MINUTES OF THE REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
March 16, 2022

## CALL TO ORDER:

A Meeting of the Board of Trustees of the Douglas County Lake Tahoe Sewer Authority (DCLTSA) was duly convened at 9:30 a.m. on Wednesday, March 16, 2022 at the Wastewater Treatment Plant, Stateline, Douglas County, Nevada.

## ROLL CALL:

Present were Trustees Wes Rice, John McLaughlin, Darya Vogt, Rick Gardner and Chuck Fagen.

## RECOGNITION OF OTHERS IN ATTENDANCE:

Also present were Authority Manager Rob Hopkins, Authority Controller Paula East-Janicki, Authority Accountant Ying Johnson, Authority Engineer, Rob Anderson, the Authority's legal counsel, Jim Cavilia and former Authority Trustee, Mike Bradford.

## PUBLIC COMMENT:

None.

## APPROVAL OF AGENDA:

**It was moved by Trustee Rice, seconded by Trustee Vogt and carried unanimously that the agenda be approved and adopted as presented.**

## MINUTES OF PRIOR MEETING:

**It was moved by Trustee Vogt, seconded by Trustee Rice and carried 4-0-1 (Trustee Gardner abstained) that the minutes of the Meeting of the Board of Trustees of DCLTSA, dated January 19, 2022, be approved as presented.**

**Discussion and appointment of Board Officers**

Following a brief discussion among the Trustees, **it was moved by Trustee McLaughlin, seconded by Trustee Fagen that Trustee Gardner be appointed Board Chairman, Trustee Vogt be appointed Secretary and Trustee Rice be appointed Treasurer.** Chairman Gardner opened the floor to public comment regarding the matter. There was no public comment. **The motion carried unanimously.**

**Discussion and possible extension of the contract of South Tahoe Refuse biosolids trucking, a sole source provider, at a rate of $405.00 per trip, an increase of 2.02%.**

Authority Manager Rob Hopkins indicated that South Tahoe Refuse remains the sole option for the trucking of biosolids to the Carson Valley and that he was recommending approval of the proposed contract that provides for a modest price increase of 2.02%. Chairman Gardner opened the floor to public comment regarding the matter. There was no public comment. Following a brief discussion among the Trustees, **it was moved by Trustee Rice, seconded by Trustee McLaughlin and carried unanimously that the contract with South Tahoe Refuse be approved as presented.**

**Discussion and possible adoption of Tentative Budget for Fiscal Year 2022-2023.**

Authority Controller Paula East-Janicki presented the Board with a tentative budget for the upcoming fiscal year, explaining that the Authority has reduced the size of its staff through retirement and the cross-training of personnel. Mr. Hopkins added that despite concerns about a general labor shortage and rising wages, the Authority has done a good job of reducing its labor costs. Ms. East-Janicki indicated that the budget includes only step wage increases for employees. Ms. East-Janicki also pointed out that the budget includes the last of five capital assessment increases of $250,000.00 and that the Operations and Maintenance portion of the budget is to remain level for the upcoming year. Interest expenses have increased as the result of the Authority's $9,000,000.00 State Revolving Fund loan.

Ms. East-Janicki explained that revenue will be higher in the upcoming year as the result of the capital assessment increase and that capital expenditures will decrease based upon all the recent infrastructure work that has been completed.

Trustee McLaughlin indicated that Edgewood was in the process of beginning its sewer line interceptor/intertie project and that Edgewood would be seeking the Authority's participation in the cost of that project. Ms. East-Janicki indicated that such participation is not provided for in the tentative budget, but that if the Board does approve some participation, the budget could be revised before it is required to be finalized in May. Trustee McLaughlin indicated that he will provide the Authority with the final costs as soon as they are available. It was discussed that the Authority cost participation in the Edgewood project would be discussed at a future Board meeting.

Ms. East-Janicki went on to provide a summary of the other portions of the budget as well as an explanation as to how the rates for in-authority users and the participating districts are arrived at for purposes of completing the budget. Specifically, Ms. East-Janicki explained that the Authority's total annual expenses are multiplied by each district percentage of flow from the previous year. Ms. East-Janicki stated that based upon flow from the past year, Kingsbury General Improvement District (KGID) will have a rate increase of 3.45%, Round Hill General Improvement District (RHGID) will have a rate increase of 12.03%, Tahoe Douglas District (TDD) will have an increase of less than 1%, in-authority residential rates will increase by 5.5% and commercial in-authority rates will increase by 1.85%.

Chairman Gardner opened the floor to public comment regarding the matter. There was no public comment.

Following an expression of appreciation to Ms. Janicki from the Trustees, **it was moved by Trustee McLaughlin, seconded by Trustee Fagen and carried unanimously that the Tentative Budget be approved as presented.**

**Discussion and possible designation of Eide Bailey as the auditors for the current fiscal year, 2021-2022, at the cost of $42,500 for the regular audit plus $10,500 for the single audit required due to the State Revolving Fund Loan.**

Ms. East-Janicki indicated that Eide Bailey has conducted the Authority's last three annual audits. Ms. East-Janicki stated this year's audit includes any additional fee of $10,500 for the "single audit" that is required because of the Authority's State Revolving Fund loan and that the single audit will not be required next year. In response to a question from a Trustee, Ms. East-Janicki indicated that the Authority paid $51,000 for last year's audit. Chairman Gardner opened the floor to public comment regarding the matter. There was no public comment. **It was moved by Trustee Rice, seconded by Trustee McLaughlin and carried unanimously that Eide Bailey be designated as the Authority's auditor for the current fiscal year.**

**MANAGER'S REPORT:**

**A. General Status Report**

Authority Manager Rob Hopkins presented the Board with a written summary of various general matters related to the Authority and briefly summarized some items in the written report. The written report is incorporated in these minutes by this reference.

Mr. Hopkins reported that the 2021 Biosolids Report and Annual Discharge Monitoring Report have been completed and submitted with the help of R.O. Anderson Engineering.

Mr. Hopkins stated that the Authority received an energy conservation rebate of approximately $2,500.00 from NV Energy based upon power saving of the newly installed aeration equipment at the plant.

With regard to the Treatment Plant Upgrades Project, Mr. Hopkins indicated that he anticipates substantial completion of the project in the coming weeks.

Mr. Hopkins reported that Authority operations and maintenance staff recently participated in continuing education conducted by the Nevada Rural Water Association at the plant.

Mr. Hopkins stated that Authority staff reviewed the new equipment at the plant with representatives of POOL/PACT to ensure that the Authority has the appropriate insurance coverage in place.

With regard to the new fine bubble air diffusers at the plant, Mr. Hopkins indicated that warranty performance testing would be conducted on March 27th.

Mr. Hopkins indicated that some power anomalies occurring at the plant are being investigated with NV Energy.

Mr. Hopkins reported that Authority staff and representatives of R.O. Anderson Engineering met with representatives of Southwest Gas and Core Construction to address utility location conflicts related to the ongoing Tahoe South Events Center (TSEC) project.

Finally, Mr. Hopkins praised the Authority staff for recently completing work that will allow one of the primary clarifiers at the plant to also operate as an equalization basin, allowing for a more consistent flow at the plant.

Chairman Gardner opened the floor to public comment regarding the matter. There was no public comment.

## ENGINEER'S REPORT:

### A. General Projects Status Report

In addition to his participation in the Manager's Report, Authority Engineer, Rob Anderson, presented correspondence dated March 15, 2022, briefly summarizing various issues that R.O. Anderson Engineering has been involved with on behalf of the Authority. The March 15, 2022 correspondence is incorporated in these minutes by this reference.

Mr. Anderson indicated that his staff worked with Authority staff in completing and submitting the Biosolids and Annual Discharge Monitoring Reports to the appropriate agencies. Mr. Anderson added that work was continuing on the Authority Flow Report and that at this point the data looks good.

With regard to the Mechanical Building Roof Replacement, Mr. Anderson stated that the project was expecting to begin in the first week of April.

With regard to the ongoing metering reconciliation work, Mr. Anderson was pleased to report that overall the data is very good and consistent. Mr. Anderson stated that with all of the updated metering infrastructure in place, the Authority may want to consider a policy for the regular recalibration and/or replacement of equipment. Mr. Anderson indicated that he would work with Mr. Hopkins on a draft policy for consideration by the Board at an upcoming meeting.

In response to an inquiry from Trustee McLaughlin, Mr. Anderson stated that sewage flows from the new TSEC would depend on the number and size of events at the venue. Mr. Anderson also reported that he and his staff are continuing to work with the TSEC contractor and Southwest gas to resolve the conflict between the existing gas main and the planned point of connection to the Authority's sewer. Mr. Anderson expressed his opinion that a reasonable/acceptable solution would be arrived at soon so as not to delay the TSEC construction schedule.

Chairman Gardner opened the floor to public comment regarding the matter.

Mike Bradford, former chairman of the Board of Trustees, stated that the real increase in flows as a result of the TSEC will be from higher occupancy at the Stateline hotels. Mr. Bradford also pointed out that the Authority needs to pay close attention to any change in ownership of the Bently property in the Carson Valley because the Authority relies on Bently for the storage of its effluent in the winter and for the disposal of effluent during the growing season.

Mr. Bradford's comments lead to a general discussion about the need for aggregate in the Carson Valley and the Authority's storage reservoir property in the Valley as a possible source of aggregate. Chairman Gardner thanked Mr. Bradford for his comments and advice.

There was no further public comment.

## AUTHORITY CONTROLLER'S REPORT:

### A. General Status Report

Ms. East-Janicki provided the Board with a brief written report and indicated that operating expenses were approximately 9% under budget through January. Based upon the Consumer Price Index being up 9% from last year, Ms. East-Janicki explained that the tentative budget provides for overall operating expenses to remain level.

With regard to the State Revolving Fund (SRF) Loan, Ms. East-Janicki indicated that the final disbursement is ready to be taken down.

Ms. East-Janicki reported that Authority accounts receivable were in good shape with a credit balance of approximately $1,900.00.

In response to an inquiry from Chairman Gardner about the very low cost related to workers compensation insurance, Ms. East-Janicki indicated that an increase of 11% was anticipated, but actual costs have been significantly lower.

Chairman Gardner opened the floor to public comment regarding the matter. There was no public comment.

### B. Investment Report

Ms. East-Janicki had a written summary of the Authority's investments available, showing a total of approximately $12.8 million invested with only $735,000.00 of that amount remaining in CDs. The balance of the Authority's investments is entirely liquid.

Chairman Gardner opened the floor to public comment regarding the matter. There was no public comment.

**APPROVAL OF CLAIMS:**

The claims along with the Authority's check register were provided to the Board. Trustee Rice indicated that he had signed off on the claims.

Chairman Gardner opened the floor to public comment regarding the matter. There was no public comment.

**Reports/updates from Board of Trustees concerning the areas or districts they represent**

Trustee Vogt reported that KGID has a number of projects planned for the upcoming summer months.

Trustee Fagen reported that Round Hill General Improvement District's new sewer meter was now scheduled to be installed in May.

Trustee McLaughlin indicated that there are very serious concerns about a proposal that may be considered by the Douglas County Commission to increase the Transient Occupancy Tax on properties at the Lake.

Trustee Rice reported that work on the TSEC is on time and on budget. Trustee Rice added that the Kahle Vision Plan is being worked on with the hope of obtaining grant funding for road improvements. Trustee Rice also indicated that Barton Hospital is planning to complete a first-class medical facility at the Lakeside Inn site. Finally, Trustee Rice reported that the Tahoe Douglas Fire Chief is working on getting a firefighting helicopter to be based at Lake Tahoe.

Chairman Gardner reported that TDD had recently completed a rate study in order to appropriately and fairly set rates in the district.

Mr. Bradford thanked the Trustees for their good work on behalf of the Authority.

**PUBLIC COMMENT:**

There was no public comment.

**ADJOURNMENT:**

There being no further business, the meeting was adjourned at 11:15 a.m.

APPROVED

Tahoe Basin Container
& Recycling Services

2140 Ruth Avenue · South Lake Tahoe · California · 96150 · phone: (530) 541-4353 · fax: (530) 544-2608

February 1, 2022

Douglas County Lake Tahoe Sewer Authority
Attn: Mrs. Paula East-Janicki
P.O. Box 578
Zephyr Cove NV 89448

RE: Biosolids Trucking Contract Extension

Dear Mrs. East-Janicki:

Tahoe Basin Container Service Inc. would like to extend the biosolids trucking contract under the provisions of Article 3 of our Agreement for an additional year. The new price will be $405.00 per trip, an increase of 2.02% over the current price of $397.00, for the new contract period that runs from April 1, 2022 to March 31, 2023. The price increase is the result of higher labor, fuel and insurance costs.

As previously discussed, since our trucking costs are essentially the same whether we are hauling a one-bin or two-bin load, the rate per haul will be $405.00 for either a one-bin load or two-bin load.

We appreciate having Douglas County Lake Tahoe Sewer Authority as long-standing customer and look forward to continuing providing a high level of service. Please give me a call if you have any questions at (530) 542-8300.

Sincerely,

Jeffery R. Tillman
President

cc: Rob Hopkins, DCLTSA Manager

# AUTHORITY CONTROLLER'S

# TENTATIVE BUDGET REPORT

# MARCH 16, 2022

- The tentative budget for fiscal year 2022-2023 is included in the Board packet. The highlights of it are as follows:
    - In the top section of Page 3, you will note that the Authority has reduced staffing over the past year. Employees retired and job duties changed so there's no longer a division between operations and maintenance staff. All around this makes for more knowledgeable and skilled employees, and it is why they've managed to do so many projects in-house.
    - On Page 5, Operating Revenues at the top of the page, you will see an increase of approximately $250,000, representing the planned capital assessment increase adopted by the Board 4 years ago, in anticipation of having to replace the export pipeline. This is the last year of the planned increase, and by itself it was expected to raise rates approximately 5.5% per year.
    - Page 5, Operating Expenses have increased almost $33,600 due only to increased depreciation. Depreciation is not included in figuring rates. If you look at the Expense Estimation sheet, included just after the budget, it shows that overall the Operations and Maintenance Budget is down a tiny bit from last year's.

- The most significant difference in this year's budget, again on Page 5 is the increase in the Interest on Bonds, close to the bottom of the page. That category has increased $73,442 because, beginning July 1, 2023 we will begin paying interest on the entire $9 million State Revolving Fund loan. The anticipated decrease in the Change in Net Position at the bottom of the same page also reflects the increase in interest to be paid.

- On Page 6, the Statement of Cash Flows, the capital assessment increase of $250,000 is again reflected in the Net cash provided by operating activities.

- In Section C of Page 6, please note that the planned Acquisition and Construction of Capital Assets is significantly less than the past two years, $190,000. At this time, the only project planned is the installation of a motor control panel for the new RAS (Returned Activation Sludge) pumps, and that will be final piece of the Aeration Basin and Plant Upgrades project. The lead time on that panel is almost a year, so we are undertaking it outside the contracted project with monies left over on the contract. Over the next 6 weeks, Rob and staff will be revising the District Development Plan and, after Board approval, some projects may be added. If that's the case, this line item can be changed in the Final Budget due mid-May.

- On Page 6, under Section C, the Debt Service Principal has also been increased by $450.000 reflecting that on July 1, 2022 we will begin paying principal on the $9 million loan. The amounts of debt service interest and principal to be paid are also reflected on Page 7, the Indebtedness schedule.

- Rates to the participating districts and in-district commercial users are determined by multiplying the expenses and capital assessment by the estimated flow percentage based on flow trends from the prior year. This budget results in:

  - A 3.45% decrease in rates for KGID, because following the installation of their new meter, their flow percentage decreased.

  - A 12.03% increase for Round Hill GID because their flow percent increased. As they have not yet replaced their meter, their flows are estimated by subtracting the total of In-district flows, KGID's flows and TDD's flows from the Plant Influent meter.

  - An increase of less than 1% to TDD because, after their new meter installation, their flow percentage also decreased.

  - In-district residential rates increased 5.5% as planned for the capital assessment, and commercial In-district rates increased from $11.87 per 1,000 gallons to $12.08 or 1.85%.

If there are no questions, I would ask that the Board adopt and sign the tentative budget to be submitted to the Department of Taxation.

# Douglas County Lake Tahoe Sewer Authority
## Wastewater Reclamation Plant

**P.O. Box 578, Zephyr Cove, NV 89448 775-588-3558 • 775-588-1845 fax**

Nevada Department of Taxation
1550 College Parkway, Suite 115
Carson City, NV 89706-7921

**DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY** herewith submits the **TENTATIVE** budget for the fiscal year ending **June 30, 2023**

This budget contains 1 funds, including Debt Service, requiring property tax revenues totaling $ 0

The property tax rates computed herein are based on preliminary data. If the final state computed revenue limitation permits, the tax rate will be increased by an amount not to exceed 0 If the final computation requires, the tax rate will be lowered.

This budget contains 0 governmental fund types with estimated expenditures of $ 0 and 1 proprietary funds with estimated expenses of $ **5,745,599**

Copies of this budget have been filed for public record and inspection in the offices enumerated in NRS 354.596 (Local Government Budget and Finance Act).

CERTIFICATION

I PAULA EAST-JANICKI
(Printed Name)
AUTHORITY CONTROLLER
(Title)
certify that all applicable funds and financial operations of this Local Government are listed herein.

Signed

Dated: March 11, 2022

Phone:

APPROVED BY THE GOVERNING BOARD

SCHEDULED PUBLIC HEARING:
(Must be held from May 16, 2022 to May 31, 2022 this year)

Date and Time May 18, 2022 9:30 a.m.

Publication Date May 5, 2022 Estimated

Place: Administrative Bldg., Wastewater Reclamation Plant, Round Hill, Nevada

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FULL TIME EQUIVALENT EMPLOYEES BY FUNCTION

| | ACTUAL PRIOR YEAR ENDING 6/30/2021 | ESTIMATED CURRENT YEAR ENDING 6/30/2022 | BUDGET YEAR ENDING 6/30/2023 |
|---|---|---|---|
| General Government | | | |
| Judicial | | | |
| Public Safety | | | |
| Public Works | | | |
| Sanitation | 12 | 11.5 | 11 |
| Health | | | |
| Welfare | | | |
| Culture and Recreation | | | |
| Community Support | | | |
| TOTAL GENERAL GOVERNMENT | | | |
| Utilities | | | |
| Hospitals | | | |
| Transit Systems | | | |
| Airports | | | |
| Other **Board Members** | 5 | 5 | 5 |
| TOTAL | 17 | 16.5 | 16 |

| | | | |
|---|---|---|---|
| POPULATION (AS OF JULY 1) | 2450 | 2550 | 2550 |
| SOURCE OF POPULATION ESTIMATE* | Sewer Connections | Sewer Connections | Sewer Connections |
| Assessed Valuation (Secured and Unsecured Only) | n/a | n/a | n/a |
| Net Proceeds of Mines | | | |
| TOTAL ASSESSED VALUE | n/a | n/a | n/a |
| | | | |
| TAX RATE<br>General Fund | | | |
| Special Revenue Funds | | | |
| Capital Projects Funds | | | |
| Debt Service Funds | | | |
| Enterprise Fund | 0 | 0 | 0 |
| Other | | | |
| | | | |
| TOTAL TAX RATE | 0 | 0 | 0 |

*** Use the population certified by the state in March each year. Small districts may use a number developed per the instructions (page 6) or the best information available.**

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
(Local Government)

SCHEDULE S-2 - STATISTICAL DATA

SCHEDULE A-2 PROPRIETARY AND NONEXPENDABLE TRUST FUNDS

Budget For Fiscal Year Ending June 30, 2023

Budget Summary for DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
(Local Government)

| FUND NAME | * | OPERATING REVENUES (1) | OPERATING EXPENSES (2) ** | NONOPERATING REVENUES (3) | NONOPERATING EXPENSES (4) | OPERATING TRANSFERS IN (5) | OPERATING TRANSFERS OUT(6) | NET INCOME (7) |
|---|---|---|---|---|---|---|---|---|
| **PROPRIETARY** | **E** | **5,670,758** | **5,543,492** | **158,484** | **202,107** | **0** | **0** | **83,642** |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| **TOTAL** | | **5,670,758** | **5,543,492** | **158,484** | **202,107** | **0** | **0** | **83,642** |

* FUND TYPES: E - Enterprise
I - Internal Service
N - Nonexpendable Trust

** Include Depreciation

| PROPRIETARY FUND | (1) ACTUAL PRIOR YEAR ENDING 6/30/2021 | (2) ESTIMATED CURRENT YEAR ENDING 6/30/2022 | (3) BUDGET YEAR ENDING 06/30/23 TENTATIVE APPROVED | (4) FINAL APPROVED |
|---|---|---|---|---|
| OPERATING REVENUE | | | | |
| | | | | |
| **Sewer Fees** | **2,461,266** | **2,321,164** | **2,641,267** | |
| **Contracts - Other Districts** | **2,683,512** | **2,985,067** | **3,016,491** | |
| **Other Fees** | **87,398** | **17,530** | **13,000** | |
| | | | | |
| | | | | |
| **Total Operating Revenue** | **5,232,176** | **5,323,761** | **5,670,758** | |
| | | | | |
| OPERATING EXPENSE | | | | |
| | | | | |
| **Salaries, Benefits** | **1,839,669** | **2,099,335** | **2,064,392** | |
| **Utilities** | **308,427** | **368,170** | **368,170** | |
| **Chemicals, Supplies** | **71,214** | **108,250** | **108,250** | |
| **Legal, Accounting** | **86,366** | **103,350** | **101,300** | |
| **Engineering and Consulting** | **76,284** | **74,000** | **74,000** | |
| **Repairs and Maintenance** | **242,047** | **214,975** | **204,450** | |
| **Insurance, Other** | **258,986** | **338,075** | **364,336** | |
| **Fuels, Lubricants** | **12,460** | **22,860** | **22,860** | |
| | | | | |
| **Depreciation/Amortization** | **1,812,878** | **1,880,000** | **2,235,735** | |
| | | | | |
| Total Operating Expense | **4,708,331** | **5,209,015** | **5,543,492** | |
| | | | | |
| Operating Income or (Loss) | **523,845** | **114,746** | **127,265** | |
| NONOPERATING REVENUES | | | | |
| | | | | |
| **Interest Earned** | **68,407** | **20,900** | **20,500** | |
| **Property Taxes** | **0** | **0** | **0** | |
| **Consolidated Tax** | **137,984** | **137,984** | **137,984** | |
| **Capacity Fees** | **196,440** | **3,440** | **0** | |
| **Gain on Disposal of Assets** | | **6,000** | **0** | |
| **Federal Grant Funds** | **0** | **0** | **0** | |
| | | | | |
| | | | | |
| Total Nonoperating Revenues | **402,831** | **168,324** | **158,484** | |
| | | | | |
| NONOPERATING EXPENSES | | | | |
| | | | | |
| Interest on Bonds | **81,045** | **128,665** | **202,107** | |
| Loss on Disposal Of Assets | **917,557** | **0** | **0** | |
| | | | | |
| | | | | |
| Total Nonoperating Expenses | **998,602** | **128,665** | **202,107** | |
| | | | | |
| Net Income before Operating Transfers | **(71,926)** | **154,405** | **83,642** | |
| | | | | |
| Operating Transfers (Schedule T) | | | | |
| In | **0** | **0** | **0** | |
| Out | **0** | **0** | **0** | |
| Net Operating Transfers | **0** | **0** | **0** | |
| | | | | |
| CHANGE IN NET POSITION | **(71,926)** | **154,405** | **83,642** | |

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
(Local Government)

SCHEDULE F-1 REVENUES, EXPENSES AND NET POSITION

FUND ENTERPRISE (PROPRIETARY)

| PROPRIETARY FUND 0 | (1) ACTUAL PRIOR YEAR ENDING 6/30/2021 | (2) ESTIMATED CURRENT YEAR ENDING 6/30/2022 | (3) BUDGET YEAR ENDING 06/30/23 TENTATIVE APPROVED | (4) FINAL APPROVED |
|---|---|---|---|---|
| A. CASH FLOWS FROM OPERATING ACTIVITIES: | | | | |
| | | | | |
| **Cash Received From Customers** | **5,272,437** | **5,323,761** | **5,670,758** | |
| | | | | |
| **Cash Payments to Suppliers** | **(879,532)** | **(1,229,680)** | **(1,243,366)** | |
| | | | | |
| **Cash Payments to Employees** | **(1,955,140)** | **(2,099,335)** | **(2,064,392)** | |
| | | | | |
| **Deposits Refundable** | | | | |
| | | | | |
| a. Net cash provided by (or used for) operating activities | **2,437,765** | **1,994,746** | **2,363,001** | |
| B. CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES: | | | | |
| **None** | **0** | **0** | **0** | |
| b. Net cash provided by (or used for) noncapital financing activities | **0** | **0** | **0** | |
| C. CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES: | | | | |
| **Acquisition and Construction - Capital Assets** | **(5,862,011)** | **(5,000,194)** | **(190,000)** | |
| | | | | |
| **Consolidated Taxes** | **137,984** | **137,984** | **137,984** | |
| | | | | |
| **Cash From Settlement of Lawsuit** | **1,400,000** | **0** | **0** | |
| | | | | |
| **Cash Received for Capacity Fees** | **196,440** | **3,440** | **0** | |
| | | | | |
| **Debt Service Interest** | **(81,045)** | **(128,665)** | **(202,107)** | |
| | | | | |
| **Debt Service Principal** | **(115,899)** | **(119,533)** | **(569,626)** | |
| | | | | |
| **Issuance of Long-Term Debt** | **4,278,351** | **3,616,082** | **0** | |
| | | | | |
| **Debt Issuance Costs** | **0** | **0** | **0** | |
| c. Net cash provided by (or used for) capital and related financing activities | **(46,180)** | **(1,490,886)** | **(823,749)** | |
| D. CASH FLOWS FROM INVESTING ACTIVITIES: | | | | |
| | | | | |
| **Redemption (Purchase) of Investments** | **2,450,000** | **0** | **0** | |
| | | | | |
| **Interest on Investments** | **82,659** | **20,000** | **20,000** | |
| | | | | |
| **Purchase of Restricted Investments** | **(428,737)** | **(92,314)** | | |
| | | | | |
| d. Net cash provided by (or used in) investing activities | **2,103,922** | **(72,314)** | **20,000** | |
| | | | | |
| NET INCREASE (DECREASE) in cash and cash equivalents (a+b+c+d) | **4,495,507** | **431,546** | **1,559,251** | |
| CASH AND CASH EQUIVALENTS AT JULY 1, 20xx | **8,770,526** | **13,266,033** | **13,697,579** | |
| CASH AND CASH EQUIVALENTS AT JUNE 30, 20xx | **13,266,033** | **13,697,579** | **15,256,830** | |

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY

(Local Government)

SCHEDULE F-2 STATEMENT OF CASH FLOWS

FUND: ENTERPRISE FUND

ALL EXISTING OR PROPOSED
GENERAL OBLIGATION BONDS, REVENUE BONDS,
MEDIUM-TERM FINANCING, CAPITAL LEASES AND
SPECIAL ASSESSMENT BONDS

* - Type
1 - General Obligation Bonds
2 - G.O. Revenue Supported Bonds
3 - G.O. Special Assessment Bonds
4 - Revenue Bonds
5 - Medium-Term Financing
6 - Medium-Term Financing - Lease Purchase
7 - Capital Leases
8 - Special Assessment Bonds
9 - Mortgages
10 - Other (Specify Type)
11 - Proposed (Specify Type)

| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) |
|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | REQUIREMENTS FOR FISCAL YEAR ENDING 06/30/23 | | (9)+(10) |
| NAME OF BOND OR LOAN<br>List and Subtotal By Fund | * | TERM | ORIGINAL AMOUNT OF ISSUE | ISSUE DATE | FINAL PAYMENT DATE | INTEREST RATE | BEGINNING OUTSTANDING BALANCE 7/1/2022 | INTEREST PAYABLE | PRINCIPAL PAYABLE | TOTAL |
| FUND: Proprietary | | | | | | | $ | $ | $ | $ |
| SRF Loan Series May 25, 2006 | 4 | 20 | $2,000,000 | 5/25/2006 | 1/1/2026 | 3.2375% | $ 338,048.00 | $ 10,298.14 | $ 80,485.36 | $ 90,783.50 |
| SRF Loan Series 2007 | 4 | 20 | $1,200,000 | 8/27/2007 | 7/1/2027 | 2.875% | $ 251,240.42 | $ 6,917.74 | $ 42,795.90 | $ 49,713.64 |
| SRF Loan Series 2019 | 4 | 20 | $9,000,000 | 10/3/2019 | 1/1/2039 | 2.080% | $9,000,000.00 | $ 184,891.00 | $ 446,345.00 | $ 631,236.00 |
| | | | | | | | $ | $ | $ | $ |
| TOTAL ALL DEBT SERVICE | | | | | | | $9,589,288.42 | $202,106.88 | $569,626.26 | $771,733.14 |

SCHEDULE C-1 - INDEBTEDNESS
Budget Fiscal Year 2022-2023

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
(Local Government)

**Schedule of Existing Contracts**

**Budget Year 2022-2023**

**Local Government:** DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
**Contact:** PAULA EAST-JANICKI
**E-mail Address:** pke@dcsid.com
**Daytime Telephone:** 775-586-8575

Total Number of Existing Contracts: 10

| Line | Vendor | Effective Date of Contract | Termination Date of Contract | Proposed Expenditure FY 2022-23 | Proposed Expenditure FY 2023-2024 | Reason or need for contract: |
|---|---|---|---|---|---|---|
| 1 | Allison, MacKenzie, et al., James Cavilia, Esq. | 8/2/2004 | | $ 40,000 | $ 40,000 | Legal Services |
| 2 | Bently Family Limited Partnership | 10/26/1998 | | $ 22,300 | $ 22,300 | Biosolids Composting |
| 3 | R.O. Anderson Engineering, Inc. | 7/18/2008 | | $ 50,000 | $ 50,000 | District General Engineering Svcs. |
| 4 | Tahoe Basin Container Service | 4/1/2022 | 3/31/2023 | $ 36,050 | | Biosolids Hauling |
| 5 | Eide Bailly | 4/1/2019 | | $ 53,000 | $ 47,520 | Audit Services |
| 6 | JNA Consulting Group | 3/20/2019 | | $ 1,000 | $ 1,000 | Debt Management Policy. |
| 7 | Paychex Payroll Services | 7/1/2019 | | $ 3,600 | $ 3,600 | Payroll and Tax Reporting |
| 8 | Burgarello Alarm, Inc. | 6/26/2018 | | $ 750 | $ 750 | Fire Alarm Monitoring |
| 9 | Cashman Equipment Company | 2/26/2018 | | $ 7,400 | $ 7,400 | Generator Inspection |
| 10 | Summit Plumbing | 5/1/2020 | 5/1/2023 | $ 63,000 | | Line Cleaning and Inspection |
| 11 | | | | | | |
| 12 | | | | | | |
| 13 | | | | | | |
| 14 | | | | | | |
| 15 | | | | | | |
| 16 | | | | | | |
| 17 | | | | | | |
| 18 | | | | | | |
| 19 | Total Proposed Expenditures | | | $ 277,100 | $ 172,570 | |

Additional Explanations (Reference Line Number and Vendor):

**Schedule of Privatization Contracts**

**Budget Year 2022-2023**

**Local Government:** DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
**Contact:** PAULA EAST-JANICKI
**E-mail Address:** pke@dcsid.com
**Daytime Telephone:** 775-586-8575

Total Number of Privatization Contracts: 0

| Line | Vendor | Effective Date of Contract | Termination Date of Contract | Duration (Months/ Years) | Proposed Expenditure FY 2022-2023 | Proposed Expenditure FY 2023-2024 | Position Class or Grade | Number of FTEs employed by Position Class or Grade | Equivalent hourly wage of FTEs by Position Class or Grade | Reason or need for contract: |
|---|---|---|---|---|---|---|---|---|---|---|
| 1 | | | | | | | | | | |
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| 10 | | | | | | | | | | |
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| | | | | | | | | | | |
| 11 | Total | | | | 0 | 0 | | 0 | | |

Attach additional sheets if necessary.

3/10/2022

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
-WASTEWATER RECLAMATION PLANT-

BUDGET -VS- ACTUAL

| ACCOUNT NUMBER | DESCRIPTION | 2021-2022 BUDGET | EXPENSES THRU 58.33% - JAN | ADJUST TO BUDGET | ADJUSTED BUDGET 22/23 | % ADJ EXPENDED | PROPOSED BUDGET 22/23 | COMMENTS | DIFFERENCE % +/- |
|---|---|---|---|---|---|---|---|---|---|
| SALARIES & BENEFITS | | | | | | | | | |
| 401.11 | BASE SALARIES | 1,279,535 | 709,004 | -20,000 | 1,259,535 | 56.3% | 1,191,260 | | $ (88,275) |
| 403/404.11 | OVERTIME | 19,193 | 20,826 | 17,000 | 36,193 | 57.5% | 34,547 | | $ 15,354 |
| 405.11 | HOLIDAY | 15,807 | 10,571 | | 15,807 | 66.9% | 21,638 | | $ 5,831 |
| 407.11 | NTD | 0 | | | 0 | 0.0% | 0 | | |
| 408.11 | STAND-BY PAY | 15,964 | 9,251 | | 15,964 | 57.9% | 15,964 | | $ - |
| 409.11 | LONGEVITY | 4,285 | 4,270 | | 4,285 | 99.6% | 2,985 | | $ (1,300) |
| 413.11 | HEALTH INSURANCE | 312,754 | 177,481 | | 312,754 | 56.7% | 329,802 | | $ 17,048 |
| 415.11 | STATE RETIREMENT | 386,686 | 191,543 | -30,000 | 356,686 | 53.7% | 360,037 | | $ (26,649) |
| 416.11 | OPEB EXPENSE | 50,000 | 16,836 | | 50,000 | 33.7% | 30,000 | Estimated Pending Evaluation | $ (20,000) |
| 417.11 | SIIS | 47,837 | 12,131 | -25,000 | 22,837 | 53.1% | 47,837 | | $ (0) |
| 418.11 | MEDICARE TAX | 19,354 | 11,659 | 2,000 | 21,354 | 54.6% | 18,363 | | $ (991) |
| 419.11 | UNEMPLOYMENT INS | 23,920 | 45 | -20,000 | 3,920 | 0.0% | 11,960 | | $ (11,960) |
| 496.11 | CONTRACT SVCS. | 0 | 0 | | 0 | 0.0% | | | |
| TOTAL SALARIES & BENEFITS | | 2,175,335 | 1,163,617 | -76,000 | 2,099,335 | 55.4% | 2,064,392 | | -5.10% |
| POWER & UTILTIES | | | | | | | | | |
| 421.11/421.14 | ELECTRIC POWER - PLANT/EFS | 230,750 | 137,759 | 7,000 | 237,750 | 58% | 237,750 | | |
| 421.12 | ELECTRIC POWER - BPS | 11,000 | 8,550 | 3,000 | 14,000 | 61% | 14,000 | | |
| 421.13 | ELECTRIC POWER - MPS | 54,500 | 36,231 | 9,000 | 63,500 | 57% | 63,500 | | |
| 421.14 | INCLUDED W/421.11 | | | | | | | | |
| | TOTAL ELECTRIC POWER | 296,250 | 182,540 | 19,000 | 315,250 | 58% | 315,250 | | |
| 423.11 | NATURAL GAS - PLANT | 10,000 | 5,624 | | 10,000 | 56% | 10,000 | | |
| 423.12 | NATURAL GAS - BPS | 900 | 675 | 300 | 1,200 | 56% | 1,200 | | |
| 423.13 | NATURAL GAS - MPS | 365 | 211 | | 365 | 58% | 365 | | |
| | TOTAL NATURAL GAS | 11,265 | 6,510 | 300 | 11,565 | 56% | 11,565 | | |
| 425.11 | WATER - PLANT | 12,400 | 7,420 | 500 | 12,900 | 58% | 12,900 | | |
| 425.12 | WATER - BPS | 3,000 | 2,562 | 1,500 | 4,500 | 57% | 4,500 | | |
| 425.13 | WATER - MPS | 10,100 | 11,943 | 8,000 | 18,100 | 66% | 18,100 | | |
| | TOTAL WATER | 25,500 | 21,925 | 10,000 | 35,500 | 62% | 35,500 | | 39.22% |
| 483.11 | SOLID WASTE REMOVAL | 4,655 | 3,427 | 1,200 | 5,855 | 59% | 5,855 | New Process More Grit Removal | |
| TOTAL POWER & UTILITIES | | 337,670 | 214,402 | 30,500 | 368,170 | 58% | 368,170 | | 9.03% |

3/10/2022

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
-WASTEWATER RECLAMATION PLANT-

BUDGET -VS- ACTUAL

| ACCOUNT NUMBER | DESCRIPTION | 2021-2022 BUDGET | EXPENSES THRU 58.33% - JAN | ADJUST TO BUDGET | ADJUSTED BUDGET 22/23 | % ADJ EXPENDED | PROPOSED BUDGET 22/23 | COMMENTS | DIFFERENCE % +/- |
|---|---|---|---|---|---|---|---|---|---|
| SALARIES & BENEFITS | | | | | | | | | |
| REPAIRS & MAINTENANCE | | | | | | | | | |
| 430.11 | MAINT. - EXPORT LINE | 19,500 | 0 | -10,000 | 9,500 | 0% | 9,500 | | |
| 430.19 | MAINT. - COLLEC. SYSTEM | 70,500 | 31,500 | -10,000 | 60,500 | 52% | 60,500 | | |
| 431.19 | REPAIR - COLLEC. SYSTEM | 1,500 | | | 1,500 | 0% | 1,500 | | |
| 431/432.11 | MAINT/REPAIR - COMPUTERS | 5,000 | 160 | -3,000 | 2,000 | 8% | 2,000 | | |
| 434.11 | SCADA SUPPORT | 18,000 | 3,427 | | 18,000 | 19% | 18,000 | | |
| 436.11 | REPAIR - TRUCK & AUTO | 10,050 | 2,873 | -5,000 | 5,050 | 57% | 5,050 | | |
| | TOTAL MAINTENANCE | 124,550 | 37,960 | -28,000 | 96,550 | 39% | 96,550 | | |
| 440.11 | REPAIR MECHANICAL - PLT/ESF | 45,000 | 14,707 | -10,000 | 35,000 | 42% | 35,000 | | |
| 440.12 | REPAIR MECHANICAL - BPS | 7,000 | 2,103 | | 7,000 | 30% | 7,000 | | |
| 440.13 | REPAIR MECHANICAL - MPS | 11,000 | 354 | | 11,000 | 3% | 11,000 | | |
| 440.14 | INCLUDED W/440.11 | | | | | | | | |
| | TOTAL REPAIRS MECHANICAL | 63,000 | 17,164 | -10,000 | 53,000 | 32% | 53,000 | | |
| 441.11 | REPAIR BLDGS & GRND PLNT/ESF | 7,800 | 2,364 | | 7,800 | 30% | 7,800 | | |
| 441.12 | REPAIR BLDGS & GRND BPS | 1,000 | 0 | | 1,000 | 0% | 1,000 | | |
| 441.13 | REPAIR BLDGS & GRND MPS | 0 | 0 | | 0 | 0% | 0 | | |
| 441.14 | INCLUDED W/441.11 | | | | | | | | |
| | TOTAL REPAIR BLDGS & GRND | 8,800 | 2,364 | 0 | 8,800 | 27% | 8,800 | | |
| 442.11 | REPAIR HEATING EQP PLNT/ESF | 825 | 0 | | 825 | 0% | 825 | | |
| 442.12 | REPAIR HEATING EQP BPS | 1,000 | 0 | | 1,000 | 0% | 1,000 | | |
| 442.13 | REPAIR HEATING EQP MPS | 0 | 0 | | 0 | 0% | 0 | | |
| 442.14 | INCLUDED W/442.11 | | | | | | | | |
| | TOTAL REPAIR HEATING EQP | 1,825 | 0 | 0 | 1,825 | 0% | 1,825 | | |
| 443.11 | REPAIR ELECTRICAL PLANT/ESF | 1,675 | 4,887 | 8,000 | 9,675 | 51% | 9,675 | | |
| 443.12 | REPAIR ELECTRICAL BPS | 1,000 | 0 | | 1,000 | 0% | 1,000 | | |
| 443.13 | REPAIR ELECTRICAL MPS | 500 | 0 | | 500 | 0% | 500 | | |
| 443.14 | INCLUDED W/443.11 | | | | | | | | |
| | TOTAL ELECTRICAL REPAIR | 3,175 | 4,887 | 8,000 | 11,175 | 44% | 11,175 | | |

3/10/2022

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
-WASTEWATER RECLAMATION PLANT-

BUDGET -VS- ACTUAL

| ACCOUNT NUMBER | DESCRIPTION | 2021-2022 BUDGET | EXPENSES THRU 58.33% - JAN | ADJUST TO BUDGET | ADJUSTED BUDGET 22/23 | % ADJ EXPENDED | PROPOSED BUDGET 22/23 | COMMENTS | DIFFERENCE % +/- |
|---|---|---|---|---|---|---|---|---|---|
| SALARIES & BENEFITS | | | | | | | | | |
| REPAIRS AND MAINTENANCE (CONTINUED) | | | | | | | | | |
| 444.11 | REPAIR INST & METER PLNT/ESF | 10,000 | 8,766 | | 10,000 | 88% | 10,000 | | |
| 444.12 | REPAIR INST & METER BPS | 0 | 0 | | 0 | 0% | 0 | | |
| 444.13 | REPAIR INST & METER MPS | 0 | 0 | | 0 | 0% | 0 | | |
| 444.14 | INCLUDED W/444.11 | | | | | | | | |
| | TOTAL REPAIR INST & METER | 10,000 | 8,766 | | 10,000 | 88% | 10,000 | | |
| 445.13 | REPAIR | 0 | | | 0 | 0% | | | |
| 445.14 | ACCOUNTS | 0 | | | 0 | 0% | | | |
| | TOTAL REPAIRS EMERGENCY | 0 | 0 | 0 | 0 | 0% | 0 | | |
| 447.11 | EQUIPMENT RENTAL | 3,000 | 1,772 | | 3,000 | 59% | 3,000 | | |
| 449.11 | MAINT/MECH SUPPLIES | 5,100 | 7,209 | 7,000 | 12,100 | 60% | 12,100 | | |
| 487.11 | SAFETY EQUIPMENT | 8,000 | 3,292 | | 8,000 | 41% | 8,000 | | |
| | | 0 | | | 0 | 0% | | | |
| | TOTAL SUPPLIES | 16,100 | 12,273 | 7,000 | 23,100 | 53% | 23,100 | | |
| TOTAL REPAIR, MAINTENANCE & SUPPLIES | | 227,450 | 83,414 | -23,000 | 204,450 | 41% | 204,450 | | -10% |
| ENGINEERING & CONSULTING | | | | | | | | | |
| 450.11 | ENGINEERING PLANT/ESF | 60,000 | 15,054 | -10,000 | 50,000 | 30% | 50,000 | | |
| 450.12 | ENGINEERING BPS | 0 | 0 | | 0 | 0% | 0 | | |
| 450.13 | ENGINEERING MPS | 0 | 0 | | 0 | 0% | 0 | | |
| 450.14 | INCLUDED W/450.11 | 0 | 0 | | 0 | 0% | 0 | | |
| 450.19 | ENGINEERING ID | 0 | 0 | | 0 | 0% | 0 | | |
| | TOTAL ENGINEERS | 60,000 | 15,054 | -10,000 | 50,000 | 30% | 50,000 | | |
| 458.11 | CONSULTING | 34,000 | 13,600 | -10,000 | 24,000 | 57% | 24,000 | | |
| TOTAL ENGINEERING & CONSULTING | | 94,000 | 28,654 | -20,000 | 74,000 | 39% | 74,000 | | -21.28% |

3/10/2022

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
-WASTEWATER RECLAMATION PLANT-

BUDGET -VS- ACTUAL

| ACCOUNT NUMBER | DESCRIPTION | 2021-2022 BUDGET | EXPENSES THRU 58.33% - JAN | ADJUST TO BUDGET | ADJUSTED BUDGET 22/23 | % ADJ EXPENDED | PROPOSED BUDGET 22/23 | COMMENTS | DIFFERENCE % +/- |
|---|---|---|---|---|---|---|---|---|---|
| SALARIES & BENEFITS | | | | | | | | | |
| LEGAL & ACCOUNTING | | | | | | | | | |
| 460.11 | LEGAL - PLANT | 40,000 | 12,189 | | 40,000 | 30% | 40,000 | | |
| 460.19 | LEGAL - IN DISTRICT | 0 | 0 | | 0 | 0% | 0 | | |
| 462.11 | ACCOUNTING | 55,350 | 53,799 | 8,000 | 63,350 | 85% | 61,300 | | |
| TOTAL LEGAL & ACCOUNTING | | 95,350 | 65,988 | 8,000 | 103,350 | 64% | 101,300 | | 6% |
| CHEMICALS & SUPPLIES | | | | | | | | | |
| 433.11 | SUPPLIES | 0 | 0 | | 0 | 0% | 0 | | |
| 470.11 | CHEMICALS | 67,000 | 43,455 | 33,500 | 100,500 | 43% | 100,500 | Increased Chemical Costs and Amounts Used | |
| 470.12 | CHEMICALS | 0 | 0 | | 0 | 0% | 0 | | |
| 470.13 | CHEMICALS | 0 | 0 | | 0 | 0% | 0 | | |
| 471.11 | LABORATORY SUPPLIES | 2,750 | 3,030 | 5,000 | 7,750 | 39% | 7,750 | Running add'l daily QC tests | 5,000 |
| TOTAL CHEMICALS & SUPPLIES | | 69,750 | 46,485 | 38,500 | 108,250 | 43% | 108,250 | | 55.2% |
| FUELS & LUBRICANTS | | | | | | | | | |
| 476.11 | FUELS & LUBRICANTS PLANT | 22,860 | 11,004 | | 22,860 | 48% | 22,860 | | 0 |
| 476.12 | FUELS & LUBRICANTS BPS | 0 | 0 | | 0 | 0% | 0 | | |
| 476.13 | FUELS & LUBRICANTS MPS | 0 | 0 | | 0 | 0% | 0 | | |
| TOTAL FUELS & LUBRICANTS | | 22,860 | 11,004 | 0 | 22,860 | 48% | 22,860 | | 0.0% |
| INSURANCE & OTHER | | | | | | | | | |
| 427.11 | TELEPHONE PLANT | 20,500 | 11,508 | | 20,500 | 56% | 20,500 | | 0 |
| 427.12 | TELEPHONE BPS | 1,150 | 238 | -700 | 450 | 53% | 450 | | -700 |
| 427.13 | TELEPHONE MPS | 0 | 0 | 0 | 0 | 0% | 0 | | 0 |
| 427.14 | INCLUDED W/427.11 | 0 | 0 | | | | 0 | | 0 |
| 435.11 | SMALL TOOLS & EQUIPMENT | 8,025 | 5,809 | 3,000 | 11,025 | 53% | 11,025 | More In-House Projects Done | 3,000 |
| 466.11 | CASUALITY INSURANCE | 100,800 | 51,007 | 12,000 | 112,800 | 45% | 126,336 | Expected 10% Increase | 25,536 |
| 467.11 | PUB. OFFICIAL/EMP. BOND | 0 | 0 | | 0 | 0% | 0 | | 0 |
| 467.19 | PUB. OFFICIAL BOND | 0 | 0 | | 0 | 0% | 0 | | 0 |
| 468.11 | POLLUTION LIABILITY | 0 | 0 | | 0 | 0% | 0 | | 0 |
| 479.19 | OFFICERS FEES | 0 | 0 | | 0 | 0% | 0 | | 0 |
| 480.19 | | | | | 0 | 0% | 0 | | 0 |
| 433.11 | ANNUAL SOFTWARE LICENSES | 24,500 | 6,917 | | 24,500 | 28% | 24,500 | SCADA Annual Not Yet Due | 0 |
| 482.11 | LAUNDRY & LINEN | 3,500 | 1,909 | | 3,500 | 55% | 3,500 | | |
| INSURANCE AND OTHER (CONTINUED) | | | | | | | | | |
| 484.11 | FOREST SERVICE FEE | 0 | 1,234 | | 0 | 0% | 0 | | 0 |
| 484.12 | FOREST SERVICE FEE BPS | 500 | 0 | | 500 | 0% | 500 | | 0 |
| 485.11 | TRAINING,DUES,& SUBSCRIP. | 5,000 | 703 | | 5,000 | 14% | 5,000 | | 0 |
| 486.11 | OFFICE EXPENSE | 12,000 | 5,370 | -2,000 | 10,000 | 54% | 10,000 | | -2,000 |
| 488.11 | TRAVEL | 0 | 0 | | 0 | 0% | 0 | | 0 |

3/10/2022

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
-WASTEWATER RECLAMATION PLANT-

BUDGET -VS- ACTUAL

| ACCOUNT NUMBER | DESCRIPTION | 2021-2022 BUDGET | EXPENSES THRU 58.33% - JAN | ADJUST TO BUDGET | ADJUSTED BUDGET 22/23 | % ADJ EXPENDED | PROPOSED BUDGET 22/23 | COMMENTS | DIFFERENCE % +/- |
|---|---|---|---|---|---|---|---|---|---|
| SALARIES & BENEFITS | | | | | | | | | |
| 489.11 | SLUDGE DISPOSAL | 0 | 0 | | 0 | 0% | 0 | | 0 |
| 490.11 | SAMPLE TESTING | 45,725 | 33,062 | 25,000 | 70,725 | 47% | 70,725 | Signficant testing rate increases | 25,000 |
| 491.11 | ODOR CONTOL SYS MAINT/PLT | 19,000 | 0 | | 19,000 | 0% | 19,000 | | 0 |
| 491.12 | ODOR CONTOL SYS MAINT/BPS | | 0 | | 0 | 0% | 0 | | 0 |
| 491.13 | ODOR CONTOL SYS MAINT/MPS | | 0 | | 0 | 0% | 0 | | 0 |
| 493.11 | BIOSOLIDS DISPOSAL | 56,650 | 29,263 | | 56,650 | 52% | 58,350 | | 1,700 |
| 494.11 | OPERATING LEASE - PLANT | 0 | 0 | | 0 | 0% | 0 | | 0 |
| 494.12 | OPERATING LEASE - PLANT | 0 | 0 | | 0 | 0% | 0 | | 0 |
| 494.13 | OPERATING LEASE - PLANT | 0 | 0 | | 0 | 0% | 0 | | 0 |
| 495.11 | UNDERGROUND SERVICE ALERT | 500 | 397 | | 500 | 79% | 500 | | 0 |
| 496.11 | | | | | | | 0 | | 0 |
| 497.11 | PERMIT FEES | 13,250 | 9,580 | | 13,250 | 72% | 13,250 | Most at Beginning of Year | 0 |
| 480.11 & 499.11 | BANK CHARGES/MISCELLANEOUS | 10,700 | 5,176 | | 10,700 | 48% | 10,700 | Add'l Bank Charges for security enhancements | 0 |
| 499.12 | MISCELLANEOUS BPS | 0 | 0 | | 0 | 0% | 0 | | |
| 499.13 | MISCELLANEOUS MPS | 0 | 0 | | 0 | 0% | 0 | | |
| | CONTINGENCY | 0 | 0 | | 0 | 0% | 0 | | |
| TOTAL OTHER | | 321,800 | 162,173 | 37,300 | 359,100 | 45% | 374,336 | | 16.33% |
| TOTAL ALL EXPENSE CATEGORIES: | | 3,344,215 | 1,775,737 | -4,700 | 3,339,515 | 53% | 3,317,758 | | -0.79% |
| CAPITAL OUTLAY | | 100,000 | | | 100,000 | 0% | 100,000 | | |
| TOTAL O & M BUDGET | | 3,444,215 | 1,775,737 | -4,700 | 3,439,515 | 52% | 3,417,758 | | -0.77% |

**Meeting Date: March 16th, 2022**

**DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY**
Staff Report

***Subject / Title:***

Authority Manager's Monthly Report – February 2022 – March 2022
A. General Status Report

***Staff Recommendation:***

None. This is an informational item only.

***Discussion/Report:***

This item serves to afford the Authority General Manager the opportunity to update the DCLTSA Board of Trustees on select activities over the previous month(s).

1. With assistance from Authority Engineer R.O. Anderson, DCLTSA has successfully submitted both the 2021 Annual Biosolids Report and the 2021 Annual Discharge Monitoring Report.

2. DCLTSA has submitted the Plant Hazardous Materials Invoice for the 2022 Hazardous Materials Permit to the Nevada State Fire Marshall.

3. DCLTSA has received an energy conservation rebate from Nevada Energy for power savings related to the newly installed aeration equipment.

4. We anticipate issuing a Notice of Substantial Completion for the Treatment Plant Upgrades Project within the next few weeks. A few punch-list items remain.

5. Operations and Maintenance staff participated in continuing education classes related to wastewater math and wastewater pumps and motors. Class instruction was provided by the Nevada Rural Water Association on site at the Plant. These classes are necessary to keep our skills up to speed and to provide Continuing Education credits to maintain our Wastewater Operator certificates.

6. Authority staff met with insurers from POOL / PACT to walk through the new facilities installed with the Treatment Plant Improvements Project to add them to our insurance plan.

7. Warranty performance testing on the new tube-type fine air diffusers is scheduled to be performed on March 27th.

8. Maintenance staff has been working with NV Energy to track down power anomalies at the Treatment Plant. One phase of our utility power appears to be running a bit high. We are researching what might be done to address this.

9. DCLTSA staff and R.O. Anderson met with Core Construction and Southwest Gas to discuss methods to resolve utility conflicts related to a new manhole that the Tahoe South Events Center is installing to service the new building. Further details may be provided by our engineer, R.O. Anderson.

10. DCLTSA staff installed pipework and valves to allow one of our Primary Clarifiers to serve “double-duty” as an Equalization Basin. This will allow more consistent 24-hour operation of the Plant by letting us balance out high mid-day flows by scavenging influent flow into the clarifier and then feeding the flow into the Plant late at night, when influent flows are typically very low. This will help provide a more stable biologic environment for the Plant. (Photo attached)




Cutting existing pipe to install isolation valve allow primary clarifier to serve double-duty as an equalization basin.

R|O|Anderson

March 15, 2022

Board of Directors
DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
P.O. Box 578
Zephyr Cove, NV 89448

**Authority Engineer's Monthly Report – March 2022**

Dear Members of the Board:

The following report presents a summary of activities undertaken on behalf of the Sewer Authority since our last meeting together on January 19, 2022. During this period, we provided general engineering support and project review services on various projects as assigned. The following paragraphs provide a brief description of these efforts and progress related to each specific task.

*General Engineering Services:* R.O. Anderson Engineering, Inc. (ROA) assisted and participated with Authority personnel on engineering-related assignments on an as-requested basis. A brief summary of each follows.

- Annual Reports: Since my last report, we assisted the Authority Manager prepare and timely file the 2021 Discharge Monitoring Report at Nevada Division of Environmental Protection, and the 2021 Biosolids Report to Environmental Protection Agency (EPA), Region IX. In addition, we have been working closely with the Authority Controller, Ms. East-Janicki, and compiled the draft Flow Report.

- 2021 Mechanical Building Roof Replacement: I have been in contact with Sierra Coast Roofing about their prospective start date. Based on that conversation, they will have materials delivered to the site the last week of March and expect to commence roofing the first week in April.

Metering Reconciliation (Jan 2021 – December 2021): We have completed our review of daily flow data for the period of January 31, 2021, through December 31, 2021. Overall, the data looks to be very good and, for the year, the combination of influent flows from the contributing districts as measured at their respective meters is 2.2% higher than the total flows measured at the plant's influent meter.



Physical
1603 Esmeralda Avenue
Minden, Nevada 89423
P 775.782.2322

Mailing
P.O. Box 2229
Minden, Nevada 89423
P 775.782.2322

OFFICES
Minden, Nevada
Reno, Nevada

The average day flow for 2021 was 1,049,703 gallons per day. The maximum daily flow occurred on July 4, 2021 and registered 1,576,000 gallons. Therefore, for 2021, the ratio of maximum day flow to average day flows is 1.50.

We are working to finalize the annual flow report and will present a more detailed analysis of the data at the Board's April meeting.

Attached please find the two graphs that provide the Influent Meter Comparison to the combined flows from the respective meters throughout the service area and the flow comparison between the contributing districts. Both graphs are based on daily flow meter readings.

*Tahoe South Events Center:* During the period we also assisted the Authority evaluate and respond to a request for direction and detail on a conflict between the proposed location of the point of connection to the existing sewer main and the existing gas main. These facilities were potholed last fall and photographed but unfortunately the actual vertical and horizontal relationships between the existing mains was not measured or recorded at that time. One photo provided to us was annotated with a separation between the existing gas main and the lower sewer main being separated by about 1-foot. Based on the limited data available, I ultimately prepared a schematic detail of a solution using a standard manhole and maintaining a minimum separation of 6 inches to the existing gas main. The event center contractor expressed concern with the proposed detail due to the potential that 6 inches of separation may not be available.

A meeting was held with representatives of the event center, the Sewer Authority and the gas company present. The gas company representative expressed that without exception a full 6 inches of separation had to be maintained. With that additional input, alternative approaches have been shared between the parties. Subject to final review and approval of the final detail, I believe an acceptable detail has been developed. While this solution is not ideal, the circumstances are unique and maintenance personnel from the Authority believe the solution is workable given the extant conditions.

I will be present during the Board meeting and available then to review this information in greater detail, as well as address any specific questions or concerns Board members might have relative to these subjects. Thank you for your continued confidence and the opportunity to provide these services.

Yours faithfully,

R.O. ANDERSON ENGINEERING, INC.

Robert O. Anderson, PE, WRS, CFM
Principal Engineer

cc: Jim Cavilia, Esq.
Paula East-Janicki
Rob Hopkins

## CONTROLLER'S GENERAL STATUS REPORT

- There's a spreadsheet in the board packet that shows through January, operating expenses are 9% under budget. As the Consumer Price Index is 9% up from a year ago, in keeping overall operating expenses for next year's budget level, I hope that will allow us, despite inflation to stay within the tentative budget.

- I have not yet submitted the last draw on the State Revolving Fund (SRF) Loan for project expenses paid since the last Board meeting, but when I do, that will reach the $9 million loan ceiling. That loan amount included $631,600 being held in reserve by the LGIP for the last 2 year's debt service and reimbursement for the loan acquisition expenses incurred prior to the project starting. Therefore, the amount in the next year's budget for the motor control cabinet will not be reimbursed under the loan. Nevertheless, it appears we will finish the project under the projected $9 million cost.

- Regarding total Accounts Receivable, there is a $1,900 credit balance because so many customers pay their bills ahead of time.

## Investment Report

We have almost $12.8 million invested in liquid Wells Fargo and Local Government Investment Pool (LGIP) accounts and longer- term laddered CD's. Only $735,000 of that amount is tied up in CD's. The remaining investments are entirely liquid.

Since the last Board meeting, one CD matured at .25% and I reinvested it for 15 months at .6%.

**Claims and Check Register**

The check register and wires since the last meeting are in the Board packet. If there are no questions, I will ask the Board Treasurer to sign them and return them to me for our records.

**DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY**

**JANUARY 2021-2022 BUDGET VS. ACTUAL**

| | | JANUARY | Budgeted | Variance | Comments |
|---|---|---|---|---|---|
| Salaries | 401.11 | $ 709,003.61 | $ 746,395.42 | $ 37,391.81 | |
| OT/Callback | 403.11 | $ 20,826.33 | $ 11,195.92 | $ (9,630.41) | Project participation |
| Holiday | 405.11 | $ 10,570.71 | $ 9,220.75 | $ (1,349.96) | 9 Holidays of 11 |
| NTD | 407.11 | | $ - | $ - | |
| Longevity | 409.11 | $ 4,270.00 | $ 4,270.00 | $ - | |
| Stand-By Pay | 408.11 | $ 9,250.74 | $ 9,312.33 | $ 61.59 | |
| Health Insurance | 413.11 | $ 177,481.24 | $ 182,439.83 | $ 4,958.59 | |
| State Retirement (PERS) | 414/415.11 | $ 191,543.32 | $ 225,566.83 | $ 34,023.51 | |
| SIIS (Workers Comp) | 417.11 | $ 12,131.00 | $ 27,904.92 | $ 15,773.92 | Smaller Increase than Expected |
| Medicare Tax | 418.11 | $ 11,658.77 | $ 11,289.83 | $ (368.94) | |
| Unemployment Insurance | 419.11 | $ 45.00 | $ 13,953.33 | $ 13,908.33 | Annual EMRB Fee |
| Contract Svcs | 496.11 | $ - | $ - | $ - | |
| OPEB Expense | 420.11 | $ 16,835.65 | $ 29,166.67 | $ 12,331.01 | Estimate |
| **Salaries/Benefits** | | **$ 1,163,616.37** | **$ 1,270,715.83** | **$ 107,099.46** | |
| Electric Power | 421.11/.14 | $ 137,758.70 | $ 134,604.17 | $ (3,154.53) | |
| Electric Power - BPS | 421.12 | $ 8,550.36 | $ 6,416.67 | $ (2,133.69) | |
| Electric Power - MPS | 421.13 | $ 36,230.59 | $ 31,791.67 | $ (4,438.92) | |

## JANUARY 2021-2022 BUDGET VS. ACTUAL

| | | JANUARY | Budgeted | Variance | Comments |
|---|---|---|---|---|---|
| Natural Gas | 423.11 | $ 5,623.76 | $ 5,833.33 | $ 209.57 | |
| Natural Gas - BPS | 423.12 | $ 675.14 | $ 525.00 | $ (150.14) | " |
| Natural Gas - MPS | 423.13 | $ 211.25 | $ 212.92 | $ 1.67 | |
| Water | 425.11 | $ 7,419.99 | $ 7,233.33 | $ (186.66) | |
| Water - BPS | 425.12 | $ 2,561.70 | $ 1,750.00 | $ (811.70) | Under-budgeted |
| Water - MPS | 425.13 | $ 11,943.01 | $ 5,891.67 | $ (6,051.35) | " |
| Solid Waste Removal | 483.11 | $ 3,427.14 | $ 2,715.42 | $ (711.72) | More grit and rags w/new process |
| **Utilities** | | **$ 214,401.64** | **$ 196,974.17** | **$ (17,427.48)** | |
| Chemicals | 470.11 | $ 43,454.56 | $ 39,083.33 | $ (4,371.23) | Polymer & Chlorine price increases |
| Lab Supplies | 471.11 | $ 3,029.94 | $ 1,604.17 | $ (1,425.77) | Extra tests for process change |
| Supplies | | $ - | $ - | $ - | |
| **Chemicals/Supplies** | | **$ 46,484.50** | **$ 40,687.50** | **$ (5,797.00)** | |
| Legal Services | 460.11 | $ 12,188.50 | $ 23,333.33 | $ 11,144.83 | |
| Accounting | 462.11 | $ 53,798.91 | $ 32,287.50 | $ (21,511.41) | Audit fees |
| **Legal/Accounting** | | **$ 65,987.41** | **$ 55,620.83** | **$ (10,366.58)** | |

## JANUARY 2021-2022 BUDGET VS. ACTUAL

| | | JANUARY | Budgeted | Variance | Comments |
|---|---|---|---|---|---|
| Engineering | 450.11 | $ 15,054.00 | $ 35,000.00 | $ 19,946.00 | Estimated January |
| Engineering - BPS | | $ - | $ - | $ - | |
| Engineering - MPS | | $ - | $ - | $ - | |
| Engineering - In-District | | $ - | $ - | $ - | |
| Consulting | 458.11 | $ 13,600.00 | $ 19,833.33 | $ 6,233.33 | |
| **Engineering/Consulting** | | **$ 28,654.00** | **$ 54,833.33** | **$ 26,179.33** | |
| Maintenance Export Line | 430.11 | $ - | $ 11,375.00 | $ 11,375.00 | |
| Maintenance Collection System | 430.19 | $ 31,500.00 | $ 41,125.00 | $ 9,625.00 | |
| Repairs Collection System | 431.19 | $ - | $ 875.00 | $ 875.00 | |
| Computer Maintenance/Supplies | 431/432.11 | $ 159.99 | $ 2,916.67 | $ 2,756.68 | |
| Annual Software Licenses | 433.11 | $ 6,917.03 | $ 14,291.67 | $ 7,374.64 | |
| SCADA Support | 434.11 | $ 3,427.60 | $ 10,500.00 | $ 7,072.40 | |
| Repairs - Vehicles | 436.11 | $ 2,872.66 | $ 5,862.50 | $ 2,989.84 | |
| Repairs - Mechanical | 440.11 | $ 14,707.46 | $ 26,250.00 | $ 11,542.54 | |
| Repairs - Mechanical BPS | 440.12 | $ 2,102.70 | $ 4,083.33 | $ 1,980.63 | |
| Repairs - Mechanical MPS | 440.13 | $ 354.07 | $ 6,416.67 | $ 6,062.60 | |
| Emergency Repairs | 440.3 | | $ - | $ - | |
| Repairs Bldg & Grounds | 441.11 | $ 2,363.98 | $ 4,550.00 | $ 2,186.02 | |

**JANUARY 2021-2022 BUDGET VS. ACTUAL**

| | | JANUARY | Budgeted | Variance | Comments |
|---|---|---|---|---|---|
| Repairs Bldg & Grounds - BPS | 441.12 | $ - | $ 583.33 | $ 583.33 | |
| Repairs Bldg & Grounds - MPS | 441.13 | $ - | $ - | $ - | |
| Repairs Heating | 442.11 | $ - | $ 481.25 | $ 481.25 | |
| Repairs Heating | 442.12 | $ - | $ 583.33 | $ 583.33 | |
| Repairs Heating | 442.13 | $ - | $ - | $ - | |
| Repairs Electrical | 443.11 | $ 4,887.43 | $ 977.08 | $ (3,910.35) | |
| Repairs Electrical | 443.12 | $ - | $ 583.33 | $ 583.33 | |
| Repairs Electrical | 443.13 | $ - | $ 291.67 | $ 291.67 | |
| Repairs Instruments | 444.11 | $ 8,766.00 | $ 5,833.33 | $ (2,932.67) | Smart Cover Annual Agreement |
| Equipment Rental | 447.11 | $ 1,772.18 | $ 1,750.00 | $ (22.18) | |
| Maintenance Supplies | 449.11 | $ 7,209.27 | $ 2,975.00 | $ (4,234.27) | |
| Safety Equipment | 487.11 | $ 3,291.64 | $ 4,666.67 | $ 1,375.03 | |
| Odor Control System Maintenance | 491.11 | | $ 11,083.33 | $ 11,083.33 | |
| **Repairs/Maintenance** | | **$ 90,332.01** | **$ 158,054.17** | **$ 67,722.16** | |
| Casualty Insurance | 466.11 | $ 51,006.83 | $ 58,800.00 | $ 7,793.17 | Smaller Increase than expected |
| Pollution Liability Insurance | 468.11 | $ - | $ - | $ - | |
| **Insurance** | | **$ 51,006.83** | **$ 58,800.00** | **$ 7,793.17** | |

## JANUARY 2021-2022 BUDGET VS. ACTUAL

| | | JANUARY | Budgeted | Variance | Comments |
|---|---|---|---|---|---|
| Telephone | 427.11 | $ 11,507.78 | $ 11,958.33 | $ 450.55 | |
| Telephone | 427.12 | $ 237.78 | $ 670.83 | $ 433.05 | |
| Telephone | 427.13 | $ - | $ - | $ - | |
| Small Tools & Equipment | 435.11 | $ 5,808.92 | $ 4,681.25 | $ (1,127.67) | In-House Projects |
| Laundry and Linen | 482.11 | $ 1,908.08 | $ 2,041.67 | $ 133.59 | |
| Forest Svc. Fee | 484.11 | $ 1,234.32 | $ 500.00 | $ (734.32) | 3 year fee |
| Training, Dues & Subscriptions | 485.11 | $ 703.00 | $ 2,916.67 | $ 2,213.67 | |
| Office Expenses | 486.11 | $ 5,369.72 | $ 7,000.00 | $ 1,630.28 | |
| Travel | 488.11 | $ - | $ - | $ - | |
| Sample Testing | 490.11 | $ 33,062.00 | $ 26,672.92 | $ (6,389.08) | More testing for new process |
| Operating Lease | 494.11 | | $ - | $ - | |
| Biosolids Disposal | 493.11 | $ 29,263.29 | $ 33,045.83 | $ 3,782.54 | |
| Underground Service Alert | 495.11 | $ 397.26 | $ 291.67 | $ (105.59) | Ann. Membership Fee |
| Permit Fees | 497.11 | $ 9,579.92 | $ 7,729.17 | $ (1,850.75) | Most Paid at Beginning of Year |
| Misc Exp and Bank Fees | 499.11/480.1 | $ 5,176.48 | $ 6,241.67 | $ 1,065.19 | |
| **Other Operating Expenses** | | **$ 104,248.55** | **$ 103,750.00** | **$ (498.55)** | |

## JANUARY 2021-2022 BUDGET VS. ACTUAL

| | | JANUARY | Budgeted | Variance | Comments |
|---|---|---|---|---|---|
| Fuels and Lubricants | 476.11 | $ 11,004.24 | $ 13,335.00 | $ 2,330.76 | |
| **Fuels & Lubricants** | | **$ 11,004.24** | **$ 13,335.00** | **$ 2,330.76** | |
| **Total Operating Expenses Thru JANUARY** | | **$ 1,775,735.56** | **$ 1,952,770.83** | **$ 177,035.28** | |
| | | | | **9.07%** | |

# Douglas County Lake Tahoe Sewer Auth.

AP Check Register (Current by Bank)

Check Dates: 1/19/2022 to 3/16/2022



| Check No. | Date | Status* | Vendor ID | Payee Name | Amount |
|---|---|---|---|---|---|
| **BANK ID: WFCHK - WELLS FARGO CHECKING** | | | | | **101.1000** |
| 10782 | 01/25/22 | P | AL17 | ALHAMBRA | $28.10 |
| 10783 | 01/25/22 | P | BE15 | BENTLY FAMILY LTD PARTNERSHIP | $929.32 |
| 10784 | 01/25/22 | P | BURNS | BURNS MACHINERY, INC. | $420.00 |
| 10785 | 01/25/22 | P | CH15 | CHARTER COMMUNICATIONS | $239.95 |
| 10786 | 01/25/22 | P | FR01 | FRONTIER | $150.89 |
| 10787 | 01/25/22 | P | GR13 | GRAINGER | $689.95 |
| 10788 | 01/25/22 | P | HOMETO | HOMETOWN HEALTH | $18,337.80 |
| 10789 | 01/25/22 | P | SIERRA | DBA SIERRA OFFICE SOLUTIONS | $87.10 |
| 10790 | 01/25/22 | P | KGW | K.G. WALTERS CONSTRUCTION CO. | $91,262.55 |
| 10791 | 01/25/22 | P | IKE01 | KELVIN IKEHARA | $361.82 |
| 10792 | 01/25/22 | P | LA12 | LAWSON PRODUCTS, INC. | $220.16 |
| 10793 | 01/25/22 | P | AGUILA | MANNY AGUILAR | $170.10 |
| 10794 | 01/25/22 | P | RO12 | ROUND HILL GENERAL IMP. DIST. | $1,995.10 |
| 10795 | 01/25/22 | P | SO10 | SOUTH TAHOE REFUSE, INC. | $291.52 |
| 10796 | 01/25/22 | P | SO13 | SOUTHWEST GAS CORP. | $1,937.27 |
| 10797 | 01/25/22 | P | SU13 | SUMMIT PLUMBING CO., LLC | $4,725.00 |
| 10798 | 01/25/22 | P | TA01 | TAHOE BASIN CONTAINER SVC.,INC | $2,114.62 |
| 10799 | 01/25/22 | P | VI12 | VISION SERVICE PLAN - (AT) | $260.78 |
| 10800 | 01/25/22 | P | WE12 | Western Envir. Testing Lab | $4,231.00 |
| 10801 | 01/25/22 | P | WE18 | WESTERN NEVADA SUPPLY CO. | $1,282.77 |
| 10802 | 02/09/22 | P | LES10 | LES SCHWAB TIRE CENTER | $1,342.99 |
| 10803 | 02/09/22 | P | WEBB | ALEXANDER WEBB | $150.00 |
| 10804 | 02/09/22 | P | BE15 | BENTLY FAMILY LTD PARTNERSHIP | $874.72 |
| 10805 | 02/09/22 | P | WI4020 | BRIAN & GALE WILLIAMS | $136.50 |
| 10806 | 02/09/22 | P | CA12 | CARSON VALLEY OIL CO., INC. | $154.36 |
| 10807 | 02/09/22 | P | CA25 | CASHMAN EQUIPMENT COMPANY | $3,690.43 |
| 10808 | 02/09/22 | P | CODALE | CODALE ELECTRIC SUPPLY | $88,910.24 |
| 10809 | 02/09/22 | P | CY10 | CYMA SYSTEMS, INC. | $900.54 |
| 10810 | 02/09/22 | P | DTS | DIGITAL TECHNOLOGY SOLUTIONS | $265.50 |
| 10811 | 02/09/22 | P | GI20 | DOUGLAS GIBSON | $276.87 |
| 10812 | 02/09/22 | P | FASTEN | FASTENAL COMPANY | $195.65 |
| 10813 | 02/09/22 | P | FREDH | FRED HOWARD | $564.41 |
| 10814 | 02/09/22 | P | GADDIS | GADDIS INCORPORATED | $1,604.79 |
| 10815 | 02/09/22 | P | GR13 | GRAINGER | $171.62 |
| 10816 | 02/09/22 | P | HDR01 | HDR, ENGINEERING, INC. | $8,624.34 |
| 10817 | 02/09/22 | P | HOMETO | HOMETOWN HEALTH | $15,312.70 |
| 10818 | 02/09/22 | P | SIERRA | DBA SIERRA OFFICE SOLUTIONS | $3.33 |
| 10819 | 02/09/22 | P | INTEGR | INTEGRITY LOCKSMITH | $159.51 |
| 10820 | 02/09/22 | P | BOU11 | BOULDER EXTERMINATORS, INC | $150.00 |
| 10821 | 02/09/22 | P | IKE01 | KELVIN IKEHARA | $361.82 |
| 10822 | 02/09/22 | P | KI11 | KINGSBURY GENERAL IMP. DIST. | $1,314.92 |
| 10823 | 02/09/22 | P | KI12 | KINGSBURY HARDWARE | $29.95 |
| 10824 | 02/09/22 | P | LA11 | LAKESIDE NAPA | $209.90 |
| 10825 | 02/09/22 | P | LIBERT | LIBERTY UTILITIES | $51.10 |
| 10826 | 02/09/22 | P | AGUILA | MANNY AGUILAR | $170.10 |
| 10827 | 02/09/22 | P | MC10 | MCMASTER-CARR SUPPLY | $78.36 |
| 10828 | 02/09/22 | P | MET11 | METLIFE - GROUP BENEFITS | $1,838.76 |
| 10829 | 02/09/22 | P | NV01 | NV ENERGY | $27,807.73 |
| 10830 | 02/09/22 | P | OLIN | OLIN CORP - CHLOR ALKALI | $6,712.96 |
| 10831 | 02/09/22 | P | EA13 | PAULA EAST-JANICKI | $857.24 |
| 10832 | 02/09/22 | P | POL10 | POLYDYNE INC. | $6,440.00 |
| 10833 | 02/09/22 | P | AN12 | R.O. ANDERSON ENGINEERING, INC | $662.50 |
| 10834 | 02/09/22 | P | VAN1 | RICK VAN HORN | $264.21 |
| 10835 | 02/09/22 | P | SO10 | SOUTH TAHOE REFUSE, INC. | $686.91 |
| 10836 | 02/09/22 | P | ST09 | STANDARD INSURANCE COMPANY | $476.24 |
| 10837 | 02/09/22 | P | NE42 | STATE OF NV. P.E.B.P. | $1,386.40 |

*** Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void ( Void Date ); "A" - Application; "E" - EFT**
**** Denotes broken check sequence.**

**Douglas County Lake Tahoe Sewer Auth.**

AP Check Register (Current by Bank)

Check Dates: 1/19/2022 to 3/16/2022



| Check No. | Date | Status* | Vendor ID | Payee Name | Amount |
|---|---|---|---|---|---|
| 10838 | 02/09/22 | P | US12 | USABLUEBOOK | $625.99 |
| 10839 | 02/09/22 | P | VER | VERIZON | $316.28 |
| 10840 | 02/09/22 | P | WE10 | WEDCO INC. | $581.56 |
| 10841 | 02/09/22 | P | WE12 | Western Envir. Testing Lab | $3,032.00 |
| 10842 | 02/09/22 | P | WE18 | WESTERN NEVADA SUPPLY CO. | $4,413.22 |
| 10843 | 02/09/22 | P | WIN | WIN-911 SOFTWARE | $2,190.00 |
| 10844 | 02/22/22 | P | AL17 | ALHAMBRA | $28.10 |
| 10845 | 02/22/22 | P | AL01 | ALLISON, MACKENZIE, Pavlakis | $2,070.00 |
| 10846 | 02/22/22 | P | BE15 | BENTLY FAMILY LTD PARTNERSHIP | $207.34 |
| 10847 | 02/22/22 | P | CAPITA | DICK CAMPAGNI'S CAPITAL FORD | $208.00 |
| 10848 | 02/22/22 | P | CA12 | CARSON VALLEY OIL CO., INC. | $1,446.27 |
| 10849 | 02/22/22 | P | CL14 | CLIPPER CONTROLS INC. | $346.00 |
| 10850 | 02/22/22 | P | HDR01 | HDR, ENGINEERING, INC. | $44,315.68 |
| 10851 | 02/22/22 | P | SIERRA | DBA SIERRA OFFICE SOLUTIONS | $84.64 |
| 10852 | 02/22/22 | P | BOU11 | BOULDER EXTERMINATORS, INC | $150.00 |
| 10853 | 02/22/22 | P | LES-SL | LES SCHWAB TIRES | $1,146.91 |
| 10854 | 02/22/22 | P | MO19 | MOTION INDUSTRIES, INC. | $190.39 |
| 10855 | 02/22/22 | P | SO13 | SOUTHWEST GAS CORP. | $1,621.98 |
| 10856 | 02/22/22 | P | NE35 | STATE FIRE MARSHAL | $310.00 |
| 10857 | 02/22/22 | P | TA01 | TAHOE BASIN CONTAINER SVC.,INC | $2,871.50 |
| 10858 | 02/22/22 | P | WF01 | WELLS FARGO | $3,060.61 |
| 10859 | 02/22/22 | P | WE12 | Western Envir. Testing Lab | $694.00 |
| 10860 | 02/22/22 | P | WE18 | WESTERN NEVADA SUPPLY CO. | $2,305.38 |
| 10861 | 03/09/22 | P | AL01 | ALLISON, MACKENZIE, Pavlakis | $1,200.00 |
| 10862 | 03/09/22 | P | BE15 | BENTLY FAMILY LTD PARTNERSHIP | $1,156.40 |
| 10863 | 03/09/22 | P | BLAKE | CHARLES DAVID BLAKE | $601.98 |
| 10864 | 03/09/22 | P | CH15 | CHARTER COMMUNICATIONS | $239.95 |
| 10865 | 03/09/22 | P | NA12 | CHERYL NAFIE | $615.72 |
| 10866 | 03/09/22 | P | CLA | Griswold Industries | $2,128.00 |
| 10867 | 03/09/22 | P | DTS | DIGITAL TECHNOLOGY SOLUTIONS | $265.50 |
| 10868 | 03/09/22 | P | DOUGLA | DOUGLAS COUNTY ASSESSOR | $25.00 |
| 10869 | 03/09/22 | P | GI20 | DOUGLAS GIBSON | $276.87 |
| 10870 | 03/09/22 | P | EVO | EVO TESTING & COMMISSIONING | $4,577.00 |
| 10871 | 03/09/22 | P | FREDH | FRED HOWARD | $564.41 |
| 10872 | 03/09/22 | P | FR01 | FRONTIER | $150.89 |
| 10873 | 03/09/22 | P | GR13 | GRAINGER | $951.04 |
| 10874 | 03/09/22 | P | HDR01 | HDR, ENGINEERING, INC. | $35,666.14 |
| 10875 | 03/09/22 | P | HOMETO | HOMETOWN HEALTH | $17,682.63 |
| 10876 | 03/09/22 | P | WO11 | INDUSTRIAL SOFTWARE SOLUTIONS | $9,665.00 |
| 10877 | 03/09/22 | P | PA13 | JAMES PADILLA | $543.48 |
| 10878 | 03/09/22 | P | JO15 | JOHNSON POWER LTD. | $1,336.89 |
| 10879 | 03/09/22 | P | KGW | K.G. WALTERS CONSTRUCTION CO. | $310,449.56 |
| 10880 | 03/09/22 | P | IKE01 | KELVIN IKEHARA | $361.82 |
| 10881 | 03/09/22 | P | KI11 | KINGSBURY GENERAL IMP. DIST. | $1,201.08 |
| 10882 | 03/09/22 | P | LIBERT | LIBERTY UTILITIES | $37.32 |
| 10883 | 03/09/22 | P | PR02 | LINDE GAS & EQUIPMENT INC. | $147.35 |
| 10884 | 03/09/22 | P | AGUILA | MANNY AGUILAR | $170.10 |
| 10885 | 03/09/22 | P | PARODI | MASON PARODI | $244.00 |
| 10886 | 03/09/22 | P | MET11 | METLIFE - GROUP BENEFITS | $2,295.89 |
| 10887 | 03/09/22 | P | MISCO | MISCOWATER | $250.45 |
| 10888 | 03/09/22 | P | MOU02 | MOUNTAIN ALARM | $159.00 |
| 10889 | 03/09/22 | P | NV01 | NV ENERGY | $28,001.85 |
| 10890 | 03/09/22 | P | OREILL | O'REILLY AUTOMOTIVE, INC. | $343.77 |
| 10891 | 03/09/22 | P | EA13 | PAULA EAST-JANICKI | $857.24 |
| 10892 | 03/09/22 | P | POL10 | POLYDYNE INC. | $40.00 |
| 10893 | 03/09/22 | P | VAN1 | RICK VAN HORN | $264.21 |
| 10894 | 03/09/22 | P | RO12 | ROUND HILL GENERAL IMP. DIST. | $1,895.70 |
| 10895 | 03/09/22 | P | SIL4 | SILVER STATE ANALYTICAL LAB | $635.00 |

*** Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void ( Void Date ); "A" - Application; "E" - EFT**

**** Denotes broken check sequence.**

**Douglas County Lake Tahoe Sewer Auth.**

AP Check Register (Current by Bank)

Check Dates: 1/19/2022 to 3/16/2022



| Check No. | Date | Status* | Vendor ID | Payee Name | Amount |
|---|---|---|---|---|---|
| 10896 | 03/09/22 | P | ST09 | STANDARD INSURANCE COMPANY | $640.62 |
| 10897 | 03/09/22 | P | NE42 | STATE OF NV. P.E.B.P. | $1,386.40 |
| 10898 | 03/09/22 | P | SU13 | SUMMIT PLUMBING CO., LLC | $9,572.00 |
| 10899 | 03/09/22 | P | TA01 | TAHOE BASIN CONTAINER SVC.,INC | $3,665.50 |
| 10900 | 03/09/22 | P | US12 | USABLUEBOOK | $894.53 |
| 10901 | 03/09/22 | P | VER | VERIZON | $316.22 |
| 10902 | 03/09/22 | P | VI12 | VISION SERVICE PLAN - (AT) | $329.04 |
| 10903 | 03/09/22 | P | WE10 | WEDCO INC. | $11.50 |
| 10904 | 03/09/22 | P | WE12 | Western Envir. Testing Lab | $2,480.00 |
| 10905 | 03/09/22 | P | WE18 | WESTERN NEVADA SUPPLY CO. | $6,401.57 |
| | | | | **BANK WFCHK REGISTER TOTAL:** | **$825,487.87** |
| | | | | **GRAND TOTAL :** | **$825,487.87** |

*** Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void ( Void Date ); "A" - Application; "E" - EFT**
**** Denotes broken check sequence.**

**Douglas County Lake Tahoe Sewer Auth.**

GL Entry Report - Batch Order

Year: All / Date: 1/19/2022 - 3/16/2022



| Entry # | Date | Document | Job | Account | Description | Debits | Credits | Balance |
|---|---|---|---|---|---|---|---|---|
| **BATCH: 7573** | **JOURNAL: B** | | **STATUS: Posted** | **PERIOD: 2022 - 7** | **CREATED: 01/25/22 by YHJ** | | | |
| 137729 | 01/20/22 | | | 417.1100 | Q2 FY 21-22 WORKERS' COMP | $5,199.00 | $0.00 | $5,199.00 |
| 137730 | 01/20/22 | | | 101.1000 | Q2 FY 21-22 WORKERS' COMP | $0.00 | $5,199.00 | $0.00 |
| | | | | | **BATCH 7,573 TOTALS:** | **$5,199.00** | **$5,199.00** | **$0.00** |
| **BATCH: 7579** | **JOURNAL: B** | | **STATUS: Posted** | **PERIOD: 2022 - 8** | **CREATED: 01/26/22 by YHJ** | | | |
| 137798 | 02/15/22 | | | 414.1100 | JAN PERS CONTRIBS | $11,980.05 | $0.00 | $11,980.05 |
| 137799 | 02/15/22 | | | 415.1100 | JAN PERS CONTRIBS | $11,980.04 | $0.00 | $23,960.09 |
| 137800 | 02/15/22 | | | 101.1000 | JAN PERS CONTRIBS | $0.00 | $23,960.09 | $0.00 |
| | | | | | **BATCH 7,579 TOTALS:** | **$23,960.09** | **$23,960.09** | **$0.00** |
| **BATCH: 7637** | **JOURNAL: B** | | **STATUS: Posted** | **PERIOD: 2022 - 9** | **CREATED: 03/07/22 by YHJ** | | | |
| 138345 | 03/15/22 | | | 414.1100 | FEB. PERS CONTRIBS | $11,937.03 | $0.00 | $11,937.03 |
| 138346 | 03/15/22 | | | 415.1100 | FEB. PERS CONTRIBS | $11,937.04 | $0.00 | $23,874.07 |
| 138347 | 03/15/22 | | | 101.1000 | FEB. PERS CONTRIBS | $0.00 | $23,874.07 | $0.00 |
| | | | | | **BATCH 7,637 TOTALS:** | **$23,874.07** | **$23,874.07** | **$0.00** |
| | | | | | **TOTAL OF ALL JOURNAL(S):** | **$53,033.16** | **$53,033.16** | |