NOTICE OF REGULAR MEETING OF

BOARD OF TRUSTEES OF

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY

WEDNESDAY, JANUARY 17, 2024

Pursuant to Chapter 241 of the Nevada Revised Statutes, the Board of Trustees of Douglas County Lake Tahoe Sewer Authority hereby notifies all interested parties that a Regular Meeting of the Board will be conducted on January 17, 2024, beginning at 9:30 a.m. in the conference room of the Wastewater Reclamation Plant, Highway 50 and Sewer Plant Road in Zephyr Cove, Douglas County, Nevada.

The Regular Meeting will concurrently be conducted via Zoom Teleconference for those who wish to participate via that option using the link, or phone number and passcode below.

https://us06web.zoom.us/j/86523725666?pwd=vGoCoNtW4l93yNDHsbTsOvSymRKcbd.1

Meeting ID: 865 2372 5666
Passcode: 032930
Phone: +1 669 900 6833

Copies of this Notice are posted in the following locations:

Wastewater Reclamation Plant
Highway 50 and Sewer Plant Road
Zephyr Cove, Nevada

U.S. Post Office
Kingsbury Grade
Stateline, Nevada

Lake Village Homeowners Association
Lake Village Clubhouse
Stateline, Nevada

Douglas County Administration Building
175 Highway 50
Stateline, Nevada

The meeting shall be conducted in accordance with the following Agenda. Unless otherwise stated, items may be considered out of order at the discretion of the chairperson. Unless otherwise noted, all items shall include discussion and possible action.

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
REGULAR MEETING AGENDA
WEDNESDAY, JANUARY 17, 2024

Action may be taken on any agenda item unless noted "for discussion only."

Items on the agenda may be taken out of order.

Two or more agenda items may be combined for consideration.

An item may be removed from the agenda or discussion relating to an item may be delayed at any time.

Public comment will be taken on any item on this agenda on which action may be taken, before action is taken on the item.

Every meeting of the Board of Trustees will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. In addition, it is the Board's goal to also provide for item-specific public comment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Chair also retains discretion to limit comment to three minutes per person and only provide for the Open Meeting Law's minimum public comment.

Copies of supporting material, if any, may be requested from Paula East-Janicki by mail at P.O. Box 578, Zephyr Cove, NV 89448 or by telephone at (775) 586-8575. Copies of supporting material, if any, are also available on the Douglas County Lake Tahoe Sewer Authority website: https://www.dcltsa.org.

1. Call Meeting to Order – 9:30 a.m.
2. Roll Call
3. Recognition of Others in Attendance
4. Public Comment - for discussion only
5. Approval of Agenda - **for possible action.**
6. Minutes of Prior Meeting of the Board of Trustees (November 18, 2023) – **for possible action.**
7. Report (Rob Hopkins)
    A. General Status Report
8. Engineer's Report
    A. General Projects Status Report.
9. Controller's Report
    A. General Status Report

B. Presentation of Salary Survey and Recommended FY 2024 Salary Plan by Kay Tilzer, of Public Sector Personnel Consultants – **for possible action.**

C. Investment Report

10. Approval of Claims – **for possible action.**

11. Reports/updates from Board Trustees concerning the areas or districts they represent – for discussion only.

12. Final Public Comment

13. Adjournment

CERTIFICATE OF POSTING

I hereby certify that, prior to 9:00 A.M. on the date below, I personally posted a copy of the foregoing Notice of Regular Meeting and Agenda of the Board of Trustees of the Douglas County Lake Tahoe Sewer Authority at the following locations:

Douglas County Lake Tahoe Sewer Authority
Wastewater Treatment Plant
Sewer Plant Road/Highway 50
Zephyr Cove, NV 89448

U.S. Post Office
Kingsbury Grade
Stateline, Nevada

Lake Village Homeowners Association
Lake Village Clubhouse
Stateline, Nevada

Douglas County Administration Building
175 Highway 50
Stateline, Nevada

DATED this 12th day of January, 2024.

_____

Print Name: Paula East-Janicki
Title: DCLTSA Controller

MINUTES OF REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
November 15, 2023

CALL TO ORDER:

A Meeting of the Board of Trustees of the Douglas County Lake Tahoe Sewer Authority (DCLTSA) was duly convened at 9:30 a.m. on Wednesday, November 15, 2023, at the Wastewater Treatment Plant, Stateline, Douglas County, Nevada.

ROLL CALL:

Present were Trustees John McLaughlin, Jodie Nelson and Andy Huckbody.

RECOGNITION OF OTHERS IN ATTENDANCE:

Also present were Authority Manager Rob Hopkins, Authority Controller Paula East-Janicki, Authority Accountant Ying Johnson, Authority Engineer, Rob Anderson, and the Authority's legal counsel, Jim Cavilia. Representatives of the Elk Point Sanitation District (EPSD), Bradley Oneto and Ann Harry were present. Also, in attendance via audio internet connection by which they could hear everyone at the meeting, and everyone could hear them, were Tiffany Williams and Chris McCarthy of Eide Bailly, the Authority auditor.

PUBLIC COMMENT:

Mr. Oneto of EPSD addressed the Board about the fact that EPSD was recently notified by Douglas County that the EPSD does not have a quorum of eligible board members based on the residency of the existing Board members. Mr. Oneto indicated that the Douglas County Commission was scheduled at an upcoming meeting to consider various options for the continued operation of EPSD. Ms. Harry, as the only currently qualified member of the EPSD Board, added that there are currently about thirty individuals that are eligible to serve on the EPSD Board and that she was confident that a sufficient number of people would be willing to serve so that the County Commission will be able to simply appoint qualified board members. Ms. Harry stated that prior to this issue of board member eligibility being raised, EPSD had been proceeding with the steps necessary to takeover full responsibility for the EPSD sewer collection system.

Chairman McLaughlin opened the floor to any additional public comment regarding the matter. There was no additional public comment.

MINUTES OF PRIOR MEETING:

It was moved by Trustee Nelson, seconded by Trustee Huckbody and carried unanimously (3-0) that the minutes of the Meeting of the Board of Trustees of DCLTSA, dated October 18, 2023, be approved as presented.

Presentation of Audited Financial Statement for Fiscal Year 2022-2023 by auditing firm, Eide Bailly.

Authority Controller, Paula East-Janicki, introduced Tiffany Williams of Eide Bailly to the Board for the purpose of presenting the recently completed 2022-2023 audited Financial Statement of the Authority. Ms. Williams thanked Ms. East-Janicki and proceeded to walk the Board through the Financial Statement dated June 30, 2023, a copy of which had been provided to each of the Trustees.

Going through the Financial Statement, Ms. Williams pointed out recent changes to accounting standards and disclosure requirements. Ms. Williams reported that the Authority had no misstatements or errors. She complimented Ms. East-Janicki on her accounting work on behalf of the Authority and reported that the auditor has issued an unmodified, clean opinion. Ms. Williams then pointed out various, specific matters described in the Financial Statement.

In response to an inquiry from Trustee Nelson about "consolidated taxes" described in the Financial Statement as nonoperating revenue, Ms. East-Janicki described that this is an amount received annually by the Authority from the State of Nevada.

In response to a question from Trustee Huckbody, Ms. Williams explained that the auditor does not generally provide recommendations with regard to the requisite amount of reserve funds, but that if reserve funds appeared to be too low it would be noted.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

Following the comments of the Trustees, **it was moved by Trustee Nelson, seconded by Trustee Huckbody and unanimously approved (4-0) that the audited Financial Statement, as presented, be approved.**

MANAGER'S REPORT:

A. General Status Report

Mr. Hopkins presented the Board with a written summary of various general matters related to the Authority and briefly summarized some items in the written report. The written report is incorporated in these minutes by this reference.

Mr. Hopkins reported that the Authority's Discharge Monitoring Reports (DMRs) for the third quarter were submitted to and approved by the Nevada Division of Environmental Protection (NDEP).

With regard to the Export Force Main Replacement Project, Mr. Hopkins indicated that meetings have recently taken place to develop the scope of Phase 2 of the project. Mr. Hopkins stated that the project involves the replacement of approximately 3,800 lineal feet of pipeline and that the Authority was seeking approval to relocate a portion of the line located in a marshy area of United

States Forest Service (USFS) property. Mr. Hopkins reported that HDR was currently working on preliminary designs for the project with the hope that the design and permitting can be completed in the current fiscal year, with the work to be completed by the end of the construction season in 2024.

Mr. Hopkins reported that the Authority's IT specialist, Eric Heffernon, had recently completed the migration of Authority data to a new server and the update of Windows software.

Mr. Hopkins indicated that staff has completed research on various types of flow meters for the Mixed Liquor Return pump at the plant and that having better data with regard to flow will allow the plant to be operated at maximum efficiency.

Mr. Hopkins stated that paving work at the Authority's main pump station was recently completed and that the new emergency backup generator at the pump station should be in place and operational in the near future.

With regard to access to the Beach Pump Station, Mr. Hopkins reported that a meeting recently took place with USFS officials and representatives of the Nevada Tahoe Conservation District (NTCD). Discussions are ongoing about the proposed future access and Mr. Hopkins indicated that the Authority engineer would have additional information on the subject.

Responding to an inquiry from Trustee Huckbody, Mr. Hopkins indicated that it had been approximately eight years since NDEP's last inspection of the Authority's plant and that there is not a set schedule for such inspections, but they generally take place every seven to ten years.

Trustee Nelson questioned Mr. Hopkins about how the Export Force Main Replacement Project was being designed and planned. Mr. Hopkins indicated that the project was being designed by HDR, which has a historical knowledge of the Authority and its facilities. Mr. Hopkins explained that the hope would be to proceed with a Construction Manager at Risk to complete the project, which provides for some flexibility along the way. Finally, Mr. Hopkins indicated his hope was that the project can be completed for approximately $6 million.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

ENGINEER'S REPORT

A. General Projects Status Report

In addition to his participation in the Manager's Report, Authority Engineer, Rob Anderson, presented correspondence dated November 14, 2023, briefly summarizing various issues that R.O. Anderson Engineering has been involved with on behalf of the Authority. The November 14, 2023, correspondence is incorporated in these minutes by this reference.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

B. Discussion and Update of Proposed Modifications to USFS Special Use Permit for Beach Pump Station and Request for Financial Participation in USFS's Burke Creek Rabe Meadow Riparian Restoration Project.

Mr. Anderson explained that the USFS officials have recently indicated that maintaining the Authority's existing access will not be feasible going forward based upon a very conservative flood analysis and that the USFS is seeking the Authority's financial participation in the project. Mr. Anderson expressed his disagreement with the USFS opinion. Mr. Anderson reported that the USFS would like to relocate the Authority's access to the north and have the authority participate in the cost of this relocation.

Mr. Anderson presented the Trustees with two alternatives for responding to the USFS. The first alternative is to insist on retaining the existing access, contributing to some of the USFS costs and agreeing to maintain the drainage improvements necessary to prevent flooding.

The second alternative would be to agree to the USFS recommendation of relocating the access and agreeing to contribute approximately $72,000 to the site circulation improvements. Mr. Anderson explained that the first alternative that would maintain the existing access preferred by the Authority would likely require a greater financial contribution from the Authority.

After indicating that the Authority could live with either alternative, Mr. Hopkins expressed his strong preference for maintaining the existing access and that he had serious concerns about the Authority accepting responsibility for road improvement in the new location being recommended by the USFS.

Following a discussion among the Trustees about the possible responses to the USFS and NTDC, Mr. Anderson explained that the USFS has historically been a good partner with the Authority on this matter and others. Mr. Hopkins reiterated his preference for maintaining the existing access and that accordingly, his recommendation was that the Board adopt Mr. Anderson's first alternative.

Following the recommendation from Mr. Hopkins and some additional discussion among the Trustees, **it was moved by Trustee Huckbody and seconded by Trustee Nelson that the first alternative outlined by Mr. Anderson, with a financial contribution of $160,000.00 be approved and communicated to the USFS an NTCD.** Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment. **The motion carried unanimously (3-0).**

AUTHORITY CONTROLLER'S REPORT:

A. General Status Report

The Authority Controller, Paula East-Janicki, provided the Board with a budget to actual spreadsheet and reported that operating expenses are approximately 3.9% under budget through September. Ms. East-Janicki also stated that the Authority's cost of electricity has been very high.

Ms. East-Janicki reported that the salary study being conducted on the Authority's behalf has been completed and that Ms. East-Janicki was in the process of integrating new salaries into the Authority budget. Ms. East-Janicki stated that the study would be presented to the Board in January and that it shows Authority salaries, on average, are approximately 7% lower than similar positions at similar agencies.

Ms. East-Janicki stated that the Authority's accounts receivable show a credit balance. Ms. East-Janicki indicated that flows to the plant continue to be high and are currently up approximately 11.9% over last year.

Based on the Authority's completed audit, KGID will have a credit of $81,518, RHGID will have a credit of $23,711 and Tahoe Douglas (TDD) will have a credit of $10,716. In response to a question Trustee Nelson, Ms. East-Janicki indicated that the contributing districts had been notified of their respective credits.

Trustee Nelson also inquired about certain erosion control costs that have been incurred and not budgeted for. Mr. Hopkins indicated that these costs were necessary for work done in and about the plant reservoir to reduce the accumulation of material in the reservoir. Also Mr. Hopkins indicated that there were some unbudgeted costs incurred in an effort to extend the life of the carbon media in the plant odor control system.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

B. Investment Report

Ms. East-Janicki had a written summary of the Authority's investments available and indicated that the Authority has approximately $16.6 currently invested in the Local Government Investment Pool (LGIP) and laddered certificates of deposit (CDs). Ms. East-Janicki reported that two CDs recently matured and were reinvested at 5.35% and 5.45% per year. Ms. East-Janicki also reported that the LGIP is currently paying interest of 4.95% per year.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

APPROVAL OF CLAIMS:

The claims along with the Authority's check register were provided to the Board.

The claims were signed off on by Chairman McLaughlin.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

Reports/updates from Board of Trustees concerning the areas or districts they represent

Trustee Huckbody reported that it appears the Nevada Department of Transportation (NDOT) will not be reducing the number of lanes on Highway 50 and that this is good news for the residents of TDD. Chairman McLaughlin agreed that this was a good decision and that this will hopefully resolve the matter for an extended period of time.

Trustee Huckbody reported that TDD was working with NV Energy on efforts to relocate some power lines underground. Trustee Huckbody also indicated that TDD was transitioning some of the District's reserve funds to CDs as long as five years.

Trustee Nelson reported that KGID's new building was progressing with an anticipated opening date in January. Trustee Nelson also stated that KGID held a planning meeting to discuss the possibility of KGID merging with the Oliver Park General Improvement District. Trustee Nelson indicated that the KGID board recently refused to approve future engineering costs to study stormwater issues within KGID.

Trustee McLaughlin reported that over the next couple of years Harvey's and the Golden Nugget are both planning significant improvements to their facilities that may result in many guestrooms being out of service for a period of time. Trustee McLaughlin indicated that this may reduce sewage flows to the plant in the next couple of years, but in the long run it will be very good for the area.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

PUBLIC COMMENT:

There was no public comment.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 10:55 a.m.

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APPROVED

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Meeting Date: January 17th, 2024

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
Staff Report

Subject / Title:

Authority Manager's Monthly Report – December 2023 – January 2024
A. General Status Report

Staff Recommendation:

None. This is an informational item only.

Discussion/Report:

This item serves to afford the Authority General Manager the opportunity to update the DCLTSA Board of Trustees on select activities over the previous month(s).

1. DCLTSA received our new 600 kW Caterpillar backup generator for the Main Pump Station. Construction of the generator pad, installation of the conduit runs and mounting of the generator were all accomplished with in-house talent. Final wiring of the connections between the generator and the automatic transfer switch in the Main Pump Station was performed by Arctic Electric during the second week of January 2024. (Photos attached)

2. A field meeting and site walk for the DCLTSA Export Force Main Replacement Project – Phase 2 was done in late November. In attendance were personnel from HDR Engineering, the Nevada Tahoe Conservation District and White Rock Construction. The entire length of the proposed pipeline replacement was covered. Several construction and permitting challenges have been identified by this preliminary walk through.

3. The new RAS / WAS electrical and control panels are being moved in to place this month. Next steps will be final placement of the panels and installation of the wiring, control circuitry and Programmable Logic Controllers. The entirety of this project is being done in-house, with DCLTSA Information Technology Specialist Eric Heffernon taking the lead on the wiring and programming work.

4. We have received all the closed-circuit television inspection files collected for the DCLTSA Gravity Main Capital Improvement Plan. The data has been forwarded to HDR Engineering for analysis and use in the development of the Plan. Preliminary feedback from HDR has indicated that there are very few serious defects in the DCLTSA collection system. A formal project kickoff meeting for the project is anticipated to take place in the next several weeks.

5. Final installation of the Engine-Driven Emergency Backup Pump at the Main Pump Station was completed the second week of January.

6. DCLTSA staff is working with Edgewood Company personnel to close out documentation and minor punch-list items identified by our Engineer, R.O. Anderson, to sign off on letters of acceptance for the Edgewood Cart Barn and Villas projects.

7. Paula and Mr. Anderson's staff are working on the sewer flow reconciliation for calendar 2023.

8. I am in the process of finalizing the Q4 2023 Discharge Monitoring Reports for the Plant and Park Cattle. We are also gathering lab results, flow data, and biosolids tonnage data to forward to Mr. Anderson's staff to generate the 2023 Annual Discharge Monitoring Report as well as the Annual Biosolids Report for the EPA.

9. Several meetings have been held these past two months between DCLTSA, the U.S. Forest Service and the Nevada Tahoe Conservation District related to the Burke Creek Watershed Restoration Project's proposed relocation of the DCLTSA access road to our Beach Pump Station at Nevada Beach. The Forest Service has indicated that the current location of the DCLTSA access road is not compatible with their desired design criteria and that therefore DCLTSA will be limited to either opting for the proposed new access road, to be constructed to the east of the current access road or be limited to maintaining access via the Nevada Beach Campground. Given these two possible choices, it is my opinion that the Authority should work with the USFS and NTCD to construct the new access road via the Tahoe Beach Club as the preferred alternative.



Delivery of the new Cat 600 kW backup generator to the Main Pump Station.



DCLTSA staff setting the new generator on concrete pad outside the Main Pump Station.

CONTROLLER'S GENERAL STATUS REPORT

January 17, 2024

- The Budget to Actual spreadsheet in the Board packet shows operating expenses through September were 5.72% under budget. Electricity here at the plant is now 10.5% over budget but down from 15% through September, so it's trending in the right direction now that flows are lower.

- Influent flows finished the year at approximately 9.8% over last year, with the increases being spread fairly evenly between the districts.

- We made a debt service payment on January 2nd toward the State Revolving Fund Loans in the amount of $385,867. Of that, $290,724 went toward the principal of the loans, leaving a balance of $8,665,852.

- We issued a Request for Proposals for audit services for the next 5 year period. I researched what firms were doing the government audits in our area, and not surprisingly there were only 3, Eide Bailly, Casey Neilon and Clifton Larson Allen (CLA). I have heard back from Eide Bailly and CLA, indicating they would be proposing. I feel certain we will hear from Casey Neilon as well.

Investment Report

At the time of writing this report, the Authority's investments total more than $16.8 million. There have been no changes since the last Board meeting except interest accrued. We have previously only invested with Wells Fargo for our CD's. However, we've been contacted by Moreton Capital out of Salt Lake City to consider

purchasing some CDs through them. In recent months Moreton's CD offerings have been broader than Wells Fargo. I have spoken with Mitch Dion at KGID and he is very happy with Moreton's service. Gardnerville Ranchos also uses them. We have one CD maturing at the end of this month and another 2 weeks later. Based on the offerings of both entities, Wells Fargo and Moreton, I will be reinvesting for best value. At the current time, our CDs average 4.99% rate of return. Of course, the banks offering CDs with Moreton are all federally insured up to $250,000, so we keep our investments at $245,000 per bank.

Claims and Check Register

The check register and wires since the last meeting are in the Board packet. If there are no questions, I will ask the Board Treasurer to sign them and return them to me for our records.

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY

JULY - NOVEMBER 2023-2024 BUDGET VS. ACTUAL

	NOVEMBER	Budgeted	Variance	Comments
Salaries	$ 501,246.69	$ 520,101.67	$ 18,854.98	
OT/Callback	$ 11,351.31	$ 21,116.25	$ 9,764.94	
Holiday	$ 319.00	$ 8,214.58	$ 7,895.58	6 Holidays of 12
Longevity	$ -	$ 1,118.75	$ 1,118.75	Paid Annually in December
Stand-By Pay	$ 8,108.12	$ 8,190.00	$ 81.88	
Health Insurance	$ 130,213.92	$ 135,814.17	$ 5,600.25	
State Retirement (PERS)	$ 158,344.30	$ 177,352.50	$ 19,008.20	
SIIS (Workers Comp)	$ 8,180.83	$ 8,625.00	$ 444.17	
Medicare Tax	$ 7,780.05	$ 8,101.67	$ 321.62	
Unemployment Insurance	$ 39.00	$ 20.83	$ (18.17)	Ann.Fee - EMRB
Contract Svcs	$ -	$ -	$ -	
OPEB Expense	$ 10,416.67	$ 10,416.67	$ -	Estimated
Salaries/Benefits	**$ 835,999.89**	**$ 899,072.08**	**$ 63,072.19**	
Electric Power	$ 153,620.36	$ 139,015.83	$ (14,604.53)	Highest flows/Empying reservoir
Electric Power - BPS	$ 7,642.10	$ 9,187.50	$ 1,545.40	"
Electric Power - MPS	$ 36,050.68	$ 38,718.75	$ 2,668.07	"

JULY - NOVEMBER 2023-2024 BUDGET VS. ACTUAL

	NOVEMBER	Budgeted	Variance	Comments
Natural Gas	$ 3,948.98	$ 6,458.33	$ 2,509.35	Lowest use time of year
Natural Gas - BPS	$ 221.38	$ 708.33	$ 486.95	"
Natural Gas - MPS	$ 153.89	$ 152.08	$ (1.81)	Base rate - No useage
Water	$ 4,720.91	$ 5,166.67	$ 445.76	
Water - BPS	$ 892.05	$ 1,458.33	$ 566.28	
Water - MPS	$ 80.12	$ 458.33	$ 378.21	
Solid Waste Removal	$ 4,265.80	$ 2,981.25	$ (1,284.55)	Green waste cleanup behind plant/Rate increase
Utilities	**$ 211,596.27**	**$ 204,305.42**	**$ (7,290.85)**	
Chemicals	$ 38,861.25	$ 41,875.00	$ 3,013.75	
Lab Supplies	$ 5,355.04	$ 3,229.17	$ (2,125.87)	Testing all 7 week days
Supplies	$ -	$ -	$ -	
Chemicals/Supplies	**$ 44,216.29**	**$ 45,104.17**	**$ 887.88**	
Legal Services	$ 24,430.00	$ 18,750.00	$ (5,680.00)	Re: EPSD
Accounting	$ 41,651.34	$ 26,791.67	$ (14,859.67)	Final Audit Fees/Will Smooth
Legal/Accounting	**$ 66,081.34**	**$ 45,541.67**	**$ (20,539.67)**	

JULY - NOVEMBER 2023-2024 BUDGET VS. ACTUAL

	NOVEMBER	Budgeted	Variance	Comments
Engineering	$ 26,346.25	$ 21,666.67	$ (4,679.58)	Almost $2,500 Reimbursible Edgewood
Engineering - BPS		$ -	$ -	
Engineering - MPS		$ -	$ -	
Engineering - In-District	$ -	$ 46,681.25	$ 46,681.25	HDR Collection Line Study not yet started
Consulting	$ 1,000.00	$ 2,500.00	$ 1,500.00	Ann. Debt MGMT Policy
Engineering/Consulting	**$ 27,346.25**	**$ 70,847.92**	**$ 43,501.67**	
Maintenance Export Line	$ -	$ 3,958.33	$ 3,958.33	
Maintenance Collection System	$ 26,530.00	$ 31,250.00	$ 4,720.00	
Repairs Collection System	$ -	$ 5,208.33	$ 5,208.33	
Computer Maintenance/Supplies	$ 3,160.90	$ 2,291.67	$ (869.23)	
Annual Software Licenses	$ 17,658.99	$ 11,041.67	$ (6,617.32)	Pre-Paid - Will Smooth
SCADA Support	$ 212.02	$ 1,458.33	$ 1,246.31	
Repairs - Vehicles	$ 3,126.25	$ 8,354.17	$ 5,227.92	
Repairs - Mechanical	$ 17,214.03	$ 20,416.67	$ 3,202.63	
Repairs - Mechanical BPS	$ 449.94	$ 833.33	$ 383.39	
Repairs - Mechanical MPS	$ 1,490.54	$ 10,833.33	$ 9,342.79	
Emergency Repairs	$ -	$ -	$ -	

JULY - NOVEMBER 2023-2024 BUDGET VS. ACTUAL

	NOVEMBER	Budgeted	Variance	Comments
Repairs Bldg & Grounds	$ 5,819.69	$ 2,312.50	$ (3,507.19)	Reservoir Erosion Repair Not Budgeted
Repairs Bldg & Grounds - BPS	$ -	$ 208.33	$ 208.33	
Repairs Bldg & Grounds - MPS	$ -	$ -	$ -	
Repairs Heating	$ -	$ 343.75	$ 343.75	
Repairs Heating	$ -	$ 208.33	$ 208.33	
Repairs Heating	$ -	$ -	$ -	
Repairs Electrical	$ 1,875.20	$ 3,718.75	$ 1,843.55	
Repairs Electrical	$ -	$ 354.17	$ 354.17	
Repairs Electrical	$ -	$ 208.33	$ 208.33	
Repairs Instruments	$ 11,316.25	$ 5,000.00	$ (6,316.25)	SmarCover Support Annual - Will Smooth
Equipment Rental	$ 18,885.50	$ 1,250.00	$ (17,635.50)	Reservoir Erosion Repair Not Budgeted
Maintenance Supplies	$ 5,617.62	$ 8,166.67	$ 2,549.05	
Safety & Safety Equipment	$ 2,946.48	$ 3,333.33	$ 386.85	Ann. Elevator Permits
Odor Control System Maintenance	$ 4,722.50	$ 833.33	$ (3,889.17)	Media Clean Out Not Budgeted
Repairs/Maintenance	**$ 121,025.91**	**$ 121,583.33**	**$ 557.42**	
Casualty Insurance	$ 43,516.90	$ 45,460.00	$ 1,943.10	
Pollution Liability Insurance	$ -	$ -	$ -	
Insurance	**$ 43,516.90**	**$ 45,460.00**	**$ 1,943.10**	

JULY - NOVEMBER 2023-2024 BUDGET VS. ACTUAL

	NOVEMBER	Budgeted	Variance	Comments
Telephone	$ 8,702.14	$ 8,125.00	$ (577.14)	Incl'd On-Call Cell
Telephone	$ 183.68	$ 166.67	$ (17.01)	
Telephone	$ -	$ -	$ -	
Small Tools & Equipment	$ 5,412.78	$ 5,218.75	$ (194.03)	
Laundry and Linen	$ 1,445.18	$ 1,041.67	$ (403.51)	Once Yearly Uniform Shirts/Sweatshirts
Forest Svc. Fee	$ -	$ 208.33	$ 208.33	
Training, Dues & Subscriptions	$ 874.00	$ 2,708.33	$ 1,834.33	
Office Expenses	$ 2,999.28	$ 3,437.50	$ 438.22	
Travel	$ -	$ -	$ -	
Sample Testing	$ 21,451.00	$ 21,135.42	$ (315.58)	
Operating Lease		$ -	$ -	
Biosolids Disposal	$ 18,727.84	$ 22,467.08	$ 3,739.24	
Underground Service Alert	$ 563.40	$ 250.00	$ (313.40)	Underground Svc Alert Annual Fee
Permit Fees	$ 9,608.00	$ 5,104.17	$ (4,503.83)	Annual Fees Paid Up-Front/Will Smooth
Misc Exp and Bank Fees	$ (30.00)	$ 500.00	$ 530.00	
Other Operating Expenses	**$ 69,937.30**	**$ 70,362.92**	**$ 425.62**	

JULY - NOVEMBER 2023-2024 BUDGET VS. ACTUAL

	NOVEMBER	Budgeted	Variance	Comments
Fuels and Lubricants	$ 11,538.70	$ 15,775.00	$ 4,236.30	
Fuels & Lubricants	**$ 11,538.70**	**$ 15,775.00**	**$ 4,236.30**	
Total Operating Expenses Thru Nov.	**$ 1,431,258.85**	**$ 1,518,052.50**	**$ 86,793.65**	
			5.72%	

Presentation of the Salary Survey and Recommended FY 2024 Salary Plan by Kay Tilzer, of Public Sector Personnel Consultants.

CONTROLLER'S REPORT

First, I want to thank Kay for putting up with all the delays as I tried to find a way to implement this salary plan, should the Board choose to adopt it.

One challenge of doing the survey this time was that, since the last survey, all of the operators/maintenance people's job descriptions have changed. We don't have any either/or anymore. They are required to be certified as both Wastewater Operators and Plant Maintenance Technologists. I think you've all seen how much do especially over the past few months with the Plant Station Upgrades. That is just one example and they work like that every day. In addition to routine wastewater, lab, and preventative maintenance, they excavate, install pumps and piping, weld, fabricate equipment and one and on. Therefore, Kay was not able to find job classification exact matches because there weren't any.

The second challenge was that in our previous survey, there were higher salary classifications assigned when operators achieved a higher level of certification. When we combined job descriptions, those went away because Maintenance people made more than operators. In this survey we wanted to add that back, as incentive for the employees to study and test for higher certification levels. This change will only raise the scales and not individual wages except as it affects the percentage of salaries to mid-points.

Kay mentioned in her report that raising the two employee salaries who are currently under the minimum of the recommended scale would come at a cost of $2,314 per year. However, raising those two salaries compresses the scale so that people who were previously making more due to time on the job and merit would no longer be comparatively compensated. Therefore, if the Board agrees, what I would like to do is raise the salaries of the 4 Maintenance/Operators by 6.34% each (the amount under scale determined by the study,) beginning with the next pay period. There is a table in your packet that shows the impact of doing that. It maintains the merit and longevity spread of the former scale.

Additionally, when we promoted an employee to the Senior Mechanic/Operator position almost 2 years ago, we chose a scale that seemed appropriate based on the previous salary survey. Since that time, that employee has also achieved Grade III Operator status, and the new salary scale recommends a class that is 10% higher than we had assigned him. Based on that, I'd like to raise his salary by 7% now, bringing him over the minimum but well under the mid-point of the new scale.

While the study recommends higher scales for my position and the Superintendent of Maintenance and Operations position, we would <u>not</u> receive raises now, and would simply go into the new salary scale when our evaluations are due (October and July respectively). The District (Authority) Manager's scale would also increase and that is up to the Board what and when to incorporate that. Rob's evaluation is due in May.

Approving the 5 raises at this time will add approximately $17,300 to this fiscal year's budget. There are only 5 months left in this fiscal year. That $17,000 figure includes benefits such as PERS. For the next fiscal year, those 5 salary increases will add approximately $26,000 over normal merit increases before benefits.

Therefore, I would request that the Board adopt the salary plan as presented and approve wage increases for the 5 Maintenance and Operations employees discussed above, effective with the next pay cycle beginning January 28, 2024.

SALARY STUDY IMPLEMENTATION

% OF RANGE UNDER INCREASE

Employee	Position	Salary on January 1, 2024	Current Study Mid-Point	% Range Under Market	Proposed Study Midpoint	Salary w/% Raise	Difference	% of Raise in Fiscal Year					
Eric Heffernon	IT Specialist	$ 120,268	$ 119,609	0%	$ 119,609	$ 120,268	$ -	41.67%	$ -				
										Proposed	Current	Difference	
Ian Wrenn	Maint Mechanic	$ 68,134	$ 77,101	6.34%	$ 85,004	$ 72,454	$ 4,319.70	41.67%	$ 1,799.87	$ 34.83	$ 32.76	$ 2.08	
Alex Webb	Maint Mechanic	$ 67,979	$ 77,101	6.34%	$ 85,004	$ 72,289	$ 4,309.87	41.67%	$ 1,795.78	$ 34.75	$ 32.68	$ 2.07	
Mason Parodi	Maint Mechanic	$ 71,557	$ 77,101	6.34%	$ 85,004	$ 76,094	$ 4,536.71	41.67%	$ 1,890.30	$ 36.58	$ 34.40	$ 2.18	
Mark Moran	Maint Mechanic	$ 65,714	$ 77,101	6.34%	$ 85,004	$ 71,403	$ 5,689.00	41.67%	$ 2,370.42	$ 34.33	$ 31.59	$ 2.74	
Mike Gutierrez	Sr. Mechanic/Operator	$ 100,762	$ 103,323	7%	$ 113,914	$ 107,815	$ 7,053.34	41.67%	$ 2,938.89	$ 51.83	$ 48.44	$ 3.39	
Nikolai Nikolov	Super Ops & Maint	$ 141,588	$ 131,872	9%	$ 152,655	$ 154,331		41.67%	$ -				
Paula East-Janicki	District Controller	$ 169,055	$ 160,288	7%	$ 176,717	$ 180,889		41.67%	$ -				
Ying Johnson	Accountant	$ 85,168	$ 85,004	0%	$ 85,004	$ 85,168	$ -	41.67%	$ -				
Rob Hopkins	District Manager	$ 213,799	$ 204,573	8%	$ 236,818	$ 230,903		41.67%	$ -				
		$ 1,104,024					$ 25,908.62						

Increase to projected fiscal year:	**$ 10,795.26**	$ 10,795.26
Benefits @ 60%	**$ 6,477.16**	
Total Impact for 5 months	**$ 17,272.41**	

Douglas County Lake Tahoe Sewer Auth.

AP Check Register (Current by Bank)

Check Dates: 11/16/2023 to 1/17/2024

Check No.	Date	Status*		Vendor ID	Payee Name	Amount
BANK ID: WFCHK - WELLS FARGO CHECKING						**101.1000**
12168	12/27/23	V	12/27/23	US12	USABLUEBOOK / HD SUPPLY, INC.	($616.87)
**12200	11/29/23	P		ACCSLD	AccuSludge	$1,010.00
12201	11/29/23	P		AZUL01	AZUL ELECTRICAL SUPPLY	$813.21
12202	11/29/23	P		BAVCO	BACKFLOW APPARATUS & VALVE CO.	$1,626.15
12203	11/29/23	P		BE15	BENTLY FAMILY LTD PARTNERSHIP	$201.32
12204	11/29/23	P		CA12	CARSON VALLEY OIL CO., INC.	$646.95
12205	11/29/23	P		CA13	CARSON VALLEY SWEEPING LLC	$1,140.00
12206	11/29/23	P		CA25	CASHMAN EQUIPMENT COMPANY	$3,916.72
12207	11/29/23	P		CH15	CHARTER COMMUNICATIONS	$274.95
12208	11/29/23	P		EIDEB	EIDE BAILLY LLP	$14,000.00
12209	11/29/23	P		FR01	FRONTIER	$49.95
12210	11/29/23	P		GR13	GRAINGER	$108.22
12211	11/29/23	P		HOMETO	HOMETOWN HEALTH	$20,016.65
12212	11/29/23	P		SIERRA	DBA SIERRA OFFICE SOLUTIONS	$113.70
12213	11/29/23	P		BOU11	BOULDER EXTERMINATORS, INC	$150.00
12214	11/29/23	P		JENSPR	JENSEN PRECAST - CORPORATE	$4,368.00
12215	11/29/23	P		PR02	LINDE GAS & EQUIPMENT INC.	$261.85
12216	11/29/23	P		MC10	MCMASTER-CARR SUPPLY	$225.51
12217	11/29/23	P		MET11	METLIFE - GROUP BENEFITS	$1,991.82
12218	11/29/23	P		MOU02	MOUNTAIN ALARM	$159.00
12219	11/29/23	P		PACMAC	PAC MACHINE CO., INC.	$1,994.50
12220	11/29/23	P		POL10	POLYDYNE INC.	$8,234.00
12221	11/29/23	P		RO12	ROUND HILL GENERAL IMP. DIST.	$7.69
12222	11/29/23	P		SIL4	SILVER STATE ANALYTICAL LAB	$1,200.00
12223	11/29/23	P		ST09	STANDARD INSURANCE COMPANY	$639.56
12224	11/29/23	P		US12	USABLUEBOOK / HD SUPPLY, INC.	$903.42
12225	11/29/23	P		VI12	VISION SERVICE PLAN - (AT)	$286.96
12226	11/29/23	P		WE18	WESTERN NEVADA SUPPLY CO.	$52.30
12227	12/14/23	P		AL17	ALHAMBRA	$100.54
12228	12/14/23	P		AL01	ALLISON MACKENZIE, Ltd.	$5,670.00
12229	12/14/23	P		BE15	BENTLY FAMILY LTD PARTNERSHIP	$955.08
12230	12/14/23	P		BLAC01	BLACK EAGLE CONSULTING, INC.	$387.75
12231	12/14/23	P		CA25	CASHMAN EQUIPMENT COMPANY	$6,312.50
12232	12/14/23	P		BLAKE	CHARLES DAVID BLAKE	$601.98
12233	12/14/23	P		NA12	CHERYL NAFIE	$615.72
12234	12/14/23	P		CODALE	CODALE ELECTRIC SUPPLY	$212.02
12235	12/14/23	P		DTS	DIGITAL TECHNOLOGY SOLUTIONS	$206.50
12236	12/14/23	P		GI20	DOUGLAS GIBSON	$299.28
12237	12/14/23	P		PA13	JAMES PADILLA	$559.96
12238	12/14/23	P		PH12	JOHN PHILLIPS	$482.86
12239	12/14/23	P		IKE01	KELVIN IKEHARA	$156.22
12240	12/14/23	P		KI11	KINGSBURY GENERAL IMP. DIST.	$1,052.91
12241	12/14/23	P		LIBERT	LIBERTY UTILITY CA	$74.58
12242	12/14/23	P		PR02	LINDE GAS & EQUIPMENT INC.	$266.32
12243	12/14/23	P		AGUILA	MANNY AGUILAR	$164.90
12244	12/14/23	P		MC10	MCMASTER-CARR SUPPLY	$1,325.88
12245	12/14/23	P		NV01	NV ENERGY	$30,858.55
12246	12/14/23	P		OREILL	O'REILLY AUTOMOTIVE, INC.	$1,034.97
12247	12/14/23	P		PACMAC	PAC MACHINE CO., INC.	$720.00
12248	12/14/23	P		EA13	PAULA EAST-JANICKI	$696.11
12249	12/14/23	P		PDMSTE	PDM STEEL SVC. CENTERS, INC.	$3,372.34
12250	12/14/23	P		VAN1	RICK VAN HORN	$264.21
12251	12/14/23	P		SIL4	SILVER STATE ANALYTICAL LAB	$892.00
12252	12/14/23	P		SO10	SOUTH TAHOE REFUSE, INC.	$754.60
12253	12/14/23	P		SO13	SOUTHWEST GAS	$2,099.58
12254	12/14/23	P		NE42	STATE OF NV. P.E.B.P.	$1,414.94

*** Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date); "A" - Application; "E" - EFT**
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Douglas County Lake Tahoe Sewer Auth.

AP Check Register (Current by Bank)

Check Dates: 11/16/2023 to 1/17/2024

Check No.	Date	Status*	Vendor ID	Payee Name	Amount
12255	12/14/23	P	SU13	SUMMIT PLUMBING CO., LLC	$4,725.00
12256	12/14/23	P	TA01	TAHOE BASIN CONTAINER SVC.,INC	$2,202.50
12257	12/14/23	P	US12	USABLUEBOOK / HD SUPPLY, INC.	$121.60
12258	12/14/23	P	VER	VERIZON	$316.24
12259	12/14/23	P	WF01	WELLS FARGO	$4,115.14
12260	12/14/23	P	WE18	WESTERN NEVADA SUPPLY CO.	$2,154.26
12261	12/14/23	P	JOHN	YING H. JOHNSON	$70.87
12262	12/27/23	P	BE15	BENTLY FAMILY LTD PARTNERSHIP	$430.64
12263	12/27/23	P	CA12	CARSON VALLEY OIL CO., INC.	$637.10
12264	12/27/23	P	CA25	CASHMAN EQUIPMENT COMPANY	$56.01
12265	12/27/23	P	CH15	CHARTER COMMUNICATIONS	$274.95
12266	12/27/23	P	FREDH	FRED HOWARD	$282.21
12267	12/27/23	P	FR01	FRONTIER	$49.95
12268	12/27/23	P	GADDIS	GADDIS INCORPORATED	$4,832.17
12269	12/27/23	P	GR13	GRAINGER	$346.05
12270	12/27/23	P	HDR01	HDR, ENGINEERING, INC.	$4,017.00
12271	12/27/23	P	HOMETO	HOMETOWN HEALTH	$17,061.77
12272	12/27/23	P	SIERRA	DBA SIERRA OFFICE SOLUTIONS	$287.66
12273	12/27/23	P	BOU11	BOULDER EXTERMINATORS, INC	$150.00
12274	12/27/23	P	MC10	MCMASTER-CARR SUPPLY	$140.65
12275	12/27/23	P	MET11	METLIFE - GROUP BENEFITS	$1,991.82
12276	12/27/23	P	MO19	MOTION INDUSTRIES, INC.	$51.75
12277	12/27/23	P	SIL4	SILVER STATE ANALYTICAL LAB	$965.00
12278	12/27/23	P	ST09	STANDARD INSURANCE COMPANY	$639.56
12279	12/27/23	P	TA01	TAHOE BASIN CONTAINER SVC.,INC	$466.00
12280	12/27/23	P	US12	USABLUEBOOK / HD SUPPLY, INC.	$616.87
12281	12/27/23	P	VI12	VISION SERVICE PLAN - (AT)	$286.96
12282	12/27/23	P	WE18	WESTERN NEVADA SUPPLY CO.	$218.05
12283	01/10/24	P	AL17	ALHAMBRA	$138.01
12284	01/10/24	P	AL01	ALLISON MACKENZIE, Ltd.	$2,240.00
12285	01/10/24	P	BE15	BENTLY FAMILY LTD PARTNERSHIP	$698.46
12286	01/10/24	P	CA12	CARSON VALLEY OIL CO., INC.	$3,302.59
12287	01/10/24	P	CODALE	CODALE ELECTRIC SUPPLY	$21,030.06
12288	01/10/24	P	CONWAY	CONWAY COMMUNICATIONS INC	$46.74
12289	01/10/24	P	DTS	DIGITAL TECHNOLOGY SOLUTIONS	$206.50
12290	01/10/24	P	GI20	DOUGLAS GIBSON	$299.28
12291	01/10/24	P	FREDH	FRED HOWARD	$282.21
12292	01/10/24	P	PH12	JOHN PHILLIPS	$482.86
12293	01/10/24	P	IKE01	KELVIN IKEHARA	$156.22
12294	01/10/24	P	KI11	KINGSBURY GENERAL IMP. DIST.	$1,500.72
12295	01/10/24	P	KI12	KINGSBURY HARDWARE	$49.19
12296	01/10/24	P	LA12	LAWSON PRODUCTS, INC.	$915.15
12297	01/10/24	P	LIBERT	LIBERTY UTILITY CA	$32.83
12298	01/10/24	P	MC10	MCMASTER-CARR SUPPLY	$231.12
12299	01/10/24	P	NV01	NV ENERGY	$31,923.30
12300	01/10/24	P	OREILL	O'REILLY AUTOMOTIVE, INC.	$75.98
12301	01/10/24	P	PACMAC	PAC MACHINE CO., INC.	$1,780.89
12302	01/10/24	P	AN12	R.O. ANDERSON ENGINEERING, INC	$4,607.50
12303	01/10/24	P	VAN1	RICK VAN HORN	$264.21
12304	01/10/24	P	KI13	KINGSBURY AUTOMOTIVE	$26.25
12305	01/10/24	P	SIL4	SILVER STATE ANALYTICAL LAB	$620.00
12306	01/10/24	P	SIN01	SINNETT CONSULTING SERVICES	$215.00
12307	01/10/24	P	SO10	SOUTH TAHOE REFUSE, INC.	$651.70
12308	01/10/24	P	SO13	SOUTHWEST GAS	$2,843.12
12309	01/10/24	P	NE42	STATE OF NV. P.E.B.P.	$1,414.94
12310	01/10/24	P	SU13	SUMMIT PLUMBING CO., LLC	$4,725.00
12311	01/10/24	P	TA01	TAHOE BASIN CONTAINER SVC.,INC	$2,173.50
12312	01/10/24	P	R&SOPT	R & S OPTIMUM OFFSET	$299.00

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Douglas County Lake Tahoe Sewer Auth.

AP Check Register (Current by Bank)

Check Dates: 11/16/2023 to 1/17/2024

Check No.	Date	Status*	Vendor ID	Payee Name	Amount
12313	01/10/24	P	UNITED	UNITED RENTALS (NORTH AMERICA)	$2,219.19
12314	01/10/24	P	UN18	UNIVERSAL ENGINEERING SCIENCES	$6,000.00
12315	01/10/24	P	US12	USABLUEBOOK / HD SUPPLY, INC.	$265.94
12316	01/10/24	P	VER	VERIZON	$316.24
12317	01/10/24	P	WF01	WELLS FARGO	$5,103.30
				BANK WFCHK REGISTER TOTAL:	**$269,972.64**
				GRAND TOTAL :	**$269,972.64**

*** Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date); "A" - Application; "E" - EFT**
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Douglas County Lake Tahoe Sewer Auth.

GL Entry Report - Batch Order

Year: All / Date: 11/15/2023 - 1/17/2024

Entry #	Date	Document	Job	Account	Description	Debits	Credits	Balance
BATCH: 8355	**JOURNAL: B**	**STATUS: Posted**	**PERIOD: 2024 - 5**	**CREATED: 10/25/23 by YHJ**				
146161	11/15/23			414.1100	OCT. PERS CONTRIBS	$14,750.78	$0.00	$14,750.78
146162	11/15/23			415.1100	OCT. PERS CONTRIBS	$14,750.78	$0.00	$29,501.56
146163	11/15/23			101.1000	OCT. PERS CONTRIBS	$0.00	$29,501.56	$0.00
					BATCH 8,355 TOTALS:	**$29,501.56**	**$29,501.56**	**$0.00**
BATCH: 8402	**JOURNAL: B**	**STATUS: Posted**	**PERIOD: 2024 - 6**	**CREATED: 11/29/23 by YHJ**				
146882	12/15/23			414.1100	NOV. PERS CONTRIBS	$14,934.46	$0.00	$14,934.46
146883	12/15/23			415.1100	NOV. PERS CONTRIBS	$14,934.45	$0.00	$29,868.91
146884	12/15/23			101.1000	NOV. PERS CONTRIBS	$0.00	$29,868.91	$0.00
					BATCH 8,402 TOTALS:	**$29,868.91**	**$29,868.91**	**$0.00**
BATCH: 8414	**JOURNAL: B**	**STATUS: Posted**	**PERIOD: 2024 - 7**	**CREATED: 12/12/23 by YHJ**				
146943	01/02/24			265.4000	SRF LOANS DEBT SVC.	$64,064.42	$0.00	$64,064.42
146944	01/02/24			270.4000	SRF LOANS DEBT SVC.	$226,660.06	$0.00	$290,724.48
146945	01/02/24			705.4000	SRF LOANS DEBT SVC.	$6,184.16	$0.00	$296,908.64
146946	01/02/24			706.4000	SRF LOANS DEBT SVC.	$88,957.99	$0.00	$385,866.63
146947	01/02/24			101.4000	SRF LOANS DEBT SVC.	$0.00	$385,866.63	$0.00
					BATCH 8,414 TOTALS:	**$385,866.63**	**$385,866.63**	**$0.00**
BATCH: 8415	**JOURNAL: B**	**STATUS: Posted**	**PERIOD: 2024 - 6**	**CREATED: 12/13/23 by YHJ**				
146948	12/12/23			486.1100	DELUXE - CHECK PRINTING	$481.83	$0.00	$481.83
146949	12/12/23			101.1000	DELUXE - CHECK PRINTING	$0.00	$481.83	$0.00
					BATCH 8,415 TOTALS:	**$481.83**	**$481.83**	**$0.00**
BATCH: 8424	**JOURNAL: B**	**STATUS: Posted**	**PERIOD: 2024 - 7**	**CREATED: 12/21/23 by YHJ**				
147099	01/12/24			414.1100	DECEMBER PERS CONTRIBS	$15,386.86	$0.00	$15,386.86
147100	01/12/24			415.1100	DECEMBER PERS CONTRIBS	$15,386.85	$0.00	$30,773.71
147101	01/12/24			101.1000	DECEMBER PERS CONTRIBS	$0.00	$30,773.71	$0.00
					BATCH 8,424 TOTALS:	**$30,773.71**	**$30,773.71**	**$0.00**
					TOTAL OF ALL JOURNAL(S):	**$476,492.64**	**$476,492.64**	