NOTICE OF REGULAR MEETING OF

BOARD OF TRUSTEES OF

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY

WEDNESDAY, MARCH 20, 2024

Pursuant to Chapter 241 of the Nevada Revised Statutes, the Board of Trustees of Douglas County Lake Tahoe Sewer Authority hereby notifies all interested parties that a Regular Meeting of the Board will be conducted on March 20, 2024, beginning at 9:30 a.m. in the conference room of the Wastewater Reclamation Plant, Highway 50 and Sewer Plant Road in Zephyr Cove, Douglas County, Nevada.

The Regular Meeting will concurrently be conducted via Zoom Teleconference for those who wish to participate via that option using the link, or phone number and passcode below.

https://us06web.zoom.us/j/84479324037?pwd=EkuwukB1UHJpiDTBeIad7d3cuTeA0y.1

Phone Number: **1 669-444-9171**
Meeting ID: **844 7932 4037**
Passcode: **734792**

Copies of this Notice are posted in the following locations:

Wastewater Reclamation Plant
Highway 50 and Sewer Plant Road
Zephyr Cove, Nevada

U.S. Post Office
Kingsbury Grade
Stateline, Nevada

Lake Village Homeowners Association
Lake Village Clubhouse
Stateline, Nevada

Douglas County Administration Building
175 Highway 50
Stateline, Nevada

The meeting shall be conducted in accordance with the following Agenda. Unless otherwise stated, items may be considered out of order at the discretion of the chairperson. Unless otherwise noted, all items shall include discussion and possible action.

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
REGULAR MEETING AGENDA
WEDNESDAY, MARCH 20, 2024

Action may be taken on any agenda item unless noted "for discussion only."

Items on the agenda may be taken out of order.

Two or more agenda items may be combined for consideration.

An item may be removed from the agenda or discussion relating to an item may be delayed at any time.

Public comment will be taken on any item on this agenda on which action may be taken, before action is taken on the item.

Every meeting of the Board of Trustees will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. In addition, it is the Board's goal to also provide for item-specific public comment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Chair also retains discretion to limit comment to three minutes per person and only provide for the Open Meeting Law's minimum public comment.

Copies of supporting material, if any, may be requested from Paula East-Janicki by mail at P.O. Box 578, Zephyr Cove, NV 89448 or by telephone at (775) 586-8575. Copies of supporting material, if any, are also available on the Douglas County Lake Tahoe Sewer Authority website: https://www.dcltsa.org.

1. Call Meeting to Order – 9:30 a.m.

2. Roll Call

3. Recognition of Others in Attendance

4. Public Comment - for discussion only

5. Approval of Agenda - **for possible action.**

6. Minutes of Prior Meeting of the Board of Trustees (February 21, 2024) – **for possible action.**

7. Discussion regarding and possible acceptance of contract with Casey Neilon for a two-year period for Auditing the Fiscal Years 2024 and 2025, for the Maximum Price of Forty Thousand Dollars ($40,000) in 2024 and Forty-two Thousand Dollars ($42,000) in 2025 – **for possible action.**

8. Discussion and possible extension of the contract for South Tahoe Refuse biosolids trucking, a sole source provider, at a rate of $423.00 per trip, an increase of .24% - **for possible action.**

9. Discussion of and possible adoption of the Tentative Budget for Fiscal Year 2024-2025 – **for possible action.**

10. Report (Rob Hopkins)

    A. General Status Report

11. Engineer's Report

    A. General Projects Status Report.

    B. Discussion of and possible acceptance of the relocated South Tahoe Public Utility District Intertie constructed by Edgewood Companies – **for possible action.**

12. Controller's Report

    A. General Status Report

    B. Investment Report

13. Approval of Claims – **for possible action.**

14. Reports/updates from Board Trustees concerning the areas or districts they represent – for discussion only.

15. Final Public Comment

16. Adjournment

CERTIFICATE OF POSTING

I hereby certify that, prior to 9:00 A.M. on the date below, I personally posted a copy of the foregoing Notice of Regular Meeting and Agenda of the Board of Trustees of the Douglas County Lake Tahoe Sewer Authority at the following locations:

Douglas County Lake Tahoe Sewer Authority
Wastewater Treatment Plant
Sewer Plant Road/Highway 50
Zephyr Cove, NV 89448

U.S. Post Office
Kingsbury Grade
Stateline, Nevada

Lake Village Homeowners Association
Lake Village Clubhouse
Stateline, Nevada

Douglas County Administration Building
175 Highway 50
Stateline, Nevada

DATED this 15th day of March, 2024.

_____

Print Name: Paula East-Janicki
Title: DCLTSA Controller

MINUTES OF REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
February 21, 2024

CALL TO ORDER:

A Meeting of the Board of Trustees of the Douglas County Lake Tahoe Sewer Authority (DCLTSA) was duly convened at 9:30 a.m. on Wednesday, February 21, 2024, at the Wastewater Treatment Plant, Stateline, Douglas County, Nevada.

ROLL CALL:

Present were Trustees Jodie Nelson, Wes Rice and Keith Fertala. Trustee Andy Huckbody was in attendance via audio internet connection by which he could hear everyone at the meeting, and everyone could hear him.

RECOGNITION OF OTHERS IN ATTENDANCE:

Also present were Authority Manager Rob Hopkins, Authority Controller Paula East-Janicki, Authority Accountant Ying Johnson, Authority Engineer, Rob Anderson, and the Authority's legal counsel, Jim Cavilia. Representatives of the Elk Point Sanitation District (EPSD), Bradley Oneto and Anne Harry were present. In attendance were representatives of the Unites States Forest Service (USFS), Eric Walker and Randy Striplin. Also in attendance were Meghan Kelly of the Nevada Tahoe Conservation District (NTDC) and Andrew Strain of the Tahoe Beach Club (TBC).

PUBLIC COMMENT:

There was no public comment.

APPROVAL OF AGENDA:

It was moved by Trustee Rice, seconded by Trustee Huckbody that, with Item 6 be revised to refer to the minutes of January 17, 2024 rather than November 18, 2023 the meeting agenda as presented be approved. The motion carried unanimously.

MINUTES OF PRIOR MEETING:

It was moved by Trustee Huckbody, seconded by Trustee Nelson and carried unanimously that the minutes of the Meeting of the Board of Trustees of DCLTSA, dated January 17, 2024, be approved as presented.

Update from representatives of the United States Forest Service (USFS) regarding Burke Creek Rabe Meadow Riparian Restoration Project and proposed relocation of Douglas County Lake Tahoe Sewer Authority's (DCLTSA) access to the DCLTSA Beach Pump Station – for discussion and possible action.

Authority Manager, Rob Hopkins, introduced Eric Walker of the USFS and Meghan Kelly of the NTCD to provide the Board with an update on the Burke Creek Rabe Meadow Riparian Restoration Project. Mr. Walker thanked Mr. Hopkins and the Board and emphasized that the USFS is aware of the Authority's concerns. Mr. Walker provided the Board with a summary of the improvements to Burke Creek being planned by the USFS and stated that those planned improvements have been under consideration by the USFS for many years. Mr. Walker explained that improvements are part of the overall Environmental Improvement Program at Lake Tahoe and are also part of the Kahle Drive Complete Street Project.

Mr. Walker stated the restoration work being proposed would reduce flooding risks to future development and should provide relief from weather events going forward. Mr. Walker added that the improvements would protect the Authority's infrastructure in the area and result in a more naturally functioning system. In acknowledging that the USFS was not in complete agreement with the Authority or the TBC, Mr. Walkers stated the existing access to the Authority Beach Pump Station would not be removed until alternate access is completed and that he was confident that the planned improvements would reduce potential flooding impacts in the area.

Meghan Kelly of the NTCD explained some of the history of Burke Creek and how it has been rerouted and diverted over the years as development took place in the area. Ms. Kelly stressed that the plan is designed to increase the overall health of Rabe Meadow and protect Kahle Drive.

Mr. Walker stated that in meeting with representatives of the Authority, he understood the Authority's desire for better access around the Beach Pump Station, and Mr. Walker indicated his interest in pursuing this idea as part of the overall plan. Mr. Walker also expressed his understanding of the Authority's priority of retaining the most convenient access possible and that he was willing to consider access improvements with the financial participation of the Authority.

In responding to an inquiry by Trustee Fertala, Mr. Walker stated that the most recent plan provides for the relocation of the access road, but does not, at this point, provide for complete access around the Beach Pump Station.

Based on a comment from Authority Controller, Paula East-Janicki, Mr. Walker acknowledged that the roadway alignment currently being considered would require the USFS to obtain an easement across property of the TBC. In response to a question from Trustee Nelson about the Authority's financial participation, Mr. Walker acknowledged that no financial commitment had yet been made by the Authority, but that the idea of the Authority contributing approximately $160,000 to the project has been discussed with staff.

Mr. Walker once again indicated that the USFS was willing to consider additional circulation around the Beach Pump Station and that if an agreement cannot be reached, it is likely that no changes to the existing access will be made. In response to a question from Trustee Fertala, the

Authority Engineer, Rob Anderson stressed that the Authority would prefer to have complete vehicular access around the Beach Pump Station.

In response to an inquiry from Trustee Huckbody about maintenance of the existing access road, Mr. Walker indicated that that Authority was currently responsible for the maintenance because the road is exclusively used by the Authority.

In response to a question from Trustee Nelson, Mr. Walker stated that USFS and NTCD representatives have met with representatives of the TBC and that despite disagreements about how the project will impact the TBC, he would continue his efforts to find common ground.

Mr. Walker stated his opinion that the Burke Creek improvements combined with the planned work on Kahle Drive will reduce flooding and drainage problems at the TBC.

In response to an inquiry from Trustee Fertala, Mr. Hopkins indicated that the Authority does have some concerns about limitations related to maintenance of the new access road, but that he was hopeful that reasonable accommodations could be negotiated with the USFS. Mr. Anderson stated that maintenance responsibilities and/or requirements had not yet been finalized or agreed to.

After a brief discussion regarding beaver dams in the area and how they impact drainage and flooding, Andrew Strain of the TBC addressed the Board about the concerns of the TBC. Mr. Strain indicated that he and the TBC support the goals and objectives of the USFS plan as well as the Authority's need for easy access to the Beach Pump Station. Mr. Strain emphasized the TBC's ongoing and cooperative relationship with the Authority.

Mr. Strain stated that based upon the analysis of the TBC's engineers, the TBC is very concerned about the impact of the Burke Creek project and how it will have certain unintended consequences as it relates to groundwater impacting buildings at the TBC. Because of this groundwater concern, the TBC supports leaving the access road in its current location and that the TBC would support the addition of culverts under the existing road.

Mr. Strain reported that the TBC has 25 residential units, with each having a value of more than $2.5 million. Damage to the residential units as the result of increased groundwater from this project, Mr. Strain indicated, could result in significant liability for all involved.

In order to grant the easement necessary for the new location of the access road, as proposed by the USFS, Mr. Strain explained that it would be necessary to obtain approval from the TBC homeowners association, which owns the property adjacent to Building 1 at the TBC.

Ms. Kelly stated that the USFS and NTCD are focused on finding access that reduces flooding risks, but that based on the TBC being located in a floodplain it may not be possible to solve all of the issues at the TBC.

With regard to funding for the project, Mr. Walker indicated that the USFS is seeking an extension of time to utilize the available funding because it is set to expire soon.

Mr. Hopkins informed the Board that no action was being proposed at this time, but that he believed it was helpful for everyone to express their opinions before the Board. Mr. Anderson concurred with Mr. Hopkins that no action was necessary at this time. Mr. Anderson stated his greatest concern with the position being taken by the USFS is that the position assumes a worst-case scenario in which all culverts are blocked and a 100-year flood event occurs. Mr. Anderson stated that the USFS could do some of its work upstream without the approval of the TBC or the relocation of the road.

Mr. Walker agreed with Messrs. Hopkins and Anderson that no resolution could be reached today, but that he did appreciate the opportunity to address the Board. A brief discussion ensued among Messrs. Walker, Hopkins and Anderson about the pros and cons of access to the Beach Pump Station through the Nevada Beach Campground as well as other possible access points from the north.

In summarizing the conversation as a positive process for the Board, Trustee Nelson expressed her appreciation for everyone's candid participation.

Brad Oneto of EPSD, in addressing the issue of access through the Nevada Beach Campground, stated that during the summer months it is very difficult to get down Elks Point Road itself because of the parking along the street and that the Sheriff's office has a very difficult time keeping up with the improperly parked vehicles. Anne Harry of EPSD added that the parking and traffic problems on Elks Point Road have had a very negative effect on emergency access to the Elks Point community.

Trustee Nelson opened the floor to public comment regarding the matter. There was no further public comment.

Discussion and appointment of Board Officers for calendar year 2024

The Authority's legal counsel, Jim Cavilia, indicated that the Board Officers are normally appointed at the January board meeting and the officers serve for the calendar year. Having failed to place this matter on the January agenda, the matter was to be considered now. Mr. Cavilia indicated that he had spoken with Chairman McLaughlin and that although he was unable to attend the February meeting, he was willing to continue in the position of Chairman. Mr. Cavilia pointed out that the Board was free to select whomever they wished for the officer positions of Chairman, Secretary and Treasurer.

Following a brief discussion among the Trustees i**t was moved by Trustee Rice, seconded by Trustee Fertala and carried unanimously (4-0) that the Board officers remain in their current positions (Trustee McLaughlin, Chairman; Trustee Nelson, Secretary; and Trustee Rice, Treasurer).**

MANAGER'S REPORT:

A. General Status Report

Mr. Hopkins presented the Board with a written summary of various general matters related to the Authority and briefly summarized some items in the written report. The written report is incorporated in these minutes by this reference.

Mr. Hopkins reported that the Fourth Quarter 2023 Discharge Monitoring Report, Annual Park Cattle Nitrogen Loading Report and Annual Biosolids Report have been completed and submitted to the appropriate agencies. Mr. Hopkins thanked the staff of R.O. Anderson Engineering for assisting with these reports.

With regard to the possibility of locating a decant and drying bed facility at the plant site, Mr. Hopkins indicated that Authority staff has been working with representatives of the Nevada Department of Transportation (NDOT) and the NTCD. Mr. Hopkins stated that, as planned, the facility will be designed and constructed by NDOT, but that the Authority would be able to charge third-party contractors and agencies for its use.

Mr. Hopkins stated that a meeting recently took place with representatives from South Tahoe Public Utilities District (STPUD) and R.O. Anderson Engineering to discuss STPUD's long-term recycled water plan and specifically the possibility of using the gravity portion of the Authority's export force main to deliver water to the Carson Valley at some point in the future. In addressing this subject the Trustees stressed the importance of protecting the Authority's infrastructure to be certain it was always available for the Authority's needs.

In discussing progress on planning for the export force main replacement project, Mr. Hopkins indicated that when undertaken the project may be split over two construction seasons.

Mr. Hopkins reported that Authority staff has begun preliminary work on installation of a channel grinder at the Beach Pump Station that will reduce the problem of plugging of sewer pumps and reduce the need for staff overtime.

In order to reduce the risks associated with falling ice and icy walkways, Mr. Hopkins stated that the installation of new rain gutters and heat tape was being completed on all major buildings at the plant site.

Mr. Hopkins indicated that the Return Activated Sludge control panels have been installed and that completion of the work is ongoing.

Mr. Hopkins reported that with regard to the gravity sewer main assessment, a kick-off meeting was recently held with HDR in order to begin setting priorities for the work to be completed in the future.

Trustee Nelson opened the floor to public comment regarding the matter. There was no public comment.

ENGINEER'S REPORT

A. General Projects Status Report

In addition to his participation in the Manager's Report, Authority Engineer, Rob Anderson, presented correspondence dated February 20, 2024, briefly summarizing various issues that R.O. Anderson Engineering has been involved with on behalf of the Authority. The February 20, 2024 correspondence is incorporated in these minutes by this reference.

Mr. Anderson explained that because of a Nevada Division of Environmental Protection (NDEP) delay in renewing the Authority's discharge permit, the Authority's request of NV Energy to be charged agricultural rates for power usage has been denied. Mr. Anderson stated that his staff would continue to work with NDEP's Administrator to prepare a letter to NV Energy or DCLTSA confirming that the application of secondary effluent to lands in Carson Valley for agricultural purposes is allowed.

In response to an inquiry from Trustee Nelson regarding access to the Beach Pump Station, Mr. Anderson explained that long-term access from the campground side (north) of the pump station would always be a problem because of ongoing traffic issues on Elks Point Road. Mr. Hopkins added that the Authority currently maintains the access road from the south and that the Authority would continue to do so in order to ensure adequate access to the pump station.

Trustee Nelson opened the floor to public comment regarding the matter. There was no public comment.

AUTHORITY CONTROLLER'S REPORT:

A. General Status Report

The Authority Controller, Paula East-Janicki, provided the Board with a budget to actual spreadsheet and reported that operating expenses are approximately 5.8% under budget through December. Ms. East-Janicki also stated that the Authority's electricity costs are continuing to trend downward.

Ms. East-Janicki reported that total influent flows to the plant for the first month of the year were down more than 5.7% from last January, with TDD's flows down significantly (19.6%) and KGID's flows up 12.6%.

Ms. East-Janicki stated that she had received three proposals with regard to Authority audit services for the next five years and that those proposals would be presented at next month's meeting for consideration by the Board.

Following a brief discussion among the Trustees regarding the auditing proposals and how few auditors are available, Ms. East-Janicki indicated that next month she and the Authority Accountant, Ying Johnson, would be presenting the Board with a tentative budget for 2024-2025. The final budget will be presented for approval at a Special Meeting of the Board on May 22, 2024.

Trustee Nelson opened the floor to public comment regarding the matter. There was no public comment.

B. Investment Report

Ms. East-Janicki made a written summary of the Authority's investments available and indicated that the Authority has approximately $16.9 million currently invested in the Local Government Investment Pool (LGIP) and laddered certificates of deposit (CDs). Ms. East-Janicki reported that two recently matured CDs were replaced with eighteen-month Wells Fargo CDs at 4.65% and 4.85%.

Trustee Nelson opened the floor to public comment regarding the matter. There was no public comment.

APPROVAL OF CLAIMS:

The claims along with the Authority's check register were provided to the Board.

The claims were signed off on by Trustee Rice.

Trustee Nelson opened the floor to public comment regarding the matter. There was no public comment.

Reports/updates from Board of Trustees concerning the areas or districts they represent

Trustee Huckbody reported that TDD's annual audit was recently completed and that work on TDD's new lift station was continuing.

Trustee Fertala reported that the new district manager at Round Hill General Improvement District (RHGID) was on board and working on various projects, including human resource matters. As part of the inspection of all RHGID facilities, an infiltration issues was discovered at Pinewild and it was also discovered that the data from the new effluent meter was not being automatically reported to the Authority. Trustee Fertala indicated that the data/communication issue is being worked on in cooperation with Authority staff.

Trustee Nelson stated that Kingsbury General Improvement District (KGID) is seeking candidates for the position of Operations Superintendent. Trustee Nelson also reported that KGID was very close to occupying their new building. Trustee Nelson added that KGID was, in the very near future, going out to bid on a water line project estimated at $5.7 million. Finally, Trustee Nelson

indicated that KGID was having a dispute with the Tahoe Douglas Fire District about the responsibility for clearing snow around fire hydrants.

Trustee Rice had excused himself from the meeting prior to this agenda item.

Trustee Nelson opened the floor to public comment regarding the matter. There was no public comment.

PUBLIC COMMENT:

There was no public comment.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 11:50 a.m.

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APPROVED

_____

4869-0835-8571, v. 1

Section 2: Cost Proposal

EXPECTED HOURS AND FEES

Our fees in this proposal are based off the current market and economic conditions, which is $175/hour for the year ended June 30, 2024, to take into account the significant inflation experienced in the last several years, and continue to build in cost of living increases throughout the proposal period.

If you request additional services, we'll obtain your agreement on fees before commencing work, so there are no surprises or hidden fees. We propose the following hours and fees based on our understanding of the scope of work and the level of involvement of the Authority's staff:

Total hours required to complete the engagement for each year by personnel levels (i.e., total hours for partner, manager, supervisor, senior and junior).

Engagement Hours

Staff Level	Financial Statement Audit Hours	Single Audit Hours
Partner	30	10
Manager	85	20
Senior Associate	130	40
Staff	125	30
Total	**370**	**100**

Total fees for audit services for each year.

Engagement Services and Fees

Services	2024	2025	2026	2027	2028	2029	2030
Financial Statement Audit	$64,750	$69,600	$74,825	$80,450	$86,475	$92,950	$99,925
5% Technology Fee [2]	$3,238	$3,480	$3,741	$4,023	$4,324	$4,648	$4,996
Financial Statement Audit Total	**$67,988**	**$73,080**	**$78,566**	**$84,473**	**$90,799**	**$97,598**	**$104,921**
Single Audit [1]	$17,500	$18,800	$20,225	$21,750	$23,375	$25,125	$27,008
5% Technology fee [1] [2]	$875	$941	$1,011	$1,087	$1,169	$1,256	$1,350
Single Audit Total	**$18,375**	**$19,741**	**$21,236**	**$22,837**	**$24,544**	**$26,381**	**$28,358**

[1] This fee will only be charged in years where a single audit is required and includes the cost of one major program. Should your audit require additional major programs, our fee for each major program will range from $7,500-$12,500 depending on the year of the contract.

[2] In addition to our rate per hour above and consistent with industry practice, beginning in 2024, we will begin charging a technology fee. This technology fee is meant to value the cost of staying current in employing our IT professionals, staying current in audit technology and other items such as safeguarding and security of data. All of these are necessary to provide high quality service. Overhead has always been a consideration in billing rates; however, we are specifically isolating a technology fee given the rapid increase in costs and consistency in the industry. The technology fee is 5% of the engagement fee.

1. Cost Component of Proposal

Having upfront conversations builds relationships.

The value we can provide your organization starts with helping you uncover revenue opportunities and put dollars in your pocket. While we are addressing your compliance needs, our insights and strategies also represent a return on your investment.

Total fees for audit services

Based on our understanding of your requirements, we propose the following fees:

Professional Services	Total Hours	2024	2025	2026
Financial statements audit	232	$41,120	$43,180	$45,340
Single audit ((one major program, each additional major program is $4,000)	32	$5,820	$6,110	$6,420
Technology and client support fee (5%)	-	$2,350	$2,460	$,2590
Total	**264**	**$49,290**	**$51,750**	**$54,350**

FY 2025 and 2026 includes an annual increase of 5%.

$43,470-

Staff Level	Hours	Standard Hourly Rates	Quoted Hourly Rates	Total
Principal	28	$590	$385	$10,780
Director	46	$300	$210	$9,660
Supervisory Staff	90	$230	$160	$14,400
Staff	90	$180	$125	$11,250
Clerical	90	$120	$85	$850
Total for described in Scope of Work	***264***			***$46,940***
5% tech fee				$2,350
Total				**$49,290**

CASEY NEILON

Cost Proposal

Due to the cost to onboard an audit client for a one year period, it is not normally cost effective to propose on a one year term. These one- time costs include communication with the predecessor auditor, review of their audit files in accordance with professional standards, developing an understanding of the policies and procedures of the Board and developing an understanding of internal controls. If the contract term is for a period of two to five years, we can spread those costs in a more budget friendly manner for the Board.

One Year Contract

June 30, 2024	Not to exceed fee	$45,000

Two Year Contract

June 30, 2024 Audit	Not to exceed fee	$40,000
June 30, 2025 Audit	Not to exceed fee	$42,000

The contract would include an option to extend for an additional three years at an increase equal to the consumer price index limited to 5% in any year.

If the need arises for additional projects outside of the scope proposed, the following hourly rates would apply:

Shareholder	$325 - $400
Manager	$205 - $250
Senior	$155 - $180
Staff	$ 90 - $135

We understand that many clients need assistance throughout the year, and we encourage our audit clients to meet with us during the year to identify if there are new topics, issues or standards that need to be implemented. This meeting is considered part of the audit fee and is not separately billed. In addition, all phone calls during the year are included in our fixed price unless there is additional research or reporting required.

Tahoe Basin Container
& Recycling Services

2140 Ruth Avenue · South Lake Tahoe · California · 96150 · phone: (530) 541-4353 · fax: (530) 544-2608

February 8, 2024

Douglas County Lake Tahoe Sewer Authority
Attn: Mrs. Paula East-Janicki
P.O. Box 578
Zephyr Cove NV 89448

RE: Biosolids Trucking Contract Extension

Dear Mrs. East-Janicki:

Tahoe Basin Container Service Inc. would like to extend the biosolids trucking contract under the provisions of Article 3 of our Agreement for an additional year. The new price will be $423.00 per trip, an increase of 0.24% over the current price of $422.00, for the new contract period that runs from April 1, 2024 to March 31, 2025. The price increase is the result of higher labor and insurance costs.

As previously discussed, since our trucking costs are essentially the same whether we are hauling a one-bin or two-bin load, the rate per haul will be $423.00 for either a one-bin load or two-bin load.

We appreciate having Douglas County Lake Tahoe Sewer Authority as a long-standing customer and look forward to continuing providing a high level of service. Please give me a call if you have any questions at (530) 542-8300.

Sincerely,

Jeffery R. Tillman
President

cc: Rob Hopkins, DCLTSA Manager

Authority Accountant's Tentative Budget Report

FY 2024-2025

March 20, 2024

1. First, I would like to show the Board the Budget vs. Actual expense estimation sheet.
    a. Overall, there is a 3.13% increase in the Salaries and Benefits category due to salary increases that resulted from the salary study adopted in January 2024. Also, employee health insurance costs are expected to rise 9.2% and the workers' comp by 15%.
    b. With the Power & Utilities cost, we added $45,000 to the Electrical Power amount we budgeted last year, as we've been over budget in that category every month. There is also an 8.2% increase in solid waste removal. However, for our water, we will have a decrease in usage and cost at MPS compared to the year before. We hardly use any water now as the waterless seals work very well.
    c. For Engineering & Consulting, there is a $112,035 engineering expense for HDR's assessment of the Authority's collection lines in the current year, and it will not be included in the next budget year because the project is expected to be completed at the end of May or early June 2024.
    d. In the Legal & Accounting categories, we have projected saving $28,000 by switching our audit service from Eide Bailly ($68, 000) to Casey Neilon($40,000.)
    e. Under Fuels & Lubricants, we are projecting a decrease of $7,000 for the budget year based on our current year's expenses through January 2024.
    f. In Insurance & Other, we are expecting a 10% increase in Casualty Insurance cost and an increase in expenses for the third-party sample testing. We also plan to replace the

Bioscrubber Media, the material used in the odor control system at a cost of $45,000. This media needs to be replaced every 3-5 years. There is $50,000 in the budget to replace 14 manholes due to NDOT's Road Re-Paving Project. That money is in the Repairs to Collection System account; therefore, the expense is not distributed to the participated Districts. Only the in-Authority users pay for it. Replacing the Media and the manholes alone is about $95,000 in expenses that were not in the last year's budget.

g. Overall, the tentative Operations and Maintenance budget increased $54,966 or about 1.5%.

2. Second, let's take a look at the formal Tentative Budget to be submitted to the Department of taxation:

    a. Starting on Page 5, you will notice that our Operating Revenues will increase $54,966 over last year's revenues. The Authority's operating expenses must be covered by the revenues as we operate under the enterprise fund. The Operating Revenues amount includes the Capital Assessment portion of rates and O & M expenses.

    b. The Contracts-Other Districts line increased more than the Sewer Fees line in-Authority users. This is due to decreased flows from in-Authority commercial users, mainly the Casino Core, in 2023.

    c. Under Operating Expenses, the Depreciation Expense increased as the Pump Station Rehabilitation Project and the RAS & WAS PLC Project (a part of Aeration Basin Upgrade) will be capitalized during the budget year. However, Depreciation does not factor into rates. These projects are under the Capital Development plan and are covered by the annual Special Assessment. The budget shows an Operating Income Loss because the Depreciation is larger than the Special Assessment. The money we are bringing in for replacement of capital assets is less than the amount they are depreciating.

d. In Nonoperating Revenues, we estimated less interest earned from our investments as the overall interest rate projection is trending down compared to 2023.

e. Moving on to Page 6, the Statement of Cash Flows:

    i. Under Item C, Cash Flows from Capital and Related Financing Activities, for Acquisition and Construction of Capital Assets, we budget $4,100,000 for the first year of work on the Effluent Line Replacement and $100,000 for general capital outlay to replace smaller pumps and equipment.

3. Lastly, let's talk about the rates for each participating Districts in relating to the budget:

    a. KGID's rate will increase by 8.3% because their flow percentage is significantly up.

    b. RHGID's rate will decrease by 6%.

    c. Tahoe Douglas District's rate will decrease by 1.41%.

    d. In-Authority residential rate will increase by about 3%, from $576 per year to $594, $49.50 per month. The increase totals $18 per year, $1.50 per month. We have not raised our residential rate since July 2022.

    e. The commercial flows decreased 4% in 2023; therefore, the cost per 1,000/gallons increased by 2.60%. However, for some commercial users, the overall cost will increase due to their high flows, and some will decrease due to low flows.

3/14/2024

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
-WASTEWATER RECLAMATION PLANT-

BUDGET -VS- ACTUAL EXPENSE ESTIMATION

ACCOUNT NUMBER	DESCRIPTION	2023-2024 BUDGET	EXPENSES THRU 58.33% - JAN	ADJUST TO BUDGET	ADJUSTED BUDGET 23/24	% ADJ EXPENDED	PROPOSED BUDGET 24/25	COMMENTS	DIFFERENCE	% +/-
SALARIES & BENEFITS										
401.11	BASE SALARIES	1,248,244	711,198		1,248,244	57.0%	1,353,923		$ 105,679	
403/404.11	OVERTIME	50,679	19,672		50,679	38.8%	40,618		$ (10,061)	
405.11	HOLIDAY	19,715	319	-14,715	5,000	6.4%	12,972		$ (6,743)	
407.11	NTD	0	0		0	0.0%	0			
408.11	STAND-BY PAY	19,656	11,542		19,656	58.7%	19,656		$ -	
409.11	LONGEVITY	2,685	2,685		2,685	100.0%	3,310		$ 625	
413.11	HEALTH INSURANCE	325,954	175,625	-25,954	300,000	58.5%	304,506	9.2% Cost Increase	$ (21,448)	
415.11	STATE RETIREMENT	425,646	233,551	-68,960	356,686	65.5%	421,958		$ (3,688)	
420.11	OPEB EXPENSE	25,000	14,583		25,000	58.3%	25,000	Estimated Pending Evaluation	$ -	
417.11	SIIS	20,700	11,453	2,300	23,000	49.8%	22,581	Estimated 15% Increase Over Current	$ 1,881	
418.11	MEDICARE TAX	19,444	11,029	556	20,000	55.1%	20,742		$ 1,298	
419.11	UNEMPLOYMENT INS	50	39	-11	39	0.0%	50		$ -	
496.11	CONTRACT SVCS.	0	0		0	0.0%	0		0	
TOTAL SALARIES & BENEFITS		2,157,773	1,191,699	-106,784	2,050,989	58.1%	2,225,316		3.13%	
POWER & UTILTIES										
421.11/421.14	ELECTRIC POWER - PLANT/EFS	333,638	204,222	45,000	378,638	54%	378,638		45,000	
421.12	ELECTRIC POWER - BPS	22,050	11,338	-2,000	20,050	57%	20,050			
421.13	ELECTRIC POWER - MPS	92,925	49,329	-2,000	90,925	54%	90,925			
421.14	INCLUDED W/421.11									
	TOTAL ELECTRIC POWER	448,613	264,890	41,000	489,613	54%	489,613		9.14%	
423.11	NATURAL GAS - PLANT	15,500	9,456	800	16,300	58%	16,300			
423.12	NATURAL GAS - BPS	1,700	624	-600	1,100	57%	1,100			
423.13	NATURAL GAS - MPS	365	213	0	365	58%	365			
	TOTAL NATURAL GAS	17,565	10,293	200	17,765	58%	17,765		1.14%	
425.11	WATER - PLANT	12,400	6,942		12,400	56%	12,400			
425.12	WATER - BPS	3,500	1,413	-1,000	2,500	57%	2,500			
425.13	WATER - MPS	1,100	85	-750	350	24%	350			
	TOTAL WATER	17,000	8,439	-1,750	15,250	55%	15,250		-10.29%	
483.11	SOLID WASTE REMOVAL	7,155	5,807	3,000	10,155	57%	10,988	8.2% Cost Increase		
TOTAL POWER & UTILITIES		490,333	289,430	42,450	532,783	54%	533,616		8.83%	
REPAIRS & MAINTENANCE										
430.11	MAINT. - EXPORT LINE	9,500	0		9,500	0%	9,500			
430.19	MAINT. - COLLEC. SYSTEM	75,000	101,254	30,000	105,000	96%	75,000			
431.19	REPAIR - COLLEC. SYSTEM	12,500	0		12,500	0%	50,000	Ndot Road Re-pave Manhole Replc		
431/432.11	MAINT/REPAIR - COMPUTERS	5,500	3,328	300	5,800	57%	5,800			
434.11	SCADA SUPPORT	3,500	212		3,500	6%	3,500			

3/14/2024

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
-WASTEWATER RECLAMATION PLANT-

BUDGET -VS- ACTUAL EXPENSE ESTIMATION

ACCOUNT NUMBER	DESCRIPTION	2023-2024 BUDGET	EXPENSES THRU 58.33% - JAN	ADJUST TO BUDGET	ADJUSTED BUDGET 23/24	% ADJ EXPENDED	PROPOSED BUDGET 24/25	COMMENTS	DIFFERENCE % +/-
SALARIES & BENEFITS									
436.11	REPAIR - TRUCK & AUTO	20,050	4,146	-10,000	10,050	41%	10,050		
	TOTAL MAINTENANCE	126,050	108,940	20,300	146,350	74%	153,850		22.05%
440.11	REPAIR MECHANICAL - PLT/ESF	49,000	28,383		49,000	58%	49,000		
440.12	REPAIR MECHANICAL - BPS	2,000	450		2,000	22%	2,000		
440.13	REPAIR MECHANICAL - MPS	26,000	3,337	-20,000	6,000	56%	6,000		
440.14	INCLUDED W/440.11								
	TOTAL REPAIRS MECHANICAL	77,000	32,170	-20,000	57,000	56%	57,000		
441.11	REPAIR BLDGS & GRND PLNT/ESF	5,550	7,502	7,500	13,050	57%	5,550		
441.12	REPAIR BLDGS & GRND BPS	500	0		500	0%	500		
441.13	REPAIR BLDGS & GRND MPS	0	0		0	0%	0		
441.14	INCLUDED W/441.11								
	TOTAL REPAIR BLDGS & GRND	6,050	7,502	7,500	13,550	55%	6,050		0.00%
442.11	REPAIR HEATING EQP PLNT/ESF	825	593	400	1,225	48%	1,225		
442.12	REPAIR HEATING EQP BPS	500	0		500	0%	500		
442.13	REPAIR HEATING EQP MPS	0	0		0	0%	0		
442.14	INCLUDED W/442.11								
	TOTAL REPAIR HEATING EQP	1,325	593	400	1,725	34%	1,725		30.19%
443.11	REPAIR ELECTRICAL PLANT/ESF	8,925	1,939	-3,500	5,425	36%	5,425		
443.12	REPAIR ELECTRICAL BPS	850	0	-400	450	0%	450		
443.13	REPAIR ELECTRICAL MPS	500	0		500	0%	500		
443.14	INCLUDED W/443.11								
	TOTAL ELECTRICAL REPAIR	10,275	1,939	-3,900	6,375	30%	6,375		-37.96%
REPAIRS AND MAINTENANCE (CONTINUED)									
444.11	REPAIR INST & METER PLNT/ESF	12,000	11,316	1,000	13,000	87%	13,000		
444.12	REPAIR INST & METER BPS	0	0		0	0%	0		
444.13	REPAIR INST & METER MPS	0	0		0	0%	0		
444.14	INCLUDED W/444.11								
	TOTAL REPAIR INST & METER	12,000	11,316	1,000	13,000	87%	13,000		8.33%
445.13	REPAIR	0			0	0%			
445.14	ACCOUNTS	0			0	0%			
	TOTAL REPAIRS EMERGENCY	0	0	0	0	0%	0		0.00%
447.11	EQUIPMENT RENTAL	3,000	18,886		3,000	630%	3,000		
449.11	MAINT/MECH SUPPLIES	19,600	9,041	-4,000	15,600	58%	15,600		
487.11	SAFETY EQUIPMENT	8,000	3,570		8,000	45%	8,000		

3/14/2024

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
-WASTEWATER RECLAMATION PLANT-

BUDGET -VS- ACTUAL EXPENSE ESTIMATION

ACCOUNT NUMBER	DESCRIPTION	2023-2024 BUDGET	EXPENSES THRU 58.33% - JAN	ADJUST TO BUDGET	ADJUSTED BUDGET 23/24	% ADJ EXPENDED	PROPOSED BUDGET 24/25	COMMENTS	DIFFERENCE % +/-
SALARIES & BENEFITS									
		0			0	0%			
	TOTAL SUPPLIES	30,600	31,497	-4,000	26,600	118%	26,600		-13.07%
TOTAL REPAIR, MAINTENANCE & SUPPLIES		263,300	193,956	1,300	264,600	73%	264,600		0%
ENGINEERING & CONSULTING									
450.11	ENGINEERING PLANT/ESF	52,000	31,079	5,000	57,000	55%	52,000	Estimated Current	
450.12	ENGINEERING BPS	0	0		0	0%	0		
450.13	ENGINEERING MPS	0	0		0	0%	0		
450.14	INCLUDED W/450.11	0	0		0	0%	0		
450.19	ENGINEERING ID	112,035	9,898		112,035	0%	0		
	TOTAL ENGINEERS	164,035	40,977	5,000	169,035	24%	52,000		-68.30%
458.11	CONSULTING	6,000	3,000		6,000	50%	4,000		
TOTAL ENGINEERING & CONSULTING		170,035	43,977	5,000	175,035	25%	56,000		-67.07%
LEGAL & ACCOUNTING									
460.11	LEGAL - PLANT	45,000	30,415	7,500	52,500	58%	45,000		
460.19	LEGAL - IN DISTRICT				0	0%	0		
462.11	ACCOUNTING	64,300	42,741		64,300	66%	50,000		
TOTAL LEGAL & ACCOUNTING		109,300	73,156	7,500	116,800	63%	95,000		-13%
CHEMICALS & SUPPLIES									
433.11	SUPPLIES	0	0		0	0%	0		
470.11	CHEMICALS	100,500	62,777	8,000	108,500	58%	115,000		
470.12	CHEMICALS		0		0	0%	0		
470.13	CHEMICALS		0		0	0%	0		
471.11	LABORATORY SUPPLIES	7,750	8,601	7,000	14,750	58%	14,750	Running add'l daily QC tests	7,000
TOTAL CHEMICALS & SUPPLIES		108,250	71,378	15,000	123,250	58%	129,750		19.9%
FUELS & LUBRICANTS									
476.11	FUELS & LUBRICANTS PLANT	37,860	16,595	-7,000	30,860	54%	30,860		-7,000
476.12	FUELS & LUBRICANTS BPS	0	0		0	0%	0		
476.13	FUELS & LUBRICANTS MPS	0	0		0	0%	0		
TOTAL FUELS & LUBRICANTS		37,860	16,595	-7,000	30,860	54%	30,860		-18.5%
INSURANCE & OTHER									

3/14/2024

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
-WASTEWATER RECLAMATION PLANT-

BUDGET -VS- ACTUAL EXPENSE ESTIMATION

ACCOUNT NUMBER	DESCRIPTION	2023-2024 BUDGET	EXPENSES THRU 58.33% - JAN	ADJUST TO BUDGET	ADJUSTED BUDGET 23/24	% ADJ EXPENDED	PROPOSED BUDGET 24/25	COMMENTS	DIFFERENCE % +/-
SALARIES & BENEFITS									
427.11	TELEPHONE PLANT	19,500	11,988	1,000	20,500	58%	20,500		1,000
427.12	TELEPHONE BPS	400	271	100	500	54%	500		100
427.13	TELEPHONE MPS	0	0		0	0%	0		0
427.14	INCLUDED W/427.11	0					0		0
435.11	SMALL TOOLS & EQUIPMENT	12,525	8,468	2,000	14,525	58%	14,525		2,000
466.11	CASUALITY INSURANCE	109,104	63,644		109,104	58%	120,014	Expected 10% Increase Over Current Year	10,910
467.11	PUB. OFFICIAL/EMP. BOND	0	0		0	0%	0		0
467.19	PUB. OFFICIAL BOND	0	0		0	0%	0		0
468.11	POLLUTION LIABILITY	0	0		0	0%	0		0
479.19	OFFICERS FEES	0	0		0	0%	0		0
480.19		0			0	0%	0		0
433.11	ANNUAL SOFTWARE LICENSES	26,500	18,549	5,000	31,500	59%	20,000		-6,500
482.11	LAUNDRY & LINEN	2,500	1,466		2,500	59%	2,500		0
INSURANCE AND OTHER (CONTINUED)									
484.11	FOREST SERVICE FEE	500	389		500	0%	500		0
484.12	FOREST SERVICE FEE BPS	0			0	0%	0		0
485.11	TRAINING,DUES,& SUBSCRIP.	6,500	1,394		6,500	21%	6,500		0
486.11	OFFICE EXPENSE	8,250	4,865		8,250	59%	8,250		0
488.11	TRAVEL	0	0		0	0%	0		0
489.11	SLUDGE DISPOSAL	0	0		0	0%	0		0
490.11	SAMPLE TESTING	50,725	27,511	-2,000	48,725	56%	64,950	Switch to WetLab	14,225
491.11	ODOR CONTOL SYS MAINT/PLT	2,000	4,723		2,000	236%	45,000	Replace Media	43,000
491.12	ODOR CONTOL SYS MAINT/BPS	0	0		0	0%	0		0
491.13	ODOR CONTOL SYS MAINT/MPS	0	0		0	0%	0		0
493.11	BIOSOLIDS DISPOSAL	53,921	26,628	-7,500	46,421	57%	46,560	0.24% Increase	-7,361
494.11	OPERATING LEASE - PLANT	0	0		0	0%	0		0
494.12	OPERATING LEASE - PLANT	0	0		0	0%	0		0
494.13	OPERATING LEASE - PLANT	0	0		0	0%	0		0
495.11	UNDERGROUND SERVICE ALERT	600	563		600	94%	600		0
496.11		0			0		0		0
497.11	PERMIT FEES	12,250	12,641	500	12,750	99%	12,750	Most at Beginning of Year	500
480.11 & 499.11	BANK CHARGES/MISCELLANEOUS	1,200		-1,200	0	0%	0		-1,200
499.12	MISCELLANEOUS BPS	0			0	0%	0		0
499.13	MISCELLANEOUS MPS	0			0	0%	0		0
	CONTINGENCY	0	0		0	0%	0		
TOTAL OTHER		306,475	183,099	-2,100	304,375	60%	363,150		18.49%
TOTAL ALL EXPENSE CATEGORIES:		3,643,326	2,063,290	-44,634	3,598,692	57%	3,698,292		1.51%
CAPITAL OUTLAY		100,000			100,000	0%	100,000		
TOTAL O & M BUDGET		3,743,326	2,063,290	-44,634	3,698,692	56%	3,798,292		1.47%
							$ 54,966	Increase over 2023-2024 Budget	

Douglas County Lake Tahoe Sewer Authority
Wastewater Reclamation Plant

P.O. Box 578, Zephyr Cove, NV 89448 775-588-3558 • 775-588-1845 fax

Nevada Department of Taxation
1550 College Parkway, Suite 115
Carson City, NV 89706-7921

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY herewith submits the **TENTATIVE** budget for the fiscal year ending **June 30, 2025**

This budget contains 1 funds, including Debt Service, requiring property tax revenues totaling $ 0

The property tax rates computed herein are based on preliminary data. If the final state computed revenue limitation permits, the tax rate will be increased by an amount not to exceed 0 If the final computation requires, the tax rate will be lowered.

This budget contains 0 governmental fund types with estimated expenditures of $ 0 and 1 proprietary funds with estimated expenses of $ **6,387,520**

Copies of this budget have been filed for public record and inspection in the offices enumerated in NRS 354.596 (Local Government Budget and Finance Act).

CERTIFICATION

I PAULA EAST-JANICKI
(Printed Name)
AUTHORITY CONTROLLER
(Title)
certify that all applicable funds and financial operations of this Local Government are listed herein.

Signed _____

Dated: March 20, 2024

Phone: 775/586-8575

APPROVED BY THE GOVERNING BOARD

_____

_____

_____

_____

_____

_____

_____

_____

SCHEDULED PUBLIC HEARING:
(Must be held from May 20, 2024 to May 31, 2024 this year)

Date and Time May 22, 2024 9:30 a.m. Publication Date May 11, 2024 Estimated

Place: Administrative Bldg., Wastewater Reclamation Plant, Round Hill, Nevada

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PROPRIETARY FUNDS		
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FULL TIME EQUIVALENT EMPLOYEES BY FUNCTION

	ACTUAL PRIOR YEAR ENDING 6/30/2023	ESTIMATED CURRENT YEAR ENDING 6/30/2024	BUDGET YEAR ENDING 6/30/2024
General Government			
Judicial			
Public Safety			
Public Works			
Sanitation	10	10	10
Health			
Welfare			
Culture and Recreation			
Community Support			
TOTAL GENERAL GOVERNMENT			
Utilities			
Hospitals			
Transit Systems			
Airports			
Other **Board Members**	5	5	5
TOTAL	15	15	15

POPULATION (AS OF JULY 1)	2550	2550	2550
SOURCE OF POPULATION ESTIMATE*	Sewer Connections	Sewer Connections	Sewer Connections
Assessed Valuation (Secured and Unsecured Only)	n/a	n/a	n/a
Net Proceeds of Mines			
TOTAL ASSESSED VALUE	n/a	n/a	n/a
TAX RATE General Fund			
Special Revenue Funds			
Capital Projects Funds			
Debt Service Funds			
Enterprise Fund	0	0	0
Other			
TOTAL TAX RATE	0	0	0

*** Use the population certified by the state in March each year. Small districts may use a number developed per the instructions (page 6) or the best information available.**

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
(Local Government)

SCHEDULE S-2 - STATISTICAL DATA

SCHEDULE A-2 PROPRIETARY AND NONEXPENDABLE TRUST FUNDS

Budget For Fiscal Year Ending June 30, 2025

Budget Summary for DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
(Local Government)

FUND NAME	*	OPERATING REVENUES (1)	OPERATING EXPENSES (2) **	NONOPERATING REVENUES (3)	NONOPERATING EXPENSES (4)	OPERATING TRANSFERS IN (5)	OPERATING TRANSFERS OUT(6)	NET INCOME (7)
PROPRIETARY	**E**	**6,169,292**	**6,207,338**	**517,984**	**180,182**	**0**	**0**	**299,756**
TOTAL		**6,169,292**	**6,207,338**	**517,984**	**180,182**	**0**	**0**	**299,756**

* FUND TYPES: E - Enterprise
I - Internal Service
N - Nonexpendable Trust

** Include Depreciation

PROPRIETARY FUND	(1) ACTUAL PRIOR YEAR ENDING 6/30/2023	(2) ESTIMATED CURRENT YEAR ENDING 6/30/2024	(3) BUDGET YEAR ENDING 06/30/25 TENTATIVE APPROVED	(4) FINAL APPROVED
OPERATING REVENUE				
Sewer Fees	**2,770,240**	**2,959,343**	**2,973,441**	
Contracts - Other Districts	**2,833,459**	**3,033,983**	**3,074,851**	
Other Fees	**36,162**	**120,000**	**121,000**	
Total Operating Revenue	**5,639,861**	**6,113,326**	**6,169,292**	
OPERATING EXPENSE				
Salaries, Benefits	**1,731,120**	**2,050,989**	**2,225,316**	
Utilities	**476,861**	**532,783**	**533,616**	
Chemicals, Supplies	**80,979**	**123,250**	**129,750**	
Legal, Accounting	**99,702**	**116,800**	**95,000**	
Engineering and Consulting	**65,845**	**175,035**	**56,000**	
Repairs and Maintenance	**249,276**	**279,125**	**264,600**	
Insurance, Other	**242,685**	**289,850**	**363,150**	
Fuels, Lubricants	**30,767**	**30,860**	**30,860**	
Depreciation/Amortization	**1,951,469**	**2,273,557**	**2,509,046**	
Total Operating Expense	**4,928,704**	**5,872,249**	**6,207,338**	
Operating Income or (Loss)	**711,157**	**241,077**	**(38,046)**	
NONOPERATING REVENUES				
Interest Earned	**430,904**	**525,000**	**380,000**	
Property Taxes	**0**	**0**	**0**	
Consolidated Tax	**137,984**	**137,984**	**137,984**	
Capacity Fees	**2,560**	**0**	**0**	
Gain on Disposal of Assets	**370**	**1,250**	**0**	
Federal Grant Funds	**0**	**0**	**0**	
Total Nonoperating Revenues	**571,818**	**664,234**	**517,984**	
NONOPERATING EXPENSES				
Interest on Bonds	**200,185**	**193,599**	**180,182**	
Loss on Disposal Of Assets	**0**	**0**	**0**	
Total Nonoperating Expenses	**200,185**	**193,599**	**180,182**	
Net Income before Operating Transfers	**1,082,790**	**711,712**	**299,756**	
Operating Transfers (Schedule T)				
In	**0**	**0**	**0**	
Out	**0**	**0**	**0**	
Net Operating Transfers	**0**	**0**	**0**	
CHANGE IN NET POSITION	**1,082,790**	**711,712**	**299,756**	

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
(Local Government)

SCHEDULE F-1 REVENUES, EXPENSES AND NET POSITION

FUND ENTERPRISE (PROPRIETARY)

PROPRIETARY FUND 0	(1) ACTUAL PRIOR YEAR ENDING 6/30/2023	(2) ESTIMATED CURRENT YEAR ENDING 6/30/2024	(3) BUDGET YEAR ENDING 06/30/25 TENTATIVE APPROVED	(4) FINAL APPROVED
A. CASH FLOWS FROM OPERATING ACTIVITIES:				
Cash Received From Customers	**5,524,558**	**6,113,326**	**6,169,292**	
Cash Payments to Suppliers	**(1,087,272)**	**(1,547,703)**	**(1,472,976)**	
Cash Payments to Employees	**(1,845,573)**	**(2,050,989)**	**(2,225,316)**	
a. Net cash provided by (or used for) operating activities	**2,591,713**	**2,514,634**	**2,471,000**	
B. CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:				
None	**0**	**0**	**0**	
b. Net cash provided by (or used for) noncapital financing activities	**0**	**0**	**0**	
C. CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:				
Acquisition and Construction - Capital Assets	**(1,093,094)**	**(1,782,846)**	**(4,200,000)**	
Consolidated Taxes	**137,984**	**137,984**	**137,984**	
Cash Gains from Disposal of Assets	**370**			
Cash Received for Capacity Fees	**2,560**	**0**	**0**	
Debt Service Interest	**(200,185)**	**(193,599)**	**(180,182)**	
Debt Service Principal	**(345,303)**	**(578,134)**	**(591,551)**	
Issuance of Long-Term Debt	**748**	**0**	**0**	
Debt Issuance Costs	**0**	**0**	**0**	
c. Net cash provided by (or used for) capital and related financing activities	**(1,496,920)**	**(2,416,595)**	**(4,833,749)**	
D. CASH FLOWS FROM INVESTING ACTIVITIES:				
Redemption (Purchase) of Investments	**0**	**0**	**0**	
Interest on Investments	**377,525**	**425,000**	**380,000**	
Purchase of Restricted Investments	**(18,136)**	**0**		
Sale of Investments	**490,000**			
Purchase of Long Term Investments	**(2,695,000)**			
d. Net cash provided by (or used in) investing activities	**(1,845,611)**	**425,000**	**380,000**	
NET INCREASE (DECREASE) in cash and cash equivalents (a+b+c+d)	**(750,818)**	**523,039**	**(1,982,749)**	
CASH AND CASH EQUIVALENTS AT JULY 1, 20xx	**14,804,822**	**14,054,004**	**14,677,043**	
CASH AND CASH EQUIVALENTS AT JUNE 30, 20xx	**14,054,004**	**14,577,043**	**12,694,293**	

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
(Local Government)

SCHEDULE F-2 STATEMENT OF CASH FLOWS

FUND: ENTERPRISE FUND

ALL EXISTING OR PROPOSED
GENERAL OBLIGATION BONDS, REVENUE BONDS,
MEDIUM-TERM FINANCING, CAPITAL LEASES AND
SPECIAL ASSESSMENT BONDS

* - Type
1 - General Obligation Bonds
2 - G.O. Revenue Supported Bonds
3 - G.O. Special Assessment Bonds
4 - Revenue Bonds
5 - Medium-Term Financing
6 - Medium-Term Financing - Lease Purchase
7 - Capital Leases
8 - Special Assessment Bonds
9 - Mortgages
10 - Other (Specify Type)
11 - Proposed (Specify Type)

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
								REQUIREMENTS FOR FISCAL YEAR ENDING 06/30/25		(9)+(10)
NAME OF BOND OR LOAN List and Subtotal By Fund	*	TERM	ORIGINAL AMOUNT OF ISSUE	ISSUE DATE	FINAL PAYMENT DATE	INTEREST RATE	BEGINNING OUTSTANDING BALANCE 7/1/2024	INTEREST PAYABLE	PRINCIPAL PAYABLE	TOTAL
FUND: Proprietary							$	$	$	$
SRF Loan Series May 25, 2006	4	20	$2,000,000	5/25/2006	1/1/2026	3.2375%	$ 257,563.00	$ 4,958.79	$ 85,824.71	$ 90,783.50
SRF Loan Series 2007	4	20	$1,200,000	8/27/2007	7/1/2027	2.875%	$ 208,445.00	$ 4,403.42	$ 45,310.24	$ 49,713.66
SRF Loan Series 2019	4	20	$9,000,000	10/3/2019	1/1/2039	2.080%	$8,777,978.00	$ 170,819.68	$ 460,416.44	$ 631,236.12
							$	$	$	$
TOTAL ALL DEBT SERVICE							$9,243,986.00	$180,181.89	$591,551.39	$771,733.28

SCHEDULE C-1 - INDEBTEDNESS
DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
(Local Government)

Schedule of Existing Contracts

Budget Year 2024 - 2025

Local Government: DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
Contact: PAULA EAST-JANICKI
E-mail Address: pke@dcsid.com
Daytime Telephone: 775-586-8575

Total Number of Existing Contracts: ____11_____

Line	Vendor	Effective Date of Contract	Termination Date of Contract	Proposed Expenditure FY 2024-2025	Proposed Expenditure FY 2025-2026	Reason or need for contract:
1	Allison, MacKenzie, et al., James Cavilia, Esq.	8/2/2004		$ 45,000	$ 45,000	Legal Services
2	Bently Family Limited Partnership	10/26/1998		$ 18,000	$ 18,000	Biosolids Composting
3	R.O. Anderson Engineering, Inc.	7/18/2008		$ 52,000	$ 52,000	District General Engineering Svcs.
4	Tahoe Basin Container Service	4/1/2024	3/31/2025	$ 28,560		Biosolids Hauling
5	Casey Neilon	4/1/2024	1/1/2026	$ 40,000	$ 42,000	Audit Services
6	JNA Consulting Group	3/20/2019		$ 1,000	$ 1,000	Debt Management Policy.
7	Paychex Payroll Services	7/1/2019		$ 10,000	$ 10,000	Payroll and Tax Reporting
8	Mountain Alarm, Inc.	6/26/2018		$ 750	$ 750	Fire Alarm Monitoring
9	Cashman Equipment Company	2/26/2018		$ 12,625	$ 12,625	Generator Inspection
10	Summit Plumbing	5/1/2020	5/1/2026	$ 63,000	$ 63,000	Line Cleaning and Inspection
11	Macleod Watts	1/1/2024	12/31/2026	$ 3,000	$ 3,000	GASB 75 Actuarial Study
12						
13						
14						
15						
16						
17						
18						
19	Total Proposed Expenditures			$ 273,935	$ 247,375	

Additional Explanations (Reference Line Number and Vendor):

Schedule of Privatization Contracts

Budget Year 2024 - 2025

Local Government: DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
Contact: PAULA EAST-JANICKI
E-mail Address: pke@dcsid.com
Daytime Telephone: 775-586-8575

Total Number of Privatization Contracts: 0

Line	Vendor	Effective Date of Contract	Termination Date of Contract	Duration (Months/ Years)	Proposed Expenditure FY 2023-2024	Proposed Expenditure FY 2024-2025	Position Class or Grade	Number of FTEs employed by Position Class or Grade	Equivalent hourly wage of FTEs by Position Class or Grade	Reason or need for contract:
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										
11	Total				0	0		0		

Attach additional sheets if necessary.

Meeting Date: March 20, 2024

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
Staff Report

Subject / Title:

Authority Manager's Monthly Report – March 2024
A. General Status Report

Staff Recommendation:

None. This is an informational item only.

Discussion/Report:

This item serves to afford the Authority General Manager the opportunity to update the DCLTSA Board of Trustees on select activities over the previous month(s).

1. The 2024 Hazardous Material Permit has been submitted to the Nevada Department of Public Safety, State Fire Marshall Division this month.

2. DCLTSA staff met with Brad Oneto from Elks Point Sanitation District to answer questions and to discuss EPSD's progress towards taking over the operation and maintenance of the Elks Point 1 and 2 package sewer pump stations in 2025.

3. Work on the DCLTSA Export Force Main Replacement Phase 2 Project continues.

4. Application fees have been submitted to DCLTSA by Basin Strategies related to a proposal to split a few lots in Lake Village and construct 3 new high-end condos on the redefined lots. The new buildings will be referred to as the 1010 Holly Lane and 119 and 120 Snowbird Court projects. All plans will be reviewed by our Engineer for potential conflicts prior to any DCLTSA approvals.

5. We intend to replace the carbon media in all DCLTSA Treatment Plant odor control facilities in the next fiscal year. Our staff is doing good work looking for the best product at the best price.

6. DCLTSA has entered into a cooperative purchasing agreement with STPUD for polymer coagulant. This is one of our routine high-cost chemicals we use to enhance solids capture and disposal at the Plant. This agreement allows us to leverage purchasing power and obtain a lower unit cost for polymer purchases, potentially saving several thousand dollars per year. Many thanks to Maintenance and Operations Superintendent Nikolai Nikolov for making this happen!

7. Saw cutting and installation of an access hatch for the Beach Pump Station Channel Grinder Project has been completed. We anticipate doing the confined-space entry and installation of the grinder itself the night of Wednesday, March 27th, when flows to the pump station are at the lowest. (Photos Attached)



Saw cutting concrete above BPS wet well.



Removing section of BPS floor.



Finished cut for access hatch.

CONTROLLER'S GENERAL STATUS REPORT

March 20, 2024

- The Budget to Actual spreadsheet in the Board packet shows operating expenses through January were 2.89% under budget. In January we paid the Summit Plumbing bill totaling more than $64,200 for the camera assessment of our In-Authority collection lines. That amount was in last year's budget, rather than this year's. The Electricity costs here at the plant are still trending down. Last month it was 6.5% over budget and at the end of January it was 4.9% over.

- In Authority Accounts Receivable has a $19,800 credit balance due to customers paying their bills ahead.

- Influent flows through February of 2024 were down 4.5% over the first two months of last year. Our Beach Pump Station is down 1.2%, but TDD is down 13.6%. It's hard to pin down with Round Hill because their reporting doesn't match the time frames of the other districts, but it appears they may be down 14% as well. KGID still shows a dramatic increase of 18.6% over last year. I've contacted both Mitch Dion and Paul Kearney of Summit Plumbing to advise them their meter is likely significantly over-reporting.

Investment Report

The Authority's investments total more than $17 million, with $12.6 million of that being held in the Local Government Investment Pool (LGIP). LGIP paid more than 5.29% interest last month, which is higher than any CD's now available.

The only change in investments since the last Board meeting has been the addition of interest. So far this year, we have earned $510,000 in investment interest.

Claims and Check Register

The check register and wires since the last meeting are in the Board packet. If there are no questions, I will ask the Board Treasurer to sign them and return them to me for our records.

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY

JULY - JANUARY 2023-2024 BUDGET VS. ACTUAL

	JANUARY	Budgeted	Variance	Comments
Salaries	$ 711,198.35	$ 728,142.33	$ 16,943.98	
OT/Callback	$ 19,672.46	$ 29,562.75	$ 9,890.29	
Holiday	$ 319.00	$ 11,500.42	$ 11,181.42	9 Holidays of 12
Longevity	$ 2,685.00	$ 1,566.25	$ (1,118.75)	Paid Annually in December
Stand-By Pay	$ 11,542.12	$ 11,466.00	$ (76.12)	Stand-By Hours Increased
Health Insurance	$ 176,081.59	$ 190,139.83	$ 14,058.24	
State Retirement (PERS)	$ 233,551.35	$ 248,293.50	$ 14,742.15	
SIIS (Workers Comp)	$ 11,453.17	$ 12,075.00	$ 621.83	
Medicare Tax	$ 11,029.35	$ 11,342.33	$ 312.98	
Unemployment Insurance	$ 39.00	$ 29.17	$ (9.83)	Ann.Fee - EMRB
Contract Svcs	$ -	$ -	$ -	
OPEB Expense	$ 14,583.33	$ 14,583.33	$ -	Estimated
Salaries/Benefits	**$ 1,192,154.72**	**$ 1,258,700.92**	**$ 66,546.20**	
Electric Power	$ 204,222.23	$ 194,622.17	$ (9,600.06)	
Electric Power - BPS	$ 11,338.44	$ 12,862.50	$ 1,524.06	
Electric Power - MPS	$ 49,329.44	$ 54,206.25	$ 4,876.81	

JULY - JANUARY 2023-2024 BUDGET VS. ACTUAL

	JANUARY	Budgeted	Variance	Comments
Natural Gas	$ 9,456.27	$ 9,041.67	$ (414.60)	
Natural Gas - BPS	$ 623.67	$ 991.67	$ 368.00	
Natural Gas - MPS	$ 212.89	$ 212.92	$ 0.03	Base rate - No useage
Water	$ 6,942.05	$ 7,233.33	$ 291.28	
Water - BPS	$ 1,412.55	$ 2,041.67	$ 629.12	
Water - MPS	$ 84.59	$ 641.67	$ 557.08	
Solid Waste Removal	$ 5,807.40	$ 4,173.75	$ (1,633.65)	Green waste cleanup behind plant/Rate increase
Utilities	**$ 289,429.53**	**$ 286,027.58**	**$ (3,401.95)**	
Chemicals	$ 62,777.35	$ 58,625.00	$ (4,152.35)	Increased Hypo Use
Lab Supplies	$ 8,600.96	$ 4,520.83	$ (4,080.13)	Testing all 7 week days
Supplies	$ -	$ -	$ -	
Chemicals/Supplies	**$ 71,378.31**	**$ 63,145.83**	**$ (8,232.48)**	
Legal Services	$ 30,415.00	$ 26,250.00	$ (4,165.00)	Re: EPSD & USFS
Accounting	$ 42,741.22	$ 37,508.33	$ (5,232.89)	Audit Fees/Will Smooth
Legal/Accounting	**$ 73,156.22**	**$ 63,758.33**	**$ (9,397.89)**	

JULY - JANUARY 2023-2024 BUDGET VS. ACTUAL

	JANUARY	Budgeted	Variance	Comments
Engineering	$ 33,078.75	$ 30,333.33	$ (2,745.42)	Estimated - No Jan ROA bill
Engineering - BPS		$ -	$ -	
Engineering - MPS		$ -	$ -	
Engineering - In-District	$ 9,898.08	$ 65,353.75	$ 55,455.67	HDR Collection Line Study
Consulting	$ 3,000.00	$ 3,500.00	$ 500.00	Debt Mngmnt Policy/Payroll Study
Engineering/Consulting	**$ 45,976.83**	**$ 99,187.08**	**$ 53,210.25**	
Maintenance Export Line	$ -	$ 5,541.67	$ 5,541.67	
Maintenance Collection System	$ 101,254.46	$ 43,750.00	$ (57,504.46)	Camera Line Assessment not in current yr budget
Repairs Collection System	$ -	$ 7,291.67	$ 7,291.67	
Computer Maintenance/Supplies	$ 4,142.56	$ 3,208.33	$ (934.23)	
Annual Software Licenses	$ 18,548.63	$ 15,458.33	$ (3,090.30)	Pre-Paid - Will Smooth
SCADA Support	$ 212.02	$ 2,041.67	$ 1,829.65	
Repairs - Vehicles	$ 4,145.60	$ 11,695.83	$ 7,550.23	
Repairs - Mechanical	$ 28,383.20	$ 28,583.33	$ 200.13	
Repairs - Mechanical BPS	$ 449.94	$ 1,166.67	$ 716.73	
Repairs - Mechanical MPS	$ 3,336.55	$ 15,166.67	$ 11,830.12	
Emergency Repairs	$ -	$ -	$ -	

JULY - JANUARY 2023-2024 BUDGET VS. ACTUAL

	JANUARY	Budgeted	Variance	Comments
Repairs Bldg & Grounds	$ 7,501.88	$ 3,237.50	$ (4,264.38)	Reservoir Erosion Repair Not Budgeted
Repairs Bldg & Grounds - BPS	$ -	$ 291.67	$ 291.67	
Repairs Bldg & Grounds - MPS	$ -	$ -	$ -	
Repairs Heating	$ 592.70	$ 481.25	$ (111.45)	
Repairs Heating	$ -	$ 291.67	$ 291.67	
Repairs Heating	$ -	$ -	$ -	
Repairs Electrical	$ 1,939.04	$ 5,206.25	$ 3,267.21	
Repairs Electrical	$ -	$ 495.83	$ 495.83	
Repairs Electrical	$ -	$ 291.67	$ 291.67	
Repairs Instruments	$ 11,316.25	$ 7,000.00	$ (4,316.25)	SmarCover Support Annual - Will Smooth
Equipment Rental	$ 18,885.50	$ 1,750.00	$ (17,135.50)	Reservoir Erosion Repair Not Budgeted
Maintenance Supplies	$ 9,041.03	$ 11,433.33	$ 2,392.30	
Safety & Safety Equipment	$ 3,570.30	$ 4,666.67	$ 1,096.37	
Odor Control System Maintenance	$ 4,722.50	$ 1,166.67	$ (3,555.83)	Media Clean Out Not Budgeted
Repairs/Maintenance	**$ 218,042.16**	**$ 170,216.67**	**$ (47,825.49)**	
Casualty Insurance	$ 60,923.66	$ 63,644.00	$ 2,720.34	
Pollution Liability Insurance	$ -	$ -	$ -	
Insurance	**$ 60,923.66**	**$ 63,644.00**	**$ 2,720.34**	

JULY - JANUARY 2023-2024 BUDGET VS. ACTUAL

	JANUARY	Budgeted	Variance	Comments
Telephone	$ 11,988.14	$ 11,375.00	$ (613.14)	Incl'd On-Call Cell
Telephone	$ 271.19	$ 233.33	$ (37.86)	
Telephone	$ -	$ -	$ -	
Small Tools & Equipment	$ 8,467.98	$ 7,306.25	$ (1,161.73)	
Laundry and Linen	$ 1,466.17	$ 1,458.33	$ (7.84)	Once Yearly Uniform Shirts/Sweatshirts
Forest Svc. Fee	$ 389.05	$ 291.67	$ (97.38)	
Training, Dues & Subscriptions	$ 1,393.87	$ 3,791.67	$ 2,397.80	
Office Expenses	$ 4,864.56	$ 4,812.50	$ (52.06)	
Travel	$ -	$ -	$ -	
Sample Testing	$ 27,511.00	$ 29,589.58	$ 2,078.58	
Operating Lease	$ -	$ -	$ -	
Biosolids Disposal	$ 26,628.08	$ 31,453.92	$ 4,825.84	
Underground Service Alert	$ 563.40	$ 350.00	$ (213.40)	Underground Svc Alert Annual Fee
Permit Fees	$ 12,640.80	$ 7,145.83	$ (5,494.97)	Annual Fees Paid Up-Front/Will Smooth
Misc Exp and Bank Fees	$ (31.00)	$ 700.00	$ 731.00	
Other Operating Expenses	**$ 96,153.24**	**$ 98,508.08**	**$ 2,354.84**	

JULY - JANUARY 2023-2024 BUDGET VS. ACTUAL

	JANUARY	Budgeted	Variance	Comments
Fuels and Lubricants	$ 16,595.11	$ 22,085.00	$ 5,489.89	
Fuels & Lubricants	**$ 16,595.11**	**$ 22,085.00**	**$ 5,489.89**	
Total Operating Expenses Thru Jan.	**$ 2,063,809.78**	**$ 2,125,273.50**	**$ 61,463.72**	
			2.89%	

Douglas County Lake Tahoe Sewer Auth.

AP Check Register (Current by Bank)

Check Dates: 2/16/2024 to 3/15/2024

Check No.	Date	Status*	Vendor ID	Payee Name	Amount
BANK ID: WFCHK - WELLS FARGO CHECKING					**101.1000**
12386	02/22/24	P	BA17	BARTON HEALTHCARE SYSTEM	$70.00
12387	02/22/24	P	BE15	BENTLY FAMILY LTD PARTNERSHIP	$514.08
12388	02/22/24	P	CA12	CARSON VALLEY OIL CO., INC.	$601.36
12389	02/22/24	P	CA25	CASHMAN EQUIPMENT COMPANY	$825.24
12390	02/22/24	P	CH15	CHARTER COMMUNICATIONS	$274.95
12391	02/22/24	P	CODALE	CODALE ELECTRIC SUPPLY	$6,800.22
12392	02/22/24	P	FASTEN	FASTENAL COMPANY	$147.59
12393	02/22/24	P	HDR01	HDR, ENGINEERING, INC.	$9,898.08
12394	02/22/24	P	KI11	KINGSBURY GENERAL IMP. DIST.	$1,240.92
12395	02/22/24	P	MC10	MCMASTER-CARR SUPPLY	$54.86
12396	02/22/24	P	MOU02	MOUNTAIN ALARM	$189.00
12397	02/22/24	P	AN12	R.O. ANDERSON ENGINEERING, INC	$1,730.00
12398	02/22/24	P	ROCK19	ROCKY MOUNTAIN BUILDERS&SUPPLY	$16,230.00
12399	02/22/24	P	BR401	RYAN BROWN & JENEIL LOBATO	$1,000.00
12400	02/22/24	P	SIL4	SILVER STATE ANALYTICAL LAB	$855.00
12401	02/22/24	P	NE42	STATE OF NV. P.E.B.P.	$1,414.94
12402	02/22/24	P	US12	USABLUEBOOK / HD SUPPLY, INC.	$306.72
12403	02/22/24	P	WE18	WESTERN NEVADA SUPPLY CO.	$401.44
12404	02/22/24	P	WHARTO	WHARTON CONCRETE FORMING SUPPL	$796.56
12405	02/22/24	P	JOHN	YING H. JOHNSON	$285.38
12406	03/07/24	P	AL17	ALHAMBRA	$164.98
12407	03/07/24	P	AL01	ALLISON MACKENZIE, Ltd.	$6,230.00
12408	03/07/24	P	AL16	ALPINE SMITH, INC.	$186.18
12409	03/07/24	P	AUTO01	AUTOMATIONDIRECT.COM, INC.	$4,249.50
12410	03/07/24	P	AZUL01	AZUL ELECTRICAL SUPPLY	$2,092.36
12411	03/07/24	P	BE15	BENTLY FAMILY LTD PARTNERSHIP	$262.22
12412	03/07/24	P	CA12	CARSON VALLEY OIL CO., INC.	$1,249.08
12413	03/07/24	P	CA25	CASHMAN EQUIPMENT COMPANY	$482.68
12414	03/07/24	P	BLAKE	CHARLES DAVID BLAKE	$601.98
12415	03/07/24	P	NA12	CHERYL NAFIE	$615.72
12416	03/07/24	P	CODALE	CODALE ELECTRIC SUPPLY	$17,973.24
12417	03/07/24	P	CONWAY	CONWAY COMMUNICATIONS INC	$4,061.00
12418	03/07/24	P	DELL	DELL MARKETING, L.P.	$2,241.90
12419	03/07/24	P	DTS	DIGITAL TECHNOLOGY SOLUTIONS	$206.50
12420	03/07/24	P	DIY	DIY HOME CENTER	$100.76
12421	03/07/24	P	GI20	DOUGLAS GIBSON	$299.28
12422	03/07/24	P	FR01	FRONTIER	$49.92
12423	03/07/24	P	GR13	GRAINGER	$7,435.36
12424	03/07/24	P	HOMETO	HOMETOWN HEALTH	$18,539.21
12425	03/07/24	P	WO11	INDUSTRIAL SOFTWARE SOLUTIONS	$12,415.00
12426	03/07/24	P	SIERRA	DBA SIERRA OFFICE SOLUTIONS	$113.71
12427	03/07/24	P	BOU11	BOULDER EXTERMINATORS, INC	$150.00
12428	03/07/24	P	PA13	JAMES PADILLA	$320.85
12429	03/07/24	P	PH12	JOHN PHILLIPS	$482.86
12430	03/07/24	P	IKE01	KELVIN IKEHARA	$156.22
12431	03/07/24	P	FERRIG	LAWRENCE DANIEL FERRIGNO	$144.00
12432	03/07/24	P	LIBERT	LIBERTY UTILITY CA	$56.81
12433	03/07/24	P	MC10	MCMASTER-CARR SUPPLY	$424.42
12434	03/07/24	P	MET11	METLIFE - GROUP BENEFITS	$1,954.18
12435	03/07/24	P	KIMB01	KIMBALL MIDWEST	$897.86
12436	03/07/24	P	MORG01	MORGAN CONSTRUCTION INC	$2,047.13
12437	03/07/24	P	LA11	NAPA AUTO PARTS	$12.49
12438	03/07/24	P	NE35	NEVADA STATE FIRE MARSHAL	$310.00
12439	03/07/24	P	NV01	NV ENERGY	$28,989.71
12440	03/07/24	P	EA13	PAULA EAST-JANICKI	$705.01
12441	03/07/24	P	PRO	PRO SYSTEMS, INC.	$145.00

*** Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date); "A" - Application; "E" - EFT**
**** Denotes broken check sequence.**

Douglas County Lake Tahoe Sewer Auth.

AP Check Register (Current by Bank)

Check Dates: 2/16/2024 to 3/15/2024

Check No.	Date	Status*	Vendor ID	Payee Name	Amount
12442	03/07/24	P	VAN1	RICK VAN HORN	$264.21
12443	03/07/24	P	SIL4	SILVER STATE ANALYTICAL LAB	$1,547.00
12444	03/07/24	P	SO10	SOUTH TAHOE REFUSE, INC.	$630.70
12445	03/07/24	P	ST09	STANDARD INSURANCE COMPANY	$694.82
12446	03/07/24	P	TA01	TAHOE BASIN CONTAINER SVC.,INC	$2,202.50
12447	03/07/24	P	UNITED	UNITED RENTALS (NORTH AMERICA)	$3,082.00
12448	03/07/24	P	VER	VERIZON	$316.20
12449	03/07/24	P	VI12	VISION SERVICE PLAN - (AT)	$286.96
12450	03/07/24	P	WF01	WELLS FARGO	$2,172.30
12451	03/07/24	P	WE18	WESTERN NEVADA SUPPLY CO.	$10,724.21
				BANK WFCHK REGISTER TOTAL:	**$181,924.36**
				GRAND TOTAL :	**$181,924.36**

*** Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date); "A" - Application; "E" - EFT**
**** Denotes broken check sequence.**

Douglas County Lake Tahoe Sewer Auth.

GL Entry Report - Batch Order

Year: All / Date: 2/16/2024 - 3/15/2024

Entry #	Date	Document	Job	Account	Description	Debits	Credits	Balance
BATCH: 8522	**JOURNAL: B**		**STATUS: Posted**	**PERIOD: 2024 - 9**	**CREATED: 03/06/24 by YHJ**			
148109	03/15/24			414.1100	FEB. PERS CONTRIBS	$15,323.83	$0.00	$15,323.83
148110	03/15/24			415.1100	FEB. PERS CONTRIBS	$15,323.83	$0.00	$30,647.66
148111	03/15/24			101.1000	FEB. PERS CONTRIBS	$0.00	$30,647.66	$0.00
					BATCH 8,522 TOTALS:	**$30,647.66**	**$30,647.66**	**$0.00**
					TOTAL OF ALL JOURNAL(S):	**$30,647.66**	**$30,647.66**	