NOTICE OF REGULAR MEETING OF

BOARD OF TRUSTEES OF

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY

WEDNESDAY, SEPTEMBER 21, 2022

Pursuant to Chapter 241 of the Nevada Revised Statutes, the Board of Trustees of Douglas County Lake Tahoe Sewer Authority hereby notifies all interested parties that a Regular Meeting of the Board will be conducted on September 21, 2022, beginning at 9:30 a.m. in the conference room of the Wastewater Reclamation Plant, Highway 50 and Sewer Plant Road in Zephyr Cove, Douglas County, Nevada.

The Regular Meeting will concurrently be conducted via Zoom Teleconference for those who wish to participate via that option using the link, or phone number and passcode below.

https://us06web.zoom.us/j/81992377491?pwd=Ykp4MWxnNmxUUHF3MHY2TGVhWkk0dz09

Meeting ID: **819 9237 7491**
Passcode: **869705**
Phone: **+1 669 900-6833**

Copies of this Notice are posted in the following locations:

Wastewater Reclamation Plant
Highway 50 and Sewer Plant Road
Zephyr Cove, Nevada

U.S. Post Office
Kingsbury Grade
Stateline, Nevada

Lake Village Homeowners Association
Lake Village Clubhouse
Stateline, Nevada

Douglas County Administration Building
175 Highway 50
Stateline, Nevada

The meeting shall be conducted in accordance with the following Agenda. Unless otherwise stated, items may be considered out of order at the discretion of the chairperson. Unless otherwise noted, all items shall include discussion and possible action.

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
REGULAR MEETING AGENDA
WEDNESDAY, SEPTEMBER 21, 2022

Action may be taken on any agenda item unless noted "for discussion only."

Items on the agenda may be taken out of order.

Two or more agenda items may be combined for consideration.

An item may be removed from the agenda or discussion relating to an item may be delayed at any time.

Public comment will be taken on any item on this agenda on which action may be taken, before action is taken on the item.

Every meeting of the Board of Trustees will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. In addition, it is the Board's goal to also provide for item-specific public comment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Chair also retains discretion to limit comment to three minutes per person and only provide for the Open Meeting Law's minimum public comment.

Copies of supporting material, if any, may be requested from Paula East-Janicki by mail at P.O. Box 578, Zephyr Cove, NV 89448 or by telephone at (775) 586-8575. Copies of supporting material, if any, are also available on the Douglas County Lake Tahoe Sewer Authority website: https://www.dcltsa.org.

1. Call Meeting to Order – 9:30 a.m.
2. Roll Call
3. Recognition of Others in Attendance
4. Public Comment - for discussion only
5. Approval of Agenda - **for possible action.**
6. Minutes of Prior Meeting of the Board of Trustees (August 17, 2022) – **for possible action.**
7. Authority Manager's Report (Rob Hopkins)
    A. General Status Report

8. Attorney's Report

   A. Status of current Agreement with Bently Family, LLC regarding the storage and disposal of effluent from Douglas County Lake Tahoe Sewer Authority; possible update of Agreement – for discussion only.

   B. Expiring terms of Douglas County Lake Tahoe Sewer Authority Trustees . Acknowledgment and acceptance of new appointments to Board of Trustees by Kingsbury General Improvement District, Round Hill General Improvement District and Tahoe Douglas District **– for possible action.**

9. Engineer's Report

   A. General Projects Status Report.

10. Controller's Report

   A. General Status Report

   B. Investment Report

11. Approval of Claims – **for possible action.**

12. Reports/updates from Board Trustees concerning the areas or districts they represent – for discussion only.

13. Final Public Comment

14. Adjournment

CERTIFICATE OF POSTING

I hereby certify that, prior to 9:00 A.M. on this date, I personally posted a copy of the foregoing Notice of Regular Meeting and Agenda of the Board of Trustees of the Douglas County Lake Tahoe Sewer Authority at the following locations:

Douglas County Lake Tahoe Sewer Authority
Wastewater Treatment Plant
Sewer Plant Road/Highway 50
Zephyr Cove, NV 89448

U.S. Post Office
Kingsbury Grade
Stateline, Nevada

Lake Village Homeowners Association
Lake Village Clubhouse
Stateline, Nevada

Douglas County Administration Building
175 Highway 50
Stateline, Nevada

DATED this 16th day of September, 2022.

PAULA EAST-JANICKI
_____
Print Name: Paula East-Janicki
Title: DCLTSA Controller

MINUTES OF THE REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
August 17, 2022

CALL TO ORDER:

A Meeting of the Board of Trustees of the Douglas County Lake Tahoe Sewer Authority (DCLTSA) was duly convened at 9:30 a.m. on Wednesday, August 17, 2022 at the Wastewater Treatment Plant, Stateline, Douglas County, Nevada.

ROLL CALL:

Present were Trustees Rick Gardner, Chuck Fagen and John McLaughlin. Trustee Darya Vogt was present via audio and video internet connection by which she could hear everyone at the meeting, and everyone could hear her.

RECOGNITION OF OTHERS IN ATTENDANCE:

Also present were Authority Manager Rob Hopkins, Controller Paula East-Janicki, Accountant Ying Johnson, Authority Engineer, Rob Anderson, the Authority's legal counsel, Jim Cavilia, and Natalie Yanish, Kingsbury General Improvement District (KGID) Trustee.

PUBLIC COMMENT:

None.

APPROVAL OF AGENDA:

It was moved by Trustee Vogt, seconded by Trustee Fagen and carried unanimously (4-0) that the agenda be approved and adopted as presented.

MINUTES OF PRIOR MEETING:

It was moved by Trustee Vogt, seconded by Trustee McLaughlin and carried unanimously (4-0) that the minutes of the Meeting of the Board of Trustees of DCLTSA, dated June 15, 2022, be approved as presented.

MANAGER'S REPORT:

A. General Status Report

Authority Manager Rob Hopkins presented the Board with a written summary of various general matters related to the Authority and briefly summarized some items in the written report. The written report is incorporated in these minutes by this reference.

Mr. Hopkins reported that the Authority's closed circuit television inspection of the Authority's collection system is expected to be completed in early September and that based upon an agreement for reimbursement, the collection system of the Elk Point Sewer District is also being completed.

Mr. Hopkins indicated that a scope of work has been agreed to with HDR Engineering for completion of a risk assessment related to the sewer collection system that will include an evaluation of repair/replacement techniques, timing and costs.

Mr. Hopkins explained a conference call that he participated in with the Authority Engineer and representatives of South Tahoe Public Utility District (STPUD) regarding STPUD's strategic plan with regard to the use and disposal of treated effluent.

With regard to the connection of Edgewood's Villas project to the sewer collection system, Mr. Hopkins reported that temporary connection has been successfully completed. As part of that connection, Authority staff was able to determine that Authority's interceptor line in that area is generally in good condition.

Mr. Hopkins stated that Authority staff completed the inspection and refurbishment of the pumps and piping related to the lined emergency storage pond located at the plant site.

In response to an inquiry from Washoe County, Mr. Hopkins indicated that he shared information about the Authority's new surge tank system at the plant. Washoe County is considering the installation of a similar system.

With regard to the STPUD emergency intertie, Mr. Hopkins reported that, in order to accommodate development at Edgewood, the intertie has been successfully relocated and approved by Authority staff and STPUD.

Mr. Hopkins reported that Discharge Monitoring Reports for the second quarter of 2022 have been submitted to and approved by the Nevada Department of Environmental Protection (NDEP) and the Environmental Protection Agency (EPA).

Authority staff recently inspected and approved the grease interceptor installed to serve the Tahoe South Events Center (TSEC).

Mr. Hopkins expressed his gratitude to KG Walters for the recent barbecue at the plant to celebrate completion of the most recent plant upgrades.

Mr. Hopkins also thanked HDR Engineering for nominating Mr. Hopkins for a scholarship to attend the summer program of the National Association of Clean Water Agencies (NACWA). Mr. Hopkins indicated that the program was very educational and gave him some insight into likely future sewer treatment requirements.

In response to an inquiry from Chairman Gardner, Mr. Hopkins stated that a plan would be coming forward in the future for replacement of the failed emergency underground storage tank.

Chairman Gardner opened the floor to public comment regarding the matter. There was no public comment.

ATTORNEY'S REPORT

A. Status of current Agreement with Bently Family, LLC regarding the storage and disposal of effluent from Douglas County Lake Tahoe Sewer Authority.

The Authority's legal counsel, Jim Cavilia, indicated that the Authority's agreement with Bently Family LLC for the storage and disposal of effluent on Bently's agricultural property in the Carson Valley was last updated in 2016 and that based upon the Bently property being currently on the market, the Authority has communicated with Bently's representative to be sure that any buyer of the property is aware of the obligation with regard to the Authority's effluent. Authority Engineer Rob Anderson added that it was his understanding that the potential buyer of the property intended to continue the current agricultural use and was aware of the agreement with the Authority. Mr. Cavilia indicated that the current agreement runs through 2035 and that unless some change is being proposed or considered it is not necessary to update or modify the agreement at this time. Trustee McLaughlin stressed the importance of the agreement with Bently.

Chairman Gardner opened the floor to public comment regarding the matter. There was no public comment.

B. Expiring terms of Douglas County Lake Tahoe Sewer Authority Trustees appointed by Kingsbury General Improvement District, Round Hill General Improvement District and Tahoe Douglas District.

Mr. Cavilia informed the Board that terms of Trustees Gardner, Vogt and Fagen would be expiring as of October 1, 2022 and that the respective appointing Districts should appoint or reappoint trustees prior to October 1, 2022. Trustee Fagen indicated that RHGID was prepared to appoint a new trustee prior to that date. Chairman Gardner explained that TDD has some issues with vacancies on its board, but that things were being worked out and it was likely that he would be reappointed to the Authority Board of Trustees. Finally, Trustee Vogt indicated that this matter would be scheduled for consideration by the KGID Board at its meeting in September.

Chairman Gardner opened the floor to public comment regarding the matter. There was no public comment.

ENGINEER'S REPORT:

A. General Projects Status Report

In addition to his participation in the Manager's Report, Authority Engineer, Rob Anderson, presented correspondence dated August 16, 2022, briefly summarizing various issues that R.O. Anderson Engineering has been involved with on behalf of the Authority. The August 16, 2022 correspondence is incorporated in these minutes by this reference.

Mr. Anderson described his participation in assisting with preparation and submittal of the Nevada Department of Transportation (NDOT) application for an encroachment permit in relation to the TSEC.

With regard to the Tahoe Beach Club (TBC), Mr. Anderson reported that he had reviewed on behalf of the Authority, recent revision to the TBC tentative map and that in order to address the Authority's needs, TBC would be providing the Authority with a blanket easement to access sewer improvements. Mr. Anderson also indicated that his staff was currently conducting a review of the improvement plans for Phase 3 of the TBC.

With regard to Bently Family, LLC, Mr. Anderson indicated that the representatives of Bently have been very cooperative with regard to the Agreement with the Authority and that it was his understanding that the sale of the Bently property would likely be completed by the end of the year.

Finally, Mr. Anderson reported that with regard to the, now cancelled, project regarding the re-roofing of the mechanical building at the plant, the contractor has been asked to remove the material that had previously been delivered. An offer by the contractor to sell the materials to the Authority is being considered. The Authority needs to sure that the materials can be effectively utilized by another contractor when the project is re-bid.

In response to a question from Chairman Gardner, Mr. Anderson indicated that the TSEC needs no additional approvals from the Authority.

Chairman Gardner opened the floor to public comment regarding the matter. There was no public comment.

AUTHORITY CONTROLLER'S REPORT:

A. General Status Report

Ms. East-Janicki provided the Board with a brief written report and indicated that, preliminarily, it looks like the Authority's operating expense for the prior fiscal year were 16% under budget. Ms. East-Janicki attributed the lower expenses to the actuarial accounting of the Authority's Public Employee Retirement System (PERS) expenses.

With regard to the final budget versus actual numbers for the fiscal year, Ms. East-Janicki reported that with the augmentation that was approved in June, all line-items were within 10% of the budget in accordance with state requirements.

Ms. East-Janicki reported that the Authority's accounts receivable for in-District users has a credit balance based on the number of users who have paid ahead.

Ms. East-Janicki reported that the annual audit process has begun and that based on the reduced amount of federal money received by the Authority last year, a "single audit" is not required. This

will save the Authority approximately $10,500 in audit fees. Ms. East-Janicki expects the on-site audit work to take approximately three weeks to complete.

Chairman Gardner opened the floor to public comment regarding the matter. There was no public comment.

B. Investment Report

Ms. East-Janicki had a written summary of the Authority's investments available, stating that the Authority has approximately $13.2 million invested with all but $735,000 (in Certificates of Deposit) of that amount being liquid. Based upon CD rates beginning to rise, Ms. East-Janicki anticipates moving some additional funds into CDs.

In response to an inquiry by Chairman Gardner, Ms. East-Janicki explained how the Authority's funds are segregated and accounted for in order to ensure the appropriate use of resources.

Chairman Gardner opened the floor to public comment regarding the matter. There was no public comment.

APPROVAL OF CLAIMS:

The claims along with the Authority's check register were provided to the Board. Chairman Gardner indicated that he had signed off on the claims.

Chairman Gardner opened the floor to public comment regarding the matter. There was no public comment.

Reports/updates from Board of Trustees concerning the areas or districts they represent

Trustee Fagen reported that Round Hill General Improvement District's (RHGID) sewer meter installation has been delayed until September when sewer flows will be reduced. Trustee Fagen also indicated that then RHGID representative on the Authority Board, beginning in October, would likely be Keith Fertala.

Trustee Vogt reported that Kingsbury General Improvement District (KGID) did not have a meeting this month and that the KGID Board would be considering a stormwater/drainage fee for residents in the near future.

Trustee McLaughlin reported that TSEC construction was continuing within budget, but that completion of the project may be delayed because of supply chain issues related to the electrical system. Trustee McLaughlin indicated that Transient Occupancy Tax collections are exceeding budget at this time. With regard to funding from Douglas County for micro-transit at Tahoe, Trustee McLaughlin reported that discussions were continuing with the County Commission. Trustee McLaughlin went on to explain that the "micro-transit" involves the use of minivans that are available by app free of charge for transportation within the South Tahoe area. The service began in July and usage is increasing steadily. Trustee McLaughlin explained that current funding

is in place to provide the service for six years. Finally, Trustee McLaughlin indicated that business in the casino core and Edgewood has been very good throughout the summer months.

Chairman Gardner reported that the Tahoe Douglas District (TDD) Board met last week and that a settlement has been reached with regard to the litigation involving Skyland Estates. Chairman Gardner also reported that the TDD Board may have a vacancy in January, which will result in the TDD Board appointing a member at that time.

Chairman Gardner opened the floor to public comment regarding the matter. There was no public comment.

PUBLIC COMMENT:

There was no public comment.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 10:25 a.m.

_____

APPROVED

_____

4860-6070-5318, v. 2

Meeting Date: September 21st, 2022

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
Staff Report

Subject / Title:

Authority Manager's Monthly Report – September 2022
A. General Status Report

Staff Recommendation:

None. This is an informational item only.

Discussion/Report:

This item serves to afford the Authority General Manager the opportunity to update the DCLTSA Board of Trustees on select activities over the previous month(s).

1. Aeration Train #1 has been removed from service for routine inspection and maintenance. One aeration train will be left off-line during the upcoming low-flow period over the fall and winter of 2022.

2. DCLTSA Maintenance and Operations Superintendent Nikolov participated in a hiring panel for an upcoming open position at South Tahoe Public Utility District.

3. Authority Engineer R.O. Anderson has reviewed and submitted comments on the Phase 3 plan set for the Tahoe Beach Club. Further detail may be provided by Mr. Anderson upon request.

4. DCLTSA staff has been working with HDR Engineering personnel to update the Treatment Plant Operations and Maintenance Manual. The new O & M manual will include all the new equipment recently installed with the completion of the Treatment Plant Upgrades Project.

5. DCLTSA participated in an update of our property appraised value survey. The goal is to generate a current statement of value for insurance purposes. The update is performed every 3 years and considers any addition, removal, or upgrade of any Authority facility with over $200,000 in value. Authority Controller Janicki may provide further detail upon request.

6. Conclusion of Closed-Circuit TV (CCTV) inspection of Authority sewer lines has been delayed due to a hold up in the delivery of a customized CCTV camera / crawler specifically designed to get around obstructions in some sewer mains. These obstructions are primarily sewer lateral pipe penetrations into our sewer main which protrude into the sewer main and require a low-profile camera crawler to bypass.

7. DCLTSA staff participated in a field meeting with SNC Construction crews and Tahoe South Events Center (TSEC) Engineering staff to discuss the sewer bypass work that will be needed to install new, up-sized sewer mains to service the new Events Center. SNC hopes to begin the sewer main improvements the week of September 19th, 2022.

8. DCLTSA staff has begun the process of winterizing our facilities and performing routine checks and maintenance on our snow removal equipment.

9. Fuel reduction work by NV Energy and the United States Forest Service continues. It is anticipated that most of the work in direct proximity to the treatment plant will be completed no later than early October. Fuel reduction work will resume in the spring of 2023 in our local area of the Tahoe Basin.

CONTROLLER'S GENERAL STATUS REPORT

September 21, 2022

- There is a Budget to Actual spreadsheet in the Board packet that shows through the first month of the new fiscal year, operating expenses are more than 9% under budget. Most of those savings come from the Salaries and Benefits category, as after the budget was submitted an employee retired. We have not yet filled that position, trying like most businesses to do more with less.

- Ying and I have been working for the last month scanning and downloading documents for auditors from Eide Bailly. The field work here at the office will begin on Tuesday, September 20.

- **Investment Report**

At the current time, the Authority's investments total a little more than $13.4 million. Since the last Board meeting, I moved $245,000 from our investment checking account to purchase a one-year CD with US Bank Nat'l Association at 2.95%. This money was from the Construction Fund; we will not be needing to use it in the near future. That brings the CD total to $980,000, all of which will mature within 14 months. The balance of the investments are entirely liquid in Wells Fargo investment accounts and the Local Government Investment Pool.

Claims and Check Register

The check register and wires since the last meeting are in the Board packet. If there are no questions, I will ask the Board Treasurer to sign them and return them to me for our records.

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY

JULY 2022-2023 BUDGET VS. ACTUAL

	JULY	Budgeted	Variance	Comments
Salaries	$ 89,102.40	$ 100,806.75	$ 11,704.35	
OT/Callback	$ 2,571.23	$ 2,923.42	$ 352.19	
Holiday	$ 290.00	$ 1,803.17	$ 1,513.17	1 Holiday of 11
NTD			$ -	
Longevity	$ -	$ 156.67	$ 156.67	Paid Yearly - December
Stand-By Pay	$ 1,408.18	$ 1,330.33	$ (77.85)	
Health Insurance	$ 27,481.29	$ 27,483.50	$ 2.21	
State Retirement (PERS)	$ 23,849.65	$ 30,432.42	$ 6,582.77	
SIIS (Workers Comp)	$ 1,810.67	$ 3,986.42	$ 2,175.75	
Medicare Tax	$ 1,449.41	$ 1,551.83	$ 102.42	
Unemployment Insurance	$ 48.00	$ 975.00	$ 927.00	Annual EMRB Fee
Contract Svcs	$ -	$ -	$ -	
OPEB Expense	$ 2,500.00	$ 2,500.00	$ -	Estimate
Salaries/Benefits	**$ 150,510.83**	**$ 173,949.50**	**$ 23,438.67**	
Electric Power	$ 25,695.07	$ 19,812.50	$ (5,882.57)	Highest Flows of Year
Electric Power - BPS	$ 1,389.75	$ 1,250.00	$ (139.75)	"
Electric Power - MPS	$ 6,140.10	$ 5,291.67	$ (848.43)	"

JULY 2022-2023 BUDGET VS. ACTUAL

	JULY	Budgeted	Variance	Comments
Natural Gas	$ 252.69	$ 833.33	$ 580.64	Lowest Use Time of Year
Natural Gas - BPS	$ 29.34	$ 100.00	$ 70.66	"
Natural Gas - MPS	$ 31.69	$ 30.42	$ (1.27)	
Water	$ 1,009.95	$ 1,033.33	$ 23.38	
Water - BPS	$ 288.68	$ 333.33	$ 44.65	
Water - MPS	$ 9.20	$ 841.67	$ 832.47	
Solid Waste Removal	$ 663.57	$ 487.92	$ (175.65)	
Utilities	**$ 35,510.04**	**$ 30,014.17**	**$ (5,495.87)**	
Chemicals	$ 6,702.19	$ 8,375.00	$ 1,672.81	
Lab Supplies	$ 878.69	$ 645.83	$ (232.86)	Addtn'l tests with new process
Supplies	$ -	$ -	$ -	
Chemicals/Supplies	**$ 7,580.88**	**$ 9,020.83**	**$ 1,439.95**	
Legal Services	$ 875.00	$ 3,333.33	$ 2,458.33	
Accounting	$ 375.54	$ 5,108.33	$ 4,732.79	Audit not yet started
Legal/Accounting	**$ 1,250.54**	**$ 8,441.67**	**$ 7,191.13**	

JULY 2022-2023 BUDGET VS. ACTUAL

	JULY	Budgeted	Variance	Comments
Engineering	$ -	$ 4,166.67	$ 4,166.67	No July bill
Engineering - BPS			$ -	
Engineering - MPS			$ -	
Engineering - In-District			$ -	
Consulting	$ -	$ 2,000.00	$ 2,000.00	
Engineering/Consulting	**$ -**	**$ 6,166.67**	**$ 6,166.67**	
Maintenance Export Line	$ -	$ 791.67	$ 791.67	
Maintenance Collection System	$ 5,250.00	$ 10,875.00	$ 5,625.00	No bill yet for camera assessment.
Repairs Collection System	$ 1,414.64	$ 125.00	$ (1,289.64)	Manhole Lids & Clean-out
Computer Maintenance/Supplies	$ -	$ 166.67	$ 166.67	
Annual Software Licenses	$ 2,801.98	$ 2,041.67	$ (760.31)	Incl. ann pmt for erPortal
SCADA Support	$ -	$ 1,500.00	$ 1,500.00	
Repairs - Vehicles	$ 625.31	$ 420.83	$ (204.48)	
Repairs - Mechanical	$ 1,822.54	$ 3,083.33	$ 1,260.79	
Repairs - Mechanical BPS	$ 517.20	$ 416.67	$ (100.53)	
Repairs - Mechanical MPS	$ 3,362.00	$ 500.00	$ (2,862.00)	Impeller & Shaft Repairs
Emergency Repairs	$ -	$ -	$ -	

JULY 2022-2023 BUDGET VS. ACTUAL

	JULY	Budgeted	Variance	Comments
Repairs Bldg & Grounds	$ 311.05	$ 650.00	$ 338.95	
Repairs Bldg & Grounds - BPS	$ -	$ 83.33	$ 83.33	
Repairs Bldg & Grounds - MPS	$ -	$ -	$ -	
Repairs Heating	$ -	$ 68.75	$ 68.75	
Repairs Heating	$ -	$ 83.33	$ 83.33	
Repairs Heating	$ -	$ -	$ -	
Repairs Electrical	$ 126.41	$ 639.58	$ 513.17	
Repairs Electrical	$ -	$ 83.33	$ 83.33	
Repairs Electrical	$ -	$ 41.67	$ 41.67	
Repairs Instruments	$ 10,929.00	$ 833.33	$ (10,095.67)	Ann. SmartCover Warranty
Equipment Rental	$ -	$ 250.00	$ 250.00	
Maintenance Supplies	$ 1,452.93	$ 1,091.67	$ (361.26)	
Safety Equipment	$ 243.98	$ 833.33	$ 589.35	
Odor Control System Maintenance	$ -	$ 750.00	$ 750.00	
Repairs/Maintenance	**$ 28,857.04**	**$ 25,329.17**	**$ (3,527.87)**	
Casualty Insurance	$ 7,906.16	$ 9,034.67	$ 1,128.51	
Pollution Liability Insurance	$ -	$ -	$ -	
Insurance	**$ 7,906.16**	**$ 9,034.67**	**$ 1,128.51**	

JULY 2022-2023 BUDGET VS. ACTUAL

	JULY	Budgeted	Variance	Comments
Telephone	$ 1,645.22	$ 1,625.00	$ (20.22)	
Telephone	$ 35.13	$ 33.33	$ (1.80)	
Telephone	$ -	$ -	$ -	
Small Tools & Equipment	$ 343.78	$ 877.08	$ 533.30	
Laundry and Linen	$ -	$ 291.67	$ 291.67	
Forest Svc. Fee	$ -	$ 41.67	$ 41.67	
Training, Dues & Subscriptions	$ 1,520.66	$ 416.67	$ (1,103.99)	Incl. DM Utility Conference
Office Expenses	$ 413.31	$ 750.00	$ 336.69	
Travel	$ -	$ -	$ -	
Sample Testing	$ 2,754.67	$ 5,893.75	$ 3,139.08	
Operating Lease	$ -	$ -	$ -	
Biosolids Disposal	$ 4,946.46	$ 4,862.50	$ (83.96)	Highest Flows of Year
Underground Service Alert	$ 594.13	$ 41.67	$ (552.46)	Ann. Membership Fee
Permit Fees	$ 8,578.00	$ 1,020.83	$ (7,557.17)	Most Paid at Beginning of Year
Misc Exp and Bank Fees	$ 564.60	$ 766.67	$ 202.07	
Other Operating Expenses	**$ 21,395.96**	**$ 16,620.83**	**$ (4,775.12)**	

JULY 2022-2023 BUDGET VS. ACTUAL

	JULY	Budgeted	Variance	Comments
Fuels and Lubricants	$ 1,962.19	$ 2,238.33	$ 276.14	
Fuels & Lubricants	**$ 1,962.19**	**$ 2,238.33**	**$ 276.14**	
Total Operating Expenses Thru July	**$ 254,973.63**	**$ 280,815.83**	**$ 25,842.21**	
			9.20%	

Douglas County Lake Tahoe Sewer Auth.

GL Entry Report - Batch Order

Year: All / Date: 8/12/2022 - 9/16/2022

Entry #	Date	Document	Job	Account	Description	Debits	Credits	Balance
BATCH: 7798	**JOURNAL: B**	**STATUS: Posted**	**PERIOD: 2023 - 2**	**CREATED: 08/01/22 by YHJ**				
140100	08/15/22			414.1100	JULY 2022 PERS CONTRIBS	$11,924.82	$0.00	$11,924.82
140101	08/15/22			415.1100	JULY 2022 PERS CONTRIBS	$11,924.83	$0.00	$23,849.65
140102	08/15/22			101.1000	JULY 2022 PERS CONTRIBS	$0.00	$23,849.65	$0.00
					BATCH 7,798 TOTALS:	**$23,849.65**	**$23,849.65**	**$0.00**
BATCH: 7844	**JOURNAL: B**	**STATUS: Posted**	**PERIOD: 2023 - 2**	**CREATED: 09/01/22 by YHJ**				
140761	08/24/22			108.4000	PURCHASE US BANK NAT'L	$245,000.00	$0.00	$245,000.00
140762	08/24/22			107.4000	PURCHASE US BANK NAT'L	$0.00	$245,000.00	$0.00
					BATCH 7,844 TOTALS:	**$245,000.00**	**$245,000.00**	**$0.00**
BATCH: 7847	**JOURNAL: B**	**STATUS: Posted**	**PERIOD: 2023 - 3**	**CREATED: 09/01/22 by YHJ**				
140767	09/15/22			414.1100	AUG PERS CONTRIBS	$17,719.47	$0.00	$17,719.47
140768	09/15/22			415.1100	AUG PERS CONTRIBS	$17,719.48	$0.00	$35,438.95
140769	09/15/22			101.1000	AUG PERS CONTRIBS	$0.00	$35,438.95	$0.00
					BATCH 7,847 TOTALS:	**$35,438.95**	**$35,438.95**	**$0.00**
					TOTAL OF ALL JOURNAL(S):	**$304,288.60**	**$304,288.60**	

Douglas County Lake Tahoe Sewer Auth.

AP Check Register (Current by Bank)

Check Dates: 8/12/2022 to 9/16/2022

Check No.	Date	Status*	Vendor ID	Payee Name	Amount
BANK ID: WFCHK - WELLS FARGO CHECKING					**101.1000**
11234	08/24/22	P	ABC01	ABC SUPPLY CO. INC.	$32,906.49
11235	08/24/22	P	AL17	ALHAMBRA	$24.10
11236	08/24/22	P	AUTO01	AUTOMATIONDIRECT.COM, INC.	$136.00
11237	08/24/22	P	BA17	BARTON HEALTHCARE SYSTEM	$235.26
11238	08/24/22	P	BE15	BENTLY FAMILY LTD PARTNERSHIP	$839.02
11239	08/24/22	P	CA12	CARSON VALLEY OIL CO., INC.	$871.96
11240	08/24/22	P	CH15	CHARTER COMMUNICATIONS	$259.95
11241	08/24/22	P	CAP03	DBA CAPITAL MACHINE	$1,890.00
11242	08/24/22	P	DTS	DIGITAL TECHNOLOGY SOLUTIONS	$265.50
11243	08/24/22	P	FASTEN	FASTENAL COMPANY	$7.02
11244	08/24/22	P	FR01	FRONTIER	$158.93
11245	08/24/22	P	GR13	GRAINGER	$71.36
11246	08/24/22	P	HOMETO	HOMETOWN HEALTH	$18,278.18
11247	08/24/22	P	BOU11	BOULDER EXTERMINATORS, INC	$150.00
11248	08/24/22	P	JO10	JNA CONSULTING GROUP, LLC	$1,000.00
11249	08/24/22	P	MC10	MCMASTER-CARR SUPPLY	$202.59
11250	08/24/22	P	MOU02	MOUNTAIN ALARM	$159.00
11251	08/24/22	P	LA11	NAPA AUTO PARTS	$43.98
11252	08/24/22	P	OREILL	O'REILLY AUTOMOTIVE, INC.	$464.63
11253	08/24/22	P	POL10	POLYDYNE INC.	$8,234.00
11254	08/24/22	P	ROBHOP	ROBERT HOPKINS	$110.00
11255	08/24/22	P	RO12	ROUND HILL GENERAL IMP. DIST.	$21.93
11256	08/24/22	P	SIL4	SILVER STATE ANALYTICAL LAB	$310.00
11257	08/24/22	P	SU13	SUMMIT PLUMBING CO., LLC	$4,725.00
11258	08/24/22	P	TE11	TESCO CONTROLS INC	$630.25
11259	08/24/22	P	US12	USABLUEBOOK	$2,524.70
11260	08/24/22	P	VI12	VISION SERVICE PLAN - (AT)	$286.96
11261	08/24/22	P	WE18	WESTERN NEVADA SUPPLY CO.	$3,821.15
11262	09/08/22	P	ABBA	ABBA PUMP PARTS & SVC	$7,555.00
11263	09/08/22	P	O&R	ANTWANE OWENS & KATRINA ROCK	$20.94
11264	09/08/22	P	AUTO01	AUTOMATIONDIRECT.COM, INC.	$170.00
11265	09/08/22	P	BE15	BENTLY FAMILY LTD PARTNERSHIP	$882.98
11266	09/08/22	P	CA12	CARSON VALLEY OIL CO., INC.	$866.95
11267	09/08/22	P	BLAKE	CHARLES DAVID BLAKE	$601.98
11268	09/08/22	P	NA12	CHERYL NAFIE	$615.72
11269	09/08/22	P	CY10	CYMA SYSTEMS, INC.	$695.00
11270	09/08/22	P	DTS	DIGITAL TECHNOLOGY SOLUTIONS	$211.50
11271	09/08/22	P	GI20	DOUGLAS GIBSON	$299.28
11272	09/08/22	P	FREDH	FRED HOWARD	$564.41
11273	09/08/22	P	HDR01	HDR, ENGINEERING, INC.	$1,041.89
11274	09/08/22	P	SIERRA	DBA SIERRA OFFICE SOLUTIONS	$99.93
11275	09/08/22	P	PA13	JAMES PADILLA	$543.48
11276	09/08/22	P	PH12	JOHN PHILLIPS	$482.86
11277	09/08/22	P	IKE01	KELVIN IKEHARA	$361.82
11278	09/08/22	P	KI12	KINGSBURY HARDWARE	$23.96
11279	09/08/22	P	LA12	LAWSON PRODUCTS, INC.	$491.32
11280	09/08/22	P	LIBERT	LIBERTY UTILITIES	$32.58
11281	09/08/22	P	AGUILA	MANNY AGUILAR	$170.10
11282	09/08/22	P	PARODI	MASON PARODI	$126.00
11283	09/08/22	P	MICRO	FRONTIER TECHNOLOGY LLC	$1,619.64
11284	09/08/22	P	NV01	NV ENERGY	$37,725.41
11285	09/08/22	P	NE13	NV. RURAL WATER ASSOCIATION	$372.00
11286	09/08/22	P	EA13	PAULA EAST-JANICKI	$857.24
11287	09/08/22	P	VAN1	RICK VAN HORN	$264.21
11288	09/08/22	P	SIL4	SILVER STATE ANALYTICAL LAB	$620.00
11289	09/08/22	P	SO10	SOUTH TAHOE REFUSE, INC.	$327.10

*** Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date); "A" - Application; "E" - EFT**
**** Denotes broken check sequence.**

Douglas County Lake Tahoe Sewer Auth.

AP Check Register (Current by Bank)

Check Dates: 8/12/2022 to 9/16/2022

Check No.	Date	Status*	Vendor ID	Payee Name	Amount
11290	09/08/22	P	SO13	SOUTHWEST GAS	$279.47
11291	09/08/22	P	ST09	STANDARD INSURANCE COMPANY	$546.98
11292	09/08/22	P	NE42	STATE OF NV. P.E.B.P.	$1,377.55
11293	09/08/22	P	ST30	STEVE DILLON'S CARPET CLEANING	$200.00
11294	09/08/22	P	TA01	TAHOE BASIN CONTAINER SVC.,INC	$3,332.50
11295	09/08/22	P	US12	USABLUEBOOK	$3,398.52
11296	09/08/22	P	VER	VERIZON	$316.20
11297	09/08/22	P	WF01	WELLS FARGO	$6,136.71
11298	09/08/22	P	WE12	Western Envir. Testing Lab	$914.00
11299	09/08/22	P	WE18	WESTERN NEVADA SUPPLY CO.	$3,357.65
				BANK WFCHK REGISTER TOTAL:	**$156,130.84**
				GRAND TOTAL :	**$156,130.84**

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