NOTICE OF REGULAR MEETING OF

BOARD OF TRUSTEES OF

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY

WEDNESDAY, FEBRUARY 19, 2025

Pursuant to Chapter 241 of the Nevada Revised Statutes, the Board of Trustees of Douglas County Lake Tahoe Sewer Authority hereby notifies all interested parties that a Regular Meeting of the Board will be conducted on February 19, 2025, beginning at 9:30 a.m. in the conference room of the Wastewater Reclamation Plant, Highway 50 and Sewer Plant Road in Zephyr Cove, Douglas County, Nevada.

The Regular Meeting will concurrently be conducted via Zoom Teleconference for those who wish to participate via that option using the link, or phone number and passcode below.

https://us06web.zoom.us/j/88949784301?pwd=xuAGpnamxjKiXqb2SKayj1ipagQYg1.1

Phone Number: **1 669-444-9171**
Meeting ID: **889 4978 4301**
Passcode: **294404**

Copies of this Notice are posted in the following locations:

Wastewater Reclamation Plant
Highway 50 and Sewer Plant Road
Zephyr Cove, Nevada

U.S. Post Office
Kingsbury Grade
Stateline, Nevada

Lake Village Homeowners Association
Lake Village Clubhouse
Stateline, Nevada

Douglas County Administration Building
175 Highway 50
Stateline, Nevada

The meeting shall be conducted in accordance with the following Agenda. Unless otherwise stated, items may be considered out of order at the discretion of the chairperson. Unless otherwise noted, all items shall include discussion and possible action.

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
REGULAR MEETING AGENDA
WEDNESDAY, FEBRUARY 19, 2025

Action may be taken on any agenda item unless noted "for discussion only."

Items on the agenda may be taken out of order.

Two or more agenda items may be combined for consideration.

An item may be removed from the agenda or discussion relating to an item may be delayed at any time.

Public comment will be taken on any item on this agenda on which action may be taken, before action is taken on the item.

Every meeting of the Board of Trustees will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. In addition, it is the Board's goal to also provide for item-specific public comment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Chair also retains discretion to limit comment to three minutes per person and only provide for the Open Meeting Law's minimum public comment.

Copies of supporting material, if any, may be requested from Paula East-Janicki by mail at P.O. Box 578, Zephyr Cove, NV 89448 or by telephone at (775) 586-8575. Copies of supporting material, if any, are also available on the Douglas County Lake Tahoe Sewer Authority website: https://www.dcltsa.org.

1. Call Meeting to Order – 9:30 a.m.

2. Roll Call

3. Recognition of Others in Attendance

4. Public Comment - for discussion only

5. Approval of Agenda - **for possible action.**

6. Minutes of Prior Meeting of the Board of Trustees (January 15, 2025) – **for possible action.**

7. Discussion and possible extension of the contract for Tahoe Basin Container Service Inc. for biosolids trucking, a sole source provider, at a rate of $431.86 per trip, an increase of 2.09% - **for possible action.**

8. Authority Manager's Report (Rob Hopkins)

   A. General Status Report

9. Engineer's Report

   A. General Projects Status Report.

10. Controller's Report

    A. General Status Report

    B. Investment Report

11. Approval of Claims – **for possible action.**

12. Reports/updates from Board Trustees concerning the areas or districts they represent – for discussion only.

13. Final Public Comment

14. Adjournment

CERTIFICATE OF POSTING

I hereby certify that, prior to 9:00 A.M. on the date below, I personally posted a copy of the foregoing Notice of Regular Meeting and Agenda of the Board of Trustees of the Douglas County Lake Tahoe Sewer Authority at the following locations:

Douglas County Lake Tahoe Sewer Authority
Wastewater Treatment Plant
Sewer Plant Road/Highway 50
Zephyr Cove, NV 89448

U.S. Post Office
Kingsbury Grade
Stateline, Nevada

Lake Village Homeowners Association
Lake Village Clubhouse
Stateline, Nevada

Douglas County Administration Building
175 Highway 50
Stateline, Nevada

DATED this 13th day of February, 2025.

_____

Print Name: Paula East-Janicki
Title: DCLTSA Controller

MINUTES OF REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
January 15, 2025

CALL TO ORDER:

A Meeting of the Board of Trustees of the Douglas County Lake Tahoe Sewer Authority (DCLTSA) was duly convened at 9:30 a.m. on Wednesday, January 15, 2025, at the Wastewater Treatment Plant, Stateline, Douglas County, Nevada.

Acknowledgment of appointment of Trustee to serve on Douglas County Lake Tahoe Sewer Authority Board of Trustees by the Board of Trustees of Tahoe Douglas District; Margie Lugo Hauge.

Chairman John McLaughlin welcomed Margie Hauge of Tahoe Douglas District to the Board of Trustees. Trustee Hauge introduced herself to the Board and indicated that she looked forward to learning more about the Authority and working with the other Trustees.

ROLL CALL:

Present were Trustees John McLaughlin, Keith Fertala, Wes Rice, and Margie Hauge.

RECOGNITION OF OTHERS IN ATTENDANCE:

Also present were Authority Manager Rob Hopkins, Authority Accountant Ying Johnson, Authority Engineer, Rob Anderson, and the Authority's legal counsel, Jim Cavilia. Authority Controller Paula East-Janicki was in attendance via audio internet connection by which she could hear everyone at the meeting, and everyone could hear her. Anne Harry and Kylie Gerken of the Elk Point Sanitation District (EPSD) were also in attendance.

PUBLIC COMMENT:

None.

APPROVAL OF AGENDA:

It was moved by Trustee Fertala, seconded by Trustee Rice and carried unanimously (4-0) that the meeting agenda as presented be approved.

MINUTES OF PRIOR MEETING:

It was moved by Trustee Rice, seconded by Trustee Fertala and carried unanimously (3-0; Trustee Hauge abstained) that the minutes of the Meeting of the Board of Trustees of DCLTSA, dated November 20, 2024, be approved as presented.

Discussion and possible action to set a connection fee rate per fixture unit pursuant to the ordinance adopted by the Authority's Board on November 20, 2024.

Authority Controller, Paula East-Janicki, explained that she and the Authority Engineer, Rob Anderson, have been working on coming up with an appropriate sewer connection fee based on the Authority's recently updated operating ordinance. Ms. East-Janicki explained that as part of the process, she reviewed the sewer connection fees of other similar sewer providers. Mr. Anderson summarized his written memorandum regarding the recommended connection fee, concluding that he and Ms. East-Janicki are recommending a connection fee of $170 per drainage fixture unit (DFU) for new construction or substantial renovation.

Ms. East-Janicki explained that, based on the proposed connection fee, the minimum fee for a new single family residence would be $3,750 based on 22 DFUs per residence. Ms. East-Janicki and Mr. Anderson stressed that the proposed connection fee would remain lower than the connection fees of other nearby sewer providers.

Finally, in response to an inquiry by Trustee Hauge, Mr. Anderson assured the Board that the proposed connection fee would be adequate to cover the Authority's actual cost associated with making the necessary sewer capacity available. Authority Manager, Rob Hopkins, expressed his agreement that the proposed fee would be sufficient to cover the Authority's costs and he recommended adoption of the proposed connection fee.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

Following brief comments by the Trustees, **it was moved by Trustee Rice, seconded by Trustee Fertala and approved unanimously (4-0), that the proposed connection fee of $170 per DFU be adopted as presented.**

MANAGER'S REPORT:

A. General Status Report

Mr. Hopkins presented the Board with a written summary of various general matters related to the Authority and briefly summarized some items in the written report. The written report is incorporated in these minutes by this reference.

Mr. Hopkins reported that the Authority's Discharge Monitoring Reports for the fourth quarter of 2024 are currently being prepared and that staff is working with the Authority Engineer to complete the annual Biosolids Report related to effluent disposal in the Carson Valley.

Mr. Hopkins explained that Authority staff continue work on the electrical control system of the Main Pump Station, with the work scheduled to be completed by Memorial Day.

With regard to the ongoing collection system assessment project, Mr. Hopkins stated that review of the collected data is being analyzed.

Mr. Hopkins reported that Authority staff was in the process of getting cost estimates to upgrade the control panels and variable frequency drives for the two dewatering centrifuges at the plant.

With regard to upgrading electronic communications with contributing districts, Mr. Hopkins stated that the RHGID flow meter data will be the first to be provided to the Authority via telemetry and eliminate the reliance upon phone lines.

Mr. Hopkins explained that pressure sensors in the Export Force Main recently detected a potential leak in the main. Mr. Hopkins added that a leak was discovered without the discharge of effluent to any drainages or waterways, and that the pipe was repaired by Authority staff. Mr. Hopkins stated that the leak was found in a "problematic" section of the force main that is scheduled to be replaced as part of the Export Force Main Replacement Project.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

ENGINEER'S REPORT

A. General Projects Status Report

In addition to his participation in the Manager's Report, Authority Engineer, Rob Anderson, presented correspondence dated January 14, 2025, briefly summarizing various issues that R.O. Anderson Engineering has been involved with on behalf of the Authority. The January 14, 2025, correspondence is incorporated in these minutes by this reference.

Mr. Anderson stated that, with the assistance of Ms. East-Janicki, the Authority flow report for 2024 has been completed. Mr. Anderson stated that total flows in 2024 were slightly lower than 2023 flows, likely as the result of reduced precipitation in 2024. Mr. Anderson reported that the average daily flow was 1.3 million gallons per day (MGD) with the highest flow of 1.6 MGD taking place on July 1st.

With regard to the plant site re-paving project, Mr. Anderson indicated that design and permitting work was continuing, with the inclusion of some core testing to confirm the depth of the existing asphalt in certain areas.

Mr. Anderson explained that as part of the possible development of a portion of the Bently Ranch property in the Carson Valley, it may be necessary to update the Authority's agreement in order to accurately reflect the portion of the Bently property that is available for disposal of the Authority's effluent. Mr. Anderson emphasized that proposed revisions would not negatively impact the Authority's delivery of effluent to Bently or the total amount of available acreage. Additionally, Mr. Anderson explained that this would provide the Authority with the opportunity to update the Bently agreement and provide for recordation of memorandum of the agreement.

In response to a question from Trustee Fertala, Mr. Anderson stated that in the very unlikely event that Bently chose not to accept the Authority's effluent in the future, there are several other property owners in the Carson Valley that would gladly accept the effluent for agricultural irrigation.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

AUTHORITY CONTROLLER'S REPORT:

A. General Status Report

The Authority Controller, Paula East-Janicki, provided the Board with a budget to actual spreadsheet and reported that operating expenses were approximately 4.2% under budget through November of 2024. Ms. East-Janicki stated that some audit fees have not yet been paid and that costs related to the replacement of manholes in Highway 50 may be in the near future if NDOT proceeds with a planned re-paving project.

Ms. East-Janicki reported that connection fees of $20,300 were recently received from a remodeling project at Harvey's with additional fees expected from planned work at Harvey's and Golden Nugget.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

B. Investment Report

Ms. East-Janicki provided the Board with a written summary of the Authority's investments and reported that the Authority has approximately $18.4 million invested with approximately $13.3 million in the Local Government Investment Pool. Ms. East-Janicki added that the only change in the Authority's investments since November 2024 is the addition of interest.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

APPROVAL OF CLAIMS:

The claims along with the Authority's check register were provided to the Board.

The claims were signed off on by Trustee Rice.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

Reports/updates from Board of Trustees concerning the areas or districts they represent

Trustee Hauge reported that TDD's work with regard to removing the sewer main along the beach at Marla Bay was continuing with the portion of the line south of the pier having been removed and the balance of the line scheduled to be removed in the spring. Trustee Hauge also reported that TDD recently completed its audit process.

Trustee Fertala reported that RHGID had to delay approval of its audited financial statements until January and that as a result of the audit RHGID is separating its auditing and accounting functions going forward. Trustee Fertala also reported that RHGID is planning to undertake work in the spring to reduce inflow to the sewer collection system in the Pinewild area.

Trustee Rice reported that the new Douglas County Commission had reappointed him to represent the County on the Authority Board for another two years. Trustee Rice stated that Douglas County's negotiations with South Lake Tahoe regarding the Tahoe Transportation District were ongoing and that a number of issues remain to be resolved in the coming months.

Trustee McLaughlin stated that Caesars recently reported that revenues were down in the fourth quarter of 2024, but that bookings appear to be up in the coming months. Trustee McLaughlin stressed that snow was needed soon to help with activity at the casino core. Finally, Trustee McLaughlin reported that there is a very good lineup of events scheduled for the Tahoe South Events Center (TSEC) and that efforts are being made through the Tahoe Douglas Visitors Authority to increase attendance at TSEC events.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

PUBLIC COMMENT:

Anne Harry of Elk Point Sanitation District (EPSD) reported that EPSD was closing in on completing a loan with the United Stated Department of Agriculture in order to complete improvements to the EPSD lift stations.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 10:40 a.m.

_____

APPROVED

_____

4933-3363-5602, v. 1

Tahoe Basin Container
& Recycling Services

2140 Ruth Avenue · South Lake Tahoe · California · 96150 · phone: (530) 541-4353 · fax: (530) 544-2608

February 6, 2025

Douglas County Lake Tahoe Sewer Authority
Attn: Mrs. Paula East-Janicki
P.O. Box 578
Zephyr Cove NV 89448

RE: Biosolids Trucking Contract Extension

Dear Mrs. East-Janicki:

Tahoe Basin Container Service Inc. would like to extend the biosolids trucking contract under the provisions of Article 3 of our Agreement for an additional year. The new price will be $431.86 per trip, an increase of 2.09% over the current price of $423.00, for the new contract period that runs from April 1, 2025 to March 31, 2026. The price increase is the result of higher labor and insurance costs.

As previously discussed, since our trucking costs are essentially the same whether we are hauling a one-bin or two-bin load, the rate per haul will be $431.86 for either a one-bin load or two-bin load.

We appreciate having Douglas County Lake Tahoe Sewer Authority as a long-standing customer and look forward to continuing providing a high level of service. Please give me a call if you have any questions at (530) 542-8355.

Sincerely,

John D. Marchini
Secretary

cc: Rob Hopkins, DCLTSA Manager, Jeff Tillman

Meeting Date: February 19th, 2025

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
Staff Report

Subject / Title:

Authority Manager's Monthly Report: February 2025
A. General Status Report

Staff Recommendation:

None. This is an informational item only.

Discussion/Report:

This item serves to afford the Authority General Manager the opportunity to update the DCLTSA Board of Trustees on select activities over the previous month.

1. The 2024 Discharge Monitoring Reports for the Treatment Plant and Park Ranch have been completed and successfully submitted to the NDEP and EPA.

2. DCLTSA staff are working with Wilson Engineers to gather biosolids laboratory data and gross tonnage figures for preparation of the 2024 EPA / CDX Biosolids Report, due at the end of this month.

3. I wish to thank staff, in particular DCLTSA Superintendent of Maintenance and Operations Nikolov, for the dedicated and persistent work pursuing changing our Export Pump electrical service charge rate from the Medium General Service GS-1 electrical rate to the Agricultural Intermittent Service IS-2 rate. DCLTSA's treated effluent has been historically used for agricultural purposes only, and we have been trying for the entire decade I have worked here to get all the information together to convince NV Energy to give us the discounted electrical rate. The Export Pumps are 400 horsepower each, and they are, by far, the biggest energy consumer we own. Our "All Kilowatt Hour" rate for these pumps should drop from 0.07299 per KWH to 0.06531 per KWH under the IS-2 rate, amounting to about a 10.5% reduction in electrical costs for the big Export pumps.

4. DCLTSA staff are in the process of rebuilding the electrical motors for our 400 horsepower Export pumps. The motors are long due for service, and we intend to refurbish one per year until all four are refurbished. We are also working on quotes to have the main Export pump bodies (impellers, bowls and bushings) rebuilt over the same period. Several of the pumps have not been rebuilt since they were installed in the late 1960's. We expect the rebuilt pumps to perform much more efficiently with new tolerances. (Photos attached)



Export Pump #4 with motor removed for service.

CONTROLLER'S GENERAL STATUS REPORT

February 19, 2025

- The Budget to Actual Spreadsheet in your packet shows that we finished December 1.06% under budget. The auditors' bill for $40,000 finally came in and has been paid, and quarterly accruals recorded, so this is an accurate picture of our financial position. Expenses are almost $100,000 more than at the same time last year and we had budgeted for that. We did NOT budget for the 27th pay period in the year, so that shows up in the Salaries and Benefits category. Also the Engineering expenses are running high because we anticipated that HDR's assessment of our collection system would be finished by the end of the last fiscal year. That project is within its budget but it wasn't represented in the fiscal year budget at all.

- We are seeing a number of significant cost increases, especially for sample testing, chemicals, and grit handling. Nevada PERS has announced its rates are increasing by 3.25% (to 36.75%) on July 1, and employee health insurance costs are increasing 13.9%. We have begun work on the budget for the next fiscal year and those increases will be accounted for.

- The tentative Budget and Capital Development plan will be presented to the Board at next month's meeting on March 19.

Investment Report

The Authority's investments total more than $18.4 million, with $13.3 million of that amount being held in the Local Government Investment

Pool (LGIP). The only change to the investment accounts since the last meeting has been the addition of interest. The average CD interest rate now is 4.6% and in December LGIP paid 4.53%. Due to the Treasury Department's new accounting system, they have not yet distributed either January or February interest.

Claims and Check Register

The check register and wires since the last meeting are in the Board packet. If there are no questions, I will ask the Board Treasurer to sign them and return them to me for our records.

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY

DECEMBER 2024-2025 BUDGET VS. ACTUAL

	DECEMBER	Budgeted	Variance	Comments
Salaries	$ 655,977.58	$ 678,419.50	$ 22,441.92	
OT/Callback	$ 20,417.20	$ 20,352.50	$ (64.70)	After insurance reimburse MPS VFD
Holiday	$ -	$ 3,891.50	$ 3,891.50	2 Holidays of 12
Longevity	$ 3,310.00	$ 1,655.00	$ (1,655.00)	Annual in December/ Will smooth
Stand-By Pay	$ 9,538.12	$ 9,828.00	$ 289.88	
Health Insurance	$ 150,873.36	$ 147,199.00	$ (3,674.36)	Underbudgeted
State Retirement (PERS)	$ 222,902.82	$ 211,436.00	$ (11,466.82)	Extra Pay Period
SIIS (Workers Comp)	$ 8,853.00	$ 10,800.00	$ 1,947.00	
Medicare Tax	$ 9,946.62	$ 10,355.00	$ 408.38	
Unemployment Insurance	$ 42.00	$ 25.00	$ (17.00)	Ann.Fee - EMRB
Contract Svcs	$ -	$ -	$ -	
OPEB Expense	$ 13,000.00	$ 12,500.00	$ (500.00)	Estimated Maximum
Salaries/Benefits	**$ 1,094,860.70**	**$ 1,106,461.50**	**$ 11,600.80**	
Electric Power	$ 144,990.69	$ 189,319.00	$ 44,328.31	
Electric Power - BPS	$ 8,296.14	$ 10,025.00	$ 1,728.86	
Electric Power - MPS	$ 35,744.33	$ 45,462.50	$ 9,718.17	

DECEMBER 2024-2025 BUDGET VS. ACTUAL

	DECEMBER	Budgeted	Variance	Comments
Natural Gas	$ 5,948.52	$ 10,250.00	$ 4,301.48	Lowest use time of year
Natural Gas - BPS	$ 588.44	$ 1,100.00	$ 511.56	"
Natural Gas - MPS	$ 178.24	$ 182.50	$ 4.26	Base rate - No useage
Water	$ 5,327.73	$ 6,200.00	$ 872.27	
Water - BPS	$ 1,408.32	$ 1,250.00	$ (158.32)	
Water - MPS	$ -	$ 175.00	$ 175.00	
Solid Waste Removal	$ 5,507.30	$ 3,871.00	$ (1,636.30)	Highest Flows = Highest Grit/ Increased charges for Grit
Utilities	**$ 207,989.71**	**$ 267,835.00**	**$ 59,845.29**	
Chemicals	$ 54,583.94	$ 57,500.00	$ 2,916.06	
Lab Supplies	$ 7,539.15	$ 7,375.00	$ (164.15)	
Supplies	$ -	$ -	$ -	
Chemicals/Supplies	**$ 62,123.09**	**$ 64,875.00**	**$ 2,751.91**	
Legal Services	$ 24,605.00	$ 22,500.00	$ (2,105.00)	
Accounting	$ 43,019.20	$ 25,000.00	$ (18,019.20)	2024 Audit Paid/ Will Smooth
Legal/Accounting	**$ 67,624.20**	**$ 47,500.00**	**$ (20,124.20)**	

DECEMBER 2024-2025 BUDGET VS. ACTUAL

	DECEMBER	Budgeted	Variance	Comments
Engineering	$ 30,202.50	$ 31,000.00	$ 797.50	
Engineering - BPS		$ -	$ -	
Engineering - MPS		$ -	$ -	
Engineering - In-District	$ 28,991.23	$ -	$ (28,991.23)	HDR Collection Line Study - In Last Year's Budget
Consulting	$ 1,025.00	$ 2,000.00	$ 975.00	
Engineering/Consulting	**$ 60,218.73**	**$ 33,000.00**	**$ (27,218.73)**	
Maintenance Export Line	$ 22,620.10	$ 4,750.00	$ (17,870.10)	Export Line Repair
Maintenance Collection System	$ 33,450.00	$ 37,500.00	$ 4,050.00	
Repairs Collection System	$ -	$ 25,000.00	$ 25,000.00	Budgeted for NDOT Manhole Replace
Computer Maintenance/Supplies	$ 4,832.56	$ 3,000.00	$ (1,832.56)	Pump Station Modems
SCADA Support	$ -	$ 1,750.00	$ 1,750.00	
Repairs - Vehicles	$ 15,115.01	$ 5,025.00	$ (10,090.01)	Underbudgeted
Repairs - Mechanical	$ 25,998.24	$ 24,500.00	$ (1,498.24)	
Repairs - Mechanical BPS	$ 2,190.00	$ 1,000.00	$ (1,190.00)	
Repairs - Mechanical MPS	$ 983.13	$ 3,000.00	$ 2,016.87	
Emergency Repairs	$ -	$ -	$ -	
Repairs Bldg & Grounds	$ 5,411.86	$ 3,525.00	$ (1,886.86)	OSHA Re Doors that Open : -)
Repairs Bldg & Grounds - BPS	$ -	$ 250.00	$ 250.00	

DECEMBER 2024-2025 BUDGET VS. ACTUAL

	DECEMBER	Budgeted	Variance	Comments
Repairs Bldg & Grounds - MPS	$ 1,600.00	$ -	$ (1,600.00)	Fire Dept Required "Dry Fuels" Removal
Repairs Heating	$ -	$ 612.50	$ 612.50	
Repairs Heating	$ -	$ 250.00	$ 250.00	
Repairs Heating	$ -	$ -	$ -	
Repairs Electrical	$ 704.56	$ 2,712.50	$ 2,007.94	
Repairs Electrical	$ -	$ 225.00	$ 225.00	
Repairs Electrical	$ -	$ 250.00	$ 250.00	
Repairs Instruments	$ 3,485.33	$ 6,500.00	$ 3,014.67	
Repairs Instruments	$ -		$ -	
Equipment Rental	$ -	$ 1,500.00	$ 1,500.00	
Maintenance Supplies	$ 4,562.65	$ 8,800.00	$ 4,237.35	
Safety & Safety Equipment	$ 24,843.93	$ 4,000.00	$ (20,843.93)	OSHA Requirements
Odor Control System Maintenance	$ 90.21	$ 1,000.00	$ 909.79	
Repairs/Maintenance	**$ 145,887.58**	**$ 135,150.00**	**$ (10,737.58)**	
Casualty Insurance	$ 54,400.62	$ 54,552.00	$ 151.38	
Pollution Liability Insurance	$ -	$ -	$ -	
Insurance	**$ 54,400.62**	**$ 54,552.00**	**$ 151.38**	

DECEMBER 2024-2025 BUDGET VS. ACTUAL

	DECEMBER	Budgeted	Variance	Comments
Telephone	$ 8,890.09	$ 10,750.00	$ 1,859.91	
Telephone	$ 475.29	$ 450.00	$ (25.29)	
Telephone	$ -	$ -	$ -	
Small Tools & Equipment	$ 8,970.58	$ 6,262.50	$ (2,708.08)	Air Conditioner for Lab & Gas Detector
Annual Software Licenses	$ 11,204.30	$ 13,250.00	$ 2,045.70	
Laundry and Linen	$ 1,390.74	$ 1,250.00	$ (140.74)	Yearly Uniform/Jacket Purchases -Will Smooth
Forest Svc. Fee	$ 194.53	$ 250.00	$ 55.47	
Training, Dues & Subscriptions	$ 2,138.61	$ 3,250.00	$ 1,111.39	
Office Expenses	$ 3,709.32	$ 4,125.00	$ 415.68	
Travel	$ -	$ -	$ -	
Sample Testing	$ 35,417.00	$ 33,808.00	$ (1,609.00)	WetLab rate increase
Operating Lease	$ -	$ -	$ -	
Biosolids Disposal	$ 23,262.18	$ 23,029.50	$ (232.68)	Highest Flows of Year
Underground Service Alert	$ 472.34	$ 300.00	$ (172.34)	Annual Fee Doubled
Permit Fees	$ 5,567.48	$ 6,375.00	$ 807.52	
Misc Exp and Bank Fees	$ (0.58)	$ -	$ 0.58	
Other Operating Expenses	**$ 101,691.88**	**$ 103,100.00**	**$ 1,408.12**	
Fuels and Lubricants	$ 14,749.76	$ 16,430.00	$ 1,680.24	
Fuels & Lubricants	**$ 14,749.76**	**$ 16,430.00**	**$ 1,680.24**	

DECEMBER 2024-2025 BUDGET VS. ACTUAL

	DECEMBER	Budgeted	Variance	Comments
Total Operating Expenses Thru DEC	**$1,809,546.27**	**$ 1,828,903.50**	**$ 19,357.23**	
			1.06%	

Douglas County Lake Tahoe Sewer Auth.

GL Entry Report - Batch Order

Year: All / Date: 1/15/2025 - 2/19/2025

Entry #	Date	Document	Job	Account	Description	Debits	Credits	Balance
BATCH: 8896	**JOURNAL: B**		**STATUS: Posted**	**PERIOD: 2025 - 7**	**CREATED: 01/08/25 by YHJ**			
152816	01/15/25			414.1100	DEC PERS CONTRIBS	$24,420.00	$0.00	$24,420.00
152817	01/15/25			415.1100	DEC PERS CONTRIBS	$24,420.01	$0.00	$48,840.01
152818	01/15/25			101.1000	DEC PERS CONTRIBS	$0.00	$48,840.01	$0.00
					BATCH 8,896 TOTALS:	**$48,840.01**	**$48,840.01**	**$0.00**
BATCH: 8914	**JOURNAL: B**		**STATUS: Posted**	**PERIOD: 2025 - 7**	**CREATED: 01/28/25 by YHJ**			
152954	01/22/25			417.1100	Q2 FY 24-25 WORKERS' COMP	$4,426.50	$0.00	$4,426.50
152955	01/22/25			101.1000	Q2 FY 24-25 WORKERS' COMP	$0.00	$4,426.50	$0.00
					BATCH 8,914 TOTALS:	**$4,426.50**	**$4,426.50**	**$0.00**
BATCH: 8920	**JOURNAL: B**		**STATUS: Posted**	**PERIOD: 2025 - 8**	**CREATED: 01/30/25 by YHJ**			
152989	02/14/25			414.1100	JAN '25 PERS CONTRIBS	$16,018.45	$0.00	$16,018.45
152990	02/14/25			415.1100	JAN '25 PERS CONTRIBS	$16,018.46	$0.00	$32,036.91
152991	02/14/25			101.1000	JAN '25 PERS CONTRIBS	$0.00	$32,036.91	$0.00
					BATCH 8,920 TOTALS:	**$32,036.91**	**$32,036.91**	**$0.00**
					TOTAL OF ALL JOURNAL(S):	**$85,303.42**	**$85,303.42**	

Douglas County Lake Tahoe Sewer Auth.

AP Check Register (Current by Bank)

Check Dates: 1/15/2025 to 2/19/2025

Check No.	Date	Status*	Vendor ID	Payee Name	Amount
BANK ID: WFCHK - WELLS FARGO CHECKING					**101.1000**
13170	01/23/25	P	ARC01	ARCTIC ELECTRICIANS	$30,680.25
13171	01/23/25	P	ATT01	AT&T MOBILITY	$131.77
13172	01/23/25	P	BE15	BENTLY FAMILY LTD PARTNERSHIP	$1,136.10
13173	01/23/25	P	CA12	CARSON VALLEY OIL CO., INC.	$1,852.15
13174	01/23/25	P	CEN01	CENTRISYS CORPORATION	$792.69
13175	01/23/25	P	CONWAY	CONWAY COMMUNICATIONS INC	$23.37
13176	01/23/25	P	ESC01	E SQUARED C, INC.	$1,925.00
13177	01/23/25	P	GR13	GRAINGER	$130.54
13178	01/23/25	P	HDR01	HDR, ENGINEERING, INC.	$5,054.04
13179	01/23/25	P	BOU11	BOULDER EXTERMINATORS, INC	$150.00
13180	01/23/25	P	KI11	KINGSBURY GENERAL IMP. DIST.	$1,023.64
13181	01/23/25	P	AGUILA	MANNY AGUILAR	$185.00
13182	01/23/25	P	MC10	MCMASTER-CARR SUPPLY	$213.66
13183	01/23/25	P	MO19	MOTION INDUSTRIES, INC.	$117.21
13184	01/23/25	P	OREILL	O'REILLY AUTOMOTIVE, INC.	$16.51
13185	01/23/25	P	OFFICE	OFFICE 1	$101.32
13186	01/23/25	P	PACMAC	PAC MACHINE CO., INC.	$1,100.00
13187	01/23/25	P	PDMSTE	PDM STEEL SVC. CENTERS, INC.	$134.75
13188	01/23/25	P	KI13	Shaun Thomas DBA	$23.96
13189	01/23/25	P	NE42	STATE OF NV. P.E.B.P.	$1,475.20
13190	01/23/25	P	SU13	SUMMIT PLUMBING CO., LLC	$23,047.60
13191	01/23/25	P	US12	USABLUEBOOK / HD SUPPLY, INC.	$58.50
13192	01/23/25	P	WE12	Western Envir. Testing Lab	$3,033.00
13193	01/23/25	P	WILS01	WILSON ENGINEERS	$15,573.75
13194	01/23/25	P	JOHN	YING H. JOHNSON	$364.23
13195	02/12/25	P	WEBB	ALEXANDER WEBB	$405.00
13196	02/12/25	P	AL17	ALHAMBRA	$66.95
13197	02/12/25	P	AL01	ALLISON MACKENZIE, Ltd.	$3,115.00
13198	02/12/25	P	ART01	ARTISTIC FENCECO, INC.	$424.24
13199	02/12/25	P	AZUL01	AZUL ELECTRIC SUPPLY LLC	$2,272.10
13200	02/12/25	P	BE15	BENTLY FAMILY LTD PARTNERSHIP	$913.92
13201	02/12/25	P	SE45	BRADLEY SEALS	$198.70
13202	02/12/25	P	CA12	CARSON VALLEY OIL CO., INC.	$1,695.23
13203	02/12/25	P	CASE01	CASEY NEILON, INC.	$40,000.00
13204	02/12/25	P	CH15	CHARTER COMMUNICATIONS	$274.95
13205	02/12/25	P	CITI	CITI CARDS	$195.00
13206	02/12/25	P	CODALE	CODALE ELECTRIC SUPPLY	$231.17
13207	02/12/25	P	CY10	CYMA SYSTEMS, INC.	$990.57
13208	02/12/25	P	DTS	DIGITAL TECHNOLOGY SOLUTIONS	$284.49
13209	02/12/25	P	GI20	DOUGLAS GIBSON	$323.19
13210	02/12/25	P	EMPI01	EMPIRE SOUTHWEST, LLC	$184.69
13211	02/12/25	P	FREDH	FRED HOWARD	$282.21
13212	02/12/25	P	GR13	GRAINGER	$432.37
13213	02/12/25	P	HOMETO	HOMETOWN HEALTH	$16,904.39
13214	02/12/25	P	WRENN	IAN WRENN	$209.00
13215	02/12/25	P	INTEGR	INTEGRITY LOCKSMITH	$712.52
13216	02/12/25	P	PH12	JOHN PHILLIPS	$482.86
13217	02/12/25	P	IKE01	KELVIN IKEHARA	$272.27
13218	02/12/25	P	LES-SL	LES SCHWAB TIRES	$169.61
13219	02/12/25	P	LIBERT	LIBERTY UTILITY CA	$64.15
13220	02/12/25	P	AGUILA	MANNY AGUILAR	$185.00
13221	02/12/25	P	MORAN	MARK MORAN	$485.00
13222	02/12/25	P	MET11	METLIFE - GROUP BENEFITS	$1,881.89
13223	02/12/25	P	GUT	MIKE GUTIERREZ	$375.00
13224	02/12/25	P	NV01	NV ENERGY	$30,540.21
13225	02/12/25	P	OREILL	O'REILLY AUTOMOTIVE, INC.	$130.44

*** Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date); "A" - Application; "E" - EFT**
**** Denotes broken check sequence.**

Douglas County Lake Tahoe Sewer Auth.

AP Check Register (Current by Bank)

Check Dates: 1/15/2025 to 2/19/2025

Check No.	Date	Status*	Vendor ID	Payee Name	Amount
13226	02/12/25	P	OFFICE	OFFICE 1	$40.00
13227	02/12/25	P	EA13	PAULA EAST-JANICKI	$844.42
13228	02/12/25	P	VAN1	RICK VAN HORN	$544.92
13229	02/12/25	P	SAVE01	SAVECO NORTH AMERICA INC.	$413.06
13230	02/12/25	P	KI13	Shaun Thomas DBA	$442.21
13231	02/12/25	P	SO10	SOUTH TAHOE REFUSE, INC.	$1,156.16
13232	02/12/25	P	SO13	SOUTHWEST GAS	$2,353.81
13233	02/12/25	P	ST09	STANDARD INSURANCE COMPANY	$667.19
13234	02/12/25	P	NE42	STATE OF NV. P.E.B.P.	$1,475.20
13235	02/12/25	P	SU13	SUMMIT PLUMBING CO., LLC	$4,725.00
13236	02/12/25	P	TA01	TAHOE BASIN CONTAINER SVC.,INC	$2,538.00
13237	02/12/25	P	VER	VERIZON	$316.20
13238	02/12/25	P	VI12	VISION SERVICE PLAN - (AT)	$277.02
13239	02/12/25	P	WF01	WELLS FARGO	$1,786.04
13240	02/12/25	P	WE12	Western Envir. Testing Lab	$724.00
13241	02/12/25	P	WESTER	WESTERN INDUSTRIAL PARTS, INC.	$718.84
				BANK WFCHK REGISTER TOTAL:	**$212,068.43**
				GRAND TOTAL :	**$212,068.43**

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