NOTICE OF REGULAR MEETING OF

BOARD OF TRUSTEES OF

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY

WEDNESDAY, APRIL 16, 2025

Pursuant to Chapter 241 of the Nevada Revised Statutes, the Board of Trustees of Douglas County Lake Tahoe Sewer Authority hereby notifies all interested parties that a Regular Meeting of the Board will be conducted on April 16, 2025, beginning at 9:30 a.m. in the conference room of the Wastewater Reclamation Plant, Highway 50 and Sewer Plant Road in Zephyr Cove, Douglas County, Nevada.

The Regular Meeting will concurrently be conducted via Zoom Teleconference for those who wish to participate via that option using the link, or phone number and passcode below.

https://us06web.zoom.us/j/85901682658?pwd=a7nsp35OHSBWLnrS1cJBGAjzV54Ur1.1

Meeting ID: **859 0168 2658**
Passcode: **996551**
Phone: **1 669 900 6833**

Copies of this Notice are posted in the following locations:

Wastewater Reclamation Plant
Highway 50 and Sewer Plant Road
Zephyr Cove, Nevada

U.S. Post Office
Kingsbury Grade
Stateline, Nevada

Lake Village Homeowners Association
Lake Village Clubhouse
Stateline, Nevada

Douglas County Administration Building
175 Highway 50
Stateline, Nevada

The meeting shall be conducted in accordance with the following Agenda. Unless otherwise stated, items may be considered out of order at the discretion of the chairperson. Unless otherwise noted, all items shall include discussion and possible action.

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
REGULAR MEETING AGENDA
WEDNESDAY, APRIL 16, 2025

Action may be taken on any agenda item unless noted "for discussion only."

Items on the agenda may be taken out of order.

Two or more agenda items may be combined for consideration.

An item may be removed from the agenda or discussion relating to an item may be delayed at any time.

Public comment will be taken on any item on this agenda on which action may be taken, before action is taken on the item.

Every meeting of the Board of Trustees will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. In addition, it is the Board's goal to also provide for item-specific public comment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Chair also retains discretion to limit comment to three minutes per person and only provide for the Open Meeting Law's minimum public comment.

Copies of supporting material, if any, may be requested from Paula East-Janicki by mail at P.O. Box 578, Zephyr Cove, NV 89448 or by telephone at (775) 586-8575. Copies of supporting material, if any, are also available on the Douglas County Lake Tahoe Sewer Authority website: https://www.dcltsa.org.

1. Call Meeting to Order – 9:30 a.m.
2. Roll Call
3. Recognition of Others in Attendance
4. Public Comment - for discussion only
5. Approval of Agenda - **for possible action.**
6. Minutes of Prior Meeting of the Board of Trustees (March 19, 2025) – **for possible action.**
7. Discussion and appointment of Board officers for calendar year 2025 – **for possible action.**
8. Report (Rob Hopkins)
   A. General Status Report
9. Engineer's Report
   A. General Projects Status Report.

10. Controller's Report

    A. General Status Report

    B. Investment Report

11. Approval of Claims – **for possible action.**

12. Reports/updates from Board Trustees concerning the areas or districts they represent – for discussion only.

13. Final Public Comment

14. Adjournment

CERTIFICATE OF POSTING

I hereby certify that, prior to 9:00 A.M. on the date below, I personally posted a copy of the foregoing Notice of Regular Meeting and Agenda of the Board of Trustees of the Douglas County Lake Tahoe Sewer Authority at the following locations:

Douglas County Lake Tahoe Sewer Authority
Wastewater Treatment Plant
Sewer Plant Road/Highway 50
Zephyr Cove, NV 89448

U.S. Post Office
Kingsbury Grade
Stateline, Nevada

Lake Village Homeowners Association
Lake Village Clubhouse
Stateline, Nevada

Douglas County Administration Building
175 Highway 50
Stateline, Nevada

DATED this 11th day of April, 2025.

_____
Print Name: Paula East-Janicki
Title: DCLTSA Controller

MINUTES OF REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
March 19, 2025

CALL TO ORDER:

A Meeting of the Board of Trustees of the Douglas County Lake Tahoe Sewer Authority (DCLTSA) was duly convened at 9:30 a.m. on Wednesday, March 19, 2025, at the Wastewater Treatment Plant, Stateline, Douglas County, Nevada.

Acknowledgment of appointment of Trustee to serve on the Douglas County Lake Tahoe Sewer Authority Board by the Board of Trustees of Kingsbury General Improvement District (KGID); swearing in of Trustee Sara Nelson (Oath of Office).

Chairman McLaughlin welcomed Sara Nelson of KGID to the Board. Trustee Nelson executed her oath of office and thanked Chairman McLauglin and the Authority staff for the warm welcome. Trustee Nelson indicated that she is employed by South Tahoe Public Utility District and that she considers herself a bit of a water and sewer nerd. She stated that she looked forward to learning about the Authority and its operations.

ROLL CALL:

Present were Trustees John McLaughlin, Wes Rice, Keith Fertala, Marge Hauge and Sara Nelson.

RECOGNITION OF OTHERS IN ATTENDANCE:

Also present were Authority Manager Rob Hopkins, Authority Controller Paula East-Janicki, Authority Accountant Ying Johnson, Authority Engineer, Rob Anderson, and the Authority's legal counsel, Jim Cavilia. Bob Felton and Bradley Oneto of the Elk Point Sanitation District (EPSD) were in attendance as well as Janet Murphy of Tahoe Douglas District (TDD).

PUBLIC COMMENT:

None.

APPROVAL OF AGENDA:

It was moved by Trustee Fertala, seconded by Trustee Rice and carried unanimously (5-0) that the meeting agenda as presented be approved.

MINUTES OF PRIOR MEETING:

It was moved by Trustee Rice, seconded by Trustee Fertala and carried unanimously (4-0-1; Trustee Nelson abstained) that the minutes of the Meeting of the Board of Trustees of DCLTSA, dated February 19, 2025, be approved as presented.

Discussion and possible designation of Casey Neilon for the Fiscal Year 2025-2026 annual audit for the maximum price of Forty-Two Thousand Dollars ($42,000.00).

Authority Controller, Paula East-Janicki stated that the most recent audit process with Casey Neilon went very smoothly and that the staff was a pleasure to work with. Ms. East-Janicki indicated that formal approval of the auditor was necessary for compliance with the requirements of the Nevada Department of Taxation. Following a brief discussion among the Trustees, **it was moved by Trustee Nelson, seconded by Trustee Rice and approved unanimously that Casey Neilon be designated for the Fiscal Year 2025-2026 to conduct the Authority's annual audit for the maximum price of Forty-Two Thousand Dollars.**

Discussion and possible adoption of the Tentative Budget for Fiscal Year 2025-2026.

Ms. East-Janick provided the board with a copy of the Tentative Budget for 2025-2026 and proceeded to summarize the budget indicating that it includes a 7.76% increase in salaries and benefits based on possible merit increases. Ms. East-Janicki explained that it is likely that the total percentage increase will be lower than 7.76% but that amount was the maximum possible.

Ms. East-Janicki stated that power and utility costs are budgeted to decrease by 5.57% based on increased efficiency and lower electricity rates for the effluent export pumps. Ms. East-Janicki added that repair and maintenance supplies are budgeted to increase by 16% based on higher prices.

The engineering and consulting costs are budgeted to be higher because some of the collection system analysis of HDR that was originally to be completed in this fiscal year has been pushed into the upcoming fiscal year.

Ms. East-Janicki directed the Trustees to page 9 and the beginning of the formal budget, pointing out that operating revenues are projected to increase by approximately $340,000 in order to meet increased operating expenses. She also stated that the budget includes $2.25 million in capital assessments and shows a projected operating loss of approximately $88,000 based solely on depreciation.

Ms. East-Janicki indicated that $3.9 million is budgeted for capital improvements that are to include improvements to the Main Pump Station, initiation of replacement of the effluent export pipeline, replacement of plant switchgear and paving work to be completed at the plant.

Based on each participating district's percentage of total sewage flows to the plant, Ms. East-Janicki reported that KGID's rates would increase by 1.1%, RHGID's rates would decrease by 1.4% and TDD's rates would increase by 10.3%. In response to a comment from Janet Murphy of TDD, Ms. East-Janicki described that the rate calculations are based on each district's percentage of total flows in the previous year, explaining that each percentage of increase in flows amounts to an increase in rates of approximately $60,000. With regard to in-Authority users, Ms. East-Janicki stated that residential rates are budgeted to increase by approximately 5% and that the commercial rate is budgeted to increase by approximately 5.5%.

In providing further detail about the contributing districts' rates and the in-Authority rates, Ms. East-Janicki explained that the contributing districts only pay for the facilities and services that they utilize and that costs related to only in-Authority users are not shared with the contributing districts.

With regard to the contributing districts, Ms. East-Janicki pointed out that at the end of each fiscal year, each district's obligations are adjusted based on actual flows during the year. This means that some years, if a district's percentage of total flows is less than projected, the district will receive a rebate and, if greater than projected, the district must make an additional payment to the Authority.

Following a brief discussion among the Trustees, **it was moved by Trustee Fertala, seconded by Trustee Rice and approved unanimously that the Tentative Budget for Fiscal Year 2025-2026 be adopted as presented.**

MANAGER'S REPORT:

A. General Status Report

Mr. Hopkins presented the Board with a written summary of various general matters related to the Authority and briefly summarized some items in the written report. The written report is incorporated in these minutes by this reference.

Mr. Hopkins reported that Authority staff recently noticed some overheating of the control panel related to one of the Authority's four export pumps and that it was necessary to replace some wiring. Based on this discovery and to prevent the possibility of a fire, the Authority will be undertaking a thermal study of all the control panels related to the export pumps.

Mr. Hopkins stated that the 2025 Hazardous Materials Facilities Report has been successfully submitted to the Nevada State Fire Marshall.

In the Authority's ongoing cooperation with Elk Point Sanitation District's (EPSD) efforts to upgrade its system, Mr. Hopkins reported that a copy of the Authority's existing agreement with EPSD was provide to EPSD representatives together with an estimate of fees to be paid to the Authority in the upcoming fiscal year.

Mr. Hopkins reported that Authority staff has begun the preliminary work necessary to replace the Authority's manhole rings and covers as part of Nevada Department of Transportation's (NDOT) Highway 50 resurfacing project.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

ENGINEER'S REPORT

A. General Projects Status Report

In addition to his participation in the Manager's Report, Authority Engineer, Rob Anderson of Wilson Engineers presented correspondence dated March 17, 2025, briefly summarizing various issues that Wilson Engineering has been involved with on behalf of the Authority. The March 17, 2025, correspondence is incorporated in these minutes by this reference.

Mr. Anderson stated that Wilson Engineering recently reviewed and processed the Authority's annual biosolids report for submission to the Environmental Protection Agency.

Mr. Anderson provided the Board with a summary of influent flows to the plant, stating that the difference between the contributing districts' meters and the plant inflow meter was less than one percent. Mr. Anderson explained that the fluctuation in flows during the year were mainly due to increased tourist activity in the basin at certain times of the year.

Trustee Fertala added that RHGID was continuing its efforts to reduce inflow and infiltration to its collection system that should result in reduced flows from RHGID. Mr. Hopkins added that reducing infiltration to a district's collection system will reduce flows and thereby reduce that district's charges.

With regard to the planned paving project at the Plant, Mr. Anderson stated that reconciliation of the amount Tahoe Regional Planning Agency (TRPA) coverage available is being completed and he anticipates the project beginning in July.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

AUTHORITY CONTROLLER'S REPORT:

A. General Status Report

The Authority Controller, Paula East-Janicki, provided the Board with a budget to actual spreadsheet and reported that operating expenses were approximately 1.3% under budget through January of 2025. Ms. East-Janicki expressed her concern that operating expenses are likely to rise based on South Tahoe Refuse begin to charge an extra fee for picking up the Authority grit bin at the plant and the cost of sodium hypochlorite, which comes from Canada, will likely be increasing.

Ms. East-Janicki provided each of the Trustee's with a copy of the Authority's Capital Development Plan (CDP) and explained that the plan is solely for internal planning purposes and needs to be updated to consistent with the Authority's adopted budget. Ms. East-Janicki proceeded to provide the Board with a general summary of the projects in the CDP.

Ms. East-Janicki indicated that the Authority's Export Pipeline Replacement Project provided for in the CDP may be delayed by staffing issues at the United States Forest Service (USFS).

With regard to the planned paving project at the plant, Ms. East-Janicki explained that she has budgeted double the estimated costs based on rising costs.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

B. Investment Report

Ms. East-Janicki provided the Board with a written summary of the Authority's investments and reported that the Authority has more than $18.5 million invested, with approximately $13.5 million in the Local Government Investment Pool. Ms. East-Janicki added that the only change in the Authority's investments since the last meeting is the addition of interest.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

APPROVAL OF CLAIMS:

The claims, along with the Authority's check register, were provided to the Board.

The claims were signed off on by Trustee Rice.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

Reports/updates from Board of Trustees concerning the areas or districts they represent

Trustee Nelson reported that KGID was still looking to hire a new general manager and two possible candidates are being considered. The district also has three new board members.

Trustee Hauge reported that TDD has recently hired an experienced individual in an effort to prepare for the eventual retirement of TDD's current Manager. Trustee Hauge also stated that TDD is currently working on its budget for the upcoming fiscal year.

Trustee Fertala reported that the RHGID Board recently approved its tentative budget for the upcoming fiscal year. He also stated that RHGID has three projects currently planned, including an update of its SCADA system, paving within RHGID and improvements to the pump station at Pinewild, which should result in reduced infiltration to the sewer collection system.

Trustee Rice reported that the Douglas County continues to receive complaints regarding the approved gravel pit on tribal land at the east end of Johnson Lane. Trustee Rice indicated that he has been informed that construction on Muller Parkway was expected to begin soon despite the ongoing litigation. Trustee Rice reported that the federal funds in the amount of $4.3 million for completion of the Kahle Complete Street project has recently been received by the County.

Finally, Trustee Rice stated that the planned Barton Hospital project at Stateline continues to be a hot topic.

Trustee McLaughlin reported that during the ongoing remodeling work at the Golden Nugget, many rooms will remain offline and that some rooms at Harvey's will also be offline because of construction. With regard to the Tahoe South Events Center (TSEC), Chairman McLaughlin stated that the annual attendance limits of the facility have been increased based on data and that up to four concerts will be allowed at the venue this summer. Trustee McLaughlin added that hockey at the facility has proved to be very popular.

PUBLIC COMMENT: Brad Oneto of Elk Point Sanitation District (EPSD) reported that EPSD has completed its application for $1.3 million in financing from the United Stated Department of Agriculture and that a flow meter will be installed with the planned upgrades.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 10:45 a.m.

_____

APPROVED

_____

4912-4191-9027, v. 1

Meeting Date: April 16th, 2025

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
Staff Report

Subject / Title:

Authority Manager's Monthly Report: April 2025
A. General Status Report

Staff Recommendation:

None. This is an informational item only.

Discussion/Report:

This item serves to afford the Authority General Manager the opportunity to update the DCLTSA Board of Trustees on select activities over the previous month.

1. DCLTSA staff performed a site visit to the Bently Reservoir to obtain level data for Wilson Engineering. The Bently Reservoir is where both DCLTSA and MGSD store treated effluent in the winter, when there is no demand for irrigation. Wilson is monitoring the reservoir level over time to estimate when or if the reservoir will reach capacity. Authority Engineer Anderson can provide further details if needed.

2. Our staff is continuing to perform sewer utility locations for the upcoming Highway 50 repaving project.

3. DCLTSA personnel are coordinating temporarily shutting down utility power at the Plant with NV Energy to install a separate meter on our Export pumps so we can switch over to the NV Energy Agricultural billing rate.

4. Staff installed a rebuilt motor on Export pump number 4. We will be removing the motor on Export pump 2 next for servicing.

5. We are preparing to replace the roof on the Headworks Building next month. We have been gradually replacing roofing here at the plant over the past 2 years or so. East Fork Roofing will be doing the work for us.

6. The thermal imaging work on the Export Building electrical connections mentioned in last month's report has been completed. No hazardous connections were found.

7. NCE has submitted a re-design of the Edgewood Intertie to DCLTSA. Mr. Anderson is working with us on design review and comment. He can provide additional details if desired.

8. We provided Elks Point Sanitation District with information related to how the Authority staff respond to customer reports of sewage spills and blocked sewer laterals. The information should help EPSD develop standard operating procedures for these events moving forward.

9. Edgewood Companies submitted Sanitary Sewer plans to DCLTSA for the upcoming Clubhouse South Room Expansion project. Review of the sewer connections and the dewatering MOU for construction is underway by staff. The design review is being performed by our Engineer, R.O. Anderson. The project seeks to commence construction in September 2025 and achieve occupancy certification in December 2026.

Controller's General Status Report

April 16, 2025

- The Budget to Actual Spreadsheet in your packet shows that we finished February 1.75% under budget. This is largely attributable to lower electric rates and decreased usage.

- Influent Flows here at the plant through March were down 5.4% overall. Round Hill's and TDD's flow percentages are down very slightly, less than .25% from last year. KGID's flow percentage is down 4.25% from last year's. The In-District flow percentage is up slightly but commercial flows are down 4%. These decreases may have to do with drier weather this year, thus less infiltration.

- We will be presenting the final budget at our next meeting, on May 21. Hopefully, by then we'll have a better estimate of the timing of capital projects, and whether the Main Pump Station motor control cabinet and the transfer switch gear will actually be completed this year and can be taken out of the budget for next year.

- I have given each of the Board members evaluation forms for the Authority Manager, Rob Hopkins. Please complete them and return them to me no later than May 14. His contract will be on next month's agenda, for possible renewal.

Investment Report

The Authority's investments total more than $18.6 million, with $13.5 million of that amount being held in the Local Government Investment Pool (LGIP). The only change to the investment accounts since the last meeting has been the addition of interest.

Claims and Check Register

The check register and wires since the last meeting are in the Board packet. If there are no questions, I will ask the Board Treasurer to sign them and return them to me for our records.

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY

FEBRUARY 2024-2025 BUDGET VS. ACTUAL

	FEBRUARY	Budgeted	Variance	Comments
Salaries	$ 866,156.46	$ 904,559.33	$ 38,402.87	
OT/Callback	$ 26,724.55	$ 27,136.67	$ 412.12	
Holiday	$ -	$ 5,188.67	$ 5,188.67	11 Holidays of 12
Longevity	$ 3,310.00	$ 2,206.67	$ (1,103.33)	Annual in December/ Will smooth
Stand-By Pay	$ 12,683.87	$ 13,104.00	$ 420.13	
Health Insurance	$ 201,066.16	$ 196,265.33	$ (4,800.83)	Underbudgeted
State Retirement (PERS)	$ 287,019.44	$ 281,914.67	$ (5,104.77)	Extra Pay Period in Dec
SIIS (Workers Comp)	$ 11,804.00	$ 14,400.00	$ 2,596.00	
Medicare Tax	$ 13,227.80	$ 13,806.67	$ 578.87	
Unemployment Insurance	$ 42.00	$ 33.33	$ (8.67)	Ann.Fee - EMRB
Contract Svcs	$ -	$ -	$ -	
OPEB Expense	$ 17,333.33	$ 16,666.67	$ (666.67)	Estimated Maximum
Salaries/Benefits	**$ 1,439,367.61**	**$ 1,475,282.00**	**$ 35,914.39**	
Electric Power	$ 184,661.23	$ 252,425.33	$ 67,764.10	
Electric Power - BPS	$ 10,668.08	$ 13,366.67	$ 2,698.59	
Electric Power - MPS	$ 46,765.51	$ 60,616.67	$ 13,851.16	

FEBRUARY 2024-2025 BUDGET VS. ACTUAL

	FEBRUARY	Budgeted	Variance	Comments
Natural Gas	$ 9,848.73	$ 13,666.67	$ 3,817.94	
Natural Gas - BPS	$ 1,104.96	$ 1,466.67	$ 361.71	"
Natural Gas - MPS	$ 237.89	$ 243.33	$ 5.44	Base rate - No useage
Water	$ 7,022.10	$ 8,266.67	$ 1,244.57	
Water - BPS	$ 1,895.34	$ 1,666.67	$ (228.67)	
Water - MPS	$ -	$ 233.33	$ 233.33	
Solid Waste Removal	$ 7,701.02	$ 5,161.33	$ (2,539.69)	Highest Flows = Highest Grit/ Increased charges for Grit
Utilities	**$ 269,904.86**	**$ 357,113.33**	**$ 87,208.47**	
Chemicals	$ 75,999.85	$ 76,666.67	$ 666.82	
Lab Supplies	$ 7,814.68	$ 9,833.33	$ 2,018.65	
Supplies	$ -	$ -	$ -	
Chemicals/Supplies	**$ 83,814.53**	**$ 86,500.00**	**$ 2,685.47**	
Legal Services	$ 30,660.00	$ 30,000.00	$ (660.00)	
Accounting	$ 44,111.70	$ 33,333.33	$ (10,778.37)	2024 Audit Paid/ Will Smooth
Legal/Accounting	**$ 74,771.70**	**$ 63,333.33**	**$ (11,438.37)**	

FEBRUARY 2024-2025 BUDGET VS. ACTUAL

	FEBRUARY	Budgeted	Variance	Comments
Engineering	$ 46,830.00	$ 41,333.33	$ (5,496.67)	
Engineering - BPS	$ -	$ -	$ -	
Engineering - MPS	$ -	$ -	$ -	
Engineering - In-District	$ 28,991.23	$ -	$ (28,991.23)	HDR Collection Line Study - In Last Year's Budget
Consulting	$ 1,025.00	$ 2,666.67	$ 1,641.67	
Engineering/Consulting	**$ 76,846.23**	**$ 44,000.00**	**$ (32,846.23)**	
Maintenance Export Line	$ 22,620.10	$ 6,333.33	$ (16,286.77)	Export Line Repair
Maintenance Collection System	$ 43,950.00	$ 50,000.00	$ 6,050.00	
Repairs Collection System	$ -	$ 33,333.33	$ 33,333.33	Budgeted for NDOT Manhole Replace
Computer Maintenance/Supplies	$ 4,888.54	$ 4,000.00	$ (888.54)	Pump Station Modems
SCADA Support	$ 1,480.00	$ 2,333.33	$ 853.33	
Repairs - Vehicles	$ 18,847.64	$ 6,700.00	$ (12,147.64)	Underbudgeted
Repairs - Mechanical	$ 42,045.50	$ 32,666.67	$ (9,378.83)	Raw Pump Rebild/PRV Replacements
Repairs - Mechanical BPS	$ 2,398.16	$ 1,333.33	$ (1,064.83)	Valve Repairs/Replace
Repairs - Mechanical MPS	$ 983.13	$ 4,000.00	$ 3,016.87	
Emergency Repairs	$ -	$ -	$ -	
Repairs Bldg & Grounds	$ 7,757.76	$ 4,700.00	$ (3,057.76)	OSHA Re Doors that Open : -)
Repairs Bldg & Grounds - BPS	$ -	$ 333.33	$ 333.33	

FEBRUARY 2024-2025 BUDGET VS. ACTUAL

	FEBRUARY	Budgeted	Variance	Comments
Repairs Bldg & Grounds - MPS	$ 1,600.00	$ -	$ (1,600.00)	Fire Dept Required "Dry Fuels" Removal
Repairs Heating	$ -	$ 816.67	$ 816.67	
Repairs Heating	$ -	$ 333.33	$ 333.33	
Repairs Heating	$ -	$ -	$ -	
Repairs Electrical	$ 1,727.93	$ 3,616.67	$ 1,888.74	
Repairs Electrical	$ 957.87	$ 300.00	$ (657.87)	Potentiometer Electric Control Replc
Repairs Electrical	$ -	$ 333.33	$ 333.33	
Repairs Instruments	$ 10,152.00	$ 8,666.67	$ (1,485.33)	Smartcover Maintenance Agree/Will Smooth
Repairs Instruments	$ -		$ -	
Equipment Rental	$ -	$ 2,000.00	$ 2,000.00	
Maintenance Supplies	$ 6,276.31	$ 11,733.33	$ 5,457.02	
Safety & Safety Equipment	$ 26,723.26	$ 5,333.33	$ (21,389.93)	OSHA Requirements
Odor Control System Maintenance	$ 761.65	$ 1,333.33	$ 571.68	
Repairs/Maintenance	**$ 193,169.85**	**$ 180,200.00**	**$ (12,969.85)**	
Casualty Insurance	$ 72,534.16	$ 72,736.00	$ 201.84	
Pollution Liability Insurance	$ -	$ -	$ -	
Insurance	**$ 72,534.16**	**$ 72,736.00**	**$ 201.84**	

FEBRUARY 2024-2025 BUDGET VS. ACTUAL

	FEBRUARY	Budgeted	Variance	Comments
Telephone	$ 12,994.48	$ 14,333.33	$ 1,338.85	
Telephone	$ 631.87	$ 600.00	$ (31.87)	
Telephone	$ -	$ -	$ -	
Small Tools & Equipment	$ 13,622.38	$ 8,350.00	$ (5,272.38)	Air Conditioner for Lab & Gas Detector
Annual Software Licenses	$ 33,300.63	$ 17,666.67	$ (15,633.96)	Prepaids w/smooth
Laundry and Linen	$ 1,390.74	$ 1,666.67	$ 275.93	
Forest Svc. Fee	$ 592.53	$ 333.33	$ (259.20)	Prepaids w/smooth
Training, Dues & Subscriptions	$ 4,063.31	$ 4,333.33	$ 270.02	
Office Expenses	$ 4,418.57	$ 5,500.00	$ 1,081.43	
Travel	$ -	$ -	$ -	
Sample Testing	$ 47,792.00	$ 45,077.33	$ (2,714.67)	WetLab rate increase
Operating Lease	$ -	$ -	$ -	
Biosolids Disposal	$ 31,297.36	$ 30,706.00	$ (591.36)	Highest Flows of Year
Underground Service Alert	$ 964.68	$ 400.00	$ (564.68)	Annual Fee Doubled
Permit Fees	$ 13,620.33	$ 8,500.00	$ (5,120.33)	Prepaids w/smooth
Misc Exp and Bank Fees	$ (0.58)	$ -	$ 0.58	
Other Operating Expenses	**$ 164,688.30**	**$ 137,466.67**	**$ (27,221.63)**	
Fuels and Lubricants	$ 20,540.56	$ 21,906.67	$ 1,366.11	
Fuels & Lubricants	**$ 20,540.56**	**$ 21,906.67**	**$ 1,366.11**	

FEBRUARY 2024-2025 BUDGET VS. ACTUAL

	FEBRUARY	Budgeted	Variance	Comments
Total Operating Expenses Thru FEB	$ 2,395,637.80	$ 2,438,538.00	$ 42,900.20	
			1.76%	

Douglas County Lake Tahoe Sewer Auth.

AP Check Register (Current by Bank)

Check Dates: 3/19/2025 to 4/16/2025

Check No.	Date	Status*	Vendor ID	Payee Name	Amount
BANK ID: WFCHK - WELLS FARGO CHECKING					**101.1000**
13314	03/26/25	P	ABBA	ABBA PUMP PARTS & SVC	$92,708.00
13315	03/26/25	P	AERZEN	AERZEN USA CORP	$840.89
13316	03/26/25	P	WEBB	ALEXANDER WEBB	$709.03
13317	03/26/25	P	ATT01	AT&T MOBILITY	$131.77
13318	03/26/25	P	AUTO01	AUTOMATIONDIRECT.COM, INC.	$116.00
13319	03/26/25	P	BE15	BENTLY FAMILY LTD PARTNERSHIP	$696.92
13320	03/26/25	P	CA12	CARSON VALLEY OIL CO., INC.	$3,319.03
13321	03/26/25	P	CH15	CHARTER COMMUNICATIONS	$275.72
13322	03/26/25	P	CODALE	CODALE ELECTRIC SUPPLY	$10,306.69
13323	03/26/25	P	CONWAY	CONWAY COMMUNICATIONS INC	$23.37
13324	03/26/25	P	GR13	GRAINGER	$238.43
13325	03/26/25	P	HDR01	HDR, ENGINEERING, INC.	$1,896.74
13326	03/26/25	P	HOMEDE	HOME DEPOT	$1,527.90
13327	03/26/25	P	HOMETO	HOMETOWN HEALTH	$16,904.39
13328	03/26/25	P	BOU11	BOULDER EXTERMINATORS, INC	$150.00
13329	03/26/25	P	PARODI	MASON PARODI	$150.00
13330	03/26/25	P	MC10	MCMASTER-CARR SUPPLY	$170.26
13331	03/26/25	P	MET11	METLIFE - GROUP BENEFITS	$1,881.89
13332	03/26/25	P	OREILL	O'REILLY AUTOMOTIVE, INC.	$129.99
13333	03/26/25	P	OFFICE	OFFICE 1	$41.58
13334	03/26/25	P	SAVE01	SAVECO NORTH AMERICA INC.	$32,127.03
13335	03/26/25	P	SIL4	SILVER STATE ANALYTICAL LAB	$272.00
13336	03/26/25	P	SU13	SUMMIT PLUMBING CO., LLC	$4,725.00
13337	03/26/25	P	STX01	SUPERTEK X AUTOMATION, INC	$1,950.00
13338	03/26/25	P	US12	USABLUEBOOK / HD SUPPLY, INC.	$446.41
13339	03/26/25	P	VI12	VISION SERVICE PLAN - (AT)	$277.02
13340	03/26/25	P	WE12	Western Envir. Testing Lab	$2,157.00
13341	03/26/25	P	WHARTO	WHARTON CONCRETE FORMING SUPPL	$3,185.11
13342	03/26/25	P	WILS01	WILSON ENGINEERS	$14,463.75
13343	04/10/25	P	AL17	ALHAMBRA	$113.41
13344	04/10/25	P	AL01	ALLISON MACKENZIE, Ltd.	$3,045.00
13345	04/10/25	P	AZUL01	AZUL ELECTRIC SUPPLY LLC	$155.34
13346	04/10/25	P	BA17	BARTON HEALTHCARE SYSTEM	$322.00
13347	04/10/25	P	BE15	BENTLY FAMILY LTD PARTNERSHIP	$254.66
13348	04/10/25	P	SE45	BRADLEY SEALS	$198.70
13349	04/10/25	P	CA12	CARSON VALLEY OIL CO., INC.	$1,457.81
13350	04/10/25	P	CODALE	CODALE ELECTRIC SUPPLY	$20,744.39
13351	04/10/25	P	CUST01	CUSTOM TRUCK ACCESSORIES, CORP	$1,384.98
13352	04/10/25	P	DELL	DELL MARKETING, L.P.	$965.32
13353	04/10/25	P	GI20	DOUGLAS GIBSON	$323.19
13354	04/10/25	P	FREDH	FRED HOWARD	$282.21
13355	04/10/25	P	GR13	GRAINGER	$179.52
13356	04/10/25	P	PH12	JOHN PHILLIPS	$482.86
13357	04/10/25	P	IKE01	KELVIN IKEHARA	$272.27
13358	04/10/25	P	KI11	KINGSBURY GENERAL IMP. DIST.	$893.76
13359	04/10/25	P	LIBERT	LIBERTY UTILITY CA	$59.81
13360	04/10/25	P	AGUILA	MANNY AGUILAR	$185.00
13361	04/10/25	P	HOL1	MICHAEL HOHL MOTOR COMPANY	$801.42
13362	04/10/25	P	LA11	NAPA AUTO PARTS	$771.98
13363	04/10/25	P	NV01	NV ENERGY	$29,761.17
13364	04/10/25	P	NVEN01	NV ENERGY	$5,268.00
13365	04/10/25	P	OREILL	O'REILLY AUTOMOTIVE, INC.	$256.10
13366	04/10/25	P	OFFICE	OFFICE 1	$44.00
13367	04/10/25	P	EA13	PAULA EAST-JANICKI	$844.42
13368	04/10/25	P	POL10	POLYDYNE INC.	$7,774.00

*** Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date); "A" - Application; "E" - EFT**
**** Denotes broken check sequence.**

Douglas County Lake Tahoe Sewer Auth.

AP Check Register (Current by Bank)

Check Dates: 3/19/2025 to 4/16/2025

Check No.	Date	Status*	Vendor ID	Payee Name	Amount
13369	04/10/25	P	VAN1	RICK VAN HORN	$272.46
13370	04/10/25	P	SIL4	SILVER STATE ANALYTICAL LAB	$408.00
13371	04/10/25	P	SO10	SOUTH TAHOE REFUSE, INC.	$1,279.78
13372	04/10/25	P	SO13	SOUTHWEST GAS	$2,036.51
13373	04/10/25	P	ST09	STANDARD INSURANCE COMPANY	$667.19
13374	04/10/25	P	NE42	STATE OF NV. P.E.B.P.	$1,475.20
13375	04/10/25	P	SU13	SUMMIT PLUMBING CO., LLC	$4,725.00
13376	04/10/25	P	TA01	TAHOE BASIN CONTAINER SVC.,INC	$2,207.50
13377	04/10/25	P	TE11	TESCO CONTROLS, LLC	$45,895.00
13378	04/10/25	P	R&SOPT	R & S OPTIMUM OFFSET	$299.00
13379	04/10/25	P	VER	VERIZON	$316.20
13380	04/10/25	P	WE10	WEDCO RENO	$753.74
13381	04/10/25	P	WF01	WELLS FARGO	$2,254.75
13382	04/10/25	P	WE12	Western Envir. Testing Lab	$1,368.00
13383	04/10/25	P	WESTER	WESTERN INDUSTRIAL PARTS, INC.	$634.96
13384	04/10/25	P	WE18	WESTERN NEVADA SUPPLY CO.	$1,545.05
13385	04/10/25	P	JOHN	YING H. JOHNSON	$364.23
				BANK WFCHK REGISTER TOTAL:	**$335,165.81**
				GRAND TOTAL :	**$335,165.81**

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Douglas County Lake Tahoe Sewer Auth.

GL Entry Report - Batch Order

Year: All / Date: 3/19/2025 - 4/16/2025

Entry #	Date	Document	Job	Account	Description	Debits	Credits	Balance
BATCH: 8995	**JOURNAL: B**		**STATUS: Posted**	**PERIOD: 2025 - 10**	**CREATED: 04/01/25 by YHJ**			
153971	04/15/25			414.1100	MARCH PERS CONTRIBS	$16,189.87	$0.00	$16,189.87
153972	04/15/25			415.1100	MARCH PERS CONTRIBS	$16,189.86	$0.00	$32,379.73
153973	04/15/25			101.1000	MARCH PERS CONTRIBS	$0.00	$32,379.73	$0.00
					BATCH 8,995 TOTALS:	**$32,379.73**	**$32,379.73**	**$0.00**
					TOTAL OF ALL JOURNAL(S):	**$32,379.73**	**$32,379.73**	