NOTICE OF REGULAR MEETING OF

BOARD OF TRUSTEES OF

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY

WEDNESDAY, OCTOBER 16, 2024

Pursuant to Chapter 241 of the Nevada Revised Statutes, the Board of Trustees of Douglas County Lake Tahoe Sewer Authority hereby notifies all interested parties that a Regular Meeting of the Board will be conducted on October 16, 2024, beginning at 9:30 a.m. in the conference room of the Wastewater Reclamation Plant, Highway 50 and Sewer Plant Road in Zephyr Cove, Douglas County, Nevada.

The Regular Meeting will concurrently be conducted via Zoom Teleconference for those who wish to participate via that option using the link, or phone number and passcode below.

https://us06web.zoom.us/j/82655243706?pwd=xTaROpPkzYchFxG3u6V3CMcmuyvsRk.1

Meeting ID: **826 5524 3706**
Passcode: **126995**
Phone: **+1 669 900 6833**

Copies of this Notice are posted in the following locations:

Wastewater Reclamation Plant
Highway 50 and Sewer Plant Road
Zephyr Cove, Nevada

U.S. Post Office
Kingsbury Grade
Stateline, Nevada

Lake Village Homeowners Association
Lake Village Clubhouse
Stateline, Nevada

Douglas County Administration Building
175 Highway 50
Stateline, Nevada

The meeting shall be conducted in accordance with the following Agenda. Unless otherwise stated, items may be considered out of order at the discretion of the chairperson. Unless otherwise noted, all items shall include discussion and possible action.

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
REGULAR MEETING AGENDA
WEDNESDAY, OCTOBER 16, 2024

Action may be taken on any agenda item unless noted "for discussion only."

Items on the agenda may be taken out of order.

Two or more agenda items may be combined for consideration.

An item may be removed from the agenda or discussion relating to an item may be delayed at any time.

Public comment will be taken on any item on this agenda on which action may be taken, before action is taken on the item.

Every meeting of the Board of Trustees will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. In addition, it is the Board's goal to also provide for item-specific public comment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Chair also retains discretion to limit comment to three minutes per person and only provide for the Open Meeting Law's minimum public comment.

Copies of supporting material, if any, may be requested from Paula East-Janicki by mail at P.O. Box 578, Zephyr Cove, NV 89448 or by telephone at (775) 586-8575. Copies of supporting material, if any, are also available on the Douglas County Lake Tahoe Sewer Authority website: https://www.dcltsa.org.

1. Call Meeting to Order – 9:30 a.m.

2. Roll Call

3. Recognition of Others in Attendance

4. Public Comment - for discussion only

5. Approval of Agenda - **for possible action.**

6. Minutes of Prior Meeting of the Board of Trustees (August 21, 2024) – **for possible action.**

7. Discussion and possible action to introduce, on first reading, a proposed ordinance regarding the Authority's operations and services, as well as fees for providing services. The proposed ordinance is intended to fully amend and replace the Authority's current operating ordinance. – **for possible action.**

8. Report (Rob Hopkins)

    A. General Status Report

9. Engineer's Report

    A. General Projects Status Report

10. Controller's Report

    A. General Status Report

    B. Investment Report

11. Approval of Claims – **for possible action.**

12. Reports/updates from Board Trustees concerning the areas or districts they represent – for discussion only.

13. Final Public Comment

14. Adjournment

CERTIFICATE OF POSTING

I hereby certify that, prior to 9:00 A.M. on this date, I personally posted a copy of the foregoing Notice of Regular Meeting and Agenda of the Board of Trustees of the Douglas County Lake Tahoe Sewer Authority at the following locations:

Douglas County Lake Tahoe Sewer Authority
Wastewater Treatment Plant
Sewer Plant Road/Highway 50
Zephyr Cove, NV 89448

U.S. Post Office
Kingsbury Grade
Stateline, Nevada

Lake Village Homeowners Association
Lake Village Clubhouse
Stateline, Nevada

Douglas County Administration Building
175 Highway 50
Stateline, Nevada

DATED this 11th day of October, 2024.

_____
Print Name: Paula East-Janicki
Title: DCLTSA Controller

MINUTES OF REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
September 18, 2024

CALL TO ORDER:

A Meeting of the Board of Trustees of the Douglas County Lake Tahoe Sewer Authority (DCLTSA) was duly convened at 9:30 a.m. on Wednesday, September 18, 2024, at the Wastewater Treatment Plant, Stateline, Douglas County, Nevada.

ROLL CALL:

Present were Trustees John McLaughlin, Keith Fertala, Andy Huckbody and Jodie Nelson. Trustee Wes Rice was absent.

RECOGNITION OF OTHERS IN ATTENDANCE:

Also present were Authority Manager Rob Hopkins, Authority Controller Paula East-Janicki, Authority Accountant Ying Johnson, Authority Engineer, Rob Anderson, and the Authority's legal counsel, Jim Cavilia. Anne Harry and Kylie Gerken of the Elk Point Sanitation District (EPSD) were also in attendance.

PUBLIC COMMENT:

None.

APPROVAL OF AGENDA:

It was moved by Trustee Nelson, seconded by Trustee Huckbody and carried unanimously (4-0) that the meeting agenda as presented be approved.

MINUTES OF PRIOR MEETING:

It was moved by Trustee Fertala, seconded by Trustee Nelson and carried unanimously (4-0) that the minutes of the Meeting of the Board of Trustees of DCLTSA, dated August 21, 2024, be approved as presented.

Consideration and Possible Appointment of John McLaughlin for a three-year term beginning October 1, 2024, as Trustee representing the business community of Stateline, Nevada, pursuant to Nevada Revised Statute Section 335, Subsection 26(e).

Authority legal counsel, Jim Cavilia reported that Chairman McLaughlin's current term as a Trustee was coming to an end as of September 30, 2024. Mr. Cavilia added that by statute, the seat held by Chairman McLaughlin is to be filled by a representative of the business community

of Stateline, Nevada, and the individual is to be appointed by the other members of the Board of Trustees.

Chairman McLaughlin expressed his willingness to serve an additional three-term as Trustee if the other Trustees wished for him to do so. Following a brief discussion among the Trustees, **it was moved by Trustee Nelson and seconded by Trustee Huckbody that John McLaughlin be appointed for a three-year term beginning October 1, 2024, as Trustee representing the business community of Stateline, Nevada.** Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment. **The motion passed unanimously (3-0).**

MANAGER'S REPORT:

A. General Status Report

Mr. Hopkins presented the Board with a written summary of various general matters related to the Authority and briefly summarized some items in the written report. The written report is incorporated in these minutes by this reference.

Mr. Hopkins reported that the Authority has obtained proposals to replace the automatic transfer switch and related components at the treatment plant. Mr. Hopkins stated that the lead time for the new component is from six to sixteen weeks.

Mr. Hopkins indicated that Authority staff was in the process of replacing the failing bulkhead fittings on the sodium hypochlorite tanks.

Based on a recent inspection of the package headworks system at the plant, Mr. Hopkins indicated that Authority staff is ordering replacement wear bars for the grit collection augers and additional fittings that show signs of wear.

Mr. Hopkins stated that quotes have been received to complete the bypass necessary to replace electrical components at the Authority's Main Pump Station.

Mr. Hopkins reported that in the first week of September the Authority had an unannounced routine inspection from the Department of Occupational Safety and Health (OSHA) at the treatment plant. The inspection raised a few minor items that are being addressed by Authority staff.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

ENGINEER'S REPORT

A. General Projects Status Report

In addition to his participation in the Manager's Report, Authority Engineer, Rob Anderson, presented correspondence dated September 17, 2024, briefly summarizing various issues that R.O.

Anderson Engineering has been involved with on behalf of the Authority. The September 17, 2024, correspondence is incorporated in these minutes by this reference.

Mr. Anderson reported that the Authority's application to the United States Forest Service (USFS) regarding the proposed sedimentation basin near the access road to the Beach Pump Sation is nearly complete. Mr. Anderson anticipates that approval of the application will take from six to nine months.

Mr. Anderson indicated that the Authority's comments regarding plans for three buildings on the Werbin family property in Lake Village have been submitted to the property owner.

With regard to the planned repaving project at the treatment plant, Mr. Anderson stated that progress has been made with the Tahoe Regional Planning Authority (TRPA) regarding an old TRPA permit that needs to be closed out before proceeding with this project.

Finally, Mr. Anderson reported that a summary of influent flows for 2024 has been completed with flows being down approximately 5% from 2023. Mr. Anderson stated that the variation between the meters of the various districts and the Authority's meter at the plant is less than 1%.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

AUTHORITY CONTROLLER'S REPORT:

A. General Status Report

The Authority Controller, Paula East-Janicki, provided the Board with a budget to actual spreadsheet and reported that operating expenses were approximately 14% over budget for the first month of the fiscal year. Ms. East-Janicki explained that this was mainly a result of certain items being prepaid and that some costs budgeted for the previous fiscal year did not get paid until the current fiscal year.

Ms. East-Janicki also reported that she and the Authority Accountant, Ying Johnson, have been busy preparing for the Authority's annual audit and that everything has been going well thus far.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

B. Discussion regarding possible revision to the Authority's general operational ordinance regulating operations and services, as well as fees for services provide by the Authority.

Ms. East-Janicki report that she and the Authority Manager have been working with the Authority Engineer and the Authority's legal counsel to update the Authority's general operating ordinance that was last revised in 2003. Ms. East-Janicki explained that she had conducted a general survey of similar sewer providers to compare connection fees and other relevant data.

Ms. East-Janicki indicated that she was recommending certain revisions to the Authority's ordinance and that she was looking for direction from the Board at this time. Ms. East-Janicki summarized the proposed revisions to include the following:

- Utilization of fixture counts to determine the connection fee for new residential units as they are currently used for commercial uses;
- Increase of the "per fixture unit" fee from $2 per day to $3;
- Providing for the ability to fine commercial users that fail to properly maintain grease interceptors;
- Combining the Plant Expansion and Emergency Repair Fund with the Construction Fund; and
- Inclusion of a Stand-By Fee for commercial users who go off-line but wish to retain capacity for future use.

Following a general discussion of the Trustees regarding the proposed revision of the Authority's operating ordinance, a consensus was reached to bring a proposed new ordinance to the Board for formal consideration and approval at a future meeting.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

C. Investment Report

Ms. East-Janicki provided the Board with a written summary of the Authority's investments and reported that the Authority has approximately $18.1 million invested. The only change in the Authority's investments since the prior month is the addition of interest.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

APPROVAL OF CLAIMS:

The claims along with the Authority's check register were provided to the Board.

The claims were signed off on by Chairman McLaughlin.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

Reports/updates from Board of Trustees concerning the areas or districts they represent

Trustee Huckbody stated that at the next meeting of the Tahoe Douglas District (TDD) Board his replacement on the Authority Board will be selected, as his term expires on January 1, 2025.

Trustee Nelson reported that Kingsbury General Improvement District (KGID) recently celebrated its 60th anniversary. Trustee Nelson also stated that KGID's dispute with the Tahoe Douglas Fire District regarding responsibility for clearing fire hydrants was not yet resolved.

Trustee Fertala reported that Round Hill General Improvement District (RHGID) had a meeting last night and that a recently hired operator at RHGID was let go during the probationary period. Other applicants are now being considered. Finally, Trustee Fertala indicated that a subcommittee of the RHGID Board had been formed for the purpose of negotiating an employment agreement with the new RHGID manager.

Chairman McLaughlin reported that it has been a very good summer in the casino core and that thus far there has been very little impact from wildfires. With regard to the new Barton medical facility being proposed at Stateline, Chairman McLaughlin indicated that the planning process was continuing. Mr. Anderson added that an analysis was currently being conducted with regard to the visual impacts of the planned facility.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

PUBLIC COMMENT: Anne Harry of EPSD indicated that EPSD was currently in the process of looking into the appropriate rates based on the size of residences as EPSD prepares to take full responsibility for its sewer collection system.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 10:45 a.m.

_____

APPROVED

_____

4895-4592-7919, v. 1

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
Staff Report

Subject / Title:

Authority Manager's Monthly Report – October 2024
A. General Status Report

Staff Recommendation:

None. This is an informational item only.

Discussion/Report:

This item serves to afford the Authority General Manager the opportunity to update the DCLTSA Board of Trustees on select activities over the previous month.

1. An Authority service truck was involved in a traffic accident at the intersection of Highway 50 and Kahle Drive. Our truck was rear-ended by a distracted driver while waiting at the stop light at the intersection. All accident and police reports have been filed. The one DCLTSA staff member involved has been medically assessed after the accident and has been placed on light duty until further medical follow-up approves him for return to full time, regular duty. The crew truck is likely to be a total loss due to a bent frame.

2. Our staff has corrected 100% of the items called out in the OSHA compliance inspection conducted last month and we have communicated this back to OSHA for their records.

3. HDR is continuing to work on mapping the existing and proposed Export Force Main alignments for Phase 2 of the Export Force Main Replacement Project. Any tree removal / earthwork will take place in the spring of 2025 when construction season resumes in the Basin.

4. DCLTSA and our Engineer, Rob Anderson, have been working with Eric Morway of the United States Geological Survey, to compile annual treated effluent flow data and GIS data of DCLTSA outfall locations. The data is being collected by USGS for a Scientific Investigation Report (SIR) to document Carson Valley hydraulic modeling and to show where the different effluent sources originate and enter Carson Valley.

5. Wear bars for the package headworks grit auger have been ordered.

6. Final fitting for the installation of the channel grinder at the Beach Pump Station is underway. We hope to have the unit installed and operational by the end of October.

7. We are obtaining quotes to construct an elevated scaffold and secondary access ladder for the dry well at the Beach Pump Station. The scaffold and ladder will make routine maintenance of the BPS flowmeter much easier and will provide a secondary egress point from the BPS drywell, improving safety.

8. We are working with Kaylon Prior of the California Water Environment Association (CWEA) to get locally sourced Operator training and continuing education opportunities approved by the Nevada Division of Environmental Protection.

9. We are gathering data to generate the Third Quarter 2024 Discharge Monitoring Report.



Bear on the roof of the office, October 2024…

CONTROLLER'S REPORT ON REVISION OF THE AUTHORITY'S ORDINANCE

October 16, 2024

As we discussed last month, the general operational Ordinance which regulates the Authority's operations and services, as well as fees for those services, was last revised in 2003. Over the past months, we have worked with Jim Cavilia and Rob Anderson to change provisions in the 2003 Ordinance that are outdated, as well as connection fees.

A survey of 7 other districts, Round Hill, Kingsbury, Tahoe Douglas District, Minden Gardnerville Sewer District, Indian Hills, Douglas County and STPUD, indicated that the average residential connection fee is currently $5,054. The Authority's connection fee for a 3-bedroom house is currently $800.

If the Board concurs, our suggested revisions include:

- Utilizing a drainage fixture unit (DFU) count, as defined in the International Plumbing Code for determining residential connection fees, as we have always done with businesses. Doing this ensures smaller houses pay less and larger ones pay more. The existing Ordinance has a fixed fee per bedroom.

    - The connection charge is figured as follows:
      # DFUs X 80 gallons per day X rate.

    - Increasing the charge by 25%, from $2 per gallon per day (GPD) to $2.50 would result in a $3,800 connection fee for a 2-bathroom home. Many new homes, particularly here in Tahoe, have 3 bathrooms or more. At $2.50 per GPD, each bathroom adds $1,200 to the connection fee. The updated DFU chart is attached to this report.

    - As I told you last month, the usual formula for figuring "capacity" is derived by dividing the capital cost of the treatment plant today divided by the gallons per day of permitted capacity. Since 2006,

that cost has increased 65%. I had previously recommended increasing the connection fee by 50% to $3.00. That amount would result in a $4,560 connection fee for a 2-bedroom home and $6,240 for a 3-bedroom one. If the Board thinks the 25% increase is insufficient, the capacity calculation certainly justifies 50%.

Other proposed changes to the existing ordinance include:

- Adding a provision for monitoring and fining commercial establishments that do not properly maintain grease interceptors.

- Combining the Plant Expansion and Emergency Repair Fund with the Construction Fund as they are designated for accounting purposes. The combined fund would still be restricted for use on large repair and replacement projects.

- Removing the provision for properties annexing to the Authority.

- Adding a Stand-by Capacity Maintenance Fee provision for commercial users, during prolonged periods of non-operation.

DFU - Drainage Fixture Units

Individual Appliance, Appurtenance or Fixture	Minimum Size of Trap (inch)	Drainage Fixture Unit Values (DFU)	
		Private	Public
Automatic clothes washers, commercial	2		3
Automatic clothes washers, residential	2	2	
Bathroom (water closet, lavatory, bidet and tub/shower	3	6	
Bathtub	1 1/2	2	2
Bidet	1 1/4	1	
Bidet	1 1/2	2	
Dental unit, cuspidor	1 1/4		1
Dental lavatory	1 1/2		1
Dishwashing machine	1 1/2	2	2
Drinking Fountain	1 1/4	0.5	0.5
Floor drain, 3"	3	6	6
Floor drain, 4"	4	8	8
Food waste disposer	2		3
Shower	2	2	2
Laundry Tub	1 1/2	2	2
Lavatory	1 1/4	1	1
Bar sink	1 1/2	1	
Kitchen sink, domestic	1 1/2	2	2
Laundry sink	1 1/2	2	2
Mobile home, trap	3	12	
Service or mop basin	2		3
Sink, clinical	1 1/2		2
Sink, commercial with food waste			3
Urinal	2	2	2
Washfountain	1 1/2		2
WC - Water Closet, gravity tank	3	3	4
WC- Water Closet, flushometer tank, valve	3	3	4
Water cooler	1 1/4	0.5	0.5

CONTROLLER'S GENERAL STATUS REPORT

October 16, 2024

- The Budget to Actual Spreadsheet in your packet shows that we finished August 3.2% over budget. That's down from 14% in July, so we're headed in the right direction. Additionally, as I advised last month, annual software, Smartcover and permit expenses have been prepaid so the amounts should come in line over the year.

- The field-work portion of our audit is complete. The Excel portion of our financials have been submitted and I hope to have the written portion done early next week. Casey Neilon has been great to work with. They will present the final audit next month at the Board meeting.

- **Investment Report**

The Authority's investments total more than $18.1 million, with $13.1 million of that being held in the Local Government Investment Pool (LGIP). The only change in the investment accounts since the last Board meeting was the addition of interest.

Claims and Check Register

The check register and wires since the last meeting are in the Board packet. If there are no questions, I will ask the Board Treasurer to sign them and return them to me for our records.

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY

AUGUST 2024-2025 BUDGET VS. ACTUAL

	AUGUST	Budgeted	Variance	Comments
Salaries	$ 206,410.60	$ 226,139.83	$ 19,729.23	
OT/Callback	$ 6,010.10	$ 6,784.17	$ 774.07	
Holiday	$ -	$ 1,297.17	$ 1,297.17	1 Holidays of 12
Longevity	$ -	$ 551.67	$ 551.67	Paid Annually in December
Stand-By Pay	$ 3,200.37	$ 3,276.00	$ 75.63	
Health Insurance	$ 50,510.50	$ 49,066.33	$ (1,444.17)	Underbudgeted
State Retirement (PERS)	$ 78,551.38	$ 70,478.67	$ (8,072.71)	1 Extra Pay Period - Will Smooth
SIIS (Workers Comp)	$ 2,951.00	$ 3,600.00	$ 649.00	
Medicare Tax	$ 3,176.91	$ 3,451.67	$ 274.76	
Unemployment Insurance	$ 42.00	$ 8.33	$ (33.67)	Ann.Fee - EMRB
Contract Svcs	$ -	$ -	$ -	
OPEB Expense	$ 4,166.67	$ 4,166.67	$ (0.00)	Estimated Maximum
Salaries/Benefits	**$ 355,019.53**	**$ 368,820.50**	**$ 13,800.97**	
Electric Power	$ 60,264.21	$ 63,106.33	$ 2,842.12	
Electric Power - BPS	$ 2,956.82	$ 3,341.67	$ 384.85	
Electric Power - MPS	$ 12,709.86	$ 15,154.17	$ 2,444.31	

AUGUST 2024-2025 BUDGET VS. ACTUAL

	AUGUST	Budgeted	Variance	Comments
Natural Gas	$ 797.78	$ 3,416.67	$ 2,618.89	Lowest use time of year
Natural Gas - BPS	$ 65.00	$ 366.67	$ 301.67	"
Natural Gas - MPS	$ 60.49	$ 60.83	$ 0.34	Base rate - No useage
Water	$ 1,996.14	$ 2,066.67	$ 70.53	
Water - BPS	$ 614.44	$ 416.67	$ (197.77)	
Water - MPS	$ -	$ 58.33	$ 58.33	
Solid Waste Removal	$ 1,928.70	$ 1,290.33	$ (638.37)	Highest Flows = Highest Grit
Utilities	**$ 81,393.44**	**$ 89,278.33**	**$ 7,884.89**	
Chemicals	$ 28,338.41	$ 19,166.67	$ (9,171.74)	Highest Flows = Highest Chem Costs
Lab Supplies	$ 2,769.17	$ 2,458.33	$ (310.84)	
Supplies	$ -	$ -	$ -	
Chemicals/Supplies	**$ 31,107.58**	**$ 21,625.00**	**$ (9,482.58)**	
Legal Services	$ 5,705.00	$ 7,500.00	$ 1,795.00	
Accounting	$ 1,172.01	$ 8,333.33	$ 7,161.32	No Audit Charge Yet
Legal/Accounting	**$ 6,877.01**	**$ 15,833.33**	**$ 8,956.32**	

AUGUST 2024-2025 BUDGET VS. ACTUAL

	AUGUST	Budgeted	Variance	Comments
Engineering	$ 10,333.33	$ 10,333.33	$ 0.00	Estimated
Engineering - BPS	$ -	$ -	$ -	
Engineering - MPS	$ -	$ -	$ -	
Engineering - In-District	$ 15,196.74	$ -	$ (15,196.74)	HDR Collection Line Study - In Last Year's Budget
Consulting	$ 1,025.00	$ 666.67	$ (358.33)	
Engineering/Consulting	**$ 26,555.07**	**$ 11,000.00**	**$ (15,555.07)**	
Maintenance Export Line	$ -	$ 1,583.33	$ 1,583.33	
Maintenance Collection System	$ 10,500.00	$ 12,500.00	$ 2,000.00	
Repairs Collection System	$ -	$ 8,333.33	$ 8,333.33	
Computer Maintenance/Supplies	$ 2,553.44	$ 1,000.00	$ (1,553.44)	Pump Station Modems
SCADA Support	$ -	$ 583.33	$ 583.33	
Repairs - Vehicles	$ 6,047.26	$ 1,675.00	$ (4,372.26)	Backhoe Repairs
Repairs - Mechanical	$ 8,340.59	$ 8,166.67	$ (173.92)	
Repairs - Mechanical BPS	$ -	$ 333.33	$ 333.33	
Repairs - Mechanical MPS	$ 458.13	$ 1,000.00	$ 541.87	
Emergency Repairs	$ -	$ -	$ -	

AUGUST 2024-2025 BUDGET VS. ACTUAL

	AUGUST	Budgeted	Variance	Comments
Repairs Bldg & Grounds	$ 838.03	$ 1,175.00	$ 336.97	
Repairs Bldg & Grounds - BPS	$ -	$ 83.33	$ 83.33	
Repairs Bldg & Grounds - MPS	$ -	$ -	$ -	
Repairs Heating	$ -	$ 204.17	$ 204.17	
Repairs Heating	$ -	$ 83.33	$ 83.33	
Repairs Heating	$ -	$ -	$ -	
Repairs Electrical	$ 620.69	$ 904.17	$ 283.48	
Repairs Electrical	$ -	$ 75.00	$ 75.00	
Repairs Electrical	$ -	$ 83.33	$ 83.33	
Repairs Instruments	$ 10,152.00	$ 2,166.67	$ (7,985.33)	SmarCover Support Annual - Will Smooth
Repairs Instruments	$ -		$ -	
Equipment Rental	$ -	$ 500.00	$ 500.00	
Maintenance Supplies	$ 1,091.06	$ 2,933.33	$ 1,842.27	
Safety & Safety Equipment	$ 126.00	$ 1,333.33	$ 1,207.33	
Odor Control System Maintenance	$ -	$ 333.33	$ 333.33	
Repairs/Maintenance	**$ 40,727.20**	**$ 45,050.00**	**$ 4,322.80**	
Casualty Insurance	$ 18,133.54	$ 18,184.00	$ 50.46	
Pollution Liability Insurance	$ -	$ -	$ -	
Insurance	**$ 18,133.54**	**$ 18,184.00**	**$ 50.46**	

AUGUST 2024-2025 BUDGET VS. ACTUAL

	AUGUST	Budgeted	Variance	Comments
Telephone	$ 3,538.37	$ 3,583.33	$ 44.96	
Telephone	$ 167.85	$ 150.00	$ (17.85)	FirstNet Services
Telephone	$ -	$ -	$ -	
Small Tools & Equipment	$ 2,188.35	$ 2,087.50	$ (100.85)	Air Conditioner for Lab & Chairs in OP Room
Annual Software Licenses	$ 16,465.16	$ 4,416.67	$ (12,048.49)	Pre-Paid - Will Smooth
Laundry and Linen	$ 1,390.74	$ 416.67	$ (974.07)	Yearly Uniform/Jacket Purchases -Will Smooth
Forest Svc. Fee	$ 194.53	$ 83.33	$ (111.20)	Annual Fee
Training, Dues & Subscriptions	$ 1,819.61	$ 1,083.33	$ (736.28)	PERS Conference & Tri-State Seminar
Office Expenses	$ 1,350.64	$ 1,375.00	$ 24.36	
Travel	$ -	$ -	$ -	
Sample Testing	$ 14,103.00	$ 11,269.33	$ (2,833.67)	Higher Priced/More Reliable Lab
Operating Lease	$ -	$ -	$ -	
Biosolids Disposal	$ 9,627.30	$ 7,676.50	$ (1,950.80)	Highest Flows of Year
Underground Service Alert	$ 964.68	$ 100.00	$ (864.68)	Annual Fee Doubled
Permit Fees	$ 13,370.33	$ 2,125.00	$ (11,245.33)	Annual Fees Paid Up-Front - Will Smooth
Misc Exp and Bank Fees	$ -	$ -	$ -	
Other Operating Expenses	**$ 65,180.56**	**$ 34,366.67**	**$ (30,813.89)**	

AUGUST 2024-2025 BUDGET VS. ACTUAL

	AUGUST	Budgeted	Variance	Comments
Fuels and Lubricants	$ 4,136.09	$ 5,476.67	$ 1,340.58	
Fuels & Lubricants	**$ 4,136.09**	**$ 5,476.67**	**$ 1,340.58**	
Total Operating Expenses Thru AUGUS	**$ 629,130.02**	**$ 609,634.50**	**$ (19,495.52)**	
			-3.20%	

Douglas County Lake Tahoe Sewer Auth.

AP Check Register (Current by Bank)

Check Dates: 9/18/2024 to 10/16/2024

Check No.	Date	Status*	Vendor ID	Payee Name	Amount
BANK ID: WFCHK - WELLS FARGO CHECKING					**101.1000**
12916	10/08/24	P	AL01	ALLISON MACKENZIE, Ltd.	$7,245.00
12917	10/08/24	P	ASBURY	DBA WORLD OIL ENVIRONMENTAL	$45.00
12918	10/08/24	P	ATT01	AT&T MOBILITY	$131.71
12919	10/08/24	P	BE15	BENTLY FAMILY LTD PARTNERSHIP	$1,400.28
12920	10/08/24	P	SE45	BRADLEY SEALS	$502.84
12921	10/08/24	P	BURNS	BURNS MACHINERY, INC.	$480.50
12922	10/08/24	P	CA12	CARSON VALLEY OIL CO., INC.	$1,171.01
12923	10/08/24	P	CA25	CASHMAN EQUIPMENT COMPANY	$1,410.99
12924	10/08/24	P	CH15	CHARTER COMMUNICATIONS	$274.95
12925	10/08/24	P	CONWAY	CONWAY COMMUNICATIONS INC	$23.37
12926	10/08/24	P	CRANE	CRANE TECH INC.	$7,742.67
12927	10/08/24	P	DTS	DIGITAL TECHNOLOGY SOLUTIONS	$221.49
12928	10/08/24	P	GI20	DOUGLAS GIBSON	$323.19
12929	10/08/24	P	FASTEN	FASTENAL COMPANY	$950.94
12930	10/08/24	P	FREDH	FRED HOWARD	$282.21
12931	10/08/24	P	FR01	FRONTIER	$49.88
12932	10/08/24	P	GADDIS	GADDIS INCORPORATED	$893.19
12933	10/08/24	P	GR13	GRAINGER	$5,491.57
12934	10/08/24	P	HOMEDE	HOME DEPOT	$318.12
12935	10/08/24	P	HOMETO	HOMETOWN HEALTH	$16,904.39
12936	10/08/24	P	INTEGR	INTEGRITY LOCKSMITH	$584.52
12937	10/08/24	P	PH12	JOHN PHILLIPS	$482.86
12938	10/08/24	P	IKE01	KELVIN IKEHARA	$288.77
12939	10/08/24	P	LIBERT	LIBERTY UTILITY CA	$58.98
12940	10/08/24	P	PR02	LINDE GAS & EQUIPMENT INC.	$634.01
12941	10/08/24	P	AGUILA	MANNY AGUILAR	$174.70
12942	10/08/24	P	PARODI	MASON PARODI	$144.00
12943	10/08/24	P	MET11	METLIFE - GROUP BENEFITS	$1,953.50
12944	10/08/24	P	GUT	MIKE GUTIERREZ	$150.00
12945	10/08/24	P	NTCD	NEVADA TAHOE CONSERVATION DIST	$1,264.40
12946	10/08/24	P	NV01	NV ENERGY	$32,688.22
12947	10/08/24	P	NVOSHA	NV OCCUPATIONAL HEALTH/SAFETY	$4,327.50
12948	10/08/24	P	OREILL	O'REILLY AUTOMOTIVE, INC.	$285.55
12949	10/08/24	P	OFFICE	OFFICE 1	$102.37
12950	10/08/24	P	EA13	PAULA EAST-JANICKI	$758.79
12951	10/08/24	P	VAN1	RICK VAN HORN	$272.46
12952	10/08/24	P	SIL4	SILVER STATE ANALYTICAL LAB	$408.00
12953	10/08/24	P	SO10	SOUTH TAHOE REFUSE, INC.	$519.40
12954	10/08/24	P	ST09	STANDARD INSURANCE COMPANY	$667.19
12955	10/08/24	P	TA01	TAHOE BASIN CONTAINER SVC.,INC	$2,630.50
12956	10/08/24	P	TE11	TESCO CONTROLS, LLC	$200.00
12957	10/08/24	P	THATCH	THATCHER COMPANY OF NV, INC.	$12,636.39
12958	10/08/24	P	UN18	UNIVERSAL ENGINEERING SCIENCES	$6,000.00
12959	10/08/24	P	VER	VERIZON	$316.22
12960	10/08/24	P	VI12	VISION SERVICE PLAN - (AT)	$286.96
12961	10/08/24	P	WF01	WELLS FARGO	$1,936.99
12962	10/08/24	P	WE12	Western Envir. Testing Lab	$2,544.00
				BANK WFCHK REGISTER TOTAL:	**$118,179.58**
				GRAND TOTAL :	**$118,179.58**

*** Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date); "A" - Application; "E" - EFT**
**** Denotes broken check sequence.**

Douglas County Lake Tahoe Sewer Auth.

GL Entry Report - Batch Order

Year: All / Date: 9/18/2024 - 10/16/2024

Entry #	Date	Document	Job	Account	Description	Debits	Credits	Balance
BATCH: 8771	**JOURNAL: B**		**STATUS: Posted**	**PERIOD: 2025 - 4**	**CREATED: 09/20/24 by DCS**			
151136	10/15/24			414.1100	SEPTEMBER PERS CONTRIBUTIONS	$15,857.23	$0.00	$15,857.23
151137	10/15/24			415.1100	SEPTEMBER PERS CONTRIBUTIONS	$15,857.23	$0.00	$31,714.46
151138	10/15/24			101.1000	SEPTEMBER PERS CONTRIBUTIONS	$0.00	$31,714.46	$0.00
					BATCH 8,771 TOTALS:	**$31,714.46**	**$31,714.46**	**$0.00**
					TOTAL OF ALL JOURNAL(S):	**$31,714.46**	**$31,714.46**	