NOTICE OF REGULAR MEETING OF

BOARD OF TRUSTEES OF

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY

WEDNESDAY, AUGUST 21, 2024

Pursuant to Chapter 241 of the Nevada Revised Statutes, the Board of Trustees of Douglas County Lake Tahoe Sewer Authority hereby notifies all interested parties that a Regular Meeting of the Board will be conducted on August 21, 2024, beginning at 9:30 a.m. in the conference room of the Wastewater Reclamation Plant, Highway 50 and Sewer Plant Road in Zephyr Cove, Douglas County, Nevada.

The Special Meeting will concurrently be conducted via Zoom Teleconference for those who wish to participate via that option using the link, or phone number and passcode below.

https://us06web.zoom.us/j/85059390273?pwd=ECXPBLVomc0kJhJfdDEVCqNJ3ZaDFO.1

Meeting ID: **850 5939 0273**
Passcode: **884809**
Phone: **+1 669 900 6833**

Copies of this Notice are posted in the following locations:

Wastewater Reclamation Plant
Highway 50 and Sewer Plant Road
Zephyr Cove, Nevada

U.S. Post Office
Kingsbury Grade
Stateline, Nevada

Lake Village Homeowners Association
Lake Village Clubhouse
Stateline, Nevada

Douglas County Administration Building
175 Highway 50
Stateline, Nevada

The meeting shall be conducted in accordance with the following Agenda. Unless otherwise stated, items may be considered out of order at the discretion of the chairperson. Unless otherwise noted, all items shall include discussion and possible action.

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
REGULAR MEETING AGENDA
WEDNESDAY, AUGUST 21, 2024

Action may be taken on any agenda item unless noted "for discussion only."

Items on the agenda may be taken out of order.

Two or more agenda items may be combined for consideration.

An item may be removed from the agenda or discussion relating to an item may be delayed at any time.

Public comment will be taken on any item on this agenda on which action may be taken, before action is taken on the item.

Every meeting of the Board of Trustees will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. In addition, it is the Board's goal to also provide for item-specific public comment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Chair also retains discretion to limit comment to three minutes per person and only provide for the Open Meeting Law's minimum public comment.

Copies of supporting material, if any, may be requested from Paula East-Janicki by mail at P.O. Box 578, Zephyr Cove, NV 89448 or by telephone at (775) 586-8575. Copies of supporting material, if any, are also available on the Douglas County Lake Tahoe Sewer Authority website: https://www.dcltsa.org.

1. Call Meeting to Order – 9:30 a.m.
2. Roll Call
3. Recognition of Others in Attendance
4. Public Comment - for discussion only
5. Approval of Agenda - **for possible action.**
6. Minutes of Prior Meeting of the Board of Trustees (June 26, 2024) – **for possible action.**
7. Report (Rob Hopkins)
    A. General Status Report

8. Engineer's Report

    A. General Projects Status Report

9. Controller's Report

    A. General Status Report

    B. Investment Report

10. Approval of Claims – **for possible action.**

11. Reports/updates from Board Trustees concerning the areas or districts they represent – for discussion only.

12. Final Public Comment

13. Adjournment

CERTIFICATE OF POSTING

I hereby certify that, prior to 9:00 A.M. on this date, I personally posted a copy of the foregoing Notice of Regular Meeting and Agenda of the Board of Trustees of the Douglas County Lake Tahoe Sewer Authority at the following locations:

Douglas County Lake Tahoe Sewer Authority
Wastewater Treatment Plant
Sewer Plant Road/Highway 50
Zephyr Cove, NV 89448

U.S. Post Office
Kingsbury Grade
Stateline, Nevada

Lake Village Homeowners Association
Lake Village Clubhouse
Stateline, Nevada

Douglas County Administration Building
175 Highway 50
Stateline, Nevada

DATED this 16th day of August, 2024.

_____

Print Name: Paula East-Janicki
Title: DCLTSA Controller

MINUTES OF REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
June 26, 2024

CALL TO ORDER:

A Meeting of the Board of Trustees of the Douglas County Lake Tahoe Sewer Authority (DCLTSA) was duly convened at 9:30 a.m. on Wednesday, June 26, 2024, at the Wastewater Treatment Plant, Stateline, Douglas County, Nevada.

ROLL CALL:

Present were Trustees John McLaughlin, Keith Fertala, Andy Huckbody and Wes Rice. Trustee Jodie Nelson was not in attendance.

RECOGNITION OF OTHERS IN ATTENDANCE:

Also present were Authority Manager Rob Hopkins, Authority Controller Paula East-Janicki, Authority Accountant Ying Johnson, IT specialist, Eric Heffernon, Authority Engineer, Rob Anderson, and the Authority's legal counsel, Jim Cavilia. Bradley Oneto of the Elk Point Sanitation District (EPSD) was also in attendance.

PUBLIC COMMENT:

None.

APPROVAL OF AGENDA:

It was moved by Trustee Rice, seconded by Trustee Fertala and carried unanimously (4-0) that the meeting agenda as presented be approved.

MINUTES OF PRIOR MEETING:

It was moved by Trustee Fertala, seconded by Trustee Huckbody and carried unanimously (3-0) that the minutes of the Meeting of the Board of Trustees of DCLTSA, dated May 15, 2024, be approved as presented. Trustee Rice abstained from the vote because he was not in attendance at the May 15, 2024, meeting.

MANAGER'S REPORT:

A. General Status Report

Mr. Hopkins presented the Board with a written summary of various general matters related to the Authority and briefly summarized some items in the written report. The written report is incorporated in these minutes by this reference.

Mr. Hopkins reported that Authority staff assisted Elk Point Sanitation District with determining whether or not a storm drain was connected to EPSD's sewer collection system. It was determined that the storm drain was not connected to the sewer collection system.

Mr. Hopkins stated that Authority staff participated in a preconstruction meeting with representatives of the Tahoe Beach Club in regard to the installation of new manholes along Club House Drive.

Mr. Hopkins indicated that staff worked with NV Energy to replace an old power pole that was within one foot of the Authority's high-pressure export force main. Mr. Hopkins expressed his gratitude to NV Energy personnel for their cooperation in protecting the authority's infrastructure.

With regard to the remodeling work being done at the Golden Nugget, Mr. Hopkins reported that the Authority Controller, Paula East-Janicki and Authority Accountant, Ying Johnson, worked with Lumos Engineering to get an updated fixture count and determine the required fees that will be payable to the Authority.

Mr. Hopkins indicated that a meter reporting issue is still being experienced with regard to the Tahoe Douglas District (TDD) meter and that the issue appears to involve communication with the meter. Authority staff are continuing to work on the matter with TDD staff.

Mr. Hopkins reported that staff participated in a preconstruction meeting related to the Burke Creek work being conducted by the United States Forest Service (USFS). Mr. Hopkins stressed that the planned work would not impact or change the Authority's access to the Beach Pump Station (BPS).

Finally, Mr. Hopkins stated that maintenance and repairs were successfully completed on the Number 2 Secondary Clarifier at the plant by Authority staff.

In response to an inquiry by Trustee Rice, Mr. Hopkins assured the Board that no beavers have been harmed as the result of the Authority's work in the Burke Creek area. In response to a question from Chairman McLaughlin, Mr. Hopkins stated that it was his understanding that the only work being proposed for this year by the USFS in the Burke Creek area will be east of the existing access road and that for now, there should be no change in the Authority's access to the BPS. Mr. Hopkins added that he also believed that the USFS was planning to backfill an existing ditch adjacent to Beach Club Drive.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

ENGINEER'S REPORT

A. General Projects Status Report

In addition to his participation in the Manager's Report, Authority Engineer, Rob Anderson, presented correspondence dated June 24, 2024, briefly summarizing various issues that R.O. Anderson Engineering has been involved with on behalf of the Authority. The June 24, 2024, correspondence is incorporated in these minutes by this reference.

Mr. Anderson reported that work is continuing with HDR to review as-built plans of the Authority's sewer lines.

Also, Mr. Anderson stated that field-survey work was continuing with regard to the South Tahoe Public Utility District intertie at Edgewood and that a solution is being worked on.

Mr. Anderson indicated that the design of a sedimentation basin along the access road to the Beach Pump Station has been completed and that the next step will be to submit the plan to the USFS for review and approval.

With regard to the planned repaving work at the plant, Mr. Anderson stated that cost estimates have been completed and that it is hoped that the work can be completed this year.

Mr. Anderson also presented the Board with the influent flow meter data, reporting that there was a 2.2% variance between the contributing districts' meter readings and the Authority meter at the plant.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

B. Discussion and possible action regarding the assignment of January 10, 2010, Agreement between Douglas County Lake Tahoe Sewer Authority, formerly known as Douglas County Sewer Improvement District No. 1, and R.O. Anderson Engineering, Inc. to Wilson Engineers, LLC and the acknowledgement of the term of agreement.

Mr. Anderson informed the Board that he was in the process of selling R.O. Anderson Engineering, Inc. to Wilson Engineers, LLC out of Tempe, Arizona. Mr. Anderson explained that he would continue to work for the firm for a minimum of five years and that the size and expertise of Wilson would be a benefit to the Authority and Anderson's other existing clients. Mr. Anderson indicated that Wilson has approximately 140 employees and that the proposed transaction was scheduled to close as of July 1, 2024. Mr. Anderson requested that the Board consent to the assignment of his existing 2010 contract to Wilson and that the term of the contract be explicitly acknowledged as the term of the 2010 contract had previously expired. Finally, Mr. Anderson stated that there would be no change in the fees charged to the Authority.

Based on the discussion of the Board and input from Mr. Hopkins a consensus was reached that the agreement for engineering services should be assigned and updated with an initial term of five years. Following the Board's discussion, it was **moved by Trustee Rice and seconded by Trustee Fertala that the assignment of the R.O. Anderson agreement to Wilson Engineers, LLC be approved, and that Mr. Hopkins be directed to update the agreement with a new term of five years.** Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment. **The motion was approved unanimously (4-0).**

AUTHORITY CONTROLLER'S REPORT:

A. General Status Report

The Authority Controller, Paula East-Janicki, provided the Board with a budget to actual spreadsheet and reported that operating expenses are approximately 4.95% under budget through May. Ms. East-Janicki stated that total influent flows are down approximately 11.3% compared to last year.

Ms. East-Janicki reported that flows from the Beach Pump Station are down approximately 3.6%, flows from TDD are down approximately 22%, flows from RHGID are also down, but the amount is difficult to state because of issues with RHGID's meter. Ms. East-Janicki indicated that flows from in-Authority commercial users are up approximately 1%. Ms. East-Janicki also stated that KGID's meter has recently been repaired and appears to be transmitting flows correctly.

Finally, Ms. East-Janicki reported that based on the fixture counts for the remodeling work at the Golden Nugget, it is expected that the property owner will be responsible to the Authority for new connection fees of approximately $73,000.

B. Discussion and possible action to augment Fiscal Year 2023-2024 budget, shifting expenses between line items, and increasing total operating expenses by $130,000 for depreciation.

Ms. East-Janicki explained that each year it is necessary to augment the budget to ensure that no budget line is more than 10% over the budget numbers provided to the Nevada Department of Taxation. Ms. East-Janicki provided the Board with a budget to actual estimate, showing the modification of various line items to comply with actual expenses and adding a depreciation expense of $130,000 which had previously been overlooked. Ms. East-Janicki explained that the total actual cash expenses of the Authority did not change. Following a brief discussion among the Trustees, it was **moved by Trustee Fertala and seconded by Trustee Rice that the Fiscal Year 2023-2024 budget be augmented as recommended.** Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment. **The motion was approved unanimously (4-0).**

C. Investment Report

Ms. East-Janicki provided the Board with a written summary of the Authority's investments and reported that the Authority has approximately $17.2 million invested with approximately $12.7 million of that amount in the Local Government Investment Pool (LGIP) that paid 5.29% in interest in the previous month. Ms. East-Janicki indicated that the only change since last month has been the addition of interest.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

APPROVAL OF CLAIMS:

The claims along with the Authority's check register were provided to the Board.

The claims were signed off on by Trustee Rice as the Board Treasurer.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

Reports/updates from Board of Trustees concerning the areas or districts they represent

Trustee Huckbody stated that three more sewer laterals along the beach were lost in Marla Bay as the result of high water. Trustee Huckbody indicated that TDD was continuing to encourage the homeowners in Marla Bay to move the laterals from the beach and that TDD was also looking into the possibility of obtaining grant funding to help fund the relocation of the laterals. Trustee Huckbody also stated that TDD was working to improve communications from its meters and lift stations.

Trustee Fertala reported that RHGID's new manager was currently in the process of replacing a departing employee. Trustee Fertala indicated that RHGID recently entered into an agreement with Elk Point Country Club to provide water service to the community in the event of an emergency. Finally, Trustee Fertala reported that the timing of RHGID's billing was being revised to be consistent with the billings of the Authority and the other contributing districts.

Trustee Rice was pleased to report that federal funding of approximately $24 million has been appropriated to complete a hiking/biking trail from Sand Harbor to Spooner summit. Trustee Rice also indicated that he was hopeful that parking changes and additional security planned at Zephyr Cove from July 4-6 would reduce the sort of problems that have been experienced in previous years.

Chairman McLaughlin stated that they were expecting record attendance at this year's celebrity golf tournament and that Edgewood is completely booked for the entire week of the tournament. Chairman McLaughlin reported that business has been good in the casino core and the minor league hockey was scheduled to begin in the Tahoe South Events Center in October. Finally, Chairman McLaughlin indicated that he was working with the Authority Engineer to provide for

Edgewood to be responsible for the costs related to regular maintenance and flushing of the STPUD emergency intertie.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

PUBLIC COMMENT:

Brad Oneto of EPSD reported that the EPSD Board was working with the United State Department of Agriculture and the Nevada State Revolving Loan Fund to get funding for necessary improvements to the EPSD collection system. Mr. Oneto also indicated that EPSD had recently engaged R.O. Anderson Engineering to prepare preliminary engineering for the work and that EPSD now has a website to keep its users informed. Finally, Mr. Oneto thanked the Board and the staff of the Authority for its assistance and cooperation.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 10:40 a.m.

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APPROVED

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4893-9456-8657, v. 1

Meeting Date: August 21, 2024

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
Staff Report

Subject / Title:

Authority Manager's Monthly Report – July - August 2024
A. General Status Report

Staff Recommendation:

None. This is an informational item only.

Discussion/Report:

This item serves to afford the Authority General Manager the opportunity to update the DCLTSA Board of Trustees on select activities over the previous month(s).

1. DCLTSA staff worked closely with Aerzen technicians to fine tune dissolved oxygen level control programming for the Treatment Plant aeration systems.

2. We met with personnel from the Nevada Division of Transportation and from the Nevada Tahoe Conservation District to further discuss NDOT construction of a vacuum truck and street sweeper decant structure within the DCLTSA Treatment Plant footprint. Conceptual design involves two decant bays and includes a sand and oil separator.

3. DCLTSA had two site-visits / meetings in this period related to the upcoming Export Pipeline Replacement Project Phase 2. The topics of discussion were the results of location, survey and potholing work done to verify depth and location of our existing force main. We have discovered through potholing that for about 300 linear feet, our existing export line only has 12 to 20 inches of ground cover, rather than the expected 4 to 5 feet. The shallow depth will require us to figure out a way to protect the pipeline in place during construction of the new line. We have been in contact with the U.S Forest Service to find out if we can import fill dirt to build up the road depth to a suitable level to protect the line. We are also in discussions with USFS regarding terms for the removal of larger trees and brush.

4. The Q2 2024 Discharge Monitoring Reports have been successfully submitted to the NDEP and EPA.

5. DCLTSA staff discovered that the high-voltage transfer switch gear between NV Energy's main substation and the Treatment Plant needs control upgrades and partial equipment replacement. The issues were discovered when the Plant primary backup generator failed to start during a planned NV Energy power outage. The main transfer switch failed to engage, and we had to run the plant on our secondary backup generator. Staff are gathering price

and lead time information for this upgrade project. Because of the size and criticality of the project, we will be adding this work to our Capital Development Plant once we have the dollar figures back to us.

6. We will be starting work on defining a project to replace about 360 feet of defective gravity sewer main located downstream of the Harrah's / Harveys Concert Common Area. This section of line has a "sag" in it that allows grease to collect. DCLTSA has had this line on a high frequency (monthly) cleaning routine, and we had never had an issue in the nine and a half years I have been here. However, we were notified by Harrah's / Harveys that there had been a sewer backup on July 18th. In response to that event, we have increased our line cleaning frequency to twice monthly, and we have installed a" Smartcover" sensor which is an ultrasonic device that attaches to the underside of a manhole lid, and which will send us an alert if it detects a rise in sewage levels in the manhole well in advance of a spill.

7. The Golden Nugget has paid its connection fees for the new remodel work they have underway. Paula can provide details if desired.

8. We purchased a large evaporative cooler to better control the temperature of the hybrid blowers at the Plant. The high air temperatures we had in July were causing the blowers to trip out on high oil temperature. Since the installation of the cooler, these problems have been resolved.

9. We will be sending out our main centrifuge bowl assembly soon to have routine maintenance and bearing replacement performed in Sacramento. During this period, we will be using our backup centrifuge for solids removal at the plant.

10. Plant Superintendent/Maintenance Supervisor Nikolov and I attended the 39th Annual Tri-State Conference in Las Vegas this month. This conference draws industry professionals from California, Nevada and Arizona who teach classes on various wastewater related topics. The conference provides continuing education contact hours that we are all required to maintain by the NDEP as well as providing opportunities for us to learn how different agencies are dealing with various issues common to our industry.

CONTROLLER'S GENERAL STATUS REPORT

August 21, 2024

- Hopefully we have all the bills in from the last fiscal year. The Budget to Actual worksheet in your packet shows that we finished off with operating expenses through June almost 8% under budget. The spreadsheet reflects the original budgeted expenses rather than the augmentation to move money between categories, so even in the one line item, Chemicals, where we were over budget, we're still under the augmented figure.

- Influent flows through July of this year were down 9.6% over the same period last year. As I've told you before, I believe that is due to the exceedingly wet winter of 2022-2023, which resulted in higher flows last year from I & I. The authority's Beach Pump Station is only down .4%, but TDD is down 12.3%. Our In-District commercial user's flows are up 1%. That is due to the Event Center coming online. We finally have the bugs worked out of Round Hill's flow reporting, and their flows are down 28.4% from the previous year. KGID and TDD are still reporting their amounts to me directly, but it appears that KGID's flows have leveled out and are also down.

- Ying and I are preparing for our annual audit scheduled to start on September 15. There has been very little communication with Casey Neilon except to tell us the name of the primary auditor, who apparently works remotely. This initial year with them will be a new experience.

- **Investment Report**

The Authority's investments total more than $18 million, with $13.1 million of that being held in the Local Government Investment Pool (LGIP). LGIP paid more than 5.25% interest in July.

Since the last Board meeting, we have moved $700,000 from the Construction Fund portion of our regular checking account to LGIP, of course keeping it designated as Construction Fund monies.

Additionally, during the week of August 15th through the 22nd, we have 5 CD's maturing, and I have arranged to reinvest them with 5 others. Unfortunately, interest rates are already falling, so I am going longer term on some with reasonable interest rates. There is a list of itemized CDs in the Board Packet.

Claims and Check Register

The check register and wires since the last meeting are in the Board packet. If there are no questions, I will ask the Board Treasurer to sign them and return them to me for our records.

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY

JULY - JUNE 2023-2024 BUDGET VS. ACTUAL

	JUNE	Budgeted	Variance	Comments
Salaries	$ 1,219,588.97	$ 1,248,244.00	$ 28,655.03	
OT/Callback	$ 38,584.55	$ 50,679.00	$ 12,094.45	
Holiday	$ 319.00	$ 19,715.00	$ 19,396.00	
Longevity	$ 2,685.00	$ 2,685.00	$ -	
Stand-By Pay	$ 19,504.16	$ 19,656.00	$ 151.84	
Health Insurance	$ 241,435.30	$ 325,954.00	$ 84,518.70	
State Retirement (PERS)	$ 394,935.02	$ 425,646.00	$ 30,710.98	PERS Actuarial Report Numbers
SIIS (Workers Comp)	$ 17,446.00	$ 20,700.00	$ 3,254.00	
Medicare Tax	$ 19,339.79	$ 19,444.00	$ 104.21	
Unemployment Insurance	$ 39.00	$ 50.00	$ 11.00	Ann.Fee - EMRB
Contract Svcs	$ -	$ -	$ -	
OPEB Expense	$ (30,696.64)	$ 25,000.00	$ 55,696.64	New GASB 75 Actuarial Number
Salaries/Benefits	**$ 1,923,180.15**	**$ 2,157,773.00**	**$ 234,592.85**	
Electric Power	$ 322,952.62	$ 333,638.00	$ 10,685.38	
Electric Power - BPS	$ 19,166.50	$ 22,050.00	$ 2,883.50	
Electric Power - MPS	$ 80,746.70	$ 92,925.00	$ 12,178.30	

JULY - JUNE 2023-2024 BUDGET VS. ACTUAL

	JUNE	Budgeted	Variance	Comments
Natural Gas	$ 18,092.33	$ 15,500.00	$ (2,592.33)	Under Budgeted
Natural Gas - BPS	$ 1,886.72	$ 1,700.00	$ (186.72)	"
Natural Gas - MPS	$ 365.13	$ 365.00	$ (0.13)	Base rate - No useage
Water	$ 11,542.16	$ 12,400.00	$ 857.84	
Water - BPS	$ 2,678.62	$ 3,500.00	$ 821.38	
Water - MPS	$ 92.28	$ 1,100.00	$ 1,007.72	
Solid Waste Removal	$ 10,054.10	$ 7,155.00	$ (2,899.10)	Green waste cleanup behind plant/Rate increase
Utilities	**$ 467,577.16**	**$ 490,333.00**	**$ 22,755.84**	
Chemicals	$ 102,713.79	$ 100,500.00	$ (2,213.79)	
Lab Supplies	$ 11,562.11	$ 7,750.00	$ (3,812.11)	Testing all 7 week days
Supplies	$ -	$ -	$ -	
Chemicals/Supplies	**$ 114,275.90**	**$ 108,250.00**	**$ (6,025.90)**	
Legal Services	$ 52,640.00	$ 45,000.00	$ (7,640.00)	Re: EPSD & USFS
Accounting	$ 44,915.21	$ 64,300.00	$ 19,384.79	
Legal/Accounting	**$ 97,555.21**	**$ 109,300.00**	**$ 11,744.79**	

JULY - JUNE 2023-2024 BUDGET VS. ACTUAL

	JUNE	Budgeted	Variance	Comments
Engineering	$ 63,458.75	$ 52,000.00	$ (11,458.75)	
Engineering - BPS		$ -	$ -	
Engineering - MPS		$ -	$ -	
Engineering - In-District	$ 59,996.78	$ 112,035.00	$ 52,038.22	HDR Collection Line Study
Consulting	$ 10,262.50	$ 6,000.00	$ (4,262.50)	Debt Mngmnt Policy/Payroll Study
Engineering/Consulting	**$ 133,718.03**	**$ 170,035.00**	**$ 36,316.97**	
Maintenance Export Line	$ -	$ 9,500.00	$ 9,500.00	
Maintenance Collection System	$ 127,504.46	$ 75,000.00	$ (52,504.46)	Camera Line Assessment not in current yr budget
Repairs Collection System	$ -	$ 12,500.00	$ 12,500.00	
Computer Maintenance/Supplies	$ 6,353.12	$ 5,500.00	$ (853.12)	
SCADA Support	$ 212.02	$ 3,500.00	$ 3,287.98	
Repairs - Vehicles	$ 10,516.83	$ 20,050.00	$ 9,533.17	
Repairs - Mechanical	$ 50,467.60	$ 49,000.00	$ (1,467.60)	
Repairs - Mechanical BPS	$ 2,227.58	$ 2,000.00	$ (227.58)	
Repairs - Mechanical MPS	$ 4,342.20	$ 26,000.00	$ 21,657.80	
Emergency Repairs	$ -	$ -	$ -	

JULY - JUNE 2023-2024 BUDGET VS. ACTUAL

	JUNE	Budgeted	Variance	Comments
Repairs Bldg & Grounds	$ 15,026.21	$ 5,550.00	$ (9,476.21)	Reservoir Erosion Repair Not Budgeted
Repairs Bldg & Grounds - BPS	$ 821.50	$ 500.00	$ (321.50)	USFS Ground Repair
Repairs Bldg & Grounds - MPS	$ 396.67	$ -	$ (396.67)	MPS - Weed Control
Repairs Heating	$ 592.70	$ 825.00	$ 232.30	
Repairs Heating	$ -	$ 500.00	$ 500.00	
Repairs Heating	$ -	$ -	$ -	
Repairs Electrical	$ 2,779.76	$ 8,925.00	$ 6,145.24	
Repairs Electrical	$ 28.99	$ 850.00	$ 821.01	
Repairs Electrical	$ 35.19	$ 500.00	$ 464.81	
Repairs Instruments	$ 11,316.25	$ 12,000.00	$ 683.75	SmarCover Support Annual - Will Smooth
Repairs Instruments	$ 7.55		$ (7.55)	
Equipment Rental	$ 20,227.55	$ 3,000.00	$ (17,227.55)	Reservoir Erosion Repair Not Budgeted
Maintenance Supplies	$ 15,141.43	$ 19,600.00	$ 4,458.57	
Safety & Safety Equipment	$ 11,222.54	$ 8,000.00	$ (3,222.54)	Confined Space Harnesses
Odor Control System Maintenance	$ 31,337.72	$ 2,000.00	$ (29,337.72)	Media Clean Out/ Replace Not Budgeted
Repairs/Maintenance	**$ 310,557.87**	**$ 265,300.00**	**$ (45,257.87)**	
Casualty Insurance	$ 104,440.51	$ 109,104.00	$ 4,663.49	
Pollution Liability Insurance	$ -	$ -	$ -	
Insurance	**$ 104,440.51**	**$ 109,104.00**	**$ 4,663.49**	

JULY - JUNE 2023-2024 BUDGET VS. ACTUAL

	JUNE	Budgeted	Variance	Comments
Telephone	$ 20,058.71	$ 19,500.00	$ (558.71)	Incl'd On-Call Cell
Telephone	$ 1,525.60	$ 400.00	$ (1,125.60)	FirstNet Services
Telephone	$ -	$ -	$ -	
Annual Software Licenses	$ 22,077.34	$ 26,500.00	$ 4,422.66	
Small Tools & Equipment	$ 15,529.47	$ 12,525.00	$ (3,004.47)	Small Equipment Needed for Work Done In-House
Laundry and Linen	$ 1,466.17	$ 2,500.00	$ 1,033.83	
Forest Svc. Fee	$ 194.52	$ 500.00	$ 305.48	
Training, Dues & Subscriptions	$ 2,773.93	$ 6,500.00	$ 3,726.07	
Office Expenses	$ 9,101.14	$ 8,250.00	$ (851.14)	Under-Budgeted
Travel	$ -	$ -	$ -	
Sample Testing	$ 49,495.00	$ 50,725.00	$ 1,230.00	
Operating Lease	$ -	$ -	$ -	
Biosolids Disposal	$ 44,481.04	$ 53,921.00	$ 9,439.96	
Underground Service Alert	$ 563.40	$ 600.00	$ 36.60	Underground Svc Alert Annual Fee
Permit Fees	$ 9,810.47	$ 12,250.00	$ 2,439.53	Annual Fees Paid Up-Front/Will Smooth
Misc Exp and Bank Fees	$ (31.03)	$ 1,200.00	$ 1,231.03	
Other Operating Expenses	**$ 177,045.76**	**$ 195,371.00**	**$ 18,325.24**	

JULY - JUNE 2023-2024 BUDGET VS. ACTUAL

	JUNE	Budgeted	Variance	Comments
Fuels and Lubricants	$ 25,697.82	$ 37,860.00	$ 12,162.18	
Fuels & Lubricants	**$ 25,697.82**	**$ 37,860.00**	**$ 12,162.18**	
Total Operating Expenses Thru June	**$ 3,354,048.41**	**$ 3,643,326.00**	**$ 289,277.59**	
			7.94%	

CURRENT BROKERED CD MATURITY DATES

	Date	Rate	Amount	Fund
FY '24 - '25				
MORGAN STANLEY BK NA	11/4/2024	4.70%	$ 245,000	GF
BANK OF BARODA	11/15/2024	5.05%	$ 245,000	PR
CITIBANK NAT'L ASSOC	5/2/2025	5.15%	$ 245,000	CF
TOTAL FY '24 - '25			**$ 735,000**	
FY '25 - '26				
BANK OF NEW YORK MELLON	7/31/2025	4.65%	$ 245,000	PR
TOWNEBANK/PORTSMOUTH	8/15/2025	4.20%	$ 245,000	PR
FLAGSTAR BANK NV	8/20/2025	4.85%	$ 245,000	CF
SOUTH STORY BANK & TRUST	8/22/2025	4.30%	$ 245,000	CF
UBS BK USA	8/25/2025	5.05%	$ 245,000	CF
BARCLAYS BK/DELAWARE	10/27/2025	5.35%	$ 245,000	PR
DISCOVER BK	10/31/2025	5.45%	$ 245,000	PR
PRIME ALLIANCE BANK	12/23/2025	4.15%	$ 245,000	CF
FIRST FARMERS BK & TRUST	2/20/2026	4.05%	$ 245,000	CF
GOLDMAN SACHS BK USA NEW YC	5/7/2026	4.90%	$ 245,000	PR
MORGAN STANLEY PRIVATE BK	5/22/2026	5.05%	$ 245,000	PR
TOTAL FY '25-'26			**$ 2,695,000**	
FY '26-'27				
BLUE RIDGE BANK, NA	7/20/2026	4.01%	$ 245,000	GF
TOTAL FY '26 -'27			**$ 245,000**	
FY '27-'28				
SALLIE MAE BANK, SALT LAKE	7/26/2027	4.50%	$ 245,000	CF
TOTAL FY '27 - '28			**$ 245,000**	
			$ 3,920,000	
		4.71%		

Douglas County Lake Tahoe Sewer Auth.

GL Entry Report - Batch Order

Year: All / Date: 6/21/2024 - 8/21/2024

Entry #	Date	Document	Job	Account	Description	Debits	Credits	Balance
BATCH: 8638	**JOURNAL: B**	**STATUS: Posted**	**PERIOD: 2025 - 1**	**CREATED: 06/11/24 by YHJ**				
149643	07/01/24			265.4000	SRF DEBT SVC - 1/2025	$65,061.27	$0.00	$65,061.27
149644	07/01/24			270.4000	SRF DEBT SVC - 1/2025	$229,017.33	$0.00	$294,078.60
149645	07/01/24			705.4000	SRF DEBT SVC - 1/2025	$5,187.31	$0.00	$299,265.91
149646	07/01/24			706.4000	SRF DEBT SVC - 1/2025	$86,600.73	$0.00	$385,866.64
149647	07/01/24			101.4000	SRF DEBT SVC - 1/2025	$0.00	$385,866.64	$0.00
					BATCH 8,638 TOTALS:	**$385,866.64**	**$385,866.64**	**$0.00**
BATCH: 8649	**JOURNAL: B**	**STATUS: Posted**	**PERIOD: 2025 - 1**	**CREATED: 06/25/24 by YHJ**				
149753	07/15/24			414.1100	JUNE PERS CONTRIBS	$15,483.25	$0.00	$15,483.25
149754	07/15/24			415.1100	JUNE PERS CONTRIBS	$15,483.24	$0.00	$30,966.49
149755	07/15/24			101.1000	JUNE PERS CONTRIBS	$0.00	$30,966.49	$0.00
					BATCH 8,649 TOTALS:	**$30,966.49**	**$30,966.49**	**$0.00**
BATCH: 8678	**JOURNAL: B**	**STATUS: Posted**	**PERIOD: 2025 - 1**	**CREATED: 07/24/24 by YHJ**				
150057	07/23/24			417.1100	Q4 FY 23-24 WORKERS' COMP	$2,720.50	$0.00	$2,720.50
150058	07/23/24			101.1000	Q4 FY 23-24 WORKERS' COMP	$0.00	$2,720.50	$0.00
					BATCH 8,678 TOTALS:	**$2,720.50**	**$2,720.50**	**$0.00**
BATCH: 8695	**JOURNAL: B**	**STATUS: Posted**	**PERIOD: 2025 - 2**	**CREATED: 08/06/24 by YHJ**				
150190	08/15/24			414.1100	JULY PERS CONTRIBS	$23,428.43	$0.00	$23,428.43
150191	08/15/24			415.1100	JULY PERS CONTRIBS	$23,428.43	$0.00	$46,856.86
150192	08/15/24			101.1000	JULY PERS CONTRIBS	$0.00	$46,856.86	$0.00
					BATCH 8,695 TOTALS:	**$46,856.86**	**$46,856.86**	**$0.00**
BATCH: 8701	**JOURNAL: B**	**STATUS: Posted**	**PERIOD: 2025 - 2**	**CREATED: 08/08/24 by YHJ**				
150321	08/14/24			106.4000	TXFR TO LGIP INVEST	$700,000.00	$0.00	$700,000.00
150322	08/14/24			101.4000	TXFR TO LGIP INVEST	$0.00	$700,000.00	$0.00
					BATCH 8,701 TOTALS:	**$700,000.00**	**$700,000.00**	**$0.00**
					TOTAL OF ALL JOURNAL(S):	**$1,166,410.49**	**$1,166,410.49**	

Douglas County Lake Tahoe Sewer Auth.

AP Check Register (Current by Bank)

Check Dates: 6/21/2024 to 8/21/2024

Check No.	Date	Status*		Vendor ID	Payee Name	Amount
BANK ID: WFCHK - WELLS FARGO CHECKING						**101.1000**
12713	07/11/24	P		AL01	ALLISON MACKENZIE, Ltd.	$4,165.00
12714	07/11/24	P		AZUL01	AZUL ELECTRIC SUPPLY LLC	$793.07
12715	07/11/24	P		BE15	BENTLY FAMILY LTD PARTNERSHIP	$838.32
12716	07/11/24	P		SE45	BRADLEY SEALS	$502.84
12717	07/11/24	P		BURNS	BURNS MACHINERY, INC.	$41,348.00
12718	07/11/24	P		CA12	CARSON VALLEY OIL CO., INC.	$561.16
12719	07/11/24	P		CODALE	CODALE ELECTRIC SUPPLY	$282.26
12720	07/11/24	P		DTS	DIGITAL TECHNOLOGY SOLUTIONS	$206.50
12721	07/11/24	P		DIY	DIY HOME CENTER	$11.71
12722	07/11/24	P		DCWC	DOUGLAS COUNTY WEED CONTROL	$752.96
12723	07/11/24	P		GI20	DOUGLAS GIBSON	$323.19
12724	07/11/24	P		FASTEN	FASTENAL COMPANY	$651.89
12725	07/11/24	P		FREDH	FRED HOWARD	$282.21
12726	07/11/24	P		FR01	FRONTIER	$49.70
12727	07/11/24	P		GR13	GRAINGER	$332.59
12728	07/11/24	P		HOMETO	HOMETOWN HEALTH	$16,904.39
12729	07/11/24	P		INTEGR	INTEGRITY LOCKSMITH	$175.45
12730	07/11/24	P		PH12	JOHN PHILLIPS	$482.86
12731	07/11/24	P		IKE01	KELVIN IKEHARA	$288.77
12732	07/11/24	P		KI11	KINGSBURY GENERAL IMP. DIST.	$1,282.72
12733	07/11/24	P		LIBERT	LIBERTY UTILITY CA	$45.10
12734	07/11/24	P		AGUILA	MANNY AGUILAR	$174.70
12735	07/11/24	P		MET11	METLIFE - GROUP BENEFITS	$1,953.50
12736	07/11/24	P		HOL1	MICHAEL HOHL MOTOR COMPANY	$61,422.75
12737	07/11/24	P		NVEMRB	EMRB	$42.00
12738	07/11/24	P		NE49	NEVADA NEWS GROUP	$197.25
12739	07/11/24	P		NV01	NV ENERGY	$31,797.45
12740	07/11/24	P		EA13	PAULA EAST-JANICKI	$758.79
12741	07/11/24	P		POL10	POLYDYNE INC.	$7,774.00
12742	07/11/24	P		VAN1	RICK VAN HORN	$272.46
12743	07/11/24	P		KI13	Shaun Thomas DBA	$737.63
12744	07/11/24	P		SO10	SOUTH TAHOE REFUSE, INC.	$630.70
12745	07/11/24	P		SO13	SOUTHWEST GAS	$491.76
12746	07/11/24	P		ST09	STANDARD INSURANCE COMPANY	$667.19
12747	07/11/24	P		NE42	STATE OF NV. P.E.B.P.	$1,475.20
12748	07/11/24	P		SU13	SUMMIT PLUMBING CO., LLC	$11,025.00
12749	07/11/24	P		TA01	TAHOE BASIN CONTAINER SVC.,INC	$3,053.50
12750	07/11/24	P		R&SOPT	R & S OPTIMUM OFFSET	$140.00
12751	07/11/24	P		US12	USABLUEBOOK / HD SUPPLY, INC.	$496.93
12752	07/11/24	P		VER	VERIZON	$316.20
12753	07/11/24	P		VI12	VISION SERVICE PLAN - (AT)	$286.96
12754	07/11/24	P		WARREN	WARREN W. REED INSURANCE, INC.	$108,801.19
12755	07/11/24	P		WF01	WELLS FARGO	$1,848.62
12756	07/11/24	V	7/11/24	WF01		
12757	07/11/24	P		WE12	Western Envir. Testing Lab	$603.00
12758	07/11/24	P		WE18	WESTERN NEVADA SUPPLY CO.	$855.43
12759	07/25/24	P		LES10	LES SCHWAB TIRE CENTER	$1,319.97
12760	07/25/24	P		AL17	ALHAMBRA	$147.00
12761	07/25/24	P		ATT01	AT&T MOBILITY	$131.71
12762	07/25/24	P		AUTO01	AUTOMATIONDIRECT.COM, INC.	$203.00
12763	07/25/24	P		BE15	BENTLY FAMILY LTD PARTNERSHIP	$857.64
12764	07/25/24	P		CA12	CARSON VALLEY OIL CO., INC.	$1,238.50
12765	07/25/24	P		CA25	CASHMAN EQUIPMENT COMPANY	$1,091.77
12766	07/25/24	P		CH15	CHARTER COMMUNICATIONS	$274.95
12767	07/25/24	P		CONWAY	CONWAY COMMUNICATIONS INC	$23.37
12768	07/25/24	P		DIY	DIY HOME CENTER	$11.71

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Douglas County Lake Tahoe Sewer Auth.

AP Check Register (Current by Bank)

Check Dates: 6/21/2024 to 8/21/2024

Check No.	Date	Status*	Vendor ID	Payee Name	Amount
12769	07/25/24	P	FREDH	FRED HOWARD	$282.21
12770	07/25/24	P	FR01	FRONTIER	$49.88
12771	07/25/24	P	GR13	GRAINGER	$483.43
12772	07/25/24	P	SMARTC	HADRONEX, INC.	$10,152.00
12773	07/25/24	P	HAND01	HANDRAIL SYSTEMS, INC.	$219.00
12774	07/25/24	P	HDR01	HDR, ENGINEERING, INC.	$10,630.11
12775	07/25/24	P	HOMETO	HOMETOWN HEALTH	$16,904.39
12776	07/25/24	P	BOU11	BOULDER EXTERMINATORS, INC	$150.00
12777	07/25/24	P	MORAN	MARK MORAN	$272.79
12778	07/25/24	P	MET11	METLIFE - GROUP BENEFITS	$1,953.50
12779	07/25/24	P	OREILL	O'REILLY AUTOMOTIVE, INC.	$1,120.20
12780	07/25/24	P	OFFICE	OFFICE 1	$40.00
12781	07/25/24	P	AN12	R.O. ANDERSON ENGINEERING, INC	$10,605.00
12782	07/25/24	P	THATCH	THATCHER COMPANY OF NV, INC.	$12,790.41
12783	07/25/24	P	UN16	UNDERGROUND SERVICE ALERT,INC.	$964.68
12784	07/25/24	P	US12	USABLUEBOOK / HD SUPPLY, INC.	$2,014.54
12785	07/25/24	P	VI12	VISION SERVICE PLAN - (AT)	$286.96
12786	07/25/24	P	WE10	WEDCO RENO	$4,987.75
12787	07/25/24	P	WE12	Western Envir. Testing Lab	$2,526.00
12788	07/25/24	P	WE18	WESTERN NEVADA SUPPLY CO.	$56.20
12789	07/25/24	P	JOHN	YING H. JOHNSON	$285.38
12790	08/08/24	P	AERZEN	AERZEN USA CORP	$65.49
12791	08/08/24	P	AL01	ALLISON MACKENZIE, Ltd.	$2,380.00
12792	08/08/24	P	APPLIE	APPLIED SYSTEMS ENGINEERING	$2,144.00
12793	08/08/24	P	ART01	ARTISTIC FENCECO, INC.	$2,939.90
12794	08/08/24	P	AUTO01	AUTOMATIONDIRECT.COM, INC.	$1,760.00
12795	08/08/24	P	AZUL01	AZUL ELECTRIC SUPPLY LLC	$67.52
12796	08/08/24	P	BE15	BENTLY FAMILY LTD PARTNERSHIP	$818.02
12797	08/08/24	P	SE45	BRADLEY SEALS	$502.84
12798	08/08/24	P	CA12	CARSON VALLEY OIL CO., INC.	$580.46
12799	08/08/24	P	CL14	CLIPPER CONTROLS INC.	$1,200.00
12800	08/08/24	P	CODALE	CODALE ELECTRIC SUPPLY	$682.23
12801	08/08/24	P	DTS	DIGITAL TECHNOLOGY SOLUTIONS	$231.84
12802	08/08/24	P	GI20	DOUGLAS GIBSON	$323.19
12803	08/08/24	P	JO10	JNA CONSULTING GROUP, LLC	$1,025.00
12804	08/08/24	P	PH12	JOHN PHILLIPS	$482.86
12805	08/08/24	P	IKE01	KELVIN IKEHARA	$288.77
12806	08/08/24	P	KI12	KINGSBURY HARDWARE	$84.74
12807	08/08/24	P	LIBERT	LIBERTY UTILITY CA	$59.86
12808	08/08/24	P	AGUILA	MANNY AGUILAR	$174.70
12809	08/08/24	P	MO19	MOTION INDUSTRIES, INC.	$458.13
12810	08/08/24	P	NV01	NV ENERGY	$40,372.04
12811	08/08/24	P	OREILL	O'REILLY AUTOMOTIVE, INC.	$269.09
12812	08/08/24	P	OFFICE	OFFICE 1	$102.65
12813	08/08/24	P	EA13	PAULA EAST-JANICKI	$758.79
12814	08/08/24	P	VAN1	RICK VAN HORN	$272.46
12815	08/08/24	P	SO10	SOUTH TAHOE REFUSE, INC.	$964.60
12816	08/08/24	P	SO13	SOUTHWEST GAS	$446.04
12817	08/08/24	P	ST09	STANDARD INSURANCE COMPANY	$667.19
12818	08/08/24	P	NE42	STATE OF NV. P.E.B.P.	$1,475.20
12819	08/08/24	P	SU13	SUMMIT PLUMBING CO., LLC	$6,857.50
12820	08/08/24	P	TA01	TAHOE BASIN CONTAINER SVC.,INC	$3,899.50
12821	08/08/24	P	TA18	TAHOE REGIONAL PLANNING AGENCY	$920.00
12822	08/08/24	P	US12	USABLUEBOOK / HD SUPPLY, INC.	$1,310.57
12823	08/08/24	P	VER	VERIZON	$316.22
12824	08/08/24	P	WF01	WELLS FARGO	$11,050.41
12825	08/08/24	P	WE12	Western Envir. Testing Lab	$1,755.00
12826	08/08/24	P	WE18	WESTERN NEVADA SUPPLY CO.	$1,538.56

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Douglas County Lake Tahoe Sewer Auth.

AP Check Register (Current by Bank)

Check Dates: 6/21/2024 to 8/21/2024

Check No.	Date	Status*	Vendor ID	Payee Name	Amount
12827	08/08/24	P	JOHN	YING H. JOHNSON	$152.98
				BANK WFCHK REGISTER TOTAL:	**$477,575.30**
				GRAND TOTAL :	**$477,575.30**

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