NOTICE OF REGULAR MEETING OF

BOARD OF TRUSTEES OF

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY

WEDNESDAY, MARCH 19, 2025

Pursuant to Chapter 241 of the Nevada Revised Statutes, the Board of Trustees of Douglas County Lake Tahoe Sewer Authority hereby notifies all interested parties that a Regular Meeting of the Board will be conducted on March 19, 2025, beginning at 9:30 a.m. in the conference room of the Wastewater Reclamation Plant, Highway 50 and Sewer Plant Road in Zephyr Cove, Douglas County, Nevada.

The Regular Meeting will concurrently be conducted via Zoom Teleconference for those who wish to participate via that option using the link, or phone number and passcode below.

https://us06web.zoom.us/j/86500431327?pwd=ZYnxRllSL0DjZy9hqAqohaUGwp1LBz.1

Phone Number: **1 669-444-9171**

Meeting ID: **865 0043 1327**

Passcode: **116501**

Copies of this Notice are posted in the following locations:

Wastewater Reclamation Plant
Highway 50 and Sewer Plant Road
Zephyr Cove, Nevada

U.S. Post Office
Kingsbury Grade
Stateline, Nevada

Lake Village Homeowners Association
Lake Village Clubhouse
Stateline, Nevada

Douglas County Administration Building
175 Highway 50
Stateline, Nevada

The meeting shall be conducted in accordance with the following Agenda. Unless otherwise stated, items may be considered out of order at the discretion of the chairperson. Unless otherwise noted, all items shall include discussion and possible action.

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
REGULAR MEETING AGENDA
WEDNESDAY, MARCH 19, 2025

Action may be taken on any agenda item unless noted "for discussion only."

Items on the agenda may be taken out of order.

Two or more agenda items may be combined for consideration.

An item may be removed from the agenda or discussion relating to an item may be delayed at any time.

Public comment will be taken on any item on this agenda on which action may be taken, before action is taken on the item.

Every meeting of the Board of Trustees will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. In addition, it is the Board's goal to also provide for item-specific public comment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Chair also retains discretion to limit comment to three minutes per person and only provide for the Open Meeting Law's minimum public comment.

Copies of supporting material, if any, may be requested from Paula East-Janicki by mail at P.O. Box 578, Zephyr Cove, NV 89448 or by telephone at (775) 586-8575. Copies of supporting material, if any, are also available on the Douglas County Lake Tahoe Sewer Authority website: https://www.dcltsa.org.

1. Call Meeting to Order – 9:30 a.m.

2. Acknowledgment of appointment of Trustee to serve on Douglas County Lake Tahoe Sewer Authority Board by the Board of Trustees of Kingsbury General Improvement District (KGID); swearing in of Trustee Sara Nelson (Oath of Office) – **for possible action.**

3. Roll Call

4. Recognition of Others in Attendance

5. Public Comment - for discussion only

6. Approval of Agenda - **for possible action.**

7. Minutes of Prior Meeting of the Board of Trustees (February 19, 2025) – **for possible action.**

8. Discussion regarding and possible designation of Casey Neilon for the Fiscal Year 2025-2026 annual audit for the Maximum Price of Forty-two Thousand Dollars ($42,000) – **for possible action.**

9. Discussion of and possible adoption of the Tentative Budget for Fiscal Year 2025-2026 – **for possible action.**

10. Report (Rob Hopkins)

    A. General Status Report

11. Engineer's Report

    A. General Projects Status Report.

12. Controller's Report

    A. General Status Report

    B. Investment Report

13. Approval of Claims – **for possible action.**

14. Reports/updates from Board Trustees concerning the areas or districts they represent – for discussion only.

15. Final Public Comment

16. Adjournment

CERTIFICATE OF POSTING

I hereby certify that, prior to 9:00 A.M. on the date below, I personally posted a copy of the foregoing Notice of Regular Meeting and Agenda of the Board of Trustees of the Douglas County Lake Tahoe Sewer Authority at the following locations:

Douglas County Lake Tahoe Sewer Authority
Wastewater Treatment Plant
Sewer Plant Road/Highway 50
Zephyr Cove, NV 89448

U.S. Post Office
Kingsbury Grade
Stateline, Nevada

Lake Village Homeowners Association
Lake Village Clubhouse
Stateline, Nevada

Douglas County Administration Building
175 Highway 50
Stateline, Nevada

DATED this 14th day of March, 2025.

_____

Print Name: Paula East-Janicki
Title: DCLTSA Controller

MINUTES OF REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
February 19, 2025

CALL TO ORDER:

A Meeting of the Board of Trustees of the Douglas County Lake Tahoe Sewer Authority (DCLTSA) was duly convened at 9:30 a.m. on Wednesday, February 19, 2025, at the Wastewater Treatment Plant, Stateline, Douglas County, Nevada.

ROLL CALL:

Present were Trustees John McLaughlin, Wes Rice, and Marge Hauge. Trustee Keith Fertala was in attendance via audio and video internet connection by which he could hear everyone at the meeting, and everyone could hear him.

RECOGNITION OF OTHERS IN ATTENDANCE:

Also present were Authority Manager Rob Hopkins, Authority Controller Paula East-Janicki, Authority Accountant Ying Johnson, Authority Engineer, Rob Anderson, and the Authority's legal counsel, Jim Cavilia. Anne Harry and Bradley Oneto of the Elk Point Sanitation District (EPSD) were also in attendance.

PUBLIC COMMENT:

None.

APPROVAL OF AGENDA:

It was moved by Trustee Rice, seconded by Trustee Hauge and carried unanimously (4-0) that the meeting agenda as presented be approved.

MINUTES OF PRIOR MEETING:

It was moved by Trustee Rice, seconded by Trustee Hauge and carried unanimously (4-0) that the minutes of the Meeting of the Board of Trustees of DCLTSA, dated January 15, 2025, be approved as presented.

Discussion and possible extension of the contract for Tahoe Basin Container Service Inc. for bio-solids trucking, a sole source provider, at a rate of $431.86 per trip, an increase of 2.09%.

Authority Controller, Paula East-Janicki, presented the Board with a written proposal from Tahoe Basin Container and Recycling Services (TBC) to continue hauling the Authority's bio-solids from

the plant to the Carson Valley at the cost of $431.86 per trip for a one-bin or two-bin load. Ms. East Janicki explained that TBC has been performing this service for the Authority for many years and that TBC remains as the only bio-solids hauler in the area. Ms. East-Janicki stated that the proposed price was an increase of only 2.09% over the current cost. Ms. East-Janicki recommended that the contract extension be approved. Following a brief discussion among the Trustees, **it was moved by Trustee Rice and seconded by Trustee Hauge that the contract with Tahoe Basin Container and Recycling Services be extended through March 31, 2026, at the rate of $431.86 per trip.** There was no public comment. **The motion was approved unanimously (4-0).**

MANAGER'S REPORT:

A. General Status Report

Mr. Hopkins presented the Board with a written summary of various general matters related to the Authority and briefly summarized some items in the written report. The written report is incorporated in these minutes by this reference.

Mr. Hopkins reported that the Authority's Discharge Monitoring Reports for the fourth quarter of 2024 have been completed and successfully submitted to the Nevada Division of Environmental Protection (NDEP) and the Environmental Protection Agency (EPA).

Mr. Hopkins explained that Authority staff have been working with Wilson Engineers (formerly R.O. Anderson Engineering) on gathering biosolids data for the 2024 EPA Biosolids Report due to be submitted at the end of February.

Mr. Hopkins expressed his appreciation to Authority staff and particularly Nikolai Nikolov, Superintendent of Maintenance and Operations, for the efforts in getting the electrical service rates for the Authority's effluent export pumps changed to an agricultural rate based on the effluent ultimately being utilized for agricultural irrigation in the Carson Valley. Mr. Hopkins explained that the rate per kilowatt hour will go from approximately $0.73 to $0.06, which should result in significant savings for the Authority.

Mr. Hopkins reported that Authority staff is in the progress of rebuilding the electrical motor on one of the four effluent export pumps. Mr. Hopkins explained that rebuilding the motor is significantly less expensive than purchasing new motors and that the plan is to rebuild each of the four motors over the next four years.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

ENGINEER'S REPORT

A. General Projects Status Report

In addition to his participation in the Manager's Report, Authority Engineer, Rob Anderson of Wilson Engineers presented correspondence dated February 18, 2025, briefly summarizing various issues that Wilson Engineering has been involved with on behalf of the Authority. The February 18, 2025, correspondence is incorporated in these minutes by this reference.

Mr. Anderson stated that he has recently completed the review of plans for the construction of three residences on the Werbin property in Lakeview to ensure adequate separation from the Authority's existing sewer line. Mr. Anderson indicated that the most recent design of the planned structures provides for a minimum of ten feet of separation from the Authority's improvement.

Mr. Anderon reported that he and his staff have been assisting Authority staff with the preparation of the Authority's annual Discharge Monitoring Report, which has been finalized and submitted to NDEP.

Me. Anderson provided the Board with a summary of influent flows for the month of January 2025 and indicated that flows reported by the contributing districts correlates very closely with the flow measured by the meter at the plant.

Mr. Anderson indicated that work is continuing on the design of the re-paving project planned for the plant site, with submission to the Tahoe Regional Planning Authority (TRPA) likely to take place in the upcoming weeks. An updated cost estimate is being prepared and will be reviewed with Mr. Hopkins and Ms. East-Janicki.

In response to a question from Trustee Hauge, Mr. Anderson indicated that TRPA coverage mitigation fees for the paving project have already been paid by the Authority.

Finally, Mr. Anderson stated that, as part of the efforts to obtain agriculture electrical rates from NV Energy, he assisted Mr. Hopkins in communicating with the Nevada Department Agriculture about the fact that the Authority's effluent is approved by NDEP for the use as irrigation on agriculture land in the Carson Valley.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

AUTHORITY CONTROLLER'S REPORT:

A. General Status Report

The Authority Controller, Paula East-Janicki, provided the Board with a budget to actual spreadsheet and reported that operating expenses were approximately 1.6% under budget through December of 2024. Ms. East-Janicki stated that she was somewhat concerned with the audit only

being completed at the last minute but that she was very satisfied with the working relationship she has with the auditor.

Ms. East-Janicki stated the expenses through this point in the fiscal year are nearly $100,000 more than last year. Ms. East-Janicki explained that expenses are high in part because the 27th pay Period in 2025 (which occurs every 14 years) was not budgeted for and engineering costs are higher than budgeted as a result of the work related to the assessment of the Authority's collection system not being completed in the prior fiscal year and being carried over into this fiscal year.

Ms. East-Janicki also reported that Publics Employee Retirement System (PERS) rates are increasing by 3.25% in the upcoming fiscal year.

Finally, Ms. East Janicki indicated that the tentative budget and capital development plan for the upcoming fiscal year would be presented at the March Board meeting.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

B. Investment Report

Ms. East-Janicki provided the Board with a written summary of the Authority's investments and reported that the Authority has more than $18.4 million invested, with approximately $13.3 million in the Local Government Investment Pool, which paid 4.35% interest in December. Ms. East-Janicki added that the only change in the Authority's investments since December 2024 is the addition of interest.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

APPROVAL OF CLAIMS:

The claims, along with the Authority's check register, were provided to the Board.

The claims were signed off on by Trustee Rice.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

Reports/updates from Board of Trustees concerning the areas or districts they represent

Trustee Hauge reported that TDD did not meet this month and she had nothing to report.

Trustee Rice reported that Douglas County recently approved the purchase of the movie theater in Minden, with the facility to be run by Arts Council in Carson Valley. Trustee Rice indicated that he has begun to receive some positive comments from the public about Barton's plans to build a new hospital at the site of the Lakeside Inn and he has also heard concerns about run-off to the

lake from the site when it is developed. Trustee Rice stated that the Kahle Drive "Complete Street" project should be starting soon. Finally, Trustee Rice reported that the County recently approved the conversion of some agricultural land adjacent to U.S. Highway 395 in the Cason Valley to commercial zoning.

Trustee Fertala stated that he had nothing to report, as RHGID did not have a board meeting this month.

Truste McLaughlin reported that things in the casino core have been a little slow in recent weeks because of the lack of snow, but that the commercial activity was very good over the Presidents' Day weekend. Trustee McLaughlin also indicated that the business community was continuing its efforts to reduce the restrictions on the number of events allowed at the Tahoe South Events Center (TSEC). He stated that events at the TSEC have been very well attended without all the anticipated impacts related to parking and traffic.

Trustee McLaughlin added that Harvey's and the Golden Nugget are both in full remodel mode and that Harrah's has recently added a new brew pub.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

PUBLIC COMMENT: Brad Oneto of Elk Point Sanitation District (EPSD) reported that EPSD is in the process of completing the financing of its system improvements, with work likely to begin in May or June.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 10:05 a.m.

_____

APPROVED

_____

4924-3377-2069, v. 1

Meeting Date: March 19th, 2025

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
Staff Report

Subject / Title:

Authority Manager's Monthly Report: March 2025
A. General Status Report

Staff Recommendation:

None. This is an informational item only.

Discussion/Report:

This item serves to afford the Authority General Manager the opportunity to update the DCLTSA Board of Trustees on select activities over the previous month.

1. DCLTSA staff noticed unusual burning odors emanating from the Master Control Center (MCC) Panel for our 400 horsepower Export pumps during routine morning rounds this month. Investigating the odor confirmed that there have been serious overheating issues with the wiring terminations for one of our Export pumps. Fortunately, this early discovery of the issue by attentive staff likely avoided what could have been a dangerous and catastrophic electrical failure in the building. As a result of this finding, DCLTSA will be commissioning a thermal study of all the MCC panels in the building to determine if there are other, yet unseen, overheating issues with the wiring. (Photos attached)

2. The 2025 Hazardous Materials Facilities Report for the Treatment Plant has been submitted to the Nevada State Fire Marshal's Office.

3. Authority Controller East-Janicki provided Elks Point Sanitation District with a copy of the original 1971 Agreement as well as an estimate of fees for 2025-2026, both as an independent participating district and in case the Authority needs to continue maintaining the stations past July 1, 2025. The information was requested by the USDA as EPSD pursues funding to fully stand-up independent operations later this year.

4. DCLTSA staff have begun doing utility location work along Highway 50 ahead of the upcoming NDOT Highway 50 resurfacing project, which is set to kick off in April. We are coordinating with NDOT to upgrade and / or replace worn out manhole rings and covers as the project progresses through the DCLTSA service area. We have identified about 20 manhole covers in need of replacement to date.





Photos depicting heat damage to high-voltage export pump wiring.

Controller's General Status Report

March 19, 2025

- The Budget to Actual Spreadsheet in your packet shows that we finished January 1.38% under budget. While we will do our best to hold the line with that, a number of factors are outside our control. South Tahoe Refuse has begun charging an extra $109 every time they pick up the headworks grit bin (approximately every 7 – 10 days). Our sodium hypochlorite, refilled 4 or 5 times a year, costs approximately $12,500 now, but it originates in Canada, so that cost will likely be increasing.

- I have given you the draft Capital Development Plan. This will be a work in progress for the next couple of months, so it is too early for the Board to adopt it. These figures flow to the budget and must match it exactly, so we will finalize it with the May Budget hearing.

    - The Aeration Basin Grit and Headworks project is complete now with the finished RAS/WAS control cabinets built in-house.

    - The other 4 projects are ongoing, so some expenses may be shifted back into the current year, particularly Main Pump Station Improvements and the Transfer Switchgear Replacement.

Investment Report

The Authority's investments total more than $18.5 million, with $13.4 million of that amount being held in the Local Government Investment Pool (LGIP). The only change to the investment accounts since the last

meeting has been the addition of interest. The average CD interest rate now is 4.6% and in February LGIP paid 4.429%.

Claims and Check Register

The check register and wires since the last meeting are in the Board packet. If there are no questions, I will ask the Board Treasurer to sign them and return them to me for our records.

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY

JANUARY 2024-2025 BUDGET VS. ACTUAL

	JANUARY	Budgeted	Variance	Comments
Salaries	$ 772,745.77	$ 791,489.42	$ 18,743.65	
OT/Callback	$ 23,506.56	$ 23,744.58	$ 238.02	
Holiday	$ -	$ 4,540.08	$ 4,540.08	10 Holidays of 12
Longevity	$ 3,310.00	$ 1,930.83	$ (1,379.17)	Annual in December/ Will smooth
Stand-By Pay	$ 11,204.62	$ 11,466.00	$ 261.38	
Health Insurance	$ 176,167.52	$ 171,732.17	$ (4,435.35)	Underbudgeted
State Retirement (PERS)	$ 254,939.73	$ 246,675.33	$ (8,264.40)	Extra Pay Period
SIIS (Workers Comp)	$ 10,328.50	$ 12,600.00	$ 2,271.50	
Medicare Tax	$ 11,759.00	$ 12,080.83	$ 321.83	
Unemployment Insurance	$ 42.00	$ 29.17	$ (12.83)	Ann.Fee - EMRB
Contract Svcs	$ -	$ -	$ -	
OPEB Expense	$ 15,166.67	$ 14,583.33	$ (583.33)	Estimated Maximum
Salaries/Benefits	**$ 1,279,170.37**	**$ 1,290,871.75**	**$ 11,701.38**	
Electric Power	$ 166,872.31	$ 220,872.17	$ 53,999.86	
Electric Power - BPS	$ 9,265.83	$ 11,695.83	$ 2,430.00	
Electric Power - MPS	$ 41,643.46	$ 53,039.58	$ 11,396.12	

JANUARY 2024-2025 BUDGET VS. ACTUAL

	JANUARY	Budgeted	Variance	Comments
Natural Gas	$ 8,086.44	$ 11,958.33	$ 3,871.89	
Natural Gas - BPS	$ 859.05	$ 1,283.33	$ 424.28	"
Natural Gas - MPS	$ 209.66	$ 212.92	$ 3.26	Base rate - No useage
Water	$ 6,206.65	$ 7,233.33	$ 1,026.68	
Water - BPS	$ 1,628.68	$ 1,458.33	$ (170.35)	
Water - MPS	$ -	$ 204.17	$ 204.17	
Solid Waste Removal	$ 6,663.46	$ 4,516.17	$ (2,147.29)	Highest Flows = Highest Grit/ Increased charges for Grit
Utilities	**$ 241,435.54**	**$ 312,474.17**	**$ 71,038.63**	
Chemicals	$ 54,583.94	$ 67,083.33	$ 12,499.39	
Lab Supplies	$ 7,814.68	$ 8,604.17	$ 789.49	
Supplies	$ -	$ -	$ -	
Chemicals/Supplies	**$ 62,398.62**	**$ 75,687.50**	**$ 13,288.88**	
Legal Services	$ 27,720.00	$ 26,250.00	$ (1,470.00)	
Accounting	$ 43,691.90	$ 29,166.67	$ (14,525.23)	2024 Audit Paid/ Will Smooth
Legal/Accounting	**$ 71,411.90**	**$ 55,416.67**	**$ (15,995.23)**	

JANUARY 2024-2025 BUDGET VS. ACTUAL

	JANUARY	Budgeted	Variance	Comments
Engineering	$ 33,890.00	$ 36,166.67	$ 2,276.67	
Engineering - BPS	$ -	$ -	$ -	
Engineering - MPS	$ -	$ -	$ -	
Engineering - In-District	$ 28,991.23	$ -	$ (28,991.23)	HDR Collection Line Study - In Last Year's Budget
Consulting	$ 1,025.00	$ 2,333.33	$ 1,308.33	
Engineering/Consulting	**$ 63,906.23**	**$ 38,500.00**	**$ (25,406.23)**	
Maintenance Export Line	$ 22,620.10	$ 5,541.67	$ (17,078.43)	Export Line Repair
Maintenance Collection System	$ 38,700.00	$ 43,750.00	$ 5,050.00	
Repairs Collection System	$ -	$ 29,166.67	$ 29,166.67	Budgeted for NDOT Manhole Replace
Computer Maintenance/Supplies	$ 4,832.56	$ 3,500.00	$ (1,332.56)	Pump Station Modems
SCADA Support	$ -	$ 2,041.67	$ 2,041.67	
Repairs - Vehicles	$ 15,919.74	$ 5,862.50	$ (10,057.24)	Underbudgeted
Repairs - Mechanical	$ 35,538.40	$ 28,583.33	$ (6,955.07)	Raw Pump Rebild/PRV Replacements
Repairs - Mechanical BPS	$ 2,209.21	$ 1,166.67	$ (1,042.54)	Valve Repairs/Replace
Repairs - Mechanical MPS	$ 983.13	$ 3,500.00	$ 2,516.87	
Emergency Repairs	$ -	$ -	$ -	
Repairs Bldg & Grounds	$ 6,698.62	$ 4,112.50	$ (2,586.12)	OSHA Re Doors that Open : -)
Repairs Bldg & Grounds - BPS	$ -	$ 291.67	$ 291.67	

JANUARY 2024-2025 BUDGET VS. ACTUAL

	JANUARY	Budgeted	Variance	Comments
Repairs Bldg & Grounds - MPS	$ 1,600.00	$ -	$ (1,600.00)	Fire Dept Required "Dry Fuels" Removal
Repairs Heating	$ -	$ 714.58	$ 714.58	
Repairs Heating	$ -	$ 291.67	$ 291.67	
Repairs Heating	$ -	$ -	$ -	
Repairs Electrical	$ 1,685.73	$ 3,164.58	$ 1,478.85	
Repairs Electrical	$ -	$ 262.50	$ 262.50	
Repairs Electrical	$ -	$ 291.67	$ 291.67	
Repairs Instruments	$ 10,152.00	$ 7,583.33	$ (2,568.67)	Smartcover Maintenance Agree/Will Smooth
Repairs Instruments	$ -		$ -	
Equipment Rental	$ -	$ 1,750.00	$ 1,750.00	
Maintenance Supplies	$ 5,795.38	$ 10,266.67	$ 4,471.29	
Safety & Safety Equipment	$ 24,969.93	$ 4,666.67	$ (20,303.26)	OSHA Requirements
Odor Control System Maintenance	$ 90.21	$ 1,166.67	$ 1,076.46	
Repairs/Maintenance	**$ 171,795.01**	**$ 157,675.00**	**$ (14,120.01)**	
Casualty Insurance	$ 63,467.39	$ 63,644.00	$ 176.61	
Pollution Liability Insurance	$ -	$ -	$ -	
Insurance	**$ 63,467.39**	**$ 63,644.00**	**$ 176.61**	

JANUARY 2024-2025 BUDGET VS. ACTUAL

	JANUARY	Budgeted	Variance	Comments
Telephone	$ 11,883.09	$ 12,541.67	$ 658.58	
Telephone	$ 565.60	$ 525.00	$ (40.60)	
Telephone	$ -	$ -	$ -	
Small Tools & Equipment	$ 11,246.12	$ 7,306.25	$ (3,939.87)	Air Conditioner for Lab & Gas Detector
Annual Software Licenses	$ 18,943.15	$ 15,458.33	$ (3,484.82)	Prepaids w/smooth
Laundry and Linen	$ 1,390.74	$ 1,458.33	$ 67.59	
Forest Svc. Fee	$ 592.53	$ 291.67	$ (300.86)	Prepaids w/smooth
Training, Dues & Subscriptions	$ 2,124.61	$ 3,791.67	$ 1,667.06	
Office Expenses	$ 4,156.37	$ 4,812.50	$ 656.13	
Travel	$ -	$ -	$ -	
Sample Testing	$ 39,925.00	$ 39,442.67	$ (482.33)	WetLab rate increase
Operating Lease	$ -	$ -	$ -	
Biosolids Disposal	$ 27,170.50	$ 26,867.75	$ (302.75)	Highest Flows of Year
Underground Service Alert	$ 964.68	$ 350.00	$ (614.68)	Annual Fee Doubled
Permit Fees	$ 13,620.33	$ 7,437.50	$ (6,182.83)	Prepaids w/smooth
Misc Exp and Bank Fees	$ (0.58)	$ -	$ 0.58	
Other Operating Expenses	**$ 132,582.14**	**$ 120,283.33**	**$ (12,298.80)**	
Fuels and Lubricants	$ 18,125.25	$ 19,168.33	$ 1,043.08	
Fuels & Lubricants	**$ 18,125.25**	**$ 19,168.33**	**$ 1,043.08**	

JANUARY 2024-2025 BUDGET VS. ACTUAL

	JANUARY	Budgeted	Variance	Comments
Total Operating Expenses Thru DEC	**$ 2,104,292.45**	**$ 2,133,720.75**	**$ 29,428.30**	
			1.38%	

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
CAPITAL DEVELOPMENT PLAN

For Planning Purposes -Fiscal Year 2025-2026

Project		Actual Prior 19 Years	Estimated 2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	Total
Priority Projects									
Main Pump Station Electrical	Design/Permits								$0
and Equipment Improvements	Construction	$729,199	$15,000	$1,006,000					$1,750,199
	Total	$729,199	$15,000	$1,006,000					$1,750,199
Aeration Basin, Grit	Design/Permits	$1,639,029							$1,639,029
and Headworks Improvements	Construction	$7,430,759	$5,582						$7,436,341
	Total	$9,069,788	$5,582						$9,075,370
Plant Switchgear Replacement	Parts & Installation			$345,600					$345,600
	Total	$0	$0	$345,600	$0	$0	$0		$345,600
Export Pipeline Replacement	Design/Permits	$641,931	$240,000	$100,000					$981,931
	Construction	$1,100,000		$1,000,000	$4,000,000	$5,000,000			$11,100,000
	Total	$1,741,931	$240,000	$1,100,000	$4,000,000	$5,000,000	$0		$12,081,931
Pavement/Concrete Improvements to	Design/Permits	$20,567	$80,000	$20,000					$120,567
Plant Road and Admin Area	Construction			$1,500,000					$1,500,000
	Total	$20,567	$80,000	$1,520,000	$0	$0	$0		$1,620,567
Lower Priority - To Be Deferred									
Metering for IS-2 Energy	Total								
Pine Nut Reservoir Rebuild/Line	Design/Permits	$579,518							
(Future $12,000,000 not represented here)	Construction								
	Total	$579,518							
Completed Projects									
Reservoir Sludge Removal	Total	$1,078,607							$1,078,607
Main Pump Station Rehabilitation	Total	$2,210,198							$2,210,198
Underground Emergency Storage (Initial)	Total	$2,317,557							$2,317,557
STPUD Inter-tie		$1,411,476							$1,411,476
Muller Effluent Line Relocation (Per NDOT)	Total	$701,835							$701,835
Automated Sampling	Total	$616,993							$616,993
Reservoir Sludge Removal	Total	$1,078,607							$1,078,607
Beach Pump Station Rehabilitation	Total	$453,810							$453,810
Sodium Hypochlorite Conversion	Total	$830,594							$830,594
Reservoir Lining Design	Total	$750,277							$750,277
Back-up Centrifuge	Total	$258,196							$258,196
SCADA System/Fiber Connectivity	Total	$514,157							$514,157
Thickener Project	Total	$215,431							$215,431
Prior Years' Completed Projects	Total	$13,730,700							$13,730,700
Expenditures: Projects		$38,309,441	$340,582	$3,971,600	$4,000,000	$5,000,000	$0	$0	$46,168,750
Debt Service		$3,369,081	$771,733	$771,733	$680,950	$656,093	$631,236	$631,236	$7,512,062
Resources: USACE Grant		$8,069,648							$8,069,648
EPA Grant (STAG)		$382,300							$382,300
SRLF		$10,491,595							$10,491,595
Transfer from GF/PR Fund		$2,770,000							$2,770,000
Assessments		$24,000,002	$2,250,000	$2,250,000	$2,250,000	$2,250,000	$2,250,000	$2,250,000	$37,500,002
Site Rental Toward Road		$181,509	$144,000	$144,000	$144,000	$144,000	$144,000	$144,000	$1,045,509
Interest Earned		$308,235	$200,000	$0					$508,235
Year End Payables									
Ending Cash Balance		**$7,552,444**	**$9,034,129**	**$6,540,796**	**$4,109,846**	**$703,753**	**$2,322,517**	**$3,941,281**	**$3,941,281**

Douglas County Lake Tahoe Sewer Auth.

AP Check Register (Current by Bank)

Check Dates: 2/19/2025 to 3/19/2025

Check No.	Date	Status*		Vendor ID	Payee Name	Amount
BANK ID: WFCHK - WELLS FARGO CHECKING						**101.1000**
13229	03/11/25	V	3/11/25	SAVE01	SAVECO NORTH AMERICA INC.	($413.06)
**13242	02/26/25	P		AL16	ALPINE SMITH, INC.	$20.60
13243	02/26/25	P		AP12	APPLIED INDUS. TECH.,INC.	$451.16
13244	02/26/25	P		ART01	ARTISTIC FENCECO, INC.	$119.08
13245	02/26/25	P		ATT01	AT&T MOBILITY	$131.77
13246	02/26/25	P		AUTO01	AUTOMATIONDIRECT.COM, INC.	$6,444.00
13247	02/26/25	P		BE15	BENTLY FAMILY LTD PARTNERSHIP	$899.78
13248	02/26/25	P		CA12	CARSON VALLEY OIL CO., INC.	$899.93
13249	02/26/25	P		CH15	CHARTER COMMUNICATIONS	$274.95
13250	02/26/25	P		CLA	Griswold Industries	$4,998.00
13251	02/26/25	P		CODALE	CODALE ELECTRIC SUPPLY	$10,785.63
13252	02/26/25	P		EMPI01	EMPIRE SOUTHWEST, LLC	$1,079.89
13253	02/26/25	P		GADDIS	GADDIS INCORPORATED	$2,903.46
13254	02/26/25	P		GA-ACE	GARDNERVILLE ACE HARDWARE	$25.99
13255	02/26/25	P		GR13	GRAINGER	$839.79
13256	02/26/25	P		HOMEDE	HOME DEPOT	$1,002.88
13257	02/26/25	P		HOMETO	HOMETOWN HEALTH	$16,904.39
13258	02/26/25	P		WO11	INDUSTRIAL SOFTWARE SOLUTIONS	$13,830.00
13259	02/26/25	P		INTEGR	INTEGRITY LOCKSMITH	$668.90
13260	02/26/25	P		BOU11	BOULDER EXTERMINATORS, INC	$150.00
13261	02/26/25	P		KI11	KINGSBURY GENERAL IMP. DIST.	$1,099.28
13262	02/26/25	P		LES-SL	LES SCHWAB TIRES	$1,297.88
13263	02/26/25	P		MC10	MCMASTER-CARR SUPPLY	$1,178.33
13264	02/26/25	P		MET11	METLIFE - GROUP BENEFITS	$1,881.89
13265	02/26/25	P		MOU02	MOUNTAIN ALARM	$206.01
13266	02/26/25	P		MUNI	MUNIQUIP, LLC	$1,998.00
13267	02/26/25	P		OREILL	O'REILLY AUTOMOTIVE, INC.	$153.79
13268	02/26/25	P		POL10	POLYDYNE INC.	$7,774.00
13269	02/26/25	P		ST09	STANDARD INSURANCE COMPANY	$667.19
13270	02/26/25	P		VI12	VISION SERVICE PLAN - (AT)	$277.02
13271	02/26/25	P		WE12	Western Envir. Testing Lab	$4,488.00
13272	02/26/25	P		WILS01	WILSON ENGINEERS	$7,015.00
13273	02/26/25	P		JOHN	YING H. JOHNSON	$364.23
13274	03/11/25	P		AL17	ALHAMBRA	$100.92
13275	03/11/25	P		AL01	ALLISON MACKENZIE, Ltd.	$2,940.00
13276	03/11/25	P		AZUL01	AZUL ELECTRIC SUPPLY LLC	$42.20
13277	03/11/25	P		BAVCO	BACKFLOW APPARATUS & VALVE CO.	$1,185.00
13278	03/11/25	P		BE15	BENTLY FAMILY LTD PARTNERSHIP	$689.08
13279	03/11/25	P		SE45	BRADLEY SEALS	$198.70
13280	03/11/25	P		CA12	CARSON VALLEY OIL CO., INC.	$1,034.93
13281	03/11/25	P		BLAKE	CHARLES DAVID BLAKE	$601.98
13282	03/11/25	P		NA12	CHERYL NAFIE	$552.00
13283	03/11/25	P		CODALE	CODALE ELECTRIC SUPPLY	$13,543.64
13284	03/11/25	P		CONWAY	CONWAY COMMUNICATIONS INC	$23.37
13285	03/11/25	P		DTS	DIGITAL TECHNOLOGY SOLUTIONS	$228.84
13286	03/11/25	P		GI20	DOUGLAS GIBSON	$323.19
13287	03/11/25	P		FREDH	FRED HOWARD	$282.21
13288	03/11/25	P		PA13	JAMES PADILLA	$817.38
13289	03/11/25	P		PH12	JOHN PHILLIPS	$482.86
13290	03/11/25	P		IKE01	KELVIN IKEHARA	$272.27
13291	03/11/25	P		KI11	KINGSBURY GENERAL IMP. DIST.	$1,082.11
13292	03/11/25	P		LIBERT	LIBERTY UTILITY CA	$58.36
13293	03/11/25	P		AGUILA	MANNY AGUILAR	$185.00
13294	03/11/25	P		NE35	NEVADA STATE FIRE MARSHAL	$328.00
13295	03/11/25	P		NV01	NV ENERGY	$26,312.73
13296	03/11/25	P		OFFICE	OFFICE 1	$40.00

*** Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date); "A" - Application; "E" - EFT**

**** Denotes broken check sequence.**

Douglas County Lake Tahoe Sewer Auth.

AP Check Register (Current by Bank)

Check Dates: 2/19/2025 to 3/19/2025

Check No.	Date	Status*	Vendor ID	Payee Name	Amount
13297	03/11/25	P	EA13	PAULA EAST-JANICKI	$844.42
13298	03/11/25	P	PRO	PRO SYSTEMS, INC.	$145.00
13299	03/11/25	P	VAN1	RICK VAN HORN	$272.46
13300	03/11/25	P	SAVE01	SAVECO NORTH AMERICA INC.	$413.06
13301	03/11/25	P	SO10	SOUTH TAHOE REFUSE, INC.	$1,010.06
13302	03/11/25	P	SO13	SOUTHWEST GAS	$2,142.88
13303	03/11/25	P	NE42	STATE OF NV. P.E.B.P.	$1,475.20
13304	03/11/25	P	AB01	SUMMIT FIRE & SECURITY, LLC	$575.00
13305	03/11/25	P	TA01	TAHOE BASIN CONTAINER SVC.,INC	$2,565.50
13306	03/11/25	P	THATCH	THATCHER COMPANY OF NV, INC.	$13,641.91
13307	03/11/25	P	US12	USABLUEBOOK / HD SUPPLY, INC.	$823.89
13308	03/11/25	P	VER	VERIZON	$316.22
13309	03/11/25	P	WF01	WELLS FARGO	$1,441.16
13310	03/11/25	P	WE12	Western Envir. Testing Lab	$1,384.00
13311	03/11/25	P	WESTER	WESTERN INDUSTRIAL PARTS, INC.	$919.35
13312	03/11/25	P	WORKS	WORKSMART AUTOMATION, INC.	$1,480.00
13313	03/11/25	P	JOHN	YING H. JOHNSON	$364.23
				BANK WFCHK REGISTER TOTAL:	**$171,556.87**
				GRAND TOTAL :	**$171,556.87**

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Douglas County Lake Tahoe Sewer Auth.

GL Entry Report - Batch Order

Year: All / Date: 2/19/2025 - 3/19/2025

Entry #	Date	Document	Job	Account	Description	Debits	Credits	Balance
BATCH: 8965	**JOURNAL: B**		**STATUS: Posted**	**PERIOD: 2025 - 9**	**CREATED: 02/26/25 by YHJ**			
153658	03/14/25			414.1100	FEB. PERS CONTRIBS	$16,039.86	$0.00	$16,039.86
153659	03/14/25			415.1100	FEB. PERS CONTRIBS	$16,039.85	$0.00	$32,079.71
153660	03/14/25			101.1000	FEB. PERS CONTRIBS	$0.00	$32,079.71	$0.00
					BATCH 8,965 TOTALS:	**$32,079.71**	**$32,079.71**	**$0.00**
					TOTAL OF ALL JOURNAL(S):	**$32,079.71**	**$32,079.71**	