NOTICE OF REGULAR MEETING OF

BOARD OF TRUSTEES OF

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY

WEDNESDAY, JANUARY 19, 2022

Pursuant to Chapter 241 of the Nevada Revised Statutes, the Board of Trustees of Douglas County Lake Tahoe Sewer Authority hereby notifies all interested parties that a Regular Meeting of the Board will be conducted on January 19, 2022, beginning at 9:30 a.m. in the conference room of the Wastewater Reclamation Plant, Highway 50 and Sewer Plant Road in Zephyr Cove, Douglas County, Nevada.

The Regular Meeting will concurrently be conducted via Zoom Teleconference for those who wish to participate via that option using the link, or phone number and passcode below.

https://us06web.zoom.us/j/88659283619?pwd=eXdTMVBZQ1lubms1ZXNkYTVMNzFqZz09

Meeting ID: **886 5928 3619**
Passcode: **981333**
Phone: **+1 669 900 6833**

Copies of this Notice are posted in the following locations:

Wastewater Reclamation Plant
Highway 50 and Sewer Plant Road
Zephyr Cove, Nevada

U.S. Post Office
Kingsbury Grade
Stateline, Nevada

Lake Village Homeowners Association
Lake Village Clubhouse
Stateline, Nevada

Douglas County Administration Building
175 Highway 50
Stateline, Nevada

The meeting shall be conducted in accordance with the following Agenda. Unless otherwise stated, items may be considered out of order at the discretion of the chairperson. Unless otherwise noted, all items shall include discussion and possible action.

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
REGULAR MEETING AGENDA
WEDNESDAY, JANUARY 19, 2021

Action may be taken on any agenda item unless noted "for discussion only."

Items on the agenda may be taken out of order.

Two or more agenda items may be combined for consideration.

An item may be removed from the agenda or discussion relating to an item may be delayed at any time.

Public comment will be taken on any item on this agenda on which action may be taken, before action is taken on the item.

Every meeting of the Board of Trustees will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. In addition, it is the Board's goal to also provide for item-specific public comment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Chair also retains discretion to limit comment to three minutes per person and only provide for the Open Meeting Law's minimum public comment.

Copies of supporting material, if any, may be requested from Paula East-Janicki by mail at P.O. Box 578, Zephyr Cove, NV 89448 or by telephone at (775) 586-8575. Copies of supporting material, if any, are also available on the Douglas County Lake Tahoe Sewer Authority website: https://www.dcltsa.org.

1. Call Meeting to Order – 9:30 a.m.

2. Roll Call

3. Recognition of Others in Attendance

4. Public Comment - for discussion only

5. Approval of Agenda - **for possible action.**

6. Minutes of Prior Meeting of the Board of Trustees (November 17, 2021) – **for possible action.**

7. Recognition and acknowledgment of the outstanding contributions and services of Bob Cook to the Douglas County Lake Tahoe Sewer Authority for more than ten years. As the Chairman, and often only member of the Authority's Special Projects Committee, Bob Cook consistently and tirelessly worked to ensure that the Authority fulfilled its mission of furnishing its customers with reliable and quality wastewater services in a manner which is safe, efficient, cost effective and environmentally sound. – **For Discussion Only**

8. Manager's Report (Rob Hopkins)

    A. General Status Report

9. Engineer's Report

    A. General Projects Status Report.

10. Controller's Report

    A. General Status Report

    B. Investment Report

11. Approval of Claims – **for possible action.**

12. Reports/updates from Board Trustees concerning the areas or districts they represent – for discussion only.

13. Final Public Comment

14. Adjournment

CERTIFICATE OF POSTING

I hereby certify that, prior to 9:00 A.M. on this date, I personally posted a copy of the foregoing Notice of Regular Meeting and Agenda of the Board of Trustees of the Douglas County Lake Tahoe Sewer Authority at the following locations:

Douglas County Lake Tahoe Sewer Authority
Wastewater Treatment Plant
Sewer Plant Road/Highway 50
Zephyr Cove, NV 89448

U.S. Post Office
Kingsbury Grade
Stateline, Nevada

Lake Village Homeowners Association
Lake Village Clubhouse
Stateline, Nevada

Douglas County Administration Building
175 Highway 50
Stateline, Nevada

DATED this 14th day of January, 2022.

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Print Name: Paula East-Janicki
Title: DCLTSA Controller

MINUTES OF THE REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
November 17, 2021

CALL TO ORDER:

A Meeting of the Board of Trustees of the Douglas County Lake Tahoe Sewer Authority (DCLTSA) was duly convened at 9:30 a.m. on Wednesday, November 17, 2021 at the Wastewater Treatment Plant, Stateline, Douglas County, Nevada.

ROLL CALL:

Present were Trustees Richard Gardner and Chuck Fagen. Trustee Darya Vogt was present via audio and video internet connection by which she could hear everyone at the meeting, and everyone could hear her. Additionally, Trustees Wes Rice and John McLaughlin joined the meeting a few minutes after the meeting was called to order via audio and video internet connection by which they could hear everyone at the meeting, and everyone could hear them.

RECOGNITION OF OTHERS IN ATTENDANCE:

Also present were Authority Manager Rob Hopkins, Authority Controller Paula East-Janicki, Accountant Ying Johnson, IT Specialist Eric Heffernon, Authority Engineer, Rob Anderson, and the Authority's legal counsel, Jim Cavilia. Participating via audio and video internet connection by which everyone at the meeting could hear one another was Bob Cook and Beth Farley of Eide Bailly.

PUBLIC COMMENT:

None.

Consideration of reappointment of business community representative John McLaughlin to the Board of Trustees.

Chairman Gardner indicated that the term of Trustee McLaughlin on the Board of Trustees had recently expired and that it was necessary to fill the vacancy. Chairman Gardner added that Mr. McLaughlin indicated his willingness to be reappointed to the Board and that on this basis, **Chairman Gardner moved to reappoint John McLaughlin as the Stateline business representative on the Board of Trustees. The motion was seconded by Trustee Vogt.** Chairman Gardner opened the floor to public comment regarding the matter. There was no public comment. **The motion passed unanimously, 3-0 (Rice absent).**

APPROVAL OF AGENDA:

It was moved by Trustee Vogt, seconded by Trustee Fagen and carried unanimously, 3-0 (Rice and McLaughlin absent), that the agenda be approved and adopted as presented.

MINUTES OF PRIOR MEETING:

It was moved by Trustee Fagen, seconded by Trustee McLaughlin and carried unanimously, 4-0 (Rice absent), that the minutes of the Meeting of the Board of Trustees of DCLTSA, dated September 15, 2021 be approved as presented.

Presentation of Audited Financial Statements for Fiscal Year 2020-2021 by Auditing Firm Eide Bailly.

Authority Controller, Paula East-Janicki, introduced Beth Farley of Eide Bailly. Ms. Farley presented the Board with an Audited Financial Statement and Report of Independent Certified Public Accountants. Ms. Farley explained that because of the federal funding that is part of the Authority's State Revolving Loan Fund, the Authority was required to have a "single audit." In providing a summary of the audit, Ms. Farley indicated that the Authority has approximately $46 million in assets, approximately $10 million in liability and approximately $3.3 million in unrestricted funds. Ms. Farley explained that in the past year the Authority experienced a decrease in its net position of approximately $71,000 as the result of the failed emergency underground storage facility.

Ms. Farley continue to walk the Board through the written report, emphasizing that no material weaknesses or deficiencies were discovered. Additionally, Ms. Farley indicated that the audit had no findings, and no questioned costs.

Chairman Gardner thanked Ms. Farley and opened the floor to comments from the Board and public comment regarding the audit. There was no comment.

It was moved by Trustee Fagen, seconded by Trustee McLaughlin and carried unanimously, 5-0, that the Audited Financial Statements for Fiscal Year 2020-2021 be accepted as presented.

MANAGER'S REPORT:

A. General Status Report

Authority Manager Rob Hopkins presented the Board with a written summary of various general matters related to the Authority and briefly summarized some items in the written report. The written report is incorporated in these minutes by this reference.

Mr. Hopkins reported that the treatment plant upgrades are approaching completion and the results are good to this point. Mr. Hopkins added that the system is quieter and the effluent being produced is clearer. Finally, Mr. Hopkins indicated that he believes the project will be completed within budget.

Mr. Hopkins stated that he is working with NV Energy to determine whether or not the Authority may be eligible for a rebate based upon some of the recent plant upgrades that involved the installation of more energy efficient equipment.

With regard to remaining items related to the plant upgrades, Mr. Hopkins reported that staff is working on completion of the steel catwalk around the new headworks. Additionally, staff continues to work with the Authority contractor on fine tuning the new surge tank and related equipment.

Mr. Hopkins indicated that the recently installed fire detection system in the new headworks building has been inspected and approved by Tahoe-Douglas Fire Protection District.

Mr. Hopkins expressed his appreciation to Bob Cook for coordinating the recent CPR/AED re-certification for Authority staff.

Finally, Mr. Hopkins reported that the Authority's 2021 third quarter Discharge Monitoring Report has been completed and submitted to the Nevada Division of Environmental Protection and the Environmental Protection Agency.

In response to a question from Trustee Rice, Mr. Hopkins stated that current sewage flows are sufficient to maintain the treatment process at the plant.

Responding to Chairman Gardner's inquiry about the NV Energy rebate program, Mr. Hopkins indicated that the Authority's eligibility is currently being determined, but that he does anticipate receiving some rebate.

Chairman Gardner opened the floor to public comment regarding the matter. There was no public comment.

ENGINEER'S REPORT:

A. General Projects Status Report

In addition to his participation in the Manager's Report, Authority Engineer, Rob Anderson, presented correspondence dated November 15, 2021 briefly summarizing various issues that R.O. Anderson Engineering has been involved with on behalf of the Authority. The November 15, 2021 correspondence is incorporated in these minutes by this reference.

Mr. Anderson reported that the project to re-roof the mechanical building at the plant was postponed by weather and the Caldor fire. The project will be completed in the spring at the original contract price.

With regard to the Tahoe South Events Center (TSEC) project, Mr. Anderson stated that it was discovered that the Authority's sewer main was relatively close to a gas line and that his office was working with the developer to design a practical solution to the issue.

Mr. Anderson added that he has not heard anything new from the TSEC developer regarding the sewer flow and the requirement to up-size that sewer main. Trustee McLaughlin indicated that the TSEC project was progressing and that they were working on ways to pay for the required upsizing. Trustee Rice added that the project developer has accepted the requirement to upsize the sewer main.

Mr. Anderson reported that there has been very little activity with regard to the Tahoe Beach Club and that work on the Edgewood Villas was scheduled to resume in the spring.

With regard to the meter reconciliation work being completed with the Authority's service area, Mr. Anderson presented the Board with two charts that he said showed very good correlation between the Authority's meters and those of the contributing districts. Mr. Anderson indicated that flow peaked at approximately 1.5 million gallons per day in early July and that during the Caldor fire the flows were as low as approximately .43 million gallons per day. Mr. Anderson concluded that the percentage of flows from the contributing districts has been verified.

Chairman Gardner suggested that meter reconciliation data be shared with the contributing districts to show the accuracy of the metering at this time. Authority Controller, Paula East-Janicki, added that the actual flows now being metered from each district are within 1% of the flow estimates made by the authority. Mr. Anderson stated that the Authority's estimates of flow would continue to improve as more accurate data is gathered over time.

Trustee Rice commended Mr. Anderson and Authority staff with regard to the meter reconciliation and added that most of the Douglas County Commissioners are ignorant about the Authority and its working at treating sewage in the Tahoe Basin.

Trustee Fagen inquired if it would be possible to arrange a tour of the Authority's facilities for members of the RHGID Board.

Chairman Gardner opened the floor to public comment regarding the matter. There was no further public comment.

AUTHORITY CONTROLLER'S REPORT:

A. General Status Report

Ms. East-Janicki provided the Board with a brief written report and indicated that operating expenses were approximately 9.5% under budget through September. Ms. East-Janicki indicated that the Authority had not yet been billed for the recent audit and that she anticipates the cost to be between $40,000.00 and $50,000.00.

Ms. East-Janicki indicated that salaries and benefits costs are down based upon the recent retirement of a long-term employee. She also indicated that utility costs should show a decline based upon the recent period of low flows to the plant.

With regard to the State Revolving Fund loan, Ms. East-Janicki reported that $2.5 million was recently drawn, bringing the outstanding balance to $7.8 million with approximately $1 million remaining to be drawn.

Summarizing the actual flow calculations and the impact on contributing districts, Ms. East-Janicki indicated that KGID will receive a credit of approximately $65,000.00, TDD will receive a credit of approximately $27,000.00 and RHGID will have to pay approximately $31,000.00.

Chairman Gardner opened the floor to public comment regarding the matter. There was no further public comment.

B. Investment Report

Ms. East-Janicki had a written summary of the Authority's investments available, showing a total of approximately $12 million invested with only three longer-term CDs remaining. The balance of the Authority's investments is entirely liquid.

In response to an inquiry from Trustee Vogt, Ms. East-Janicki indicated that she did believe that there has been a recent increase in full-time residents within the Authority's service area.

Chairman Gardner opened the floor to public comment regarding the matter. There was no public comment.

APPROVAL OF CLAIMS:

The claims along with the Authority's check register were provided to the Board. Chairman Gardner indicated that he had signed off on the claims.

Chairman Gardner opened the floor to public comment regarding the matter. There was no public comment.

Reports/updates from Board of Trustees concerning the areas or districts they represent

Trustee Rice reported that he had recently met with the Douglas County Manager regarding the possibility of using some federal funds to improve Kahle Drive.

Trustee Vogt reported that KGID's new manager was on board and things were running smoothly.

Trustee Fagen reported that the RHGID Board recently met and RHGID's new flow meter is scheduled to be installed in the fall.

Trustee McLaughlin reported that development of the TSEC was continuing and that it was going to be a fabulous facility. Trustee McLaughlin also stated that business was good at Stateline with the Transient Occupancy Tax increasing.

Chairman Gardner reported that TDD was working with Douglas County to correct some sewer rate charges for the flushing of Douglas County's water lines. Chairman Gardner also indicated that HDR has been hired by TDD to complete a rate study. Trustee Gardner finally reported that as the result of a lawsuit among owners at Skyland Beach, it was discovered that TDD actually owns the beach property in the area.

PUBLIC COMMENT:

There was no further public comment.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 10:45 a.m.

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APPROVED

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4863-7541-9142, v. 1

Meeting Date: January 19th, 2022

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
Staff Report

Subject / Title:

Authority Manager's Monthly Report – December 2021 – January 2022
A. General Status Report

Staff Recommendation:

None. This is an informational item only.

Discussion/Report:

This item serves to afford the Authority General Manager the opportunity to update the DCLTSA Board of Trustees on select activities over the previous month(s).

1. DCLTSA has completed the 30-day start-up test of the new aeration system for Aeration Train # 2. The test of Train # 2 was successful, and Aeration Train # 1 was put online for its 30-day test on January 10, 2022. (Photo attached)

2. DCLTSA has completed work with NV Energy to determine if the new aeration and headworks equipment will save enough power to qualify for an energy conservation rebate. NV Energy has let DCLTSA know that we will qualify for a modest rebate, the amount of which is to be determined.

3. DCLTSA staff completed construction of a steel catwalk around the new Headworks Package equipment. Doing this work with in-house talent has allowed DCLTSA to realize a savings of at least $150,000. (Photo attached)

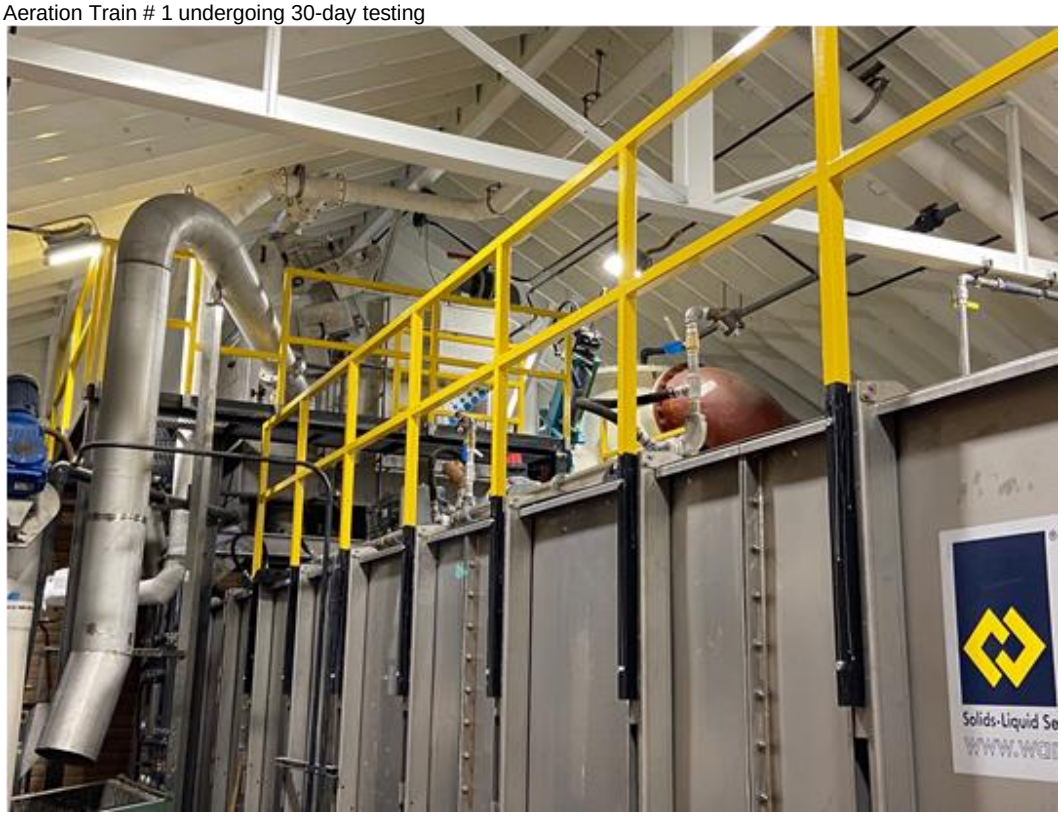
4. Staff continues to work with K.G. Walters and its sub-contractors as major construction of the Treatment Plant Improvements Project winds down. We continue to collaborate on closing out remaining punch-list items. K.G. Walters construction crew substantially demobilized in the month of January 2022.

5. DCLTSA staff has been working with DCLTSA engineer R.O. Anderson to complete and submit both the 2021 Annual Discharge Monitoring Report to the NDEP, and the 2021 Annual Biosolids Report to the EPA.

6. The 4th Quarter 2021 Discharge Monitoring Report has been submitted to and passed by the Nevada Division of Environmental Protection and the Environmental Protection Agency.



Aeration Train # 1 undergoing 30-day testing



Completed catwalk and handrails – east aspect

AUTHORITY CONTROLLER'S

GENERAL STATUS REPORT

JANUARY 19, 2022

- There's a spreadsheet in the board packet that shows November's operating expenses are almost 9% under budget.
    - As I indicated in November, Employee Salaries and Benefits are down, because during the time employees had COVID, they utilized sick time. As the longer-term leave benefits are paid out, the salaries category decreases. We have also had two long-time employees retire. We will be replacing one of them at the end of January but, in the meantime, it is expected that the Overtime category will continue to exceed budget.
    - We anticipate the Utility category will come into line with the budget over the next couple of months, as flows have greatly decreased. However, with all the new equipment, that is still an unknown.
- I prepared and submitted another draw on the State Revolving Fund (SRF) Loan for approximately $754,000 to reimburse the Authority for construction expenses paid over the past 3 months. That draw has been approved by NDEP, but not yet funded by the Treasurer's office.
- Prior to sending out the third quarter bills on January 4, we actually had a credit balance of $25,000 on our In-Authority receivables because so many customers pay their bills ahead of time. In the past month, I released one lien after payment of $4,400 in past due amounts, so there are only 3 liens outstanding.

- Over the next month, Ying and I will begin working on the budget for the next fiscal year. The rate of inflation has increased since November, and that will surely impact next year's costs. According to the Consumer Price Index, the overall cost of living has increased more than 9% from December 2021 to December 2022. We have recently seen as much as 25% price increases in the cost of chemicals and some things like oxygen for welding are unavailable at any cost.

Investment Report

We still have a little more than $12 million invested in liquid Wells Fargo and Local Government Investment Pool (LGIP) accounts and longer- term laddered CD's. Only $735,000 of that amount is tied up in CD's. The rest of the investments are entirely liquid.

Claims and Check Register

The check register and wires since the last meeting are in the Board packet. The check register includes those payments made between the date of the last Board packet and the Board meeting. If there are no questions, I will ask the Board Treasurer to sign them and return them to me for our records.

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY

NOVEMBER 2021-2022 BUDGET VS. ACTUAL

		NOVEMBER	Budgeted	Variance	Comments
Salaries	401.11	$ 494,779.28	$ 533,139.58	$ 38,360.30	
OT/Callback	403.11	$ 13,106.79	$ 7,997.08	$ (5,109.71)	Project participation
Holiday	405.11	$ 8,197.03	$ 6,586.25	$ (1,610.78)	6 Holidays of 11
NTD	407.11	$ -	$ -	$ -	
Longevity	409.11	$ 1,525.00	$ 1,785.42	$ 260.42	Paid Yearly - Dec or Retirement
Stand-By Pay	408.11	$ 6,612.15	$ 6,651.67	$ 39.52	
Health Insurance	413.11	$ 127,383.09	$ 130,314.17	$ 2,931.08	
State Retirement (PERS)	414/415.11	$ 141,900.94	$ 161,119.17	$ 19,218.23	
SIIS (Workers Comp)	417.11	$ 8,665.00	$ 19,932.08	$ 11,267.08	Smaller Increase than Expected
Medicare Tax	418.11	$ 8,242.43	$ 8,064.17	$ (178.26)	
Unemployment Insurance	419.11	$ 45.00	$ 9,966.67	$ 9,921.67	Annual EMRB Fee
Contract Svcs	496.11	$ -	$ -	$ -	
OPEB Expense	420.11	$ 12,025.47	$ 20,833.33	$ 8,807.87	Estimate
Salaries/Benefits		**$ 822,482.18**	**$ 906,389.58**	**$ 83,907.41**	
Electric Power	421.11/.14	$ 99,652.88	$ 96,145.83	$ (3,507.05)	
Electric Power - BPS	421.12	$ 5,566.40	$ 4,583.33	$ (983.07)	
Electric Power - MPS	421.13	$ 24,795.63	$ 22,708.33	$ (2,087.30)	

NOVEMBER 2021-2022 BUDGET VS. ACTUAL

		NOVEMBER	Budgeted	Variance	Comments
Natural Gas	423.11	$ 2,603.38	$ 4,166.67	$ 1,563.29	Lowest Use Time of Year
Natural Gas - BPS	423.12	$ 261.25	$ 375.00	$ 113.75	"
Natural Gas - MPS	423.13	$ 151.34	$ 152.08	$ 0.74	
Water	425.11	$ 5,534.76	$ 5,166.67	$ (368.09)	Under-Budgeted
Water - BPS	425.12	$ 1,912.33	$ 1,250.00	$ (662.33)	"
Water - MPS	425.13	$ 7,870.42	$ 4,208.33	$ (3,662.09)	"
Solid Waste Removal	483.11	$ 2,217.32	$ 1,939.58	$ (277.74)	
Utilities		**$ 150,565.71**	**$ 140,695.83**	**$ (9,869.88)**	
Chemicals	470.11	$ 29,794.08	$ 27,916.67	$ (1,877.41)	Polymer & Chlorine price increases
Lab Supplies	471.11	$ 2,194.96	$ 1,145.83	$ (1,049.13)	Extra tests for process change
Supplies		$ -	$ -	$ -	
Chemicals/Supplies		**$ 31,989.04**	**$ 29,062.50**	**$ (2,926.54)**	
Legal Services	460.11	$ 8,258.50	$ 16,666.67	$ 8,408.17	
Accounting	462.11	$ 53,079.89	$ 23,062.50	$ (30,017.39)	
Legal/Accounting		**$ 61,338.39**	**$ 39,729.17**	**$ (21,609.22)**	

NOVEMBER 2021-2022 BUDGET VS. ACTUAL

		NOVEMBER	Budgeted	Variance	Comments
Engineering	450.11	$ 9,391.50	$ 25,000.00	$ 15,608.50	
Engineering - BPS		$ -	$ -	$ -	
Engineering - MPS		$ -	$ -	$ -	
Engineering - In-District		$ -	$ -	$ -	
Consulting	458.11	$ 11,500.00	$ 14,166.67	$ 2,666.67	
Engineering/Consulting		**$ 20,891.50**	**$ 39,166.67**	**$ 18,275.17**	
Maintenance Export Line	430.11	$ -	$ 8,125.00	$ 8,125.00	
Maintenance Collection System	430.19	$ 26,250.00	$ 29,375.00	$ 3,125.00	
Repairs Collection System	431.19	$ -	$ 625.00	$ 625.00	
Computer Maintenance/Supplies	431/432.11	$ -	$ 2,083.33	$ 2,083.33	
Annual Software Licenses	433.11	$ 4,732.72	$ 10,208.33	$ 5,475.61	
SCADA Support	434.11	$ 1,897.60	$ 7,500.00	$ 5,602.40	
Repairs - Vehicles	436.11	$ 1,589.99	$ 4,187.50	$ 2,597.51	
Repairs - Mechanical	440.11	$ 8,641.93	$ 18,750.00	$ 10,108.07	
Repairs - Mechanical BPS	440.12	$ 2,102.70	$ 2,916.67	$ 813.97	
Repairs - Mechanical MPS	440.13	$ 291.59	$ 4,583.33	$ 4,291.74	
Emergency Repairs	440.3	$ -	$ -	$ -	
Repairs Bldg & Grounds	441.11	$ 1,904.47	$ 3,250.00	$ 1,345.53	

NOVEMBER 2021-2022 BUDGET VS. ACTUAL

		NOVEMBER	Budgeted	Variance	Comments
Repairs Bldg & Grounds - BPS	441.12	$ -	$ 416.67	$ 416.67	
Repairs Bldg & Grounds - MPS	441.13	$ -	$ -	$ -	
Repairs Heating	442.11	$ -	$ 343.75	$ 343.75	
Repairs Heating	442.12	$ -	$ 416.67	$ 416.67	
Repairs Heating	442.13	$ -	$ -	$ -	
Repairs Electrical	443.11	$ 3,472.99	$ 697.92	$ (2,775.07)	Related to Plant Upgrades Project
Repairs Electrical	443.12	$ -	$ 416.67	$ 416.67	
Repairs Electrical	443.13	$ -	$ 208.33	$ 208.33	
Repairs Instruments	444.11	$ 8,766.00	$ 4,166.67	$ (4,599.33)	Smart Cover Annual Agreement
Equipment Rental	447.11	$ 1,772.18	$ 1,250.00	$ (522.18)	Fuel Tank Rental Caldor Fire
Maintenance Supplies	449.11	$ 5,142.93	$ 2,125.00	$ (3,017.93)	Materials for In-House Projects
Safety Equipment	487.11	$ 2,270.22	$ 3,333.33	$ 1,063.11	
Odor Control System Maintenance	491.11	$ -	$ 7,916.67	$ 7,916.67	
Repairs/Maintenance		**$ 68,835.32**	**$ 112,895.83**	**$ 44,060.51**	
Casualty Insurance	466.11	$ 36,433.45	$ 42,000.00	$ 5,566.55	Smaller Increase than expected
Pollution Liability Insurance	468.11	$ -	$ -	$ -	
Insurance		**$ 36,433.45**	**$ 42,000.00**	**$ 5,566.55**	

NOVEMBER 2021-2022 BUDGET VS. ACTUAL

		NOVEMBER	Budgeted	Variance	Comments
Telephone	427.11	$ 7,530.52	$ 8,541.67	$ 1,011.15	
Telephone	427.12	$ 167.50	$ 479.17	$ 311.67	
Telephone	427.13	$ -	$ -	$ -	
Small Tools & Equipment	435.11	$ 4,069.52	$ 3,343.75	$ (725.77)	In-House Projects
Laundry and Linen	482.11	$ 1,404.51	$ 1,458.33	$ 53.82	
Forest Svc. Fee	484.11	$ 870.48	$ 500.00	$ (370.48)	3 year fee
Training, Dues & Subscriptions	485.11	$ 275.00	$ 2,083.33	$ 1,808.33	
Office Expenses	486.11	$ 3,461.22	$ 5,000.00	$ 1,538.78	
Travel	488.11	$ -	$ -	$ -	
Sample Testing	490.11	$ 15,850.00	$ 19,052.08	$ 3,202.08	
Operating Lease	494.11	$ -	$ -	$ -	
Biosolids Disposal	493.11	$ 21,339.74	$ 23,604.17	$ 2,264.43	
Underground Service Alert	495.11	$ 397.26	$ 208.33	$ (188.93)	Ann. Membership Fee
Permit Fees	497.11	$ 8,828.00	$ 5,520.83	$ (3,307.17)	Most Paid at Beginning of Year
Misc Exp and Bank Fees	499.11/480.1:	$ 3,820.22	$ 4,458.33	$ 638.11	
Other Operating Expenses		**$ 68,013.97**	**$ 74,250.00**	**$ 6,236.03**	

NOVEMBER 2021-2022 BUDGET VS. ACTUAL

		NOVEMBER	Budgeted	Variance	Comments
Fuels and Lubricants	476.11	$ 8,932.45	$ 9,525.00	$ 592.55	
Fuels & Lubricants		**$ 8,932.45**	**$ 9,525.00**	**$ 592.55**	
Total Operating Expenses Thru November		**$ 1,269,482.01**	**$ 1,393,714.58**	**$ 124,232.58**	
				8.91%	

Douglas County Lake Tahoe Sewer Auth.

AP Check Register (Current by Bank)

Check Dates: 11/17/2021 to 1/19/2022

Check No.	Date	Status*		Vendor ID	Payee Name	Amount
BANK ID: WFCHK - WELLS FARGO CHECKING						**101.1000**
10650	11/30/21	V	11/30/21	ONETIM	Test Alignment Chk: 10650	
10651	11/30/21	P		ABBA	ABBA PUMP PARTS & SVC	$10,413.00
10652	11/30/21	P		BE15	BENTLY FAMILY LTD PARTNERSHIP	$968.38
10653	11/30/21	P		BURNS	BURNS MACHINERY, INC.	$4,116.12
10654	11/30/21	P		CEN01	CENTRISYS CORPORATION	$35,918.00
10655	11/30/21	P		CH15	CHARTER COMMUNICATIONS	$37.01
10656	11/30/21	P		CORE	CORE UTILITIES, INC.	$500.00
10657	11/30/21	P		FASTEN	FASTENAL COMPANY	$84.81
10658	11/30/21	P		FR01	FRONTIER	$152.62
10659	11/30/21	P		GR13	GRAINGER	$455.90
10660	11/30/21	P		HDR01	HDR, ENGINEERING, INC.	$8,381.30
10661	11/30/21	P		HOMETO	HOMETOWN HEALTH	$18,888.95
10662	11/30/21	P		HOPKIN	HOPKINS TECHNICAL PRODUCTS	$3,402.87
10663	11/30/21	P		SIERRA	DBA SIERRA OFFICE SOLUTIONS	$87.54
10664	11/30/21	P		BOU11	BOULDER EXTERMINATORS, INC	$150.00
10665	11/30/21	P		KGW	K.G. WALTERS CONSTRUCTION CO.	$269,307.33
10666	11/30/21	P		LA12	LAWSON PRODUCTS, INC.	$838.40
10667	11/30/21	P		LIBERT	LIBERTY UTILITIES	$40.39
10668	11/30/21	P		REGOLI	MARK REGOLI	$1,600.37
10669	11/30/21	P		MET11	METLIFE - GROUP BENEFITS	$2,136.25
10670	11/30/21	P		PDMSTE	PDM STEEL SVC. CENTERS, INC.	$909.44
10671	11/30/21	P		RO12	ROUND HILL GENERAL IMP. DIST.	$1,625.90
10672	11/30/21	P		SIL4	SILVER STATE ANALYTICAL LAB	$381.00
10673	11/30/21	P		ST09	STANDARD INSURANCE COMPANY	$578.98
10674	11/30/21	P		SU13	SUMMIT PLUMBING CO., LLC	$4,725.00
10675	11/30/21	P		UNITED	UNITED RENTALS (NORTH AMERICA)	$2,050.45
10676	11/30/21	P		USFOR	US FOREST SERVICE	$1,234.32
10677	11/30/21	P		US12	USABLUEBOOK	$743.84
10678	11/30/21	P		VI12	VISION SERVICE PLAN - (AT)	$302.52
10679	11/30/21	P		WE12	Western Envir. Testing Lab	$1,624.00
10680	11/30/21	P		WE18	WESTERN NEVADA SUPPLY CO.	$4,873.15
10681	12/15/21	P		AL17	ALHAMBRA	$28.10
10682	12/15/21	P		AL01	ALLISON, MACKENZIE, Pavlakis	$1,710.00
10683	12/15/21	P		ARC01	ARCTIC ELECTRICIANS	$6,895.88
10684	12/15/21	P		BE15	BENTLY FAMILY LTD PARTNERSHIP	$598.64
10685	12/15/21	P		BURNS	BURNS MACHINERY, INC.	$423.12
10686	12/15/21	P		CA12	CARSON VALLEY OIL CO., INC.	$1,201.21
10687	12/15/21	P		BLAKE	CHARLES DAVID BLAKE	$601.98
10688	12/15/21	P		NA12	CHERYL NAFIE	$615.72
10689	12/15/21	P		CODALE	CODALE ELECTRIC SUPPLY	$1,518.14
10690	12/15/21	P		DTS	DIGITAL TECHNOLOGY SOLUTIONS	$265.50
10691	12/15/21	P		BLM01	DOI/BLM	$441.92
10692	12/15/21	P		GI20	DOUGLAS GIBSON	$322.25
10693	12/15/21	P		EIDEB	EIDE BAILLY LLP	$51,000.00
10694	12/15/21	P		FASTEN	FASTENAL COMPANY	$151.25
10695	12/15/21	P		FREDH	FRED HOWARD	$564.41
10696	12/15/21	P		FR01	FRONTIER	$165.00
10697	12/15/21	P		HDR01	HDR, ENGINEERING, INC.	$29,224.98
10698	12/15/21	P		SIERRA	DBA SIERRA OFFICE SOLUTIONS	$3.34
10699	12/15/21	P		PA13	JAMES PADILLA	$543.48
10700	12/15/21	P		IKE01	KELVIN IKEHARA	$361.82
10701	12/15/21	P		KI11	KINGSBURY GENERAL IMP. DIST.	$1,066.51
10702	12/15/21	P		KI12	KINGSBURY HARDWARE	$19.74
10703	12/15/21	P		LA11	LAKESIDE NAPA	$1.77
10704	12/15/21	P		PR02	LINDE GAS & EQUIPMENT INC.	$84.65
10705	12/15/21	P		AGUILA	MANNY AGUILAR	$148.50

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Douglas County Lake Tahoe Sewer Auth.

AP Check Register (Current by Bank)

Check Dates: 11/17/2021 to 1/19/2022

Check No.	Date	Status*	Vendor ID	Payee Name	Amount
10706	12/15/21	P	BRANDO	MERLE BRANDON	$150.00
10707	12/15/21	P	NV01	NV ENERGY	$23,279.02
10708	12/15/21	P	OREILL	O'REILLY AUTOMOTIVE, INC.	$95.52
10709	12/15/21	P	EA13	PAULA EAST-JANICKI	$704.69
10710	12/15/21	P	PDMSTE	PDM STEEL SVC. CENTERS, INC.	$1,523.83
10711	12/15/21	P	POL10	POLYDYNE INC.	$6,400.00
10712	12/15/21	P	VAN1	RICK VAN HORN	$264.21
10713	12/15/21	P	COOK	ROBERT COOK	$2,100.00
10714	12/15/21	P	SIL4	SILVER STATE ANALYTICAL LAB	$381.00
10715	12/15/21	P	SIN01	SINNETT CONSULTING SVCS., LLC	$175.00
10716	12/15/21	P	SO13	SOUTHWEST GAS CORP.	$1,060.23
10717	12/15/21	P	NE42	STATE OF NV. P.E.B.P.	$1,386.40
10718	12/15/21	P	SU13	SUMMIT PLUMBING CO., LLC	$7,143.10
10719	12/15/21	P	US12	USABLUEBOOK	$632.24
10720	12/15/21	P	VER	VERIZON	$316.22
10721	12/15/21	P	WE10	WEDCO INC.	$348.23
10722	12/15/21	P	WF01	WELLS FARGO	$3,777.88
10723	12/15/21	P	WE12	Western Envir. Testing Lab	$950.00
10724	12/15/21	P	WE18	WESTERN NEVADA SUPPLY CO.	$12,375.02
10725	12/29/21	P	AL17	ALHAMBRA	$150.95
10726	12/29/21	P	ASBURY	DBA WORLD OIL ENVIRONMENTAL	$45.00
10727	12/29/21	P	BE15	BENTLY FAMILY LTD PARTNERSHIP	$404.60
10728	12/29/21	P	CA12	CARSON VALLEY OIL CO., INC.	$1,198.33
10729	12/29/21	P	CA25	CASHMAN EQUIPMENT COMPANY	$25.40
10730	12/29/21	P	CH15	CHARTER COMMUNICATIONS	$239.95
10731	12/29/21	P	CODALE	CODALE ELECTRIC SUPPLY	$144.90
10732	12/29/21	P	FR01	FRONTIER	$153.31
10733	12/29/21	P	GR13	GRAINGER	$222.72
10734	12/29/21	P	HDR01	HDR, ENGINEERING, INC.	$10,559.50
10735	12/29/21	P	SIERRA	DBA SIERRA OFFICE SOLUTIONS	$178.27
10736	12/29/21	P	BOU11	BOULDER EXTERMINATORS, INC	$150.00
10737	12/29/21	P	KGW	K.G. WALTERS CONSTRUCTION CO.	$209,286.80
10738	12/29/21	P	LA11	LAKESIDE NAPA	$328.58
10739	12/29/21	P	LEWIS	LEWIS ROCA ROTHGERBER CHRISTIE	$282.00
10740	12/29/21	P	PR02	LINDE GAS & EQUIPMENT INC.	$3,965.27
10741	12/29/21	P	MC10	MCMASTER-CARR SUPPLY	$59.05
10742	12/29/21	P	MET11	METLIFE - GROUP BENEFITS	$2,065.50
10743	12/29/21	P	NE13	NV. RURAL WATER ASSOCIATION	$248.00
10744	12/29/21	P	AN12	R.O. ANDERSON ENGINEERING, INC	$2,703.75
10745	12/29/21	P	RO12	ROUND HILL GENERAL IMP. DIST.	$1,945.40
10746	12/29/21	P	SO10	SOUTH TAHOE REFUSE, INC.	$504.80
10747	12/29/21	P	SU13	SUMMIT PLUMBING CO., LLC	$743.00
10748	12/29/21	P	TA01	TAHOE BASIN CONTAINER SVC.,INC	$2,474.50
10749	12/29/21	P	US12	USABLUEBOOK	$3,656.97
10750	12/29/21	P	VI12	VISION SERVICE PLAN - (AT)	$292.58
10751	12/29/21	P	WE12	Western Envir. Testing Lab	$958.00
10752	12/29/21	P	WE18	WESTERN NEVADA SUPPLY CO.	$4,633.86
10753	01/13/22	P	AL01	ALLISON, MACKENZIE, Pavlakis	$1,860.00
10754	01/13/22	P	AW01	AWARD ZONE	$54.08
10755	01/13/22	P	BE15	BENTLY FAMILY LTD PARTNERSHIP	$915.18
10756	01/13/22	P	CA12	CARSON VALLEY OIL CO., INC.	$2,396.06
10757	01/13/22	P	CA25	CASHMAN EQUIPMENT COMPANY	$8,120.41
10758	01/13/22	P	DTS	DIGITAL TECHNOLOGY SOLUTIONS	$265.50
10759	01/13/22	P	GI20	DOUGLAS GIBSON	$276.87
10760	01/13/22	P	FREDH	FRED HOWARD	$564.41
10761	01/13/22	P	GA-ACE	GARDNERVILLE ACE HARDWARE	$26.95
10762	01/13/22	P	HDR01	HDR, ENGINEERING, INC.	$23,971.74
10763	01/13/22	P	HILLB	HILL BROTHERS CHEMICAL CO.	$2,288.54

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Douglas County Lake Tahoe Sewer Auth.

AP Check Register (Current by Bank)

Check Dates: 11/17/2021 to 1/19/2022

Check No.	Date	Status*	Vendor ID	Payee Name	Amount
10764	01/13/22	P	KI11	KINGSBURY GENERAL IMP. DIST.	$1,219.68
10765	01/13/22	P	LIBERT	LIBERTY UTILITIES	$28.16
10766	01/13/22	P	MOU02	MOUNTAIN ALARM	$159.00
10767	01/13/22	P	NV01	NV ENERGY	$24,955.72
10768	01/13/22	P	OREILL	O'REILLY AUTOMOTIVE, INC.	$302.69
10769	01/13/22	P	EA13	PAULA EAST-JANICKI	$857.24
10770	01/13/22	P	VAN1	RICK VAN HORN	$264.21
10771	01/13/22	P	IM10	Shaun Thomas DBA	$17.90
10772	01/13/22	P	ST09	STANDARD INSURANCE COMPANY	$598.40
10773	01/13/22	P	NE42	STATE OF NV. P.E.B.P.	$1,386.40
10774	01/13/22	P	R&SOPT	R & S OPTIMUM OFFSET	$299.00
10775	01/13/22	P	UN18	UNIVERSAL ENGINEERING SCIENCES	$6,000.00
10776	01/13/22	P	US12	USABLUEBOOK	$320.99
10777	01/13/22	P	VER	VERIZON	$316.22
10778	01/13/22	P	WE10	WEDCO INC.	$490.65
10779	01/13/22	P	WF01	WELLS FARGO	$4,471.59
10780	01/13/22	P	WE12	Western Envir. Testing Lab	$1,916.00
10781	01/13/22	P	WE18	WESTERN NEVADA SUPPLY CO.	$720.00
				BANK WFCHK REGISTER TOTAL:	**$870,232.92**
				GRAND TOTAL :	**$870,232.92**

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Douglas County Lake Tahoe Sewer Auth.

GL Entry Report - Batch Order

Year: All / Date: 11/17/2021 - 1/19/2022

Entry #	Date	Document	Job	Account	Description	Debits	Credits	Balance
BATCH: 7513	**JOURNAL: B**		**STATUS: Posted**	**PERIOD: 2022 - 6**	**CREATED: 11/23/21 by YHJ**			
137105	12/15/21			414.1100	NOV. PERS CONTRIBS	$12,266.36	$0.00	$12,266.36
137106	12/15/21			415.1100	NOV. PERS CONTRIBS	$12,266.37	$0.00	$24,532.73
137107	12/15/21			101.1000	NOV. PERS CONTRIBS	$0.00	$24,532.73	$0.00
					BATCH 7,513 TOTALS:	**$24,532.73**	**$24,532.73**	**$0.00**
BATCH: 7534	**JOURNAL: B**		**STATUS: Posted**	**PERIOD: 2022 - 6**	**CREATED: 12/15/21 by YHJ**			
137281	12/31/21			265.4000	DEBT SERVICE FY '21-'22	$60,227.86	$0.00	$60,227.86
137282	12/31/21			705.4000	DEBT SERVICE FY '21-'22	$10,020.71	$0.00	$70,248.57
137283	12/31/21			706.4000	DEBT SERVICE FY '21-'22	$70,938.69	$0.00	$141,187.26
137284	12/31/21			101.4000	DEBT SERVICE FY '21-'22	$0.00	$141,187.26	$0.00
					BATCH 7,534 TOTALS:	**$141,187.26**	**$141,187.26**	**$0.00**
BATCH: 7551	**JOURNAL: B**		**STATUS: Posted**	**PERIOD: 2022 - 7**	**CREATED: 01/05/22 by YHJ**			
137538	01/14/22			414.1100	DEC. PERS CONTRIBS	$12,841.14	$0.00	$12,841.14
137539	01/14/22			415.1100	DEC. PERS CONTRIBS	$12,841.14	$0.00	$25,682.28
137540	01/14/22			101.1000	DEC. PERS CONTRIBS	$0.00	$25,682.28	$0.00
					BATCH 7,551 TOTALS:	**$25,682.28**	**$25,682.28**	**$0.00**
					TOTAL OF ALL JOURNAL(S):	**$191,402.27**	**$191,402.27**	