPS	$ 11,114.66	$ 13,500.00	$ 2,385.34	
Electric Power - MPS	$ 42,676.39	$ 51,093.75	$ 8,417.36	
Natural Gas	$ 8,528.61	$ 8,133.75	$ (394.86)	
Natural Gas - BPS	$ 983.78	$ 4,125.00	$ 3,141.22	
Natural Gas - MPS	$ 271.05	$ 262.50	$ (8.55)	
Water	$ 8,656.22	$ 7,800.00	$ (856.22)	Under budgeted
Water - BPS	$ 2,492.02	$ 4,125.00	$ 1,632.98	
Water - MPS	$ 8,257.56	$ 1,057.50	$ (7,200.06)	Under budgeted
Solid Waste Removal	$ 2,977.90	$ 3,041.25	$ 63.35	
Utilities	**$ 265,650.11**	**$ 293,895.00**	**$ 28,244.89**	
Chemicals	$ 49,779.45	$ 63,750.00	$ 13,970.55	
Lab Supplies	$ 3,234.97	$ 937.50	$ (2,297.47)	Performing extra tests
Supplies	$ -	$ -	$ -	
Chemicals/Supplies	**$ 53,014.42**	**$ 64,687.50**	**$ 11,673.08**	

JULY - MARCH 2019-2020 BUDGET VS. ACTUAL

	JULY -MAR	Budgeted	Variance	Comments
Legal Services	$ 31,852.66	$ 41,250.00	$ 9,397.34	
Accounting	$ 40,669.10	$ 30,637.50	$ (10,031.60)	Audit bill ($38,000)
Legal/Accounting	**$ 72,521.76**	**$ 71,887.50**	**$ (634.26)**	
Engineering	$ 62,174.85	$ 60,000.00	$ (2,174.85)	
Engineering - BPS	$ -	$ -	$ -	
Engineering - MPS	$ -	$ -	$ -	
Engineering - In-District	$ -	$ -	$ -	
Consulting	$ 19,750.00	$ 27,750.00	$ 8,000.00	
Engineering/Consulting	**$ 81,924.85**	**$ 87,750.00**	**$ 5,825.15**	
Maintenance Export Line	$ -	$ 22,125.00	$ 22,125.00	
Maintenance Collection System	$ 44,123.40	$ 52,875.00	$ 8,751.60	
Repairs Collection System	$ 4,202.37	$ 8,625.00	$ 4,422.63	
Computer Maintenance/Supplies	$ 3,656.25	$ 7,676.25	$ 4,020.00	
Annual Software Licenses	$ 19,470.93	$ 18,375.00	$ (1,095.93)	SCADA Annual
SCADA Support	$ 21,315.75	$ 9,750.00	$ (11,565.75)	Tesco Meter Integration

JULY - MARCH 2019-2020 BUDGET VS. ACTUAL

	JULY -MAR	Budgeted	Variance	Comments
Repairs - Vehicles	$ 6,102.89	$ 15,037.50	$ 8,934.61	
Repairs - Mechanical	$ 34,377.11	$ 60,000.00	$ 25,622.89	
Repairs - Mechanical BPS	$ 4,539.83	$ 21,000.00	$ 16,460.17	
Repairs - Mechanical MPS	$ 7,006.50	$ 6,543.75	$ (462.75)	Repairs to ABBA Pumps
Emergency Repairs	$ -	$ -	$ -	
Repairs Bldg & Grounds	$ 8,181.25	$ 8,100.00	$ (81.25)	County Weed Abatement
Repairs Bldg & Grounds - BPS	$ 189.38	$ 1,500.00	$ 1,310.62	
Repairs Bldg & Grounds - MPS	$ -	$ -	$ -	
Repairs Heating	$ -	$ 618.75	$ 618.75	
Repairs Heating	$ 110.75	$ 3,000.00	$ 2,889.25	
Repairs Heating	$ -	$ -	$ -	
Repairs Electrical	$ 1,465.51	$ 2,606.25	$ 1,140.74	
Repairs Electrical	$ 131.70	$ 3,750.00	$ 3,618.30	
Repairs Electrical	$ -	$ 375.00	$ 375.00	
Repairs Instruments	$ 8,541.92	$ 13,875.00	$ 5,333.08	
Equipment Rental	$ 353.80	$ 4,500.00	$ 4,146.20	
Maintenance Supplies	$ 5,083.93	$ 5,325.00	$ 241.07	

JULY - MARCH 2019-2020 BUDGET VS. ACTUAL

	JULY -MAR	Budgeted	Variance	Comments
Safety Equipment	$ 4,299.53	$ 8,250.00	$ 3,950.47	
Odor Control System Maintenance	$ 2,838.75	$ 18,000.00	$ 15,161.25	
Repairs/Maintenance	**$ 175,991.55**	**$ 291,907.50**	**$ 115,915.95**	
Casualty Insurance	$ 58,109.31	$ 66,001.50	$ 7,892.19	
Pollution Liability Insurance	$ -	$ -	$ -	
Insurance	**$ 58,109.31**	**$ 66,001.50**	**$ 7,892.19**	
Telephone	$ 15,775.80	$ 19,125.00	$ 3,349.20	
Telephone	$ 750.91	$ 2,137.50	$ 1,386.59	
Telephone	$ -	$ 450.00	$ 450.00	
Small Tools & Equipment	$ 5,230.78	$ 6,768.75	$ 1,537.97	
Laundry and Linen	$ 1,303.86	$ 4,125.00	$ 2,821.14	
Forest Svc. Fee	$ -	$ 375.00	$ 375.00	
Training, Dues & Subscriptions	$ 2,012.53	$ 6,000.00	$ 3,987.47	
Office Expenses	$ 8,119.33	$ 16,500.00	$ 8,380.67	
Travel	$ -	$ -	$ -	
Sample Testing	$ 31,116.53	$ 29,793.75	$ (1,322.78)	

JULY - MARCH 2019-2020 BUDGET VS. ACTUAL

	JULY -MAR	Budgeted	Variance	Comments
Operating Lease	$ -	$ -	$ -	
Biosolids Disposal	$ 44,575.06	$ 50,250.00	$ 5,674.94	
Underground Service Alert	$ 469.49	$ 273.75	$ (195.74)	Annual Fee Doubled
Permit Fees	$ 10,458.19	$ 12,187.50	$ 1,729.31	
Misc Exp and Bank Fees	$ 3,842.22	$ 4,275.00	$ 432.78	
Other Operating Expenses	**$ 123,654.70**	**$ 152,261.25**	**$ 28,606.55**	
Fuels and Lubricants	$ 12,442.41	$ 17,145.00	$ 4,702.59	
Fuels & Lubricants	**$ 12,442.41**	**$ 17,145.00**	**$ 4,702.59**	
Total Operating Expenses Thru FEB	**$ 2,247,853.35**	**$ 2,509,116.00**	**$ 261,262.65**	
			10.41%	

Douglas County Lake Tahoe Sewer Auth.

GL Account Ledger - Detail By Date Range

05/15/2020 through 05/15/2020

Sorted by Date and Document

Batch	Journal	Entry #	Date	Job	Document	Description	Debits	Credits	Balance
103.1000			WF INTEREST BEARING CHECKING						$757,110.05
						WF INTEREST BEARING CHECKING TOTAL:	$0.00	$0.00	$757,110.05
103.3000			WF INTEREST BEARING CHECKING						$1,109,902.93
						WF INTEREST BEARING CHECKING TOTAL:	$0.00	$0.00	$1,109,902.93
106.1000			LGIP -GF						$3,103,437.38
						LGIP -GF TOTAL:	$0.00	$0.00	$3,103,437.38
106.1020			LGIP - OPEB ACCOUNT						$347,572.88
						LGIP - OPEB ACCOUNT TOTAL:	$0.00	$0.00	$347,572.88
106.3000			LGIP -PRF						$512,780.50
						LGIP -PRF TOTAL:	$0.00	$0.00	$512,780.50
106.4000			LGIP- CF						$706,953.00
						LGIP- CF TOTAL:	$0.00	$0.00	$706,953.00
106.4100			LGIP BOND & ACQUISITION FUND						$37,561.41
						LGIP BOND & ACQUISITION FUND TOTAL:	$0.00	$0.00	$37,561.41
107.1000			WF MONEY MARKET HOLDING ACC						$50,093.56
						WF MONEY MARKET HOLDING ACC TOTAL:	$0.00	$0.00	$50,093.56
107.3000			WF MONEY MARKET HOLDING ACC						$308,127.29
						WF MONEY MARKET HOLDING ACC TOTAL:	$0.00	$0.00	$308,127.29
107.4000			WF MONEY MARKET HOLDING ACC						$1,667.00
						WF MONEY MARKET HOLDING ACC TOTAL:	$0.00	$0.00	$1,667.00
108.1000			WELLS FARGO CD'S - GF						$1,359,215.00
						WELLS FARGO CD'S - GF TOTAL:	$0.00	$0.00	$1,359,215.00
108.3000			WELLS FARGO CDS - PRF						$2,070,785.00
						WELLS FARGO CDS - PRF TOTAL:	$0.00	$0.00	$2,070,785.00

*** Indicates a summarized entry made up of more than one Batch, Journal, Entry Number, Date, Job, Document, or Description so a single value can not be displayed.

Douglas County Lake Tahoe Sewer Auth.

GL Account Ledger - Detail By Date Range

05/15/2020 through 05/15/2020

Sorted by Date and Document

Batch	Journal	Entry #	Date	Job	Document	Description	Debits	Credits	Balance
						TOTAL OF LEDGER:	**$0.00**	**$0.00**	**$10,365,206.00**

*** Indicates a summarized entry made up of more than one Batch, Journal, Entry Number, Date, Job, Document, or Description so a single value can not be displayed.

CURRENT BROKERED CD MATURITY DATES

	Date	Rate		Amount	Fund
FY '20 - '21					
FIRST BK OF HIGHLAND	8/10/2020	1.85%	$	245,000	GF
AMERICAN EXPRESS CENTURION	8/10/2020	1.90%	$	245,000	GF
TEXAS CAPITAL BK NA	10/13/2020	1.70%	$	245,000	PR
BARCLAYS BK DELAWARE	10/25/2020	1.95%	$	245,000	PR
LEGACY TEXAS BK	11/9/2020	2.55%	$	245,000	PR
MORGAN STANLEY NA BK	12/21/2020	2.15%	$	245,000	PR
SAFRA NAT'L BK NEW YORK	1/8/2021	1.70%	$	245,000	PR
BMW BANK NORTH AMERICA	2/16/2021	1.90%	$	245,000	GF
FIRST FED BANK WISCONSIN	2/23/2021	1.90%	$	245,000	GF
SYNCHRONY BANK	5/25/2021	3.00%	$	245,000	GF
TOTAL FY '20 - '21			**$**	**2,450,000**	
FY '21 - '22					
COMENITY CAPITAL SLC UTAH	11/15/2021	3.25%	$	245,000	PR
STATE BK OF INDIA	12/13/2021	1.75%	$	245,000	PR
GOLDMAN SACHS USA	4/25/2022	2.60%	$	245,000	PR
VALLEY NAT'L BK WAYNE	5/2/2022	2.60%	$	245,000	PR/GF
TOTAL FY '20 - '21			**$**	**980,000**	
FY '22 - '23					
TOTAL FY '22 - '23			**$**	**-**	
			$	**3,430,000**	
		2.20%			

Douglas County Lake Tahoe Sewer Auth.

AP Check Register (Current by Bank)

Check Dates: 4/15/2020 to 5/15/2020

Check No.	Date	Status		Vendor ID	Payee Name	Amount
BANK ID: WFCHK - WELLS FARGO CHECKING						**101.1000**
9336	04/30/20	V	4/30/20	HARRIS	SHELDON HARRIS	($32.49)
* 9390	04/16/20	P		AL17	ALHAMBRA	$76.00
9391	04/16/20	P		AL01	ALLISON, MACKENZIE, Pavlakis	$3,855.00
9392	04/16/20	P		BURNS	BURNS MACHINERY, INC.	$400.00
9393	04/16/20	P		FASTEN	FASTENAL COMPANY	$294.13
9394	04/16/20	P		FREDH	FRED HOWARD	$496.76
9395	04/16/20	P		FR01	FRONTIER	$70.98
9396	04/16/20	P		GRIFFI	GRIFFIN SYSTEMS, INC.	$906.25
9397	04/16/20	P		HDR01	HDR, ENGINEERING, INC.	$59,288.33
9398	04/16/20	P		SIERRA	DBA SIERRA OFFICE SOLUTIONS	$67.78
9399	04/16/20	P		KI12	KINGSBURY HARDWARE	$5.00
9400	04/16/20	P		AGUILA	MANNY AGUILAR	$135.50
9401	04/16/20	P		PARODI	SIERRA INK	$481.00
9401	04/21/20	V	4/21/20	PARODI	SIERRA INK	($481.00)
9402	04/16/20	P		NV01	NV ENERGY	$22,322.72
9403	04/16/20	P		EA13	PAULA EAST-JANICKI	$644.95
9404	04/16/20	P		VAN1	RICK VAN HORN	$264.21
9405	04/16/20	P		COOK	ROBERT COOK	$2,100.00
9406	04/16/20	P		SIL4	SILVER STATE ANALYTICAL LAB	$254.00
9407	04/16/20	P		SO10	SOUTH TAHOE REFUSE, INC.	$235.68
9408	04/16/20	P		SO13	SOUTHWEST GAS CORP.	$1,829.50
9409	04/16/20	P		NE42	STATE OF NV. P.E.B.P.	$1,514.83
9410	04/16/20	P		SU13	SUMMIT PLUMBING CO., LLC	$3,130.60
9411	04/16/20	P		TA01	TAHOE BASIN CONTAINER SVC.,INC	$2,710.50
9412	04/16/20	P		UNITED	UNITED RENTALS (NORTH AMERICA)	$289.80
9413	04/16/20	P		VER	VERIZON	$316.36
9414	04/16/20	P		WE10	WEDCO INC.	$82.80
9415	04/16/20	P		WF01	WELLS FARGO	$3,264.20
9416	04/16/20	P		WE12	Western Envir. Testing Lab	$1,261.79
9417	04/30/20	P		AB01	A-1 NATIONAL FIRE CO.	$521.00
9418	04/30/20	P		BE15	BENTLY FAMILY LTD PARTNERSHIP	$907.20
9419	04/30/20	P		BURGAR	BURGARELLO ALARM, INC.	$159.00
9420	04/30/20	P		CAPITA	DICK CAMPAGNI'S CAPITAL FORD	$403.26
9421	04/30/20	P		CA12	CARSON VALLEY OIL CO., INC.	$436.28
9422	04/30/20	P		HEFFER	ERIC HEFFERNON	$44.97
9423	04/30/20	P		FR01	FRONTIER	$579.43
9424	04/30/20	P		HOMETO	HOMETOWN HEALTH	$16,485.78
9425	04/30/20	P		KGW	K.G. WALTERS CONSTRUCTION CO.	$440,481.41
9426	04/30/20	P		IKE01	KELVIN IKEHARA	$360.03
9427	04/30/20	P		KI11	KINGSBURY GENERAL IMP. DIST.	$1,125.48
9428	04/30/20	P		LEWIS	LEWIS ROCA ROTHGERBER CHRISTIE	$14,645.50
9429	04/30/20	P		LIBERT	LIBERTY UTILITIES	$32.59
9430	04/30/20	P		PARODI	MASON PARODI	$481.00
9431	04/30/20	P		MET11	METLIFE - GROUP BENEFITS	$1,285.73
9432	04/30/20	P		OREILL	O'REILLY AUTOMOTIVE, INC.	$285.78
9433	04/30/20	P		EA13	PAULA EAST-JANICKI	$40.00
9434	04/30/20	P		AN12	R.O. ANDERSON ENGINEERING, INC	$17,101.10
9435	04/30/20	P		RO12	ROUND HILL GENERAL IMP. DIST.	$1,242.50
9436	04/30/20	P		ST09	STANDARD INSURANCE COMPANY	$608.62
9437	04/30/20	P		SU13	SUMMIT PLUMBING CO., LLC	$4,275.09
9438	04/30/20	P		SUNRIS	SUNRISE ENVIRONMENTAL	$255.50
9439	04/30/20	P		US12	USABLUEBOOK	$138.70
9440	04/30/20	P		VI12	VISION SERVICE PLAN - (AT)	$266.06
9441	04/30/20	P		WE12	Western Envir. Testing Lab	$583.26
9442	05/14/20	P		AL17	ALHAMBRA	$149.37
9443	05/14/20	P		AL01	ALLISON, MACKENZIE, Pavlakis	$5,621.79

*** Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date); "A" - Application; "E" - EFT**
**** Denotes broken check sequence.**

Douglas County Lake Tahoe Sewer Auth.

AP Check Register (Current by Bank)

Check Dates: 4/15/2020 to 5/15/2020

Check No.	Date	Status	Vendor ID	Payee Name	Amount
9444	05/14/20	P	AP12	APPLIED INDUS. TECH.,INC.	$139.18
9445	05/14/20	P	ART01	ARTISTIC FENCECO, INC.	$339.00
9446	05/14/20	P	BEACH	BEACH CLUB DEVELOPMENT LLC	$123.25
9447	05/14/20	P	CA12	CARSON VALLEY OIL CO., INC.	$304.83
9448	05/14/20	P	DO20	DOUGLAS DISPOSAL INC.	$339.00
9449	05/14/20	P	FASTEN	FASTENAL COMPANY	$28.66
9450	05/14/20	P	FREDH	FRED HOWARD	$496.76
9451	05/14/20	P	FR01	FRONTIER	$70.98
9452	05/14/20	P	HDR01	HDR, ENGINEERING, INC.	$104,472.41
9453	05/14/20	P	SIERRA	DBA SIERRA OFFICE SOLUTIONS	$4.27
9454	05/14/20	P	BOU11	JAMES G. CECIL/BOULDER EXTER.	$300.00
9455	05/14/20	P	KGW	K.G. WALTERS CONSTRUCTION CO.	$191,663.87
9456	05/14/20	P	IKE01	KELVIN IKEHARA	$360.03
9457	05/14/20	P	IM10	KINGSBURY AUTOMOTIVE	$1,225.32
9458	05/14/20	P	KI11	KINGSBURY GENERAL IMP. DIST.	$929.09
9459	05/14/20	P	LA11	LAKESIDE NAPA	$1,239.87
9460	05/14/20	P	AGUILA	MANNY AGUILAR	$135.50
9461	05/14/20	P	NV01	NV ENERGY	$17,718.46
9462	05/14/20	P	EA13	PAULA EAST-JANICKI	$644.95
9463	05/14/20	P	VAN1	RICK VAN HORN	$264.21
9464	05/14/20	P	COOK	ROBERT COOK	$2,100.00
9465	05/14/20	P	SO10	SOUTH TAHOE REFUSE, INC.	$176.76
9466	05/14/20	P	SO13	SOUTHWEST GAS CORP.	$820.30
9467	05/14/20	P	NE42	STATE OF NV. P.E.B.P.	$1,514.83
9468	05/14/20	P	SU13	SUMMIT PLUMBING CO., LLC	$1,020.00
9469	05/14/20	P	TA01	TAHOE BASIN CONTAINER SVC.,INC	$1,238.50
9470	05/14/20	P	TELED	TELEDYNE INSTRUMENTS, INC.	$221.00
9471	05/14/20	P	VER	VERIZON	$316.38
9472	05/14/20	P	WF01	WELLS FARGO	$1,971.75
9473	05/14/20	P	WE12	Western Envir. Testing Lab	$585.26
9474	05/14/20	P	WE18	WESTERN NEVADA SUPPLY CO.	$47.00
				BANK WFCHK REGISTER TOTAL:	**$945,113.03**
				GRAND TOTAL :	**$945,113.03**

*** Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date); "A" - Application; "E" - EFT**
**** Denotes broken check sequence.**

Douglas County Lake Tahoe Sewer Auth.

GL Entry Report - Batch Order

Year: All / Date: 4/15/2020 - 5/15/2020

Entry #	Date	Document	Job	Account	Description	Debits	Credits	Balance
BATCH: 6724	**JOURNAL: B**		**STATUS: Posted**	**PERIOD: 2020 - 10**	**CREATED: 03/26/20 by YHJ**			
128557	04/15/20			414.1100	MARCH PERS CONTRIBS	$11,720.97	$0.00	$11,720.97
128558	04/15/20			415.1100	MARCH PERS CONTRIBS	$11,720.96	$0.00	$23,441.93
128559	04/15/20			101.1000	MARCH PERS CONTRIBS	$0.00	$23,441.93	$0.00
					BATCH 6,724 TOTALS:	**$23,441.93**	**$23,441.93**	**$0.00**
BATCH: 6754	**JOURNAL: B**		**STATUS: Posted**	**PERIOD: 2020 - 10**	**CREATED: 04/21/20 by YHJ**			
128792	04/20/20			417.1100	3RD QTR WORKERS' COMP	$8,834.25	$0.00	$8,834.25
128793	04/20/20			101.1000	3RD QTR WORKERS' COMP	$0.00	$8,834.25	$0.00
					BATCH 6,754 TOTALS:	**$8,834.25**	**$8,834.25**	**$0.00**
BATCH: 6766	**JOURNAL: B**		**STATUS: Posted**	**PERIOD: 2020 - 11**	**CREATED: 04/30/20 by YHJ**			
128904	05/15/20			414.1100	APRIL PERS CONTRIBS	$17,984.31	$0.00	$17,984.31
128905	05/15/20			415.1100	APRIL PERS CONTRIBS	$17,984.31	$0.00	$35,968.62
128906	05/15/20			101.1000	APRIL PERS CONTRIBS	$0.00	$35,968.62	$0.00
					BATCH 6,766 TOTALS:	**$35,968.62**	**$35,968.62**	**$0.00**
					TOTAL OF ALL JOURNAL(S):	**$68,244.80**	**$68,244.80**	