MINUTES OF THE REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
September 21, 2022

CALL TO ORDER:

A Meeting of the Board of Trustees of the Douglas County Lake Tahoe Sewer Authority (DCLTSA) was duly convened at 9:30 a.m. on Wednesday, September 21, 2022 at the Wastewater Treatment Plant, Stateline, Douglas County, Nevada.

ROLL CALL:

Present were Trustees Rick Gardner, Chuck Fagen, Wes Rice and John McLaughlin. Trustee Darya Vogt was present via audio and video internet connection by which she could hear everyone at the meeting, and everyone could hear her.

RECOGNITION OF OTHERS IN ATTENDANCE:

Also present were Authority Manager Rob Hopkins, Controller Paula East-Janicki, Authority Accountant Ying Johnson, Authority Engineer, Rob Anderson, the Authority's legal counsel, Jim Cavilia, and Keith Fertala, Round Hill General Improvement District (RHGID) Trustee.

PUBLIC COMMENT:

Authority Manager Rob Hopkins, acknowledging that this was the last meeting for Trustees Vogt and Fagen, expressed his sincere gratitude for their hard work and dedication on behalf of the Authority.

Trustee Rice congratulated Authority Engineer Rob Anderson for having recently received an award as an outstanding citizen in Douglas County.

There was no further public comment.

APPROVAL OF AGENDA:

It was moved by Trustee Rice, seconded by Trustee Fagen and carried unanimously that the agenda be approved and adopted as presented.

MINUTES OF PRIOR MEETING:

It was moved by Trustee Rice, seconded by Trustee McLaughlin and carried unanimously that the minutes of the Meeting of the Board of Trustees of DCLTSA, dated August 17, 2022, be approved as presented.

MANAGER'S REPORT:

A. General Status Report

Authority Manager Rob Hopkins presented the Board with a written summary of various general matters related to the Authority and briefly summarized some items in the written report. The written report is incorporated in these minutes by this reference.

Mr. Hopkins reported that Aeration Train #1 at the plant has been taken offline for routine inspection and maintenance during this low-flow time of the year.

Mr. Hopkins stated that the Authority's Maintenance and Operations Superintendent, Nikolai Nikolov, has recently participated in a hiring panel for an open position at South Tahoe Public Utility District (STPUD).

With regard to Phase 3 of the Tahoe Beach Club, Mr. Hopkins indicated that the plans are currently being reviewed by the Authority Engineer.

Mr. Hopkins reported that Authority staff has been working with HDR Engineering to update the plant Operations and Maintenance (O&M) manual based upon all of the recently completed plant upgrades. Mr. Hopkins added that the updated O&M manual is required by the Nevada Division of Environmental Protection (NDEP).

Mr. Hopkins indicated that Authority staff recently participated in an updated property appraisal for insurance purposes.

With regard to the closed circuit television inspection of the Authority's collection system, Mr. Hopkins stated that completion has been delayed while the company is waiting for a low-profile camera necessary to access certain portions of the sewer main.

Mr. Hopkins reported that Authority staff has been working with the Tahoe South Events Center (TSEC) contractor to plan for the bypass work required to allow for installation of the up-sized sewer mains necessary to serve the TSEC.

In preparation for the upcoming winter season, Mr. Hopkins reported that staff has begun winterizing facilities and performing inspections and maintenance with regard to snow removal equipment.

Chairman Gardner opened the floor to public comment regarding the matter. There was no public comment.

ATTORNEY'S REPORT

A. Status of current Agreement with Bently Family, LLC regarding the storage and disposal of effluent from Douglas County Lake Tahoe Sewer Authority.

The Authority's legal counsel, Jim Cavilia, indicated that the Authority's agreement with Bently Family LLC for the storage and disposal of effluent on Bently's agricultural property in the Carson Valley was last updated in 2016 and that discussions have begun to update the agreement which may include a reduction in the acreage upon which effluent can be disposed of. The Authority Engineer explained that there would still be more than a sufficient amount of acreage available to dispose of the Authority's effluent and that Bently would continue to be responsible for maintaining the appropriate NDEP permits and approvals.

In response to an inquiry from a trustee, Mr. Cavilia indicated that the Authority provides effluent to two agricultural users in the Carson Valley, Bently and the Park family.

Chairman Gardner opened the floor to public comment regarding the matter. There was no public comment.

B. Expiring terms of Douglas County Lake Tahoe Sewer Authority Trustees appointed by Kingsbury General Improvement District, Round Hill General Improvement District and Tahoe Douglas District.

Mr. Cavilia expressed his understanding that RHGID, Kingsbury General Improvement District (KGID) and Tahoe Douglas District (TDD) each recently appointed members of their board to serve on the Authority's Board of Trustees beginning October 1, 2022.

On behalf of KGID, Trustee Vogt stated that the KGID Board has appointed Jodie Nelson to fill her seat on the Board. Trustee Vogt indicated that Ms. Nelson is a Certified Public Accountant and that she was confident Ms. Nelson would be a productive member of the Board of Trustees.

On behalf of RHGID, Trustee Fagen indicated that current chairman of the RHGID Board, Keith Fertala has been appointed to fill his seat on the Board. Trustee Fagen introduced Mr. Fertala who was in attendance.

Finally with regard to TDD, Chairman Gardner indicated that he had been reappointed to the Authority Board of Trustees.

Mr. Cavilia thanked each of the Trustees for ensuring that these appointments were completed in a timely fashion.

Chairman Gardner opened the floor to public comment regarding the matter. There was no public comment.

ENGINEER'S REPORT:

A. General Projects Status Report

In addition to his participation in the Manager's Report, Authority Engineer, Rob Anderson, presented correspondence dated September 20, 2022, briefly summarizing various issues that R.O. Anderson Engineering has been involved with on behalf of the Authority. The September 20, 2022 correspondence is incorporated in these minutes by this reference.

With regard to the Tahoe South Events Center (TSEC), Mr. Anderson reported that the Nevada Department of Transportation (NDOT) permit was recently issued for work on the sewer connection, but that a concern has been raised with regard to the location of other underground utilities in the area. The location of some existing improvements may need to be adjusted. Mr. Anderson explained that the detailed analysis is ongoing to determine the exact location of various utilities.

Mr. Anderson indicated that a review of the improvement plans for phase 3 of the TBC has been completed and some additional work is required before the plans can be approved.

With regard to the Bently effluent re-use agreement, Mr. Anderson stated that Bently is willing to enter into an updated agreement and record a memorandum of the agreement. Mr. Anderson added that Bently would also like to remove some acreage that has not historically been utilized for effluent disposal from the agreement with the Authority.

Mr. Anderson reported that the Mechanical Building Re-Roof Project is going to be re-bid in the upcoming weeks with bidders being asked to utilize the roofing materials already on-site at the plant.

Chairman Gardner opened the floor to public comment regarding the matter. There was no public comment.

AUTHORITY CONTROLLER'S REPORT:

A. General Status Report

Ms. East-Janicki provided the Board with a budget to actual spreadsheet and indicated that the Authority's operating expenses for the first month of the fiscal year were approximately 9% under budget. Ms. East-Janicki attributed the lower expenses to an employee who recently retired and has not yet been replaced. Mr. Hopkins added that because of added automation in the treatment process, schedules have been adjusted to run the plant with one less operator. Mr. Hopkins explained that the additional automation and remote monitoring capabilities have allowed the Authority to run more efficiently.

Ms. East-Janicki added that she and the Authority Accountant, Ying Johnson, have been working to provide data to the Authority's auditor, Eide Bailly, and that audit work at the office would begin in the upcoming week.

Chairman Gardner opened the floor to public comment regarding the matter. There was no public comment.

B. Investment Report

Ms. East-Janicki had a written summary of the Authority's investments available, stating that the Authority has approximately $13.4 million invested. Based upon CD rates beginning to rise, Ms. East-Janicki stated that she had recently acquired a one-year CD at 2.95% and that approximately $980,000 is now held in CDs.

Chairman Gardner opened the floor to public comment regarding the matter. There was no public comment.

APPROVAL OF CLAIMS:

The claims along with the Authority's check register were provided to the Board. Chairman Gardner indicated that he had signed off on the claims.

Chairman Gardner opened the floor to public comment regarding the matter. There was no public comment.

Reports/updates from Board of Trustees concerning the areas or districts they represent

Trustee Fagen reported that RHGID Board recently met and that their audit is also beginning in the upcoming week. Trustee Fagen reported that a problem was discovered in a chlorine dose analyzer that is now being replaced. Finally, Trustee Fagen indicated that RHGID's new sewer meter was finally scheduled to be installed in the upcoming week.

Trustee Vogt reported that KGID has been dealing with a number of leaks in its water lines in recent weeks. Trustee Vogt also indicated that KGID's snow removal costs are increasing as only one bid was received for snow removal this winter. Finally, Trustee Vogt reported that she was in the process of moving to Reno and that she would miss her participation in all the good work done by the Authority and its staff.

Trustee Rice described a number of issues being considered by the Douglas County Commission, including the size of lots on which septic tanks are to be allowed and the regulation of vacation home rentals in the Tahoe Basin.

Trustee McLaughlin reported that the micro-transit program has been very successful to date, with ridership continuing to increase. So far, the Douglas County Commission has not approved the use of a portion of the transient occupancy tax for the micro-transit program. Trustee Rice expressed his frustration with not being able to get the funding approved. Trustee McLaughlin added that it has generally been a very good summer for businesses in the area. Finally, Trustee McLauglin stated that the TSEC construction was continuing within budget and that opening is now anticipated to be in July, 2023.

Chairman Gardner reported that the TDD Board's next meeting is scheduled for October.

Chairman Gardner opened the floor to public comment regarding the matter. There was no public comment.

PUBLIC COMMENT:

None.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 10:30 a.m.

APPROVED

4860-6070-5318, v. 3

Meeting Date: September 21st, 2022

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
Staff Report

Subject / Title:

Authority Manager's Monthly Report – September 2022
A. General Status Report

Staff Recommendation:

None. This is an informational item only.

Discussion/Report:

This item serves to afford the Authority General Manager the opportunity to update the DCLTSA Board of Trustees on select activities over the previous month(s).

1. Aeration Train #1 has been removed from service for routine inspection and maintenance. One aeration train will be left off-line during the upcoming low-flow period over the fall and winter of 2022.

2. DCLTSA Maintenance and Operations Superintendent Nikolov participated in a hiring panel for an upcoming open position at South Tahoe Public Utility District.

3. Authority Engineer R.O. Anderson has reviewed and submitted comments on the Phase 3 plan set for the Tahoe Beach Club. Further detail may be provided by Mr. Anderson upon request.

4. DCLTSA staff has been working with HDR Engineering personnel to update the Treatment Plant Operations and Maintenance Manual. The new O & M manual will include all the new equipment recently installed with the completion of the Treatment Plant Upgrades Project.

5. DCLTSA participated in an update of our property appraised value survey. The goal is to generate a current statement of value for insurance purposes. The update is performed every 3 years and considers any addition, removal, or upgrade of any Authority facility with over $200,000 in value. Authority Controller Janicki may provide further detail upon request.

6. Conclusion of Closed-Circuit TV (CCTV) inspection of Authority sewer lines has been delayed due to a hold up in the delivery of a customized CCTV camera / crawler specifically designed to get around obstructions in some sewer mains. These obstructions are primarily sewer lateral pipe penetrations into our sewer main which protrude into the sewer main and require a low-profile camera crawler to bypass.

7. DCLTSA staff participated in a field meeting with SNC Construction crews and Tahoe South Events Center (TSEC) Engineering staff to discuss the sewer bypass work that will be needed to install new, up-sized sewer mains to service the new Events Center. SNC hopes to begin the sewer main improvements the week of September 19th, 2022.

8. DCLTSA staff has begun the process of winterizing our facilities and performing routine checks and maintenance on our snow removal equipment.

9. Fuel reduction work by NV Energy and the United States Forest Service continues. It is anticipated that most of the work in direct proximity to the treatment plant will be completed no later than early October. Fuel reduction work will resume in the spring of 2023 in our local area of the Tahoe Basin.

R|O|Anderson

September 20, 2022

Via Email

Board of Directors
DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
P.O. Box 578
Zephyr Cove, NV 89448

Authority Engineer's Monthly Report – September 2022

Dear Members of the Board:

The following report presents a summary of activities undertaken on behalf of the Sewer Authority since our last meeting together on August 17, 2022. During this period, we provided general engineering support and project review services on various projects as assigned. The following paragraphs provide a brief description of these efforts and progress related to each specific task.

General Engineering Services: R.O. Anderson Engineering, Inc. (ROA) assisted and participated with Authority personnel on engineering-related assignments on an as-requested basis. A summary of the services provided this month follows.

- *Tahoe South Events Center (TSEC): Sewer Mains Replacement Project - NDOT Encroachment Permit Application*

The final permitting through Nevada Department of Transportation and Douglas County are nearing a successful conclusion. Since the Board's last meeting there has been several coordination issues as the Events Center's contractor prepares to undertake the required work. Based on correspondence over the past several days, we now anticipate that potholing of existing utilities will commence late this week or very early next. There are several utility crossings (e.g., storm drain, natural gas pipe) where the increased sewer pipe sizes result in a potential for conflicts with the elevation of the existing utilities. In example, as designed, the planned elevation of the top of the new 10-inch diameter sewer main is within one inch (1") in elevation of what is expected to be the bottom of an existing 24-inch diameter storm drain. Similarly, the design elevation of this same 10-inch diameter sewer main is within one inch (1") of the bottom of the existing 4-inch diameter gas main. As a result, this potholing activity, including verification of constructed elevations of the existing utilities, prior to commencing construction of the new pipes is critically important. Unfortunately, because of the process of permitting potholing activities with NDOT, this work is only now being executed. To that end, representatives of TSEC have been in touch with

Physical
1603 Esmeralda Avenue
Minden, Nevada 89423
775.782.2322

Mailing
P.O. Box 2229
Minden, Nevada 89423
775.782.2322

OFFICES
Minden, Nevada
Reno, Nevada

us to coordinate these activities. If, after potholing and verifying actual elevations of these existing utilities, it is found that there are elevation conflicts with the planned sewer mains, the existing utilities (e.g., storm drain and natural gas main) will need to be adjusted since the available grades for these sewer mains are fixed, literally, at both ends.

- *Tahoe Beach Club, Phase III Improvement Plan Review*

During the period we reviewed the improvement plans for the proposed utility extensions needed to serve Phase III of this project. A copy of the review comments is available for review; however, the plans need considerable additional detail before they are ready for the Authority's approval for construction.

- *Bently Ranch Effluent Re-Use Agreement*

Since the last meeting of the Board, we have been coordinating with representatives of Bently Ranches to confirm their willingness to process and ultimately record an amendment to the Authority's effluent re-use agreement. As Mr. Cavilia advised the Board at its last meeting, the representatives of Bently Ranches have been very cooperative through this process. As part of the marketing of their ranch properties, there are some changes to the area of use that they would like to be incorporated into the final amendment. To that end they have provided a tentative description of the areas and particularly those areas they intend to remove from the agreement. The areas that Bently Ranches has identified to remove from the place of use of the agreement are areas where effluent has not historically been applied based on their irrigation practices. As a result, we expect this requested change will not materially affect the irrigable areas available for application of effluent generated from the Authority.

We are working to update the exhibit of the proposed place of use based on their input and hope to have that document to Mr. Cavilia for his use in the coming week or so. I expect after he has reviewed the updated mapping that he or I will present the changes to representatives of Bently Ranches for their consideration.

- *2021 Mechanical Building Re-roof Project:*

Based on direction from Mr. Hopkins we are working in the process of updating the contract documents for the purpose of re-bidding this project. The primary updates include modifying the period of construction and incorporating the quantities of roofing materials acquired directly from the supplier of the former

contractor. We expect that the updated documents will be available for review next week, and subject to the extent of Mr. Hopkins' and Ms. East-Janicki's review comments, ready for publication within 7 – 10 days thereafter.

I will be present at the Board meeting and available then to review this information in greater detail, as well as address any specific questions or concerns Board members might have relative to these subjects. Thank you for your continued confidence and the opportunity to provide these services.

Yours faithfully,

R.O. ANDERSON ENGINEERING, INC.

Robert O. Anderson, PE, WRS, CFM
Principal Engineer

cc: Jim Cavilia, Esq.
Paula East-Janicki
Rob Hopkins

CONTROLLER'S GENERAL STATUS REPORT

September 21, 2022

- There is a Budget to Actual spreadsheet in the Board packet that shows through the first month of the new fiscal year, operating expenses are more than 9% under budget. Most of those savings come from the Salaries and Benefits category, as after the budget was submitted an employee retired. We have not yet filled that position, trying like most businesses to do more with less.

- Ying and I have been working for the last month scanning and downloading documents for auditors from Eide Bailly. The field work here at the office will begin on Tuesday, September 20.

- **Investment Report**

At the current time, the Authority's investments total a little more than $13.4 million. Since the last Board meeting, I moved $245,000 from our investment checking account to purchase a one-year CD with US Bank Nat'l Association at 2.95%. This money was from the Construction Fund; we will not be needing to use it in the near future. That brings the CD total to $980,000, all of which will mature within 14 months. The balance of the investments are entirely liquid in Wells Fargo investment accounts and the Local Government Investment Pool.

Claims and Check Register

The check register and wires since the last meeting are in the Board packet. If there are no questions, I will ask the Board Treasurer to sign them and return them to me for our records.

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY

JULY 2022-2023 BUDGET VS. ACTUAL

	JULY	Budgeted	Variance	Comments
Salaries	$ 89,102.40	$ 100,806.75	$ 11,704.35	
OT/Callback	$ 2,571.23	$ 2,923.42	$ 352.19	
Holiday	$ 290.00	$ 1,803.17	$ 1,513.17	1 Holiday of 11
NTD			$ -	
Longevity	$ -	$ 156.67	$ 156.67	Paid Yearly - December
Stand-By Pay	$ 1,408.18	$ 1,330.33	$ (77.85)	
Health Insurance	$ 27,481.29	$ 27,483.50	$ 2.21	
State Retirement (PERS)	$ 23,849.65	$ 30,432.42	$ 6,582.77	
SIIS (Workers Comp)	$ 1,810.67	$ 3,986.42	$ 2,175.75	
Medicare Tax	$ 1,449.41	$ 1,551.83	$ 102.42	
Unemployment Insurance	$ 48.00	$ 975.00	$ 927.00	Annual EMRB Fee
Contract Svcs	$ -	$ -	$ -	
OPEB Expense	$ 2,500.00	$ 2,500.00	$ -	Estimate
Salaries/Benefits	**$ 150,510.83**	**$ 173,949.50**	**$ 23,438.67**	
Electric Power	$ 25,695.07	$ 19,812.50	$ (5,882.57)	Highest Flows of Year
Electric Power - BPS	$ 1,389.75	$ 1,250.00	$ (139.75)	"
Electric Power - MPS	$ 6,140.10	$ 5,291.67	$ (848.43)	"

JULY 2022-2023 BUDGET VS. ACTUAL

	JULY	Budgeted	Variance	Comments
Natural Gas	$ 252.69	$ 833.33	$ 580.64	Lowest Use Time of Year
Natural Gas - BPS	$ 29.34	$ 100.00	$ 70.66	"
Natural Gas - MPS	$ 31.69	$ 30.42	$ (1.27)	
Water	$ 1,009.95	$ 1,033.33	$ 23.38	
Water - BPS	$ 288.68	$ 333.33	$ 44.65	
Water - MPS	$ 9.20	$ 841.67	$ 832.47	
Solid Waste Removal	$ 663.57	$ 487.92	$ (175.65)	
Utilities	**$ 35,510.04**	**$ 30,014.17**	**$ (5,495.87)**	
Chemicals	$ 6,702.19	$ 8,375.00	$ 1,672.81	
Lab Supplies	$ 878.69	$ 645.83	$ (232.86)	Addtn'l tests with new process
Supplies	$ -	$ -	$ -	
Chemicals/Supplies	**$ 7,580.88**	**$ 9,020.83**	**$ 1,439.95**	
Legal Services	$ 875.00	$ 3,333.33	$ 2,458.33	
Accounting	$ 375.54	$ 5,108.33	$ 4,732.79	Audit not yet started
Legal/Accounting	**$ 1,250.54**	**$ 8,441.67**	**$ 7,191.13**	

JULY 2022-2023 BUDGET VS. ACTUAL

	JULY	Budgeted	Variance	Comments
Engineering	$ -	$ 4,166.67	$ 4,166.67	No July bill
Engineering - BPS			$ -	
Engineering - MPS			$ -	
Engineering - In-District			$ -	
Consulting	$ -	$ 2,000.00	$ 2,000.00	
Engineering/Consulting	**$ -**	**$ 6,166.67**	**$ 6,166.67**	
Maintenance Export Line	$ -	$ 791.67	$ 791.67	
Maintenance Collection System	$ 5,250.00	$ 10,875.00	$ 5,625.00	No bill yet for camera assessment.
Repairs Collection System	$ 1,414.64	$ 125.00	$ (1,289.64)	Manhole Lids & Clean-out
Computer Maintenance/Supplies	$ -	$ 166.67	$ 166.67	
Annual Software Licenses	$ 2,801.98	$ 2,041.67	$ (760.31)	Incl. ann pmt for erPortal
SCADA Support	$ -	$ 1,500.00	$ 1,500.00	
Repairs - Vehicles	$ 625.31	$ 420.83	$ (204.48)	
Repairs - Mechanical	$ 1,822.54	$ 3,083.33	$ 1,260.79	
Repairs - Mechanical BPS	$ 517.20	$ 416.67	$ (100.53)	
Repairs - Mechanical MPS	$ 3,362.00	$ 500.00	$ (2,862.00)	Impeller & Shaft Repairs
Emergency Repairs	$ -	$ -	$ -	

JULY 2022-2023 BUDGET VS. ACTUAL

	JULY	Budgeted	Variance	Comments
Repairs Bldg & Grounds	$ 311.05	$ 650.00	$ 338.95	
Repairs Bldg & Grounds - BPS	$ -	$ 83.33	$ 83.33	
Repairs Bldg & Grounds - MPS	$ -	$ -	$ -	
Repairs Heating	$ -	$ 68.75	$ 68.75	
Repairs Heating	$ -	$ 83.33	$ 83.33	
Repairs Heating	$ -	$ -	$ -	
Repairs Electrical	$ 126.41	$ 639.58	$ 513.17	
Repairs Electrical	$ -	$ 83.33	$ 83.33	
Repairs Electrical	$ -	$ 41.67	$ 41.67	
Repairs Instruments	$ 10,929.00	$ 833.33	$ (10,095.67)	Ann. SmartCover Warranty
Equipment Rental	$ -	$ 250.00	$ 250.00	
Maintenance Supplies	$ 1,452.93	$ 1,091.67	$ (361.26)	
Safety Equipment	$ 243.98	$ 833.33	$ 589.35	
Odor Control System Maintenance	$ -	$ 750.00	$ 750.00	
Repairs/Maintenance	**$ 28,857.04**	**$ 25,329.17**	**$ (3,527.87)**	
Casualty Insurance	$ 7,906.16	$ 9,034.67	$ 1,128.51	
Pollution Liability Insurance	$ -	$ -	$ -	
Insurance	**$ 7,906.16**	**$ 9,034.67**	**$ 1,128.51**	

JULY 2022-2023 BUDGET VS. ACTUAL

	JULY	Budgeted	Variance	Comments
Telephone	$ 1,645.22	$ 1,625.00	$ (20.22)	
Telephone	$ 35.13	$ 33.33	$ (1.80)	
Telephone	$ -	$ -	$ -	
Small Tools & Equipment	$ 343.78	$ 877.08	$ 533.30	
Laundry and Linen	$ -	$ 291.67	$ 291.67	
Forest Svc. Fee	$ -	$ 41.67	$ 41.67	
Training, Dues & Subscriptions	$ 1,520.66	$ 416.67	$ (1,103.99)	Incl. DM Utility Conference
Office Expenses	$ 413.31	$ 750.00	$ 336.69	
Travel	$ -	$ -	$ -	
Sample Testing	$ 2,754.67	$ 5,893.75	$ 3,139.08	
Operating Lease	$ -	$ -	$ -	
Biosolids Disposal	$ 4,946.46	$ 4,862.50	$ (83.96)	Highest Flows of Year
Underground Service Alert	$ 594.13	$ 41.67	$ (552.46)	Ann. Membership Fee
Permit Fees	$ 8,578.00	$ 1,020.83	$ (7,557.17)	Most Paid at Beginning of Year
Misc Exp and Bank Fees	$ 564.60	$ 766.67	$ 202.07	
Other Operating Expenses	**$ 21,395.96**	**$ 16,620.83**	**$ (4,775.12)**	

JULY 2022-2023 BUDGET VS. ACTUAL

	JULY	Budgeted	Variance	Comments
Fuels and Lubricants	$ 1,962.19	$ 2,238.33	$ 276.14	
Fuels & Lubricants	**$ 1,962.19**	**$ 2,238.33**	**$ 276.14**	
Total Operating Expenses Thru July	**$ 254,973.63**	**$ 280,815.83**	**$ 25,842.21**	
			9.20%	

Douglas County Lake Tahoe Sewer Auth.

GL Entry Report - Batch Order

Year: All / Date: 8/12/2022 - 9/16/2022

Entry #	Date	Document	Job	Account	Description	Debits	Credits	Balance
BATCH: 7798	**JOURNAL: B**	**STATUS: Posted**	**PERIOD: 2023 - 2**	**CREATED: 08/01/22 by YHJ**				
140100	08/15/22			414.1100	JULY 2022 PERS CONTRIBS	$11,924.82	$0.00	$11,924.82
140101	08/15/22			415.1100	JULY 2022 PERS CONTRIBS	$11,924.83	$0.00	$23,849.65
140102	08/15/22			101.1000	JULY 2022 PERS CONTRIBS	$0.00	$23,849.65	$0.00
					BATCH 7,798 TOTALS:	**$23,849.65**	**$23,849.65**	**$0.00**
BATCH: 7844	**JOURNAL: B**	**STATUS: Posted**	**PERIOD: 2023 - 2**	**CREATED: 09/01/22 by YHJ**				
140761	08/24/22			108.4000	PURCHASE US BANK NAT'L	$245,000.00	$0.00	$245,000.00
140762	08/24/22			107.4000	PURCHASE US BANK NAT'L	$0.00	$245,000.00	$0.00
					BATCH 7,844 TOTALS:	**$245,000.00**	**$245,000.00**	**$0.00**
BATCH: 7847	**JOURNAL: B**	**STATUS: Posted**	**PERIOD: 2023 - 3**	**CREATED: 09/01/22 by YHJ**				
140767	09/15/22			414.1100	AUG PERS CONTRIBS	$17,719.47	$0.00	$17,719.47
140768	09/15/22			415.1100	AUG PERS CONTRIBS	$17,719.48	$0.00	$35,438.95
140769	09/15/22			101.1000	AUG PERS CONTRIBS	$0.00	$35,438.95	$0.00
					BATCH 7,847 TOTALS:	**$35,438.95**	**$35,438.95**	**$0.00**
					TOTAL OF ALL JOURNAL(S):	**$304,288.60**	**$304,288.60**	

Douglas County Lake Tahoe Sewer Auth.

AP Check Register (Current by Bank)

Check Dates: 8/12/2022 to 9/16/2022

Check No.	Date	Status*	Vendor ID	Payee Name	Amount
BANK ID: WFCHK - WELLS FARGO CHECKING					**101.1000**
11234	08/24/22	P	ABC01	ABC SUPPLY CO. INC.	$32,906.49
11235	08/24/22	P	AL17	ALHAMBRA	$24.10
11236	08/24/22	P	AUTO01	AUTOMATIONDIRECT.COM, INC.	$136.00
11237	08/24/22	P	BA17	BARTON HEALTHCARE SYSTEM	$235.26
11238	08/24/22	P	BE15	BENTLY FAMILY LTD PARTNERSHIP	$839.02
11239	08/24/22	P	CA12	CARSON VALLEY OIL CO., INC.	$871.96
11240	08/24/22	P	CH15	CHARTER COMMUNICATIONS	$259.95
11241	08/24/22	P	CAP03	DBA CAPITAL MACHINE	$1,890.00
11242	08/24/22	P	DTS	DIGITAL TECHNOLOGY SOLUTIONS	$265.50
11243	08/24/22	P	FASTEN	FASTENAL COMPANY	$7.02
11244	08/24/22	P	FR01	FRONTIER	$158.93
11245	08/24/22	P	GR13	GRAINGER	$71.36
11246	08/24/22	P	HOMETO	HOMETOWN HEALTH	$18,278.18
11247	08/24/22	P	BOU11	BOULDER EXTERMINATORS, INC	$150.00
11248	08/24/22	P	JO10	JNA CONSULTING GROUP, LLC	$1,000.00
11249	08/24/22	P	MC10	MCMASTER-CARR SUPPLY	$202.59
11250	08/24/22	P	MOU02	MOUNTAIN ALARM	$159.00
11251	08/24/22	P	LA11	NAPA AUTO PARTS	$43.98
11252	08/24/22	P	OREILL	O'REILLY AUTOMOTIVE, INC.	$464.63
11253	08/24/22	P	POL10	POLYDYNE INC.	$8,234.00
11254	08/24/22	P	ROBHOP	ROBERT HOPKINS	$110.00
11255	08/24/22	P	RO12	ROUND HILL GENERAL IMP. DIST.	$21.93
11256	08/24/22	P	SIL4	SILVER STATE ANALYTICAL LAB	$310.00
11257	08/24/22	P	SU13	SUMMIT PLUMBING CO., LLC	$4,725.00
11258	08/24/22	P	TE11	TESCO CONTROLS INC	$630.25
11259	08/24/22	P	US12	USABLUEBOOK	$2,524.70
11260	08/24/22	P	VI12	VISION SERVICE PLAN - (AT)	$286.96
11261	08/24/22	P	WE18	WESTERN NEVADA SUPPLY CO.	$3,821.15
11262	09/08/22	P	ABBA	ABBA PUMP PARTS & SVC	$7,555.00
11263	09/08/22	P	O&R	ANTWANE OWENS & KATRINA ROCK	$20.94
11264	09/08/22	P	AUTO01	AUTOMATIONDIRECT.COM, INC.	$170.00
11265	09/08/22	P	BE15	BENTLY FAMILY LTD PARTNERSHIP	$882.98
11266	09/08/22	P	CA12	CARSON VALLEY OIL CO., INC.	$866.95
11267	09/08/22	P	BLAKE	CHARLES DAVID BLAKE	$601.98
11268	09/08/22	P	NA12	CHERYL NAFIE	$615.72
11269	09/08/22	P	CY10	CYMA SYSTEMS, INC.	$695.00
11270	09/08/22	P	DTS	DIGITAL TECHNOLOGY SOLUTIONS	$211.50
11271	09/08/22	P	GI20	DOUGLAS GIBSON	$299.28
11272	09/08/22	P	FREDH	FRED HOWARD	$564.41
11273	09/08/22	P	HDR01	HDR, ENGINEERING, INC.	$1,041.89
11274	09/08/22	P	SIERRA	DBA SIERRA OFFICE SOLUTIONS	$99.93
11275	09/08/22	P	PA13	JAMES PADILLA	$543.48
11276	09/08/22	P	PH12	JOHN PHILLIPS	$482.86
11277	09/08/22	P	IKE01	KELVIN IKEHARA	$361.82
11278	09/08/22	P	KI12	KINGSBURY HARDWARE	$23.96
11279	09/08/22	P	LA12	LAWSON PRODUCTS, INC.	$491.32
11280	09/08/22	P	LIBERT	LIBERTY UTILITIES	$32.58
11281	09/08/22	P	AGUILA	MANNY AGUILAR	$170.10
11282	09/08/22	P	PARODI	MASON PARODI	$126.00
11283	09/08/22	P	MICRO	FRONTIER TECHNOLOGY LLC	$1,619.64
11284	09/08/22	P	NV01	NV ENERGY	$37,725.41
11285	09/08/22	P	NE13	NV. RURAL WATER ASSOCIATION	$372.00
11286	09/08/22	P	EA13	PAULA EAST-JANICKI	$857.24
11287	09/08/22	P	VAN1	RICK VAN HORN	$264.21
11288	09/08/22	P	SIL4	SILVER STATE ANALYTICAL LAB	$620.00
11289	09/08/22	P	SO10	SOUTH TAHOE REFUSE, INC.	$327.10

*** Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date); "A" - Application; "E" - EFT**
**** Denotes broken check sequence.**

Douglas County Lake Tahoe Sewer Auth.

AP Check Register (Current by Bank)

Check Dates: 8/12/2022 to 9/16/2022

Check No.	Date	Status*	Vendor ID	Payee Name	Amount
11290	09/08/22	P	SO13	SOUTHWEST GAS	$279.47
11291	09/08/22	P	ST09	STANDARD INSURANCE COMPANY	$546.98
11292	09/08/22	P	NE42	STATE OF NV. P.E.B.P.	$1,377.55
11293	09/08/22	P	ST30	STEVE DILLON'S CARPET CLEANING	$200.00
11294	09/08/22	P	TA01	TAHOE BASIN CONTAINER SVC.,INC	$3,332.50
11295	09/08/22	P	US12	USABLUEBOOK	$3,398.52
11296	09/08/22	P	VER	VERIZON	$316.20
11297	09/08/22	P	WF01	WELLS FARGO	$6,136.71
11298	09/08/22	P	WE12	Western Envir. Testing Lab	$914.00
11299	09/08/22	P	WE18	WESTERN NEVADA SUPPLY CO.	$3,357.65
				BANK WFCHK REGISTER TOTAL:	**$156,130.84**
				GRAND TOTAL :	**$156,130.84**

*** Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date); "A" - Application; "E" - EFT**
**** Denotes broken check sequence.**