NOTICE OF REGULAR MEETING OF

BOARD OF TRUSTEES OF

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY

WEDNESDAY, SEPTEMBER 15, 2021

Pursuant to Chapter 241 of the Nevada Revised Statutes, the Board of Trustees of Douglas County Lake Tahoe Sewer Authority hereby notifies all interested parties that a Regular Meeting of the Board will be conducted via Zoom teleconference on September 15, 2021, beginning at 9:30 a.m.

To protect against the spread of the coronavirus, the Board of Trustees of Douglas County Lake Tahoe Sewer Authority will participate in this meeting by Zoom teleconference. There will be no physical meeting place. Members of the Public wishing to take part in the meeting may do so by using the link, or phone number and passcode below:

https://us06web.zoom.us/j/84692425926?pwd=a016VlVqUlZiMWkxcEN4Y1p0VzE4Zz09

Meeting ID: **846 9242 5926**
Passcode: **922727**
Phone: **+1 669 900 6833**

Copies of this Notice are posted in the following locations:

Wastewater Reclamation Plant
Highway 50 and Sewer Plant Road
Zephyr Cove, Nevada

U.S. Post Office
Kingsbury Grade
Stateline, Nevada

Lake Village Homeowners Association
Lake Village Clubhouse
Stateline, Nevada

Douglas County Administration Building
175 Highway 50
Stateline, Nevada

The meeting shall be conducted in accordance with the following Agenda. Unless otherwise stated, items may be considered out of order at the discretion of the chairperson. Unless otherwise noted, all items shall include discussion and possible action.

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
REGULAR MEETING AGENDA
WEDNESDAY, SEPTEMBER 15, 2021

Action may be taken on any agenda item unless noted "for discussion only."

Items on the agenda may be taken out of order.

Two or more agenda items may be combined for consideration.

An item may be removed from the agenda or discussion relating to an item may be delayed at any time.

Public comment will be taken on any item on this agenda on which action may be taken, before action is taken on the item.

Every meeting of the Board of Trustees will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. In addition, it is the Board's goal to also provide for item-specific public comment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Chair also retains discretion to limit comment to three minutes per person and only provide for the Open Meeting Law's minimum public comment.

Copies of supporting material, if any, may be requested from Paula East-Janicki by mail at P.O. Box 578, Zephyr Cove, NV 89448 or by telephone at (775) 586-8575. Copies of supporting material, if any, are also available on the Douglas County Lake Tahoe Sewer Authority website: https://www.dcltsa.org.

1. Call Meeting to Order – 9:30 a.m.
2. Roll Call
3. Recognition of Others in Attendance
4. Public Comment - for discussion only
5. Approval of Agenda - **for possible action.**
6. Minutes of Prior Meeting of the Board of Trustees (August 18, 2021) – **for possible action.**
7. Manager's Report (Rob Hopkins)
   A. General Status Report

8. Engineer's Report

   A. General Projects Status Report.

   B. Discussion regarding Edgewood Sewer Interceptor and Intertie Plans.

9. Controller's Report

   A. General Status Report

   B. Investment Report

10. Approval of Claims – **for possible action.**

11. Reports/updates from Board Trustees concerning the areas or districts they represent – for discussion only.

12. Final Public Comment

13. Adjournment

CERTIFICATE OF POSTING

I hereby certify that, prior to 9:00 A.M. on this date, I personally posted a copy of the foregoing Notice of Regular Meeting and Agenda of the Board of Trustees of the Douglas County Lake Tahoe Sewer Authority at the following locations:

Douglas County Lake Tahoe Sewer Authority
Wastewater Treatment Plant
Sewer Plant Road/Highway 50
Zephyr Cove, NV 89448

U.S. Post Office
Kingsbury Grade
Stateline, Nevada

Lake Village Homeowners Association
Lake Village Clubhouse
Stateline, Nevada

Douglas County Administration Building
175 Highway 50
Stateline, Nevada

DATED this 10th day of September, 2021.

East-Janicki

Print Name: Paula East-Janicki
Title: DCLTSA Controller

MINUTES OF THE REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
August 18, 2021

CALL TO ORDER:

A Meeting of the Board of Trustees of the Douglas County Lake Tahoe Sewer Authority (DCLTSA) was duly convened at 9:30 a.m. on Wednesday, August 18, 2021 at the Wastewater Treatment Plant, Stateline, Douglas County, Nevada.

ROLL CALL:

Present was Trustee Richard Gardner. Additionally, Trustees Wes Rice, Darya Vogt and John McLaughlin were present via audio and video internet connection by which they could hear everyone at the meeting, and everyone could hear them. Trustee Fagen was not present at the beginning of the meeting.

RECOGNITION OF OTHERS IN ATTENDANCE:

Also present were Authority Manager Rob Hopkins, Authority Controller Paula East-Janicki and Eric Heffernon. Participating via audio and video internet connection by which everyone at the meeting could hear one another were Bob Cook, Authority Engineer, Rob Anderson, the Authority's legal counsel, Jim Cavilia, and Andrew Hickman of Round Hill General Improvement District (RHGID).

PUBLIC COMMENT:

None.

APPROVAL OF AGENDA:

It was moved by Trustee Rice, seconded by Trustee Vogt and carried unanimously, 4-0, that the agenda be approved and adopted as presented.

MINUTES OF PRIOR MEETING:

It was moved by Trustee Rice, seconded by Trustee Vogt and carried unanimously, 4-0, that the minutes of the Meeting of the Board of Trustees of DCLTSA, dated June 16, 2021 be approved as presented.

Discussion regarding and possible acceptance of contractor's bid, received on August 17, 2021, for the 2021 Mechanical Building Reroofing Project in an amount not to exceed $200,000.

Authority Engineer, Rob Anderson, provided the Board with a summary of the bid process and bid opening. Mr. Anderson indicated that a single bid was received from Sierra Coast Roofing in the amount of $183,992.00. In explaining that he was aware of the contractor's experience and was comfortable with the bid, Mr. Anderson recommended that the contract be awarded to Sierra Coast Roofing. During Mr. Anderson's presentation, Trustee Fagen joined the meeting via audio and video internet connection by which he could hear everyone at the meeting, and everyone could hear him. Chairman Gardner opened the floor to public comment regarding the matter. There was no public comment.

Following a brief discussion among the Trustees, **it was moved by Trustee Rice, seconded by Trustee Vogt and carried unanimously, 5-0, that the contract be awarded to Sierra Coast Construction in the total amount of $183,992.00.**

MANAGER'S REPORT:

A. General Status Report

Authority Manager Rob Hopkins presented the Board with a written summary of various general matters related to the Authority and briefly summarized some items in the written report. The written report is incorporated in these minutes by this reference.

Mr. Hopkins indicated that the treatment plant improvement projects were proceeding with the new Export Force Main Surge Tank system coming on-line in July. Mr. Hopkins explained that the new system was reducing pressure spikes that were previously experienced.

Mr. Hopkins reported that the Second Quarter 2021 Discharge Monitoring Reports had been submitted to the Nevada Division of Environmental Protection (NDEP) and the Environmental Protection Agency (EPA). Mr. Hopkins also reported the new blowers had been installed in the plant mechanical building and that installation of the new headworks package plant was ongoing with an anticipated start-up date in late August.

Mr. Hopkins stated that staff had recently completed the cleaning and inspection of the effluent storage tanks with the process being completed in significantly less time than in the past.

Mr. Hopkins thanked Bob Cook for his work in coordinating seasonal weed abatement spraying by Douglas County at the plant and the Authority's reservoir site in the Carson Valley.

Finally, Mr. Hopkins indicated that the mechanical aerators in Aeration Basins 6, 7 and 8 have been removed and that the new air diffusers will now be installed.

Chairman Gardner opened the floor to public comment regarding the matter. There was no public comment.

ENGINEER'S REPORT:

A. General Projects Status Report

In addition to his participation in the Manager's Report and his presentation regarding the reroofing project, Authority Engineer, Rob Anderson, presented correspondence dated August 17, 2021 briefly summarizing various issues that R.O. Anderson Engineering has been involved with on behalf of the Authority. The August 17, 2021 correspondence is incorporated in these minutes by this reference.

Mr. Anderson reported that the second quarter flow metering reconciliation showed a very good correlation between the remote meters and the plant inflow meter.

With regard to the Tahoe South Events Center (TSEC), Mr. Anderson indicated that he was continuing to work with the developer on permits and that the Nevada Department of Transportation (NDOT) permit to upsize the Authority's sewer main had been issued.

Mr. Anderson stated that new plans have been received and reviewed for the Edgewood Golf Course creek realignment.

In response to an inquiry from Trustee Rice, Mr. Anderson confirmed that the anticipated additional sewage flow from the TSEC makes it necessary to upsize the Authority's sewer main downstream from the project. In explaining the location of the upsized sewer main, Mr. Anderson indicated that he would bring a map to the next Board of Trustees meeting.

Chairman Gardner opened the floor to public comment regarding the matter. There was no public comment.

AUTHORITY CONTROLLER'S REPORT:

A. General Status Report

Ms. East-Janicki provided the Board with a brief written report and indicated that operating expenses were a little more than 12% under budget through the end of the fiscal year and that all line items in the budget are within the required range.

Ms. East-Janicki reported that approximately $6,000,000 from the State Revolving Fund loan had been drawn and that the draw process had been very efficient which has allowed the Authority to avoid having to tap into the Authority's construction fund.

Ms. East-Janicki stated that she and the Authority Accountant, Ying Johnson, were continuing to prepare for the Authority's annual audit that begins in September.

In response to a comment by Trustee Rice about the new ownership of the Mont Bleu, Ms. East-Janicki indicated that the individuals managing the property have not changed.

In response to a question from Andrew Hickman, Ms. East-Janicki stated that RHGID was current in its payment obligations to the Authority.

Chairman Gardner opened the floor to public comment regarding the matter. There was no further public comment.

B. Investment Report

Ms. East-Janicki had a written summary of the Authority's investments available, showing a total of approximately $11.5 million invested with only $735,000 now in longer-term CDs. The balance of the Authority's investments are entirely liquid.

Chairman Gardner opened the floor to public comment regarding the matter. There was no public comment.

APPROVAL OF CLAIMS:

The claims along with the Authority's check register were provided to the Board. Chairman Gardner indicated that he had signed off on the claims.

Chairman Gardner opened the floor to public comment regarding the matter. There was no public comment.

Reports/updates from Board of Trustees concerning the areas or districts they represent

Trustee Vogt reported that KGID had recently hired Mitch Dion as its new District Manager.

Trustee Fagen reported that RHGID was still waiting on the arrival of its new flow meter.

Chairman Gardner indicated that he had nothing to report from Tahoe Douglas District.

Trustee Rice reported that the TSEC construction was progressing well and that Bally's, the new owner of the Mont Bleu, has been very supportive of the project.

Trustee McLaughlin, as the treasurer of the Tahoe Douglas Visitors Authority, reported that TSEC was on-schedule and on-budget. Trustee McLaughlin stated that business was very good at the casino core in July, but that smoke from wildfires and the continuing uncertainties about COVID will continue to impact business.

Trustee Rice added that Transient Occupancy Taxes at Lake Tahoe have exceeded prior years and are coming in much higher than anticipated.

In response to an inquiry from Trustee Vogt, Ms. East-Janicki stated that in the past month six of the Authority's twelve employees have had COVID, including Ying Johnson, who is not scheduled to return to work for another two weeks.

PUBLIC COMMENT:

There was no public comment.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 10:15a.m.

_____

APPROVED

_____

4835-8780-2874, v. 1

Meeting Date: September 15th, 2021

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
Staff Report

Subject / Title:

Authority Manager's Monthly Report – September 2021
A. General Status Report

Staff Recommendation:

None. This is an informational item only.

Discussion/Report:

This item serves to afford the Authority General Manager the opportunity to update the DCLTSA Board of Trustees on select activities over the previous month(s).

1. DCLTSA staff met with the Nevada Tahoe Conservation District (NTCD) and the United States Forest Service (USFS) at the DCLTSA Beach Pump Station, located on the southern end of Nevada Beach. NTCD and the USFS wanted to know what pump station access issues that DCLTSA would need addressed as the NTCD moves forward with a project to relocate the lower section of Burke Creek and create a new riparian meander for the creek. The project will move Burke Creek away from our pump station, which is a net positive for DCLTSA. We did let them know that we would need paved access to the south end of the Beach Pump Station with a turn out of sufficient size to allow access for vacuum trucks, and for moving and servicing our portable generators at the station. The discussion was preliminary. As the project moves forward, DCLTSA will request assistance from our Engineer, R.O. Anderson to evaluate any plans and / or proposals.

2. Staff repaired a failed Automatic Transfer Switch (ATS) at the Main Pump Station this month. An ATS is a device that manages the transfer of power from utility transmission lines to generator power when the utility power fails.

3. All major DCLTSA backup generators were serviced and "Load Bank Tested" mid-August. A Load Bank Test simulates conditions which would require the generator to run at full power / demand. These tests are done to exercise the generator and to assure full function under load.

4. DCLTSA inspected new construction at the Sierra Colina project this month.

5. DCLTSA staff mounted a robust emergency response to the Caldor Fire. Some of the actions taken are listed below for the record.

    1. DCLTSA coordinated with NV Energy regarding the progression of the Caldor fire front as it approached the main transmission lines that power the Treatment Plant.
    2. In preparation for possible power outages, we ordered and received a diesel and gasoline delivery from Carson City. All equipment and emergency generators were fully fueled.
    3. All DCLTSA staff registered with Caldor Fire Incident Command and the Douglas County Sheriff's Office to allow us access and freedom of movement / emergency response in evacuated zones.
    4. We rented a 500-gallon portable fuel trailer to refuel all our generators in-house as needed, rather than rely on the fuel delivery capacity of our vendors.
    5. All our Information Technology servers and SCADA systems were backed up, and the backup drives removed to the Carson Valley for safekeeping.
    6. Raw sewage influent flows dropped considerably coming into the Treatment Plant. This created ongoing challenges with trimming Treatment Plant capacity and keeping the microbiology of the Plant alive. The primary concern is losing the nutrient value that the raw sewage provides our treatment bacteria. To supplement the loss of nutrients, we have procured a pallet of dog food to supplement the incoming sewage with added nutrients. We are continuing to operate in compliance with our Discharge Permit in all parameters. We continue to supplement influent with dog food, as influent flows remain at or below 0.650 MGD.
    7. In the event DCLTSA lost treatment capacity, NDEP was made aware that we may need to utilize our on-site emergency storage reservoir to store under-treated wastewater. NDEP offered services of their "Circuit Rider" program, which can provide help with staffing expertise if needed.
    8. NDEP requested GIS mapping layers that show the location of our pumping stations, so that they can provide that information to First Responders if needed. Our Authority Engineer, R.O. Anderson provided the requested map layers to NDEP as requested.

    Finally, I really cannot convey adequately how much the staff stepped up to mitigate the potential impacts of this fire. I believe DCLTSA as an organization is among the most prepared agencies in the Basin, and that is credited to the tremendous efforts of our staff!

6. K.G. Walters Construction and other associated contractors had to stop work and evacuate the area along with the civilian population during the most intense periods of the Caldor fire. This mandatory evacuation has likely set the Treatment Plant Upgrades Project back by one to two weeks. We believe we will still have at least one aeration train up and running by mid-October, and we still may make substantial completion of the project by Thanksgiving. Everyone is working diligently to make up for the time lost.

7. The DCLTSA treatment plant hit the lowest influent flows due to the fire and evacuations on September 2nd, 2021. We had a Total Influent flow of 0.426 MGD, with Beach at 0.227 MGD, KGID at 0.059 MGD, RHGID at 0.024 MGD, and TDD at 0.116 MGD. The Total Influent flow of 0.426 MGD falls under the initial design flow of 0.600 MGD when the Plant was commissioned in 1968. Recorded flows from 1968 are unavailable at the time of this writing, but it may well be that this was the lowest flow in DCLTSA history.

8. DCLTSA staff took advantage of the low flow to remove grit and inspect the Beach Pump Station wet well. (Photo attached)



Summit Plumbing using a vacuum truck to remove grit from the Beach Pump Station wet well

AUTHORITY CONTROLLER'S

GENERAL STATUS REPORT

SEPTEMBER 15, 2021

- There's a spreadsheet in the board packet that shows July's operating expenses more than 8% under budget. That is largely a matter of timing. 8% is only $23,000 and this month, September, we will be incurring $40,000 in auditing expenses. It does appear that most ongoing operating expenses are within budget limits.
- I will be submitting a State Revolving Fund (SRF) Loan request for approximately $1.9 million to reimburse Treatment Plant Upgrades costs already paid. The State Treasurer's Office determined this month that they have been holding $85,000 more in reserve for projects from 2006 than they should have so that money was released to the LGIP Construction Fund.
- At this time, of the more than 850 properties we bill, only 5 are in lien status and 5 more two billing cycles past due.

- The annual fiscal audit, done by Eide Bailly, will begin next Monday, September 20.

Investment Report

We have a little more almost $11.1 million invested in liquid Wells Fargo and Local Government Investment Pool (LGIP) accounts and longer- term laddered CD's. Only $735,000 of that amount is tied up in CD's. The rest of the investments are entirely liquid.

Claims and Check Register

The check register and wires since the last meeting are in the Board packet. If there are no questions, I will ask the Board Chairman to sign them and return them to me for our records.

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY

JULY 2021-2022 BUDGET VS. ACTUAL

		JULY	Budgeted	Variance	Comments
Salaries	401.11	$ 100,993.48	$ 106,627.92	$ 5,634.44	
OT/Callback	403.11	$ 735.57	$ 1,599.42	$ 863.85	
Holiday	405.11	$ 1,184.46	$ 1,317.25	$ 132.79	1 Holiday of 11
NTD	407.11		$ -	$ -	
Longevity	409.11	$ -	$ 357.08	$ 357.08	Paid Yearly - December
Stand-By Pay	408.11	$ 1,344.12	$ 1,330.33	$ (13.79)	
Health Insurance	413.11	$ 25,426.64	$ 26,062.83	$ 636.19	
State Retirement (PERS)	414/415.11	$ 25,943.40	$ 32,223.83	$ 6,280.43	
SIIS (Workers Comp)	417.11	$ 1,733.00	$ 3,986.42	$ 2,253.42	Smaller Increase than Expected
Medicare Tax	418.11	$ 1,606.00	$ 1,612.83	$ 6.83	
Unemployment Insurance	419.11	$ 45.00	$ 1,993.33	$ 1,948.33	Annual EMRB Fee
Contract Svcs	496.11	$ -	$ -	$ -	
OPEB Expense	416.11	$ 4,166.67	$ 4,166.67	$ (0.00)	Estimate
Salaries/Benefits		**$ 163,178.34**	**$ 181,277.92**	**$ 18,099.58**	
Electric Power	421.11/.14	$ 23,050.68	$ 19,229.17	$ (3,821.51)	Highest Flows of Year
Electric Power - BPS	421.12	$ 1,096.98	$ 916.67	$ (180.31)	"
Electric Power - MPS	421.13	$ 4,801.13	$ 4,541.67	$ (259.46)	"

JULY 2021-2022 BUDGET VS. ACTUAL

		JULY	Budgeted	Variance	Comments
Natural Gas	423.11	$ 201.01	$ 833.33	$ 632.32	Lowest Use Time of Year
Natural Gas - BPS	423.12	$ 29.30	$ 75.00	$ 45.70	"
Natural Gas - MPS	423.13	$ 29.34	$ 30.42	$ 1.08	
Water	425.11	$ 1,252.04	$ 1,033.33	$ (218.71)	
Water - BPS	425.12	$ 384.61	$ 250.00	$ (134.61)	
Water - MPS	425.13	$ 1,592.13	$ 841.67	$ (750.46)	
Solid Waste Removal	483.11	$ 344.90	$ 387.92	$ 43.02	
Utilities		**$ 32,782.12**	**$ 28,139.17**	**$ (4,642.95)**	
Chemicals	470.11	$ 5,200.98	$ 5,583.33	$ 382.35	
Lab Supplies	471.11	$ 698.03	$ 229.17	$ (468.86)	Running extra tests
Supplies		$ -	$ -	$ -	
Chemicals/Supplies		**$ 5,899.01**	**$ 5,812.50**	**$ (86.51)**	
Legal Services	460.11	$ 1,380.00	$ 3,333.33	$ 1,953.33	
Accounting	462.11	$ 238.63	$ 4,612.50	$ 4,373.87	Audit not yet started
Legal/Accounting		**$ 1,618.63**	**$ 7,945.83**	**$ 6,327.20**	

JULY 2021-2022 BUDGET VS. ACTUAL

		JULY	Budgeted	Variance	Comments
Engineering	450.11	$ 5,000.00	$ 5,000.00	$ -	Estimate - No ROA Bill yet
Engineering - BPS		$ -	$ -	$ -	
Engineering - MPS		$ -	$ -	$ -	
Engineering - In-District		$ -	$ -	$ -	
Consulting	458.11	$ 2,100.00	$ 2,833.33	$ 733.33	
Engineering/Consulting		**$ 7,100.00**	**$ 7,833.33**	**$ 733.33**	
Maintenance Export Line	430.11	$ -	$ 1,625.00	$ 1,625.00	
Maintenance Collection System	430.19	$ 5,250.00	$ 5,875.00	$ 625.00	
Repairs Collection System	431.19	$ -	$ 125.00	$ 125.00	
Computer Maintenance/Supplies	431/432.11	$ -	$ 416.67	$ 416.67	
Annual Software Licenses	433.11	$ 1,968.77	$ 2,041.67	$ 72.90	
SCADA Support	434.11	$ -	$ 1,500.00	$ 1,500.00	
Repairs - Vehicles	436.11	$ 202.49	$ 837.50	$ 635.01	
Repairs - Mechanical	440.11	$ 2,584.16	$ 3,750.00	$ 1,165.84	
Repairs - Mechanical BPS	440.12	$ 658.70	$ 583.33	$ (75.37)	
Repairs - Mechanical MPS	440.13	$ -	$ 916.67	$ 916.67	
Emergency Repairs	440.3	$ -	$ -	$ -	

JULY 2021-2022 BUDGET VS. ACTUAL

		JULY	Budgeted	Variance	Comments
Repairs Bldg & Grounds	441.11	$ 537.95	$ 650.00	$ 112.05	
Repairs Bldg & Grounds - BPS	441.12	$ -	$ 83.33	$ 83.33	
Repairs Bldg & Grounds - MPS	441.13	$ -	$ -	$ -	
Repairs Heating	442.11	$ -	$ 68.75	$ 68.75	
Repairs Heating	442.12	$ -	$ 83.33	$ 83.33	
Repairs Heating	442.13	$ -	$ -	$ -	
Repairs Electrical	443.11	$ 539.76	$ 139.58	$ (400.18)	Lab wiring for new equipment
Repairs Electrical	443.12	$ -	$ 83.33	$ 83.33	
Repairs Electrical	443.13	$ -	$ 41.67	$ 41.67	
Repairs Instruments	444.11	$ -	$ 833.33	$ 833.33	
Equipment Rental	447.11	$ -	$ 250.00	$ 250.00	
Maintenance Supplies	449.11	$ 1,202.20	$ 425.00	$ (777.20)	Materials for In-House Projects
Safety Equipment	487.11	$ 322.70	$ 666.67	$ 343.97	
Odor Control System Maintenance	491.11	$ -	$ 1,583.33	$ 1,583.33	
Repairs/Maintenance		**$ 13,266.73**	**$ 22,579.17**	**$ 9,312.44**	
Casualty Insurance	466.11	$ 7,286.94	$ 8,400.00	$ 1,113.06	Smaller Increase than expected
Pollution Liability Insurance	468.11	$ -	$ -	$ -	
Insurance		**$ 7,286.94**	**$ 8,400.00**	**$ 1,113.06**	

JULY 2021-2022 BUDGET VS. ACTUAL

		JULY	Budgeted	Variance	Comments
Telephone	427.11/14	$ 1,301.86	$ 1,708.33	$ 406.47	
Telephone	427.12	$ 26.94	$ 95.83	$ 68.89	
Telephone	427.13	$ -	$ -	$ -	
Small Tools & Equipment	435.11	$ 1,052.24	$ 668.75	$ (383.49)	Large Equipment Jump Starter
Laundry and Linen	482.11	$ 1,404.51	$ 291.67	$ (1,112.84)	Uniform shirts & sweatshirts
Forest Svc. Fee	484.12	$ -	$ 41.67	$ 41.67	
Training, Dues & Subscriptions	485.11	$ -	$ 416.67	$ 416.67	
Office Expenses	486.11	$ 452.31	$ 1,000.00	$ 547.69	
Travel	488.11	$ -	$ -	$ -	
Sample Testing	490.11	$ 2,043.00	$ 3,810.42	$ 1,767.42	
Operating Lease	494.11	$ -	$ -	$ -	
Biosolids Disposal	493.11	$ 6,491.68	$ 4,720.83	$ (1,770.85)	Highest Flows of Year
Underground Service Alert	495.11	$ 397.26	$ 41.67	$ (355.59)	Ann. Membership Fee
Permit Fees	497.11	$ 7,658.00	$ 1,104.17	$ (6,553.83)	Most Paid at Beginning of Year
Misc Exp and Bank Fees	499.11/480.1	$ 1,062.17	$ 891.67	$ (170.50)	
Other Operating Expenses		**$ 21,889.97**	**$ 14,791.67**	**$ (7,098.30)**	

JULY 2021-2022 BUDGET VS. ACTUAL

		JULY	Budgeted	Variance	Comments
Fuels and Lubricants	476.11	$ 2,582.64	$ 1,905.00	$ (677.64)	
Fuels & Lubricants		**$ 2,582.64**	**$ 1,905.00**	**$ (677.64)**	
Total Operating Expenses Thru July		**$ 255,604.38**	**$ 278,684.58**	**$ 23,080.20**	
				8.28%	

Douglas County Lake Tahoe Sewer Auth.

AP Check Register (Current by Bank)

Check Dates: 8/15/2021 to 9/15/2021

Check No.	Date	Status*	Vendor ID	Payee Name	Amount
BANK ID: WFCHK - WELLS FARGO CHECKING					**101.1000**
10446	08/20/21	P	AL01	ALLISON, MACKENZIE, Pavlakis	$1,380.00
10447	08/20/21	P	BE15	BENTLY FAMILY LTD PARTNERSHIP	$943.74
10448	08/20/21	P	CA12	CARSON VALLEY OIL CO., INC.	$1,690.74
10449	08/20/21	P	CA25	CASHMAN EQUIPMENT COMPANY	$7,276.54
10450	08/20/21	P	CEN01	CENTRISYS CORPORATION	$5,546.83
10451	08/20/21	P	FREDH	FRED HOWARD	$564.41
10452	08/20/21	P	GR13	GRAINGER	$22.72
10453	08/20/21	P	SMARTC	SMARTCOVER SYSTEMS	$8,766.00
10454	08/20/21	P	HDR01	HDR, ENGINEERING, INC.	$26,329.20
10455	08/20/21	P	SIERRA	DBA SIERRA OFFICE SOLUTIONS	$88.30
10456	08/20/21	P	JO10	JNA CONSULTING GROUP, LLC	$1,000.00
10457	08/20/21	P	KGW	K.G. WALTERS CONSTRUCTION CO.	$743,544.57
10458	08/20/21	P	KI11	KINGSBURY GENERAL IMP. DIST.	$1,636.65
10459	08/20/21	P	PARODI	MASON PARODI	$232.00
10460	08/20/21	P	GUT	MIKE GUTIERREZ	$150.00
10461	08/20/21	P	MO19	MOTION INDUSTRIES, INC.	$59.64
10462	08/20/21	P	OREILL	O'REILLY AUTOMOTIVE, INC.	$332.40
10463	08/20/21	P	POL10	POLYDYNE INC.	$5,520.00
10464	08/20/21	P	AN12	R.O. ANDERSON ENGINEERING, INC	$6,845.50
10465	08/20/21	P	RO12	ROUND HILL GENERAL IMP. DIST.	$1,995.10
10466	08/20/21	P	KI13	Shaun Thomas DBA	$26.98
10467	08/20/21	P	SIL4	SILVER STATE ANALYTICAL LAB	$635.00
10468	08/20/21	P	SO10	SOUTH TAHOE REFUSE, INC.	$252.40
10469	08/20/21	P	SO13	SOUTHWEST GAS CORP.	$262.21
10470	08/20/21	P	NE42	STATE OF NV. P.E.B.P.	$1,386.40
10471	08/20/21	P	TA01	TAHOE BASIN CONTAINER SVC.,INC	$4,062.50
10472	08/20/21	P	TA18	TAHOE REGIONAL PLANNING AGENCY	$920.00
10473	08/20/21	P	US12	USABLUEBOOK	$38.52
10474	08/20/21	P	WE10	WEDCO INC.	$1,026.25
10475	08/20/21	P	WF01	WELLS FARGO	$3,544.71
10476	08/20/21	P	WE12	Western Envir. Testing Lab	$622.00
10477	08/20/21	P	WE18	WESTERN NEVADA SUPPLY CO.	$1,485.34
				BANK WFCHK REGISTER TOTAL:	**$828,186.65**
				GRAND TOTAL :	**$828,186.65**

*** Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date); "A" - Application; "E" - EFT**
**** Denotes broken check sequence.**

Douglas County Lake Tahoe Sewer Auth.

GL Entry Report - Batch Order

Year: All / Date: 8/15/2021 - 9/15/2021

Entry #	Date	Document	Job	Account	Description	Debits	Credits	Balance
BATCH: 7405	**JOURNAL: B**		**STATUS: Posted**	**PERIOD: 2022 - 2**	**CREATED: 09/08/21 by DCS**			
135876	08/26/21			486.1100	CHECK PRINTING & ENVELOPES	$790.69	$0.00	$790.69
135877	08/26/21			101.1000	CHECK PRINTING & ENVELOPES	$0.00	$790.69	$0.00
					BATCH 7,405 TOTALS:	**$790.69**	**$790.69**	**$0.00**
					TOTAL OF ALL JOURNAL(S):	**$790.69**	**$790.69**	