MINUTES OF REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
OCTOBER 21, 2020

CALL TO ORDER:

A Meeting of the Board of Trustees of the Douglas County Lake Tahoe Sewer Authority (DCLTSA) was duly convened at 9:30 a.m. on Wednesday, October 21, 2020 at the Wastewater Treatment Plant, Stateline, Douglas County, Nevada.

Swearing in of Trustees Richard Gardner, representative of Tahoe Douglas District and Wesley Rice, representative of Douglas County Board of Commissioners (Oaths of Office).

Richard Gardner, having been appointed to the Authority Board by the Board of Trustees of Tahoe Douglas District took his oath of office and was recognized as a Trustee of the DCLTSA. Chairman Mike Bradford also acknowledged the reappointment of Wes Rice to the DCLTSA Board of Trustee by the Douglas County Board of Commissioners. Trustee Rice was not present at the meeting.

ROLL CALL:

Present were Trustees Mike Bradford and Richard Gardner. Additionally, Trustees Darya Vogt and Chuck Fagen were present via telephone connection by which everyone at the meeting could hear one another.

RECOGNITION OF OTHERS IN ATTENDANCE:

In attendance in person were Authority Manager Rob Hopkins, Authority Controller Paula East-Janicki and Authority Accountant, Ying Johnson. Participating via audio and video internet connection by which everyone at the meeting could hear one another were Bob Cook, Authority Engineer, Rob Anderson, and the Authority's legal counsel, Jim Cavilia.

Also, in attendance by audio and video internet connection was Andrew Hickman of Round Hill General Improvement District (RHGID).

PUBLIC COMMENT:

Bob Cook welcomed Rick Gardner to the Authority.

APPROVAL OF AGENDA:

It was moved by Trustee Vogt, seconded by Chairman Bradford and carried unanimously that the agenda be approved and adopted (4-0) as presented with the understanding that the swearing in of Wes Rice would be continued to the next meeting of the Board.

MINUTES OF PRIOR MEETING:

It was moved by Trustee Vogt, seconded by Trustee Fagen and carried unanimously (4-0) that the minutes of the Meeting of the Board of Trustees of DCLTSA, dated September 16, 2020 be approved.

MANAGER'S REPORT:

A. General Status Report

Authority Manager Rob Hopkins presented the Board with a written summary of various general matters related to the Authority and briefly summarized each item in the written report. The written report is incorporated in these minutes by this reference.

Mr. Hopkins reported that a grading season exemption has been obtained from the Tahoe Regional Planning Agency (TRPA) for all work on the emergency replacement of the export force main in the Kingsbury Grade area to continue past October 15, 2020. Mr. Hopkins indicated that he hoped that the project would be completed in the first or second week of November.

Mr. Hopkins stated that the Number 2 Primary Clarifier and Number 2 Secondary Clarifiers are off-line for routine maintenance.

Mr. Hopkins explained that Authority staff was planning to drain and thoroughly clean Effluent Tanks 1 and 2 during the period of time that the Authority has been permitted to utilize the plant emergency storage reservoir in order to accommodate replacement of a portion of the export force main.

With regard to the treatment plant upgrades, Mr. Hopkins stated that several meeting have taken place to finalize that Guaranteed Maximum Price (GMP) #3 contract which includes the bulk of the new mechanical equipment to be installed at the plant in the spring and summer of 2021. Mr. Hopkins indicated that it may be necessary to schedule a special meeting of the Board on December 2nd if this contract is not ready for approval at the Board's regular meeting on November 18, 2020. In response to an inquiry from Chairman Bradford, Authority Controller, Paula East-Janicki indicated the total cost of the ongoing plant upgrades was just under $9 million with approximately $2.4 million spent to date.

Regarding relocation of a portion of the Authority's 24-inch sewer main in the area of Edgewood, Mr. Hopkins reported that discussions with the Authority engineer and Edgwood Companies and its professionals were ongoing. Mr. Hopkins explained that the main was being relocated in order to accommodate Edgewood's development and that the relocation should facilitate the replacement of this aging infrastructure. Mr. Hopkins reported that this subject would be discussed in greater detail under the Engineer's Report.

Mr. Hopkins reported that Authority staff had recently repaired three failing screw conveyors that move sludge solids to refuse bins for removal from the plant. Mr. Hopkins complimented staff on getting this work done in-house, undoubtedly saving the Authority money.

Trustee Vogt thanked Mr. Hopkins and Authority staff for working cooperatively with Kingsbury General Improvement District (KGID) on work recently undertaken within the Terrace subdivision. Mr. Hopkins likewise expressed his appreciation for the cooperation of KGID staff.

Chairman Bradford opened the floor to public comment regarding the matter. There was no public comment.

ENGINEER'S REPORT:

A. General Projects Status Report

In addition to his participation in the Manager's Report, Authority Engineer, Rob Anderson, presented correspondence dated October 20, 2020 briefly summarizing various issues that R.O. Anderson Engineering has been involved with on behalf of the Authority. The October 20, 2020 correspondence is incorporated in these minutes by this reference.

Mr. Anderson reported that revised plans for Phase II of the Tahoe Beach Club are currently being reviewed.

Mr. Anderson indicated that the Highway 50 emergency sewer pipe repairs have been completed.

Chairman Bradford opened the floor to public comment regarding the matter. There was no additional public comment.

B. Discussion regarding Edgewood sewer line relocation/replacement project and potential cost sharing.

Mr. Anderson reported that he and Authority staff had met with engineers and other representatives of Edgewood Companies regarding the proposed improvements at Edgewood and the need to relocate the Authority's 24-inch sewer main. Mr. Hopkins explained that Edgewood's most recent plans include the realignment of Edgewood Creek in such a way that it would conflict with the Authority's sewer main. Authority Engineer, Rob Anderson added that it appears that Edgewood is agreeable to relocating the sewer line to address this conflict as well as extending the length of the line being replaced in order to increase the slope of the line, which will increase efficiencies. Messrs. Hopkins and Anderson indicated that discussions with Edgewood about the detailed plans and how the costs will be shared are ongoing. Both agreed that the planned relocation and extension of the line would be of benefit to the Authority because it would result in the replacement of aging Authority infrastructure.

Trustee Vogt inquired about how the Authority's participation in any cost sharing would work. Mr. Anderson indicated that the extension of the pipe approximately 330 feet would be of benefit to the Authority and that cost of such an extension would be $130,000 to $150,000. Authority

Controller, Paula East-Janicki, added that any Authority cost participation would come from in-Authority reserves and would not be borne by the participating districts.

In response to an inquiry from Trustee Gardner, Mr. Anderson provided a detailed explanation regarding the location of the sewer line to be relocated and also indicated that the plan as recommended would improve the slope of sewer line, increasing its efficiency. In response to a question from Chairman Bradford, Mr. Anderson indicated that it was reasonable for the Authority to participate in replacement of the sewer line and that Edgewood was anxious to proceed with the work in the spring.

In responding to Trustee Gardner, Mr. Hopkins indicated that while this portion of the line was not scheduled to be replaced at a specified time, it would need to be replaced in the future. Additionally, Mr. Hopkins explained the critical nature of this sewer line as the means by which all sewage from the casino core is transported to the plant.

Chairman Bradford stressed that it would be necessary to have a solid cost estimate before the Authority could agree to any cost-sharing with Edgewood Companies. Mr. Anderson stated that the details of any cost-sharing would be brought back to the Board in the future for consideration. Following additional discussion among the Trustees, consensus was reached that the Authority should come up with a firm cost estimate and continue communications with Edgewood Companies about an equitable sharing of costs.

Ms. East-Janicki added that the Authority does have in-Authority reserve funds that could be used to fund the Authority's portion of any cost-sharing arrangement that is agreed to. Mr. Anderson indicated that he would have a cost estimate prepared.

Chairman Bradford opened the floor to public comment regarding the matter. There was no public comment.

ATTORNEY'S REPORT:

A. General Status Report

Mr. Cavilia had nothing additional to report. Chairman Bradford opened the floor to public comment regarding the matter. There was no public comment.

AUTHORITY CONTROLLER'S REPORT:

A. General Status Report

Ms. East-Janicki reported that operating expenses were more than 11% under budget through the end of August. Ms. East-Janicki added that this would likely change when audit expenses were included.

Ms. East-Janicki reported that the annual audit began on September 1, 2020 and that this year's audit process was particularly difficult because it has been done virtually with multiple auditors

over a three-week period. Ms. East-Janicki explained that the lack of a face to face relationship with the auditors made this slower and more difficult, but she does anticipate the Authority's audited financial statement should be completed and ready for the Board's review at the next meeting.

With regard to upcoming meetings, Ms. East-Janicki announced that she would be unavailable on November 18, 2020, the date of the Board's next regularly schedule meeting. Ms. East-Janicki suggested the regular meeting on that date be cancelled and that a special meeting be set for December 2, 2020. Following a brief discussion among the Trustees, a consensus was reached to cancel the regular Board meeting set for November 18, 2020 and to schedule a special meeting on December 2, 2020.

With regard to billing, Ms. East-Janicki reported that receivables on In-Authority accounts currently total approximately $577,000 with the bulk of that being made up of billings sent on October 1, 2020 and due on November 1, 2020.

In reporting on the Construction Fund, Ms. East-Janicki stated that the 7th draw against the $9 million State Revolving Fund loan has been made bringing the total amount borrowed to $2,432,127. Ms. East-Janicki also reported that the Construction Fund has a current balance of approximately $1.8 million and that additional amounts for the Construction Fund will be collected from the annual special assessment portion of rates. Ms. East-Janicki explained that use of the Construction Fund was limited to projects on the Authority's capital development plan which includes the emergency work being done on the Export Pipeline Replacement project.

Chairman Bradford opened the floor to public comment regarding the matter. There was no public comment.

B. Investment Report

Ms. East-Janicki had a written summary of the Authority's investments available, showing a total of approximately $10.4 million in Wells Fargo, the Local Government Investment Pool (LGIP)and longer-term certificates of deposit (CDs). Ms. East-Janicki reported that the interest rate on the LGIP funds was .56% last month.

Chairman Bradford opened the floor to public comment regarding the matter. There was no public comment.

APPROVAL OF CLAIMS:

The claims along with the Authority's check register were provided to the Board. Chairman Bradford indicated that he would sign off on the claims.

Chairman Bradford opened the floor to public comment regarding the matter. There was no public comment.

Reports/updates from Board of Trustees concerning the areas or districts they represent

Chairman Bradford warned everyone to be wary of scam emails as some have apparently been coming from his email address.

Trustee Vogt reported that KGID was in the process of completing some road repairs in the Kingsbury area.

Trustee Gardner reported that TDD had completed the replacement of sewer lines in Marla Bay and that it is anticipated that the new sewer meter will be installed in the next 30 days.

Trustee Fagen reported that RHGID design of RHGID's new flow meter had been completed and that RHGID was working with the Nevada Department of Transportation to schedule installation.

PUBLIC COMMENT:

There was no public comment.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 11:15 a.m.

Michael A. Bradford

APPROVED

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4823-1251-7328, v. 1

Meeting Date: October 21st, 2020

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
Staff Report

Subject / Title:

Authority Manager's Monthly Report – October 2020
A. General Status Report

Staff Recommendation:

None. This is an informational item only.

Discussion/Report:

This item serves to afford the Authority General Manager the opportunity to update the DCLTSA Board of Trustees on select activities over the previous month(s).

1. Work on the Emergency Replacement Project on the DCLTSA Export Force Main on Summit Drive and Terrace View in Kingsbury Grade continues to proceed. A Grading Season Exemption (GSE) has been obtained from the TRPA which will allow DCLTSA to continue construction after the official close of "Construction Season" on October 15th in the Basin. It is hoped that the project will be completed between the first and second week of November 2020.

2. The Number 2 Primary Clarifier and Number 2 Secondary Clarifiers have been taken off-line for routine maintenance. This work is typically done in the low flow "shoulder seasons" (spring and fall) at the Treatment Plant.

3. DCLTSA staff is preparing to drain and clean out Effluent Tanks 1 and 2. Staff is looking to take advantage of the opportunity provided by the shut-down of the Export Pipeline and diversion of treated effluent flow to the on-site Emergency Reservoir in order to accomplish this needed cleaning and inspection work more efficiently than would normally be the case in routine circumstances.

4. Several meetings related to finalizing the Guaranteed Maximum Price (GMP) #3 for the Treatment Plant Upgrades Project were conducted this past month. The GMP#3 package covers the majority of the new mechanical equipment to be installed at the Treatment Plant in the spring and summer of 2021. This will include Turbo Blowers, Fine-Bubble Air Diffusers, a Package Headworks and Grit Removal System, and much needed upgrades to the Export Pipeline Surge Suppression systems. We are hoping to have GMP#3 completed and ready for presentation to the DCLTSA Board on or before Wednesday, December 2nd. As we begin November, we will have a better handle on the timeline for GMP#3. We may request that the Board authorize a Special Meeting on Wednesday, December 2nd, 2020 if GMP#3 is not completed in time for the Regular Board Meeting scheduled for Wednesday, November 18th, 2020.

5. Preliminary discussions with Edgewood Companies / NCE Engineering and DCLTSA and our engineer R.O. Anderson were held this month. Of concern to the Authority are plans to re-align Edgewood Creek over portions of the DCLTSA 24-inch gravity sewer main that transports sewer flow from the Casino Core to the Authority's Beach Pump Station. Relocating a portion of the 24-inch main to accommodate Edgewood's proposed construction of "Casitas" nearby has been a topic of discussion and cooperation for several years. The new concern is the relocation of the creek. There may be an opportunity to cooperatively accomplish both goals, relocation and replacement of aging Authority sewer infrastructure and facilitation of the Edgewood Creek re-alignment. Further detail may be provided by the Authority engineer, R. O. Anderson.

6. DCLTSA Maintenance Staff repaired 3 failing screw conveyors that transport sludge solids to refuse bins for disposal at the Bently Agrodynamics facility in the Carson Valley. Repairing these units in-house saved the Authority money as well as gave us time to plan and order replacement units without it turning into a potential emergency situation. (photos attached)



Failed conveyor screw showing major cracking.



Field-repaired screw conveyor

R O Anderson

October 20, 2020

Via E-mail

Board of Directors
DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
P.O. Box 578
Zephyr Cove, NV 89448

Authority Engineer's Monthly Report – October 2020

Dear Members of the Board:

The following report presents a summary of activities undertaken on behalf of the Authority since our last meeting together on September 16, 2020. During this period, we provided General Engineering Services. The following paragraphs provide a brief description of these efforts and progress related to each specific task.

General Engineering Services: R.O. Anderson Engineering, Inc. (ROA) assisted and participated with Authority personnel on various engineering-related assignments including coordination meetings, site meetings and phone calls with Authority staff, legal counsel, and Board members on an as-requested basis. In addition to these activities, we have participated in the following specific tasks:

- Edgewood Golf Course Creek Project Review: For clarification, this is the name of the project for which Edgewood Companies is currently requesting DCLTSA approval. It was incorrectly labeled "Lodge" in last month's report and has previously been referenced as the "interceptor relocation". During this period, we worked with Authority staff to issue the review letter for the 90% plans. We also worked with DCLTSA and the project proponent to review the comments of which we agree on all but one – the alignment.

  The currently proposed alignment of the sewer crosses underneath the proposed creek flow line three times. Additionally, the downstream segment of existing sewer is positioned underneath proposed riparian areas for significant sections of its length. We are concerned about potential infiltration as well as the difficulty of future emergency repair of the sewer in these areas that will have saturated ground conditions for most of the year, especially since stormwater that is currently routed to ponds elsewhere on the property will be routed through this creek when the improvements are completed. The flow can be diverted away from the creek for routine and planned maintenance.

  We understand that the project proponent is currently working on alternatives to mitigate these concerns with their engineer, Nichols Consulting Engineers (NCE). We have suggested that one of the alternatives that should be considered is including replacement of the downstream segment of existing sewer to allow for

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an alignment to the east of the proposed creek improvements. This concept would involve an additional 330' of pipe, manhole, and some significant utility crossing work. At this conceptual stage we don't yet know if this will or will not become the Authority's preferred solution. We do know that it would involve cost sharing but that it would provide a superior product in terms of future operation and maintenance as well as the benefit of replacing a section of line that we know from previous experience in this area has questionable structural integrity.

We also reviewed the proposed Boundary Line Adjustment from Welsh Hagen and recommended to DCLTSA staff how to complete the requested Utility Statement for the project's Douglas County application process. DCLTSA has existing easements over their infrastructure that must be perpetuated.

- Tahoe Beach Club Phase II Project Review: We coordinated with Welsh Hagen this month regarding our preliminary observations and received a revised plan on Wednesday October 14 that we expect we can review in the next two weeks.
- Highway 50 Emergency Sewer Pipe Repair: The permanent asphalt work was completed overnight September 23 and the next morning September 24. We coordinated with the contractor Thomas Haen Construction and Black Eagle Consulting for geotechnical inspection services during construction. We will continue to coordinate with Mr. Paul Pettersen at NDOT to complete the permit requirements for closeout.

I will be present during the Board meeting and available then to review this information in greater detail, as well as address any specific questions or concerns Board members might have relative to these subjects. Thank you for your continued confidence and the opportunity to provide these services.

Yours faithfully,

R.O. ANDERSON ENGINEERING, INC.

Robert O. Anderson, PE, WRS, CFM
Principal Engineer

cc: Jim Cavilia, Esq.
Paula East-Janicki
Rob Hopkins

AUTHORITY CONTROLLER'S

BOARD REPORT – October 21, 2020

General Status Report

At the end of August, our operating expenses were more than 11% under budget.

Ying and I underwent a fairly grueling audit which began on September 21, 2020 and was just finished last week. Due to COVID restrictions, rather than being on site for one week as they have in the past, the auditors accomplished it all long-distance. It was especially difficult to demonstrate the extent of our internal controls via email and telephone calls. Hopefully, we'll not need to do it this way next year.

The audited financials will be available for adoption at the November meeting. I cannot be present on November 18, the day of our regularly scheduled meeting, so I would suggest we reschedule it to either Tuesday, November 17 or Thursday, November 18.

Status of Billing

We billed the second quarter of the year on October 1, and payments are due November 1, so as of Friday, October 16, our In-District receivables were $577,000. That amount includes all of the large commercial users, but I would anticipate all of them paying their bills on time.

Construction Fund Update

The Treasurer's office released funds on the 7th draw against our $9,000,000 loan, bringing the total amount borrowed for the Plant Upgrades Project to $2,432, 127.

The Construction Fund balance is approximately $1.8 million. Over the next month, we will collect additional monies in that fund from the special assessment portion of rates and also from the transfer of Loan Acquisition funds for expenses already paid. The Construction Fund balance is restricted for use on Capital Development Plan projects. As the Plant Upgrades project is funded by the State Revolving Fund Loan, the money in the Construction Fund is available to pay for the Emergency portion of the Export Pipeline Replacement.

Investment Report

We have a little more than $10.4 million dollars invested in liquid Wells Fargo and Local Government Investment Pool (LGIP) accounts and longer- term laddered CD's. Those amounts do not include the loan proceed or reserve accounts. Since the last meeting we had one more CD mature, and the highest interest rate I can get from Wells Fargo is .25% for a 3-year investment. LGIP paid .561054% interest last month and those funds are entirely liquid, so I'll be reinvesting the latest CD in the Local Government Pool.

Claims and Check Register

I put copies of the wires and check register from September 15 through October 16, 2020 in the Board packet. If there are no questions, when we can get together again, I will ask that the Treasurer sign them and return them to me for our records.

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY

JULY - AUGUST 2020 - 2021 BUDGET VS. ACTUAL

		AUGUST	Budgeted	Variance	Comments
Salaries	401.11	$ 210,903.12	$ 210,640.67	$ (262.45)	
OT/Callback	403.11	$ 2,502.46	$ 3,159.67	$ 657.21	
Holiday	405.11	$ 1,223.95	$ 3,198.50	$ 1,974.55	
NTD	407.11	$ -		$ -	
Longevity	409.11	$ -	$ 845.00	$ 845.00	Paid Yearly - December
Stand-By Pay	408.11	$ 2,637.70	$ 2,088.67	$ (549.03)	Increased Standby Hours
Health Insurance	413.11	$ 28,945.20	$ 59,368.17	$ 30,422.97	
State Retirement (PERS)	414/415.11	$ 50,245.69	$ 62,470.50	$ 12,224.81	
SIIS (Workers Comp)	417.11	$ 7,182.67	$ 6,596.17	$ (586.50)	Larger Annual Increase than Budgeted
Medicare Tax	418.11	$ 3,487.13	$ 3,189.00	$ (298.13)	
Unemployment Insurance	419.11	$ 45.00	$ -	$ (45.00)	Annual Fee
Contract Svcs	496.11	$ -	$ -	$ -	
OPEB Expense	416.11	$ 5,000.00	$ 5,000.00	$ -	
Salaries/Benefits		**$ 312,172.92**	**$ 356,556.33**	**$ 44,383.42**	

JULY - AUGUST 2020 - 2021 BUDGET VS. ACTUAL

		AUGUST	Budgeted	Variance	Comments
Electric Power	421.11/.14	$ 47,759.93	$ 38,791.67	$ (8,968.26)	Highest Flows of Year
Electric Power - BPS	421.12	$ 2,002.50	$ 2,166.67	$ 164.17	"
Electric Power - MPS	421.13	$ 9,189.86	$ 9,166.67	$ (23.19)	"
Natural Gas	423.11	$ 406.23	$ 1,916.67	$ 1,510.44	Lowest Use Time of Year
Natural Gas - BPS	423.12	$ 62.09	$ 250.00	$ 187.91	"
Natural Gas - MPS	423.13	$ 63.76	$ 66.67	$ 2.91	
Water	425.11	$ 2,309.69	$ 2,066.67	$ (243.02)	
Water - BPS	425.12	$ 584.46	$ 666.67	$ 82.21	
Water - MPS	425.13	$ 2,409.66	$ 1,816.67	$ (592.99)	Under-budgeted
Solid Waste Removal	483.11	$ 744.74	$ 675.83	$ (68.91)	
Utilities		**$ 65,532.92**	**$ 57,584.17**	**$ (7,948.75)**	
Chemicals	470.11	$ 15,402.91	$ 11,666.67	$ (3,736.24)	Will smooth at quarter for inventory
Lab Supplies	471.11	$ 642.12	$ 208.33	$ (433.79)	Under-budgeted for add'l tests
Supplies		$ -	$ -	$ -	
Chemicals/Supplies		**$ 16,045.03**	**$ 11,875.00**	**$ (4,170.03)**	

JULY - AUGUST 2020 - 2021 BUDGET VS. ACTUAL

		AUGUST	Budgeted	Variance	Comments
Legal Services	460.11	$ 3,150.00	$ 7,833.33	$ 4,683.33	
Accounting	462.11	$ 553.89	$ 8,808.33	$ 8,254.44	Audit Fees Not Yet Charged
Legal/Accounting		**$ 3,703.89**	**$ 16,641.67**	**$ 12,937.78**	
Engineering	450.11	$ 10,028.75	$ 11,666.67	$ 1,637.92	
Engineering - BPS		$ -	$ -	$ -	
Engineering - MPS		$ -	$ -	$ -	
Engineering - In-District		$ -	$ -	$ -	
Consulting	458.11	$ 5,200.00	$ 5,666.67	$ 466.67	Incld Ann. Debt Management
Engineering/Consulting		**$ 15,228.75**	**$ 17,333.33**	**$ 2,104.58**	
Maintenance Export Line	430.11	$ -	$ 3,250.00	$ 3,250.00	
Maintenance Collection System	430.19	$ 10,500.00	$ 12,416.67	$ 1,916.67	
Repairs Collection System	431.19	$ -	$ 1,083.33	$ 1,083.33	
Computer Maintenance/Supplies	431/432.11	$ 1,453.28	$ 1,083.33	$ (369.95)	Data Breach Investigation & Security Measures
Annual Software Licenses	433.11	$ 889.94	$ 4,083.33	$ 3,193.39	Most Due @ End of Year
SCADA Support	434.11	$ 250.00	$ 3,000.00	$ 2,750.00	
Repairs - Vehicles	436.11	$ 734.25	$ 2,008.33	$ 1,274.08	

JULY - AUGUST 2020 - 2021 BUDGET VS. ACTUAL

		AUGUST	Budgeted	Variance	Comments
Repairs - Mechanical	440.11	$ 2,852.16	$ 7,500.00	$ 4,647.84	
Repairs - Mechanical BPS	440.12	$ -	$ 1,666.67	$ 1,666.67	
Repairs - Mechanical MPS	440.13	$ 1,997.99	$ 1,833.33	$ (164.66)	Pulsar Sensors/Transducer Repair
Emergency Repairs	440.3	$ 625.00	$ -	$ (625.00)	
Repairs Bldg & Grounds	441.11	$ 509.88	$ 2,133.33	$ 1,623.45	
Repairs Bldg & Grounds - BPS	441.12	$ -	$ 250.00	$ 250.00	
Repairs Bldg & Grounds - MPS	441.13	$ -	$ -	$ -	
Repairs Heating	442.11	$ -	$ 137.50	$ 137.50	
Repairs Heating	442.12	$ -	$ 333.33	$ 333.33	
Repairs Heating	442.13	$ -	$ -	$ -	
Repairs Electrical	443.11	$ -	$ 445.83	$ 445.83	
Repairs Electrical	443.12	$ -	$ 333.33	$ 333.33	
Repairs Electrical	443.13	$ -	$ 83.33	$ 83.33	
Repairs Instruments	444.11	$ 8,658.00	$ 1,666.67	$ (6,991.33)	Annual Smartcover Support
Equipment Rental	447.11	$ 568.89	$ 1,166.67	$ 597.78	
Maintenance Supplies	449.11	$ 280.08	$ 1,183.33	$ 903.25	
Safety Equipment	487.11	$ 1,254.60	$ 1,333.33	$ 78.73	

JULY - AUGUST 2020 - 2021 BUDGET VS. ACTUAL

		AUGUST	Budgeted	Variance	Comments
Odor Control System Maintenance	491.11	$ -	$ 3,166.67	$ 3,166.67	
Repairs/Maintenance		**$ 30,574.07**	**$ 50,158.33**	**$ 19,584.26**	
Casualty Insurance	466.11	$ 13,655.66	$ 15,000.00	$ 1,344.34	
Pollution Liability Insurance	468.11	$ -	$ -	$ -	
Insurance		**$ 13,655.66**	**$ 15,000.00**	**$ 1,344.34**	
Telephone	427.11/14	$ 4,579.69	$ 3,416.67	$ (1,163.02)	
Telephone	427.12	$ 164.36	$ 275.00	$ 110.64	
Telephone	427.13	$ -	$ -	$ -	
Small Tools & Equipment	435.11	$ 1,107.63	$ 1,170.83	$ 63.20	
Laundry and Linen	482.11	$ -	$ 583.33	$ 583.33	
Forest Svc. Fee	484.12	$ -	$ 83.33	$ 83.33	
Training, Dues & Subscriptions	485.11	$ 1,308.00	$ 833.33	$ (474.67)	
Office Expenses	486.11	$ 1,630.69	$ 2,000.00	$ 369.31	
Travel	488.11	$ -	$ -	$ -	
Sample Testing	490.11	$ 6,381.05	$ 7,120.83	$ 739.79	
Operating Lease	494.11	$ -	$ -	$ -	
Biosolids Disposal	493.11	$ 10,989.06	$ 10,000.00	$ (989.06)	Highest Flows of Year

JULY - AUGUST 2020 - 2021 BUDGET VS. ACTUAL

		AUGUST	Budgeted	Variance	Comments
Underground Service Alert	495.11	$ 247.07	$ 83.33	$ (163.74)	Ann. Membership Fee
Permit Fees	497.11	$ 7,658.00	$ 2,208.33	$ (5,449.67)	All Paid at Beginning of Year
Bank Fees	499.11/480.1	$ 1,766.26	$ 950.00	$ (816.26)	Under-budgeted for security enhancements
Other Operating Expenses		**$ 35,831.81**	**$ 28,725.00**	**$ (7,106.81)**	
Fuels and Lubricants	476.11	$ 1,718.69	$ 3,476.67	$ 1,757.98	
Fuels & Lubricants		**$ 1,718.69**	**$ 3,476.67**	**$ 1,757.98**	
Total Operating Expenses Thru August		**$ 494,463.73**	**$ 557,350.50**	**$ 62,886.77**	
				11.28%	

Douglas County Lake Tahoe Sewer Auth.

AP Check Register (Current by Bank)

Check Dates: 9/15/2020 to 10/16/2020

Check No.	Date	Status		Vendor ID	Payee Name	Amount
BANK ID: WFCHK - WELLS FARGO CHECKING						**101.1000**
9707	09/15/20	P		AB01	A-1 NATIONAL FIRE CO.	$45.70
9708	09/15/20	P		AL01	ALLISON, MACKENZIE, Pavlakis	$150.00
9709	09/15/20	P		BE15	BENTLY FAMILY LTD PARTNERSHIP	$1,127.84
9710	09/15/20	P		BLAKE	CHARLES DAVID BLAKE	$601.98
9711	09/15/20	P		CH15	CHARTER COMMUNICATIONS	$98.93
9712	09/15/20	P		NA12	CHERYL NAFIE	$615.72
9713	09/15/20	P		DTS	DIGITAL TECHNOLOGY SOLUTIONS	$12,777.63
9714	09/15/20	P		FREDH	FRED HOWARD	$564.41
9715	09/15/20	P		FR01	FRONTIER	$735.34
9716	09/15/20	P		HA11	HACH COMPANY	$4,879.12
9717	09/15/20	P		HDR01	HDR, ENGINEERING, INC.	$24,462.27
9718	09/15/20	P		SIERRA	DBA SIERRA OFFICE SOLUTIONS	$270.86
9719	09/15/20	P		BOU11	BOULDER EXTERMINATORS, INC	$100.00
9720	09/15/20	P		PA13	JAMES PADILLA	$543.48
9721	09/15/20	P		IKE01	KELVIN IKEHARA	$360.03
9722	09/15/20	P		KI11	KINGSBURY GENERAL IMP. DIST.	$1,486.75
9723	09/15/20	P		AGUILA	MANNY AGUILAR	$135.50
9724	09/15/20	P		NE49	NEVADA NEWS GROUP	$208.75
9725	09/15/20	P		NV01	NV ENERGY	$26,401.73
9726	09/15/20	P		OREILL	O'REILLY AUTOMOTIVE, INC.	$135.58
9727	09/15/20	P		EA13	PAULA EAST-JANICKI	$644.95
9728	09/15/20	P		POL10	POLYDYNE INC.	$5,520.00
9729	09/15/20	P		PR02	PRAXAIR DISTRIBUTION, INC.	$121.39
9730	09/15/20	P		VAN1	RICK VAN HORN	$264.21
9731	09/15/20	P		COOK	ROBERT COOK	$2,100.00
9732	09/15/20	P		SO10	SOUTH TAHOE REFUSE, INC.	$206.22
9733	09/15/20	P		SO13	SOUTHWEST GAS CORP.	$247.59
9734	09/15/20	P		NE42	STATE OF NV. P.E.B.P.	$1,489.50
9735	09/15/20	P		TA01	TAHOE BASIN CONTAINER SVC.,INC	$3,519.50
9736	09/15/20	P		UNITED	UNITED RENTALS (NORTH AMERICA)	$1,131.58
9737	09/15/20	P		US12	USABLUEBOOK	$130.83
9738	09/15/20	P		VER	VERIZON	$316.36
9739	09/15/20	P		WE10	WEDCO INC.	$78.01
9740	09/15/20	P		WF01	WELLS FARGO	$3,065.70
9741	09/15/20	P		WE12	Western Envir. Testing Lab	$1,489.81
9742	09/15/20	P		WE18	WESTERN NEVADA SUPPLY CO.	$4,155.35
9743	09/15/20	P		WORKS	WORKSMART AUTOMATION, INC.	$7,440.00
9744	10/07/20	P		AL17	ALHAMBRA	$96.82
9744	10/07/20	V	10/7/20	AL17	ALHAMBRA	($96.82)
9745	10/07/20	P		BE15	BENTLY FAMILY LTD PARTNERSHIP	$837.34
9745	10/07/20	V	10/7/20	BE15	BENTLY FAMILY LTD PARTNERSHIP	($837.34)
9746	10/07/20	P		CA12	CARSON VALLEY OIL CO., INC.	$721.73
9746	10/07/20	V	10/7/20	CA12	CARSON VALLEY OIL CO., INC.	($721.73)
9747	10/07/20	P		CEN01	CENTRISYS CORPORATION	$4,251.11
9747	10/07/20	V	10/7/20	CEN01	CENTRISYS CORPORATION	($4,251.11)
9748	10/07/20	P		CY10	CYMA SYSTEMS, INC.	$695.00
9748	10/07/20	V	10/7/20	CY10	CYMA SYSTEMS, INC.	($695.00)
9749	10/07/20	P		DTS	DIGITAL TECHNOLOGY SOLUTIONS	$250.00
9749	10/07/20	V	10/7/20	DTS	DIGITAL TECHNOLOGY SOLUTIONS	($250.00)
9750	10/07/20	P		FREDH	FRED HOWARD	$564.41
9750	10/07/20	V	10/7/20	FREDH	FRED HOWARD	($564.41)
9751	10/07/20	P		FR01	FRONTIER	$916.00
9751	10/07/20	V	10/7/20	FR01	FRONTIER	($916.00)
9752	10/07/20	P		GA-ACE	GARDNERVILLE ACE HARDWARE	$747.92
9752	10/07/20	V	10/7/20	GA-ACE	GARDNERVILLE ACE HARDWARE	($747.92)
9753	10/07/20	P		HDR01	HDR, ENGINEERING, INC.	$76,810.98

*** Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date); "A" - Application; "E" - EFT**
**** Denotes broken check sequence.**

Douglas County Lake Tahoe Sewer Auth.

AP Check Register (Current by Bank)

Check Dates: 9/15/2020 to 10/16/2020

Check No.	Date	Status		Vendor ID	Payee Name	Amount
9753	10/07/20	V	10/7/20	HDR01	HDR, ENGINEERING, INC.	($76,810.98)
9754	10/07/20	P		HOMETO	HOMETOWN HEALTH	$15,552.98
9755	10/07/20	P		BE15	BENTLY FAMILY LTD PARTNERSHIP	$837.34
9756	10/07/20	P		CEN01	CENTRISYS CORPORATION	$4,251.11
9757	10/07/20	P		FR01	FRONTIER	$916.00
9758	10/07/20	P		GA-ACE	GARDNERVILLE ACE HARDWARE	$747.92
9759	10/07/20	P		SIERRA	DBA SIERRA OFFICE SOLUTIONS	$14.96
9760	10/07/20	P		INTEGR	INTEGRITY LOCKSMITH	$48.00
9761	10/07/20	P		BOU11	BOULDER EXTERMINATORS, INC	$100.00
9762	10/07/20	P		IKE01	KELVIN IKEHARA	$360.03
9763	10/07/20	P		KI12	KINGSBURY HARDWARE	$38.93
9764	10/07/20	P		CARL	KRISTINE CARLTON & KADIAN	$131.95
9765	10/07/20	P		LA11	LAKESIDE NAPA	$79.49
9766	10/07/20	P		LA12	LAWSON PRODUCTS, INC.	$320.78
9767	10/07/20	P		LEWIS	LEWIS ROCA ROTHGERBER CHRISTIE	$11,822.50
9768	10/07/20	P		LIBERT	LIBERTY UTILITIES	$31.76
9769	10/07/20	P		AGUILA	MANNY AGUILAR	$135.00
9770	10/07/20	P		ME10	MEEK'S LUMBER & HARDWARE	$5.11
9771	10/07/20	P		MET11	METLIFE - GROUP BENEFITS	$2,098.10
9772	10/07/20	P		MUNI	MUNIQUIP, LLC	$18,087.59
9773	10/07/20	P		PEZ1	NOVA GEOTECHNICAL & INSPECTION	$3,400.00
9774	10/07/20	P		NV01	NV ENERGY	$27,813.24
9775	10/07/20	P		EA13	PAULA EAST-JANICKI	$644.95
9776	10/07/20	P		VAN1	RICK VAN HORN	$264.21
9777	10/07/20	P		COOK	ROBERT COOK	$2,100.00
9778	10/07/20	P		RO12	ROUND HILL GENERAL IMP. DIST.	$752.60
9779	10/07/20	P		SIL4	SILVER STATE ANALYTICAL LAB	$381.00
9780	10/07/20	P		PASCH	SONDRA & TERRY PASCHAL	$390.00
9781	10/07/20	P		ST09	STANDARD INSURANCE COMPANY	$463.12
9782	10/07/20	P		SU13	SUMMIT PLUMBING CO., LLC	$4,725.00
9783	10/07/20	P		TE11	TESCO CONTROLS INC	$1,384.84
9784	10/07/20	P		US12	USABLUEBOOK	$197.35
9785	10/07/20	P		VER	VERIZON	$316.64
9786	10/07/20	P		VI12	VISION SERVICE PLAN - (AT)	$282.30
9787	10/07/20	P		WE10	WEDCO INC.	$26.51
9788	10/07/20	P		WE12	Western Envir. Testing Lab	$1,554.15
9789	10/07/20	P		AL17	ALHAMBRA	$96.82
9790	10/07/20	P		CA12	CARSON VALLEY OIL CO., INC.	$721.73
9791	10/07/20	P		CY10	CYMA SYSTEMS, INC.	$695.00
9792	10/07/20	P		DTS	DIGITAL TECHNOLOGY SOLUTIONS	$250.00
9793	10/07/20	P		FREDH	FRED HOWARD	$564.41
9794	10/07/20	P		HDR01	HDR, ENGINEERING, INC.	$76,810.98
					BANK WFCHK REGISTER TOTAL:	**$287,037.02**
					GRAND TOTAL :	**$287,037.02**

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**** Denotes broken check sequence.**

Douglas County Lake Tahoe Sewer Auth.

GL Entry Report - Batch Order

Year: All / Date: 9/15/2020 - 10/16/2020

Entry #	Date	Document	Job	Account	Description	Debits	Credits	Balance
BATCH: 6949	**JOURNAL: B**		**STATUS: Posted**	**PERIOD: 2021 - 3**	**CREATED: 09/15/20 by YHJ**			
130842	09/15/20			414.1100	AUGUST PERS CONTRIBS	$12,170.44	$0.00	$12,170.44
130843	09/15/20			415.1100	AUGUST PERS CONTRIBS	$12,170.43	$0.00	$24,340.87
130844	09/15/20			101.1000	AUGUST PERS CONTRIBS	$0.00	$24,340.87	$0.00
					BATCH 6,949 TOTALS:	**$24,340.87**	**$24,340.87**	**$0.00**
BATCH: 6970	**JOURNAL: B**		**STATUS: Posted**	**PERIOD: 2021 - 4**	**CREATED: 10/08/20 by YHJ**			
131030	10/15/20			414.1100	SEPT. PERS CONTRIBS	$17,726.14	$0.00	$17,726.14
131031	10/15/20			415.1100	SEPT. PERS CONTRIBS	$17,726.15	$0.00	$35,452.29
131032	10/15/20			101.1000	SEPT. PERS CONTRIBS	$0.00	$35,452.29	$0.00
					BATCH 6,970 TOTALS:	**$35,452.29**	**$35,452.29**	**$0.00**
					TOTAL OF ALL JOURNAL(S):	**$59,793.16**	**$59,793.16**	