MINUTES OF REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
June 25, 2025

CALL TO ORDER:

A Meeting of the Board of Trustees of the Douglas County Lake Tahoe Sewer Authority (DCLTSA) was duly convened at 9:30 a.m. on Wednesday, June 25, 2025, at the Wastewater Treatment Plant, Stateline, Douglas County, Nevada.

ROLL CALL:

Present were Trustees John McLaughlin and Marge Hauge. Trustee Sara Nelson was present via audio and video connection by which she could hear everyone at the meeting, and everyone could hear her. Keith Fertala joined the meeting at approximately 9:40 a.m. via audio and video connection by which he could hear everyone at the meeting, and everyone could hear him. Trustee Wes Rice was absent from the meeting.

RECOGNITION OF OTHERS IN ATTENDANCE:

Present were Authority Manager Rob Hopkins, Authority Controller Paula East-Janicki, Authority Accountant Ying Johnson, Authority Engineer, Rob Anderson, and the Authority's legal counsel, Jim Cavilia.

PUBLIC COMMENT:

None.

APPROVAL OF AGENDA:

It was moved by Trustee Nelson, seconded by Trustee McLaughlin and carried unanimously (3-0) that the meeting agenda as presented be approved.

MINUTES OF PRIOR MEETING:

It was moved by Trustee Hauge, seconded by Trustee Nelson and carried unanimously (3-0) that the minutes of the Meeting of the Board of Trustees of DCLTSA, dated May 21, 2025, be approved as presented.

Discussion and possible action regarding consideration of bids for the 2025 Paving Rehabilitation Project and to award a contract to the lowest responsive and responsible bidder. Engineer's upper estimate of Project Cost is $1,313,000.00; Authority's budgeted amount for contract is $1,500,000.00.

The Authority Engineer, Rob Anderson reported that two bids were received for the Paving Rehabilitation Project. Mr. Anderson explained that the lowest bid was received from White Rock Construction, but because White Rock does not qualify for preferential bidder status under Nevada law, the bid of F.W. Carson is technically the lowest responsive bid in the amount of $1,574,049.33. Accordingly, Mr. Anderson recommended that the contract be awarded to F.W. Carson.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment. Following a brief discussion among the Trustees, **it was moved by Trustee Hauge, seconded by Trustee Fertala and approved unanimously (4-0) that the 2025 Paving Rehabilitation Project contract be awarded to F.W. Carson in the amount of $1,574,049.33.**

MANAGER'S REPORT:

A. General Status Report

Mr. Hopkins presented the Board with a written summary of various general matters related to the Authority and briefly summarized some items in the written report. The written report is incorporated in these minutes by this reference.

Mr. Hopkins reported that a will-serve letter was recently issued for the Edgewood South Room expansion project.

Mr. Hopkins stated that Authority staff recently provided emergency support to Tahoe Douglas District (TDD) after Q&D Construction broke a TDD sewer force main when relocating guard rail along Highway 50. Mr. Hopkins explained that the Authority's assistance involved the acceptance of several truckloads of sewage at the Authority's main pump station.

As part of Edgewood's South Room expansion project, an updated dewatering agreement has been completed with Edgewood.

Following review by Mr. Anderson on behalf of the Authority, Mr. Hopkins indicated that he has approved of a Boundary Line Adjustment related to Phase III of the Tahoe Beach Club project.

Mr. Hopkins indicated that on June 4th he participated in a pre-bid meeting regarding the Paving Rehabilitation Project.

Finally, Mr. Hopkins reported that Authority staff worked with Summit Line Construction to accurately locate two Authority sewer force mains in conjunction with Summit Line's installation of fiber optic conduits in Highway 50. Mr. Hopkins stated that the work was successfully completed without incident.

ENGINEER'S REPORT

A. General Projects Status Report

In addition to his participation in the Manager's Report, Authority Engineer, Rob Anderson of Wilson Engineers presented correspondence dated June 24, 2025, briefly summarizing various issues that Wilson Engineering has been involved with on behalf of the Authority. The June 24, 2025, correspondence is incorporated in these minutes by this reference.

Mr. Anderson reported that he had recently met with representatives of Minden Gardnerville Sanitation District (MGSD) regarding the ongoing capacity of the Bentley effluent reservoir which is used for the storage of effluent by both the Authority and the MGSD. Explaining that total flows to the reservoir vary over the years based on precipitation, based on the trends from 2015 through 2025, Mr. Anderson stated that sufficient capacity exists in the Buckeye reservoir until approximately 2059. Mr. Anderson recommended that the Authority continue to monitor the reservoir capacity and conduct a review every three to five years.

AUTHORITY CONTROLLER'S REPORT:

A. General Status Report

The Authority Accountant, Ying Johnson, presented the Controller's Report, reporting that operating expenses were approximately 4% under budget through the end of May, largely as the result of lower electrical rates and decreased usage. Ms. Johnson added that repairs, maintenance and engineering costs were up and that a budget augmentation would be necessary as a result.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

B. Discussion and possible action to augment Fiscal Year 2024-2025 budget to increase total operating expenses by $70,250

The Authority Controller, Ms. East-Janicki explained that any time a single line item in the budget is going to be exceeded by 10% or more it is necessary under state law to formally augment the budget. Ms. East-Janicki stated that she is requesting amounts allocated to the various line items be redistributed and that total budgeted operating costs be increased by $70,250 as a contingency.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment. Following a brief discussion among the Trustees, **it was moved by Trustee Hauge, seconded by Trustee Nelson and approved unanimously (4-0) that the Fiscal Year 2024-2025 budget be augmented in the amount $70,250 as presented.**

C. Investment Report

Ms. East-Janicki provided the Board with a written summary of the Authority's investments and reported that the Authority has approximately $18.7 million invested, with approximately $13.5

million in the Local Government Investment Pool which paid interest of 4.31% in May. Ms. East-Janicki reported that daily sweeps of the Authority's accounts began in May and that as a result interest income of approximately $1,500 was earned in the first week.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

APPROVAL OF CLAIMS:

The claims, along with the Authority's check register, were provided to the Board.

The claims were signed off on by the Chairman.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

Reports/updates from Board of Trustees concerning the areas or districts they represent

Trustee Hauge reported that TDD recently had the Authority's assistance in dealing with a sewer line break caused by Q&D Construction. The total costs incurred by TDD were approximately $20,000. Trustee Hauge stated that a portion of the sewer line along the Marla Bay Beach has been removed and that the rest of the line is scheduled to be removed in September.

Trustee Nelson indicated that she was unable to attend the most recent KGID meeting and had nothing to report.

Trustee Fertala reported that RHGID recently amended its budget and that the only bid received to remediate infiltration at Pinewild came in slightly over budget. Finally, Trustee Fertala indicated that RHGID is in the process of updating its employee policies as a result of its employees no longer being represented by a union.

Chairman McLaughlin reported that the summer season is off to a good start and that Caesar's should be finished with more that $150 million in renovations by July 1st. Chairman McLaughlin stated that the Golden Nugget has suspended its remodeling work for the summer. Chairman McLaughlin added that Edgewood is opening a new restaurant in July and new bar together with the South Room expansion that includes an event room for 250 to 300 people. Finally, Chairman McLaughlin indicated that they are expecting record attendance at this year's celebrity golf tournament.

PUBLIC COMMENT: Mr. Anderson added that based on a pending decision from the Tahoe Regional Planning Agency with regard to coverage related to the Paving Rehabilitation Project, he would like to delay the formal award of the contract for up to sixty days. There was no objection to this proposed course of action,

ADJOURNMENT:

There being no further business, the meeting was adjourned at 10:10 a.m.

APPROVED

4900-1562-0186, v. 1

Meeting Date: June 25th, 2025

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
Staff Report

Subject / Title:

Authority Manager's Monthly Report: June 2025
A. General Status Report

Staff Recommendation:

None. This is an informational item only.

Discussion/Report:

This item serves to afford the Authority General Manager the opportunity to update the DCLTSA Board of Trustees on select activities over the previous month.

1. We have issued a Will-Serve letter for the Edgewood Clubhouse South Room Expansion Project.

2. Our staff provided emergency support to Tahoe Douglas District on the evening of May 22nd after Q & D Construction breached TDD's force main during guard rail relocation work as part of the Highway 50 repaving work ongoing. We received several tanker truck loads of evacuated sewage, which was delivered and discharged to our Main Pump Station.

3. We have issued an updated dewatering agreement to Edgewood for construction activities related to the Edgewood Clubhouse South Room Expansion Project.

4. DCLTSA Engineer Rob Anderson reviewed a proposed Boundary Line Adjustment requested by the Tahoe Beach Club to facilitate construction of Phase III at the Tahoe Beach Club. Based on Mr. Andersons review and recommendation, we have approved the Boundary Line Adjustment. Mr. Anderson can provide further details if necessary.

5. A pre-bid meeting was held June 4th at the Treatment Plant for the upcoming DCLTSA Paving Rehabilitation Project. Bid opening was performed at the DCLTSA Treatment Plant conference room on Tuesday June 10th at 2:00 p.m.

6. Our staff worked with Summit Line construction overnight on June 5th and 6th to make sure accurate utility location information for our two major influent sewer force mains could be provided for them. Summit Line is doing trenching work to install conduits for future fiber optic lines in Highway

50. Based on our location work, Summit Line decided to install two pull boxes in the highway shoulder to safely avoid these critical DCLTSA force mains. The work has been completed with no incidents, damage or spills. (Photos attached)



Potholing force main location.


Measuring depth of our force main and fiber optics

WILSON ENGINEERS

1603 Esmeralda Avenue
Minden, NV 89423

9060 Double Diamond Pkwy, Suite 1B
Reno, NV 89521

Office: 775-782-2322

June 24, 2025

Via Email

Board of Directors
DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
P.O. Box 578
Zephyr Cove, NV 89448

Authority Engineer's Monthly Report – June 2025

Dear Members of the Board:

The following report presents a summary of activities undertaken on behalf of the Sewer Authority since our last meeting together on May 21, 2025. During this period, we provided general engineering support as requested. The following paragraphs provide a brief description of these efforts and progress related to each specific task.

General Engineering Services

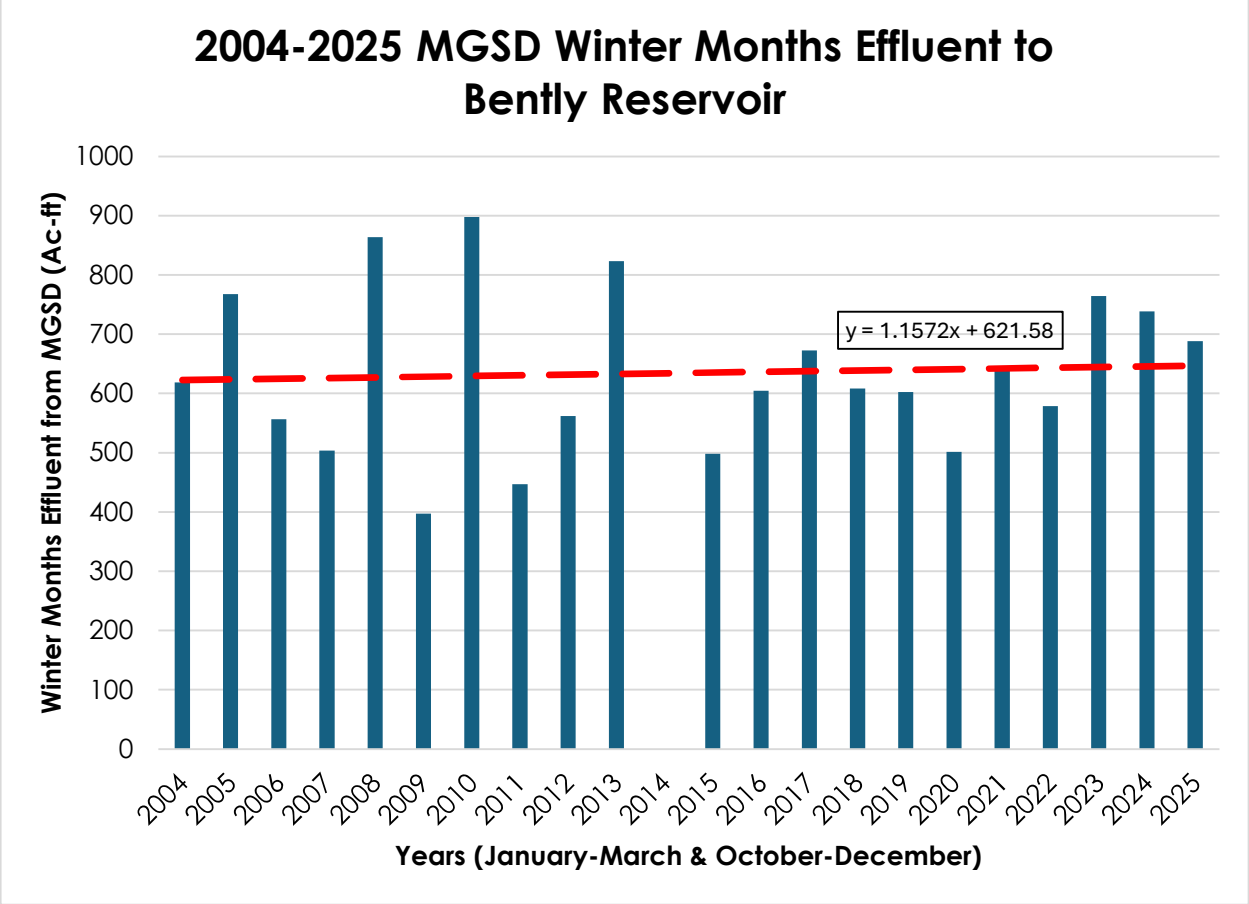
In addition to general consulting services and attendance at the Board meeting, Wilson Engineers LLC, (Wilson), assisted and participated with Authority personnel on various engineering-related assignments on an as-requested basis. These services included assisting the Authority by reviewing and making final recommendations related to the boundary line adjustment proposed at Tahoe Beach Club, and developing the sewer will serve letter for the Edgewood project. Additionally, we met with representatives of Minden Gardnerville Sanitation District (MGSD) and discussed the volume of effluent that MGSD has exported to the Bently Effluent Storage Reservoir. The following paragraphs provide a summary of the data we collected from MGSD as well as our analysis of the data.

1. Summary of Effluent Winter Storage (Bently Reservoir): 2004-2025

As the members of the Board are aware, effluent from the treatment plant is pumped over Daggett Summit for disposal in Carson Valley by land application. During winter months, when plant nutrient uptake is not available, the effluent is stored in a lined reservoir that was constructed by Bently Ranch in 2003. Effluent from both Minden-Gardnerville Sanitation District (MGSD) and the Sewer Authority are currently stored in the same reservoir. During the summer months the stored and pumped effluent is used by Bently Ranch to irrigate agriculture and hay crops in Carson Valley.

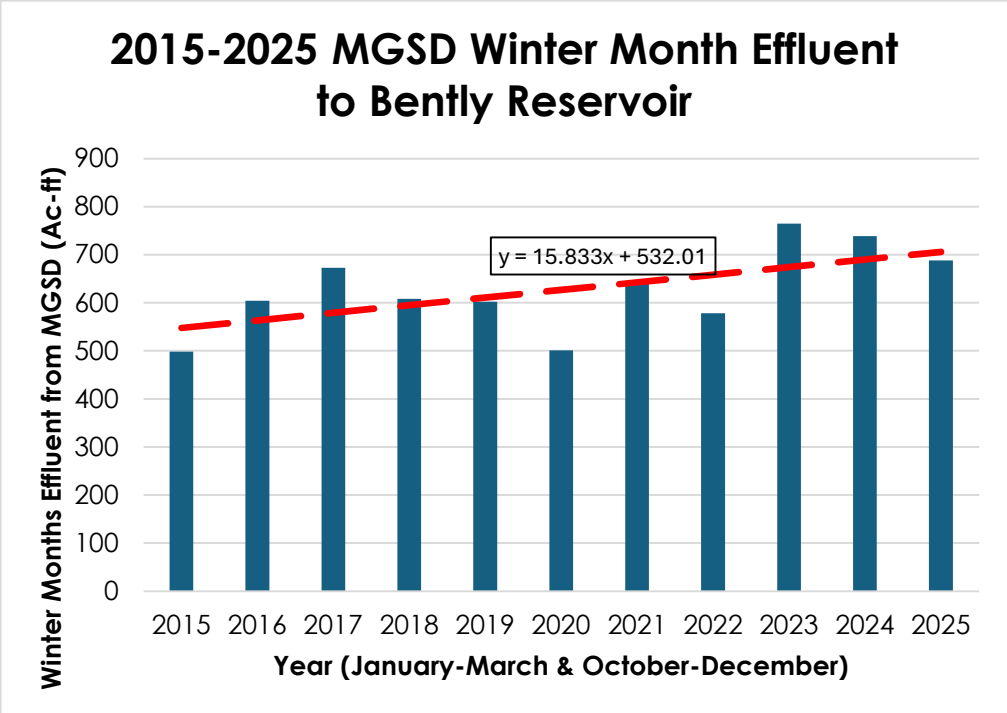
The Bently Reservoir has a design capacity of 1,784 acre-feet. When the reservoir was designed, it was sized to safely store the projected volume of sewage effluent generated during the winter months from the service area of MGSD – essentially the flows from their district at build-out. The reservoir design did not contemplate storing effluent from the Sewer Authority. As a result, to better understand when the available capacity of this reservoir may become limited and unavailable to store effluent from the Sewer Authority, in 2012 we began monitoring the volume of effluent that MGSD pumps to this reservoir. With exception of the flows in 2014, based on our recent meeting with Mr. Peter Baratti and his staff at MGSD, we now have supplemental pumping data through 2025.

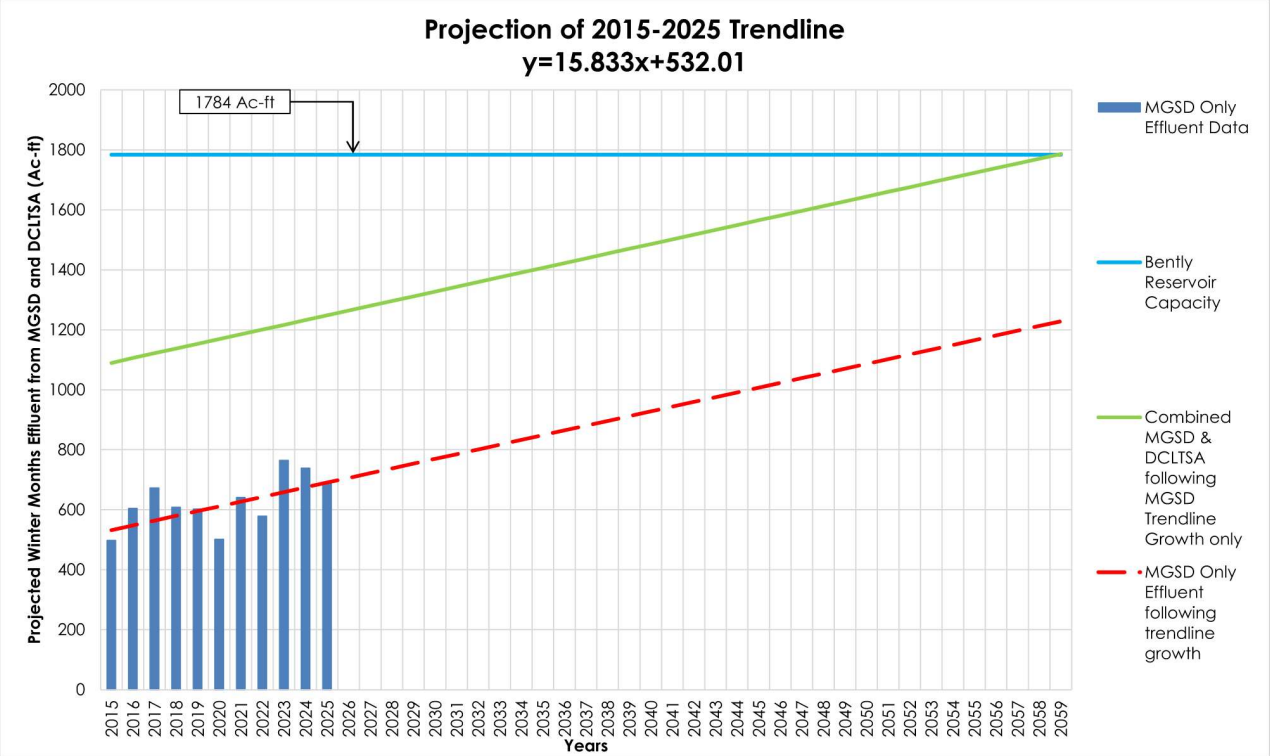
The following is a chart of the variation in volumes from MGSD that have been delivered to the reservoir over this period (2004 – 2025). The variability in flows pumped to the Bently reservoir from MGSD is partially attributable to precipitation received during the period.



The following charts utilize the volumes pumped from 2015 – 2025 from MGSD to develop an updated trend line for the expanded period (2015 – 2025). That relationship was then used to project the probable volumes that may be pumped to the reservoir over time (red dashed line). The second chart adds an additional line (solid green) to depict the projected volume that may be pumped to the reservoir from both MGSD and DCLTSA, which adds a constant volume of approximately 560 acre-feet from DCLTSA. This is approximately equivalent to the annual average daily flow over a 6-month-long winter period. If these projected volumes are realized, these data suggest that the capacity of the Bently Reservoir would be fully utilized by 2059, and the Sewer Authority would then need additional storage capacity.

We recommend that these effluent storage data from MGSD be obtained, reviewed and evaluated every three to five years and the resulting trend lines considered. Doing so will ensure that the Board has ample time to plan, permit and ultimately construct additional winter storage capacity before it is needed.


2015-2025 MGSD Winter Month Effluent to Bently Reservoir
Winter Months Effluent from MGSD (Ac-ft)
900
800
700
600
500
400
300
200
100
0
y = 15.833x + 532.01
2015 2016 2017 2018 2019 2020 2021 2022 2023 2024 2025
Year (January-March & October-December)


Projection of 2015-2025 Trendline
y=15.833x+532.01
Projected Winter Months Effluent from MGSD and DCLTSA (Ac-ft)
1784 Ac-ft
2000
1800
1600
1400
1200
1000
800
600
400
200
0
2015 2016 2017 2018 2019 2020 2021 2022 2023 2024 2025 2026 2027 2028 2029 2030 2031 2032 2033 2034 2035 2036 2037 2038 2039 2040 2041 2042 2043 2044 2045 2046 2047 2048 2049 2050 2051 2052 2053 2054 2055 2056 2057 2058 2059
Years
MGSD Only Effluent Data
Bently Reservoir Capacity
Combined MGSD & DCLTSA following MGSD Trendline Growth only
MGSD Only Effluent following trendline growth

2. 2025 Pavement Rehabilitation Project: Canvas of Construction Bid Proposals Received and Recommendation for Award

As discussed during previous Board meetings, we began publicly soliciting construction proposals for the pavement rehabilitation project at the Plant Site on or about May 10th. During the solicitation, we sent notices of the Invitation to Bid to numerous contractors that are licensed and regularly engaged to perform site paving. A Pre-bid conference was held at the plant site on June 4th, with several prospective bidders present. We issued an addendum to the bid documents on Friday, June 6th. As of that date, there were a total of 7 plan holders, five of which were qualified as general engineering contractors.

On Tuesday, June 10th, we opened the two sealed bid proposals that were received. The two bidders were F.W. Carson and White Rock Construction. Both bidders are qualified general engineering contractors with the required and appropriate contractor's licenses for this work. F.W. Carson's bid amount is $1,574,049.33. The bid from White Rock Construction is in the amount of $1,509,183.00. While White Rock Construction was the low bidder by price, they do not currently qualify for nor did they claim the Nevada Preferential Bidder Status (NRS 338.147). F.W. Carson does qualify for and presented the appropriate certificate from Nevada's State Contractor's Board with their bid confirming that they are eligible for the Preferential Bidder Status. This status entitles them to a five percent (5%) bidder preference in their bid over a bidder that does not have the preferential status. As a result, despite F.W. Carson's bid amount being 4.3% higher than the bid of White Rock Construction, F.W. Carson is the Successful Bidder for this work. A copy of the bid tally sheet is attached for your consideration.

Accordingly, should the Board determine that awarding the contract is in the best interests of the project, we recommend that it be awarded to F.W. Carson Company in the amount of $1,574,049.33 as the lowest, responsive, responsible Bidder.

I will be present at the Board meeting and available then to review this information in greater detail, as well as address any specific questions or concerns Board members might have relative to these subjects. Thank you for your continued confidence and the opportunity to provide these services.

Yours faithfully,

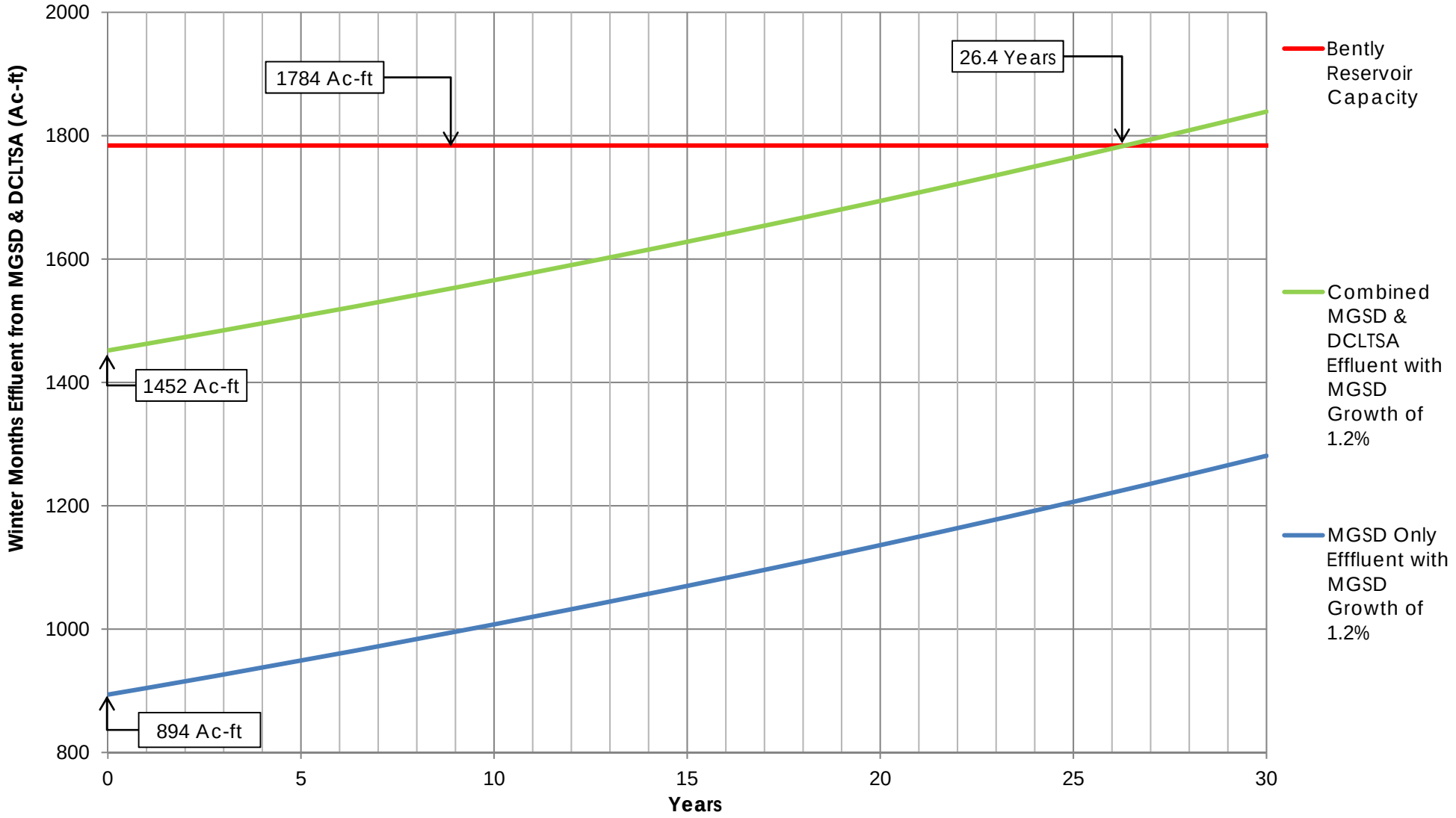
WILSON ENGINEERS LLC

Robert O. Anderson, PE, WRS, CFM
Principal Engineer

Attachments

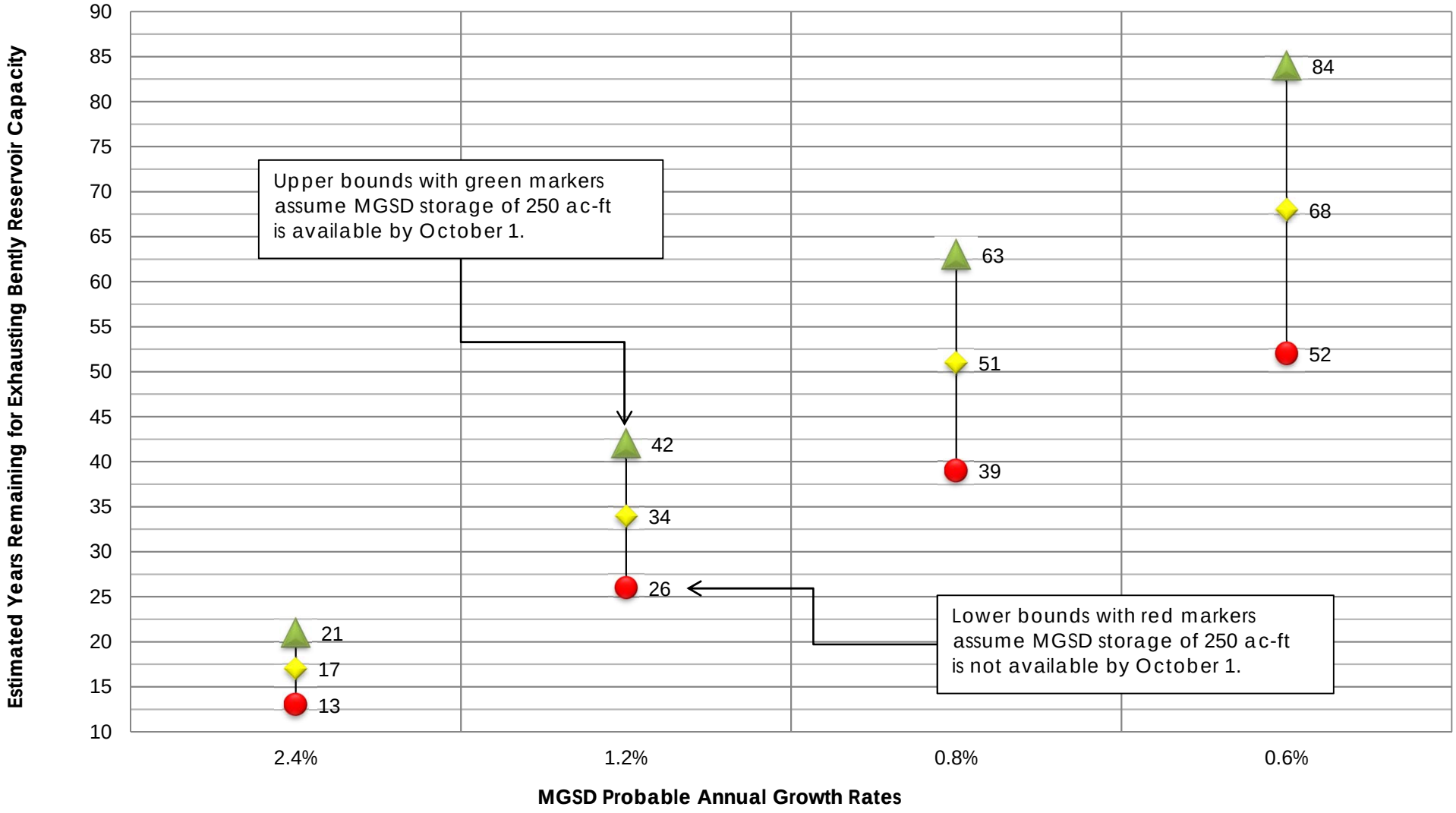
cc: Jim Cavilia, Esq.
Paula East-Janicki
Rob Hopkins

Projected Growth-Capacity Analysis Effluent Storage of MGSD & DCLTSA during Winter Months

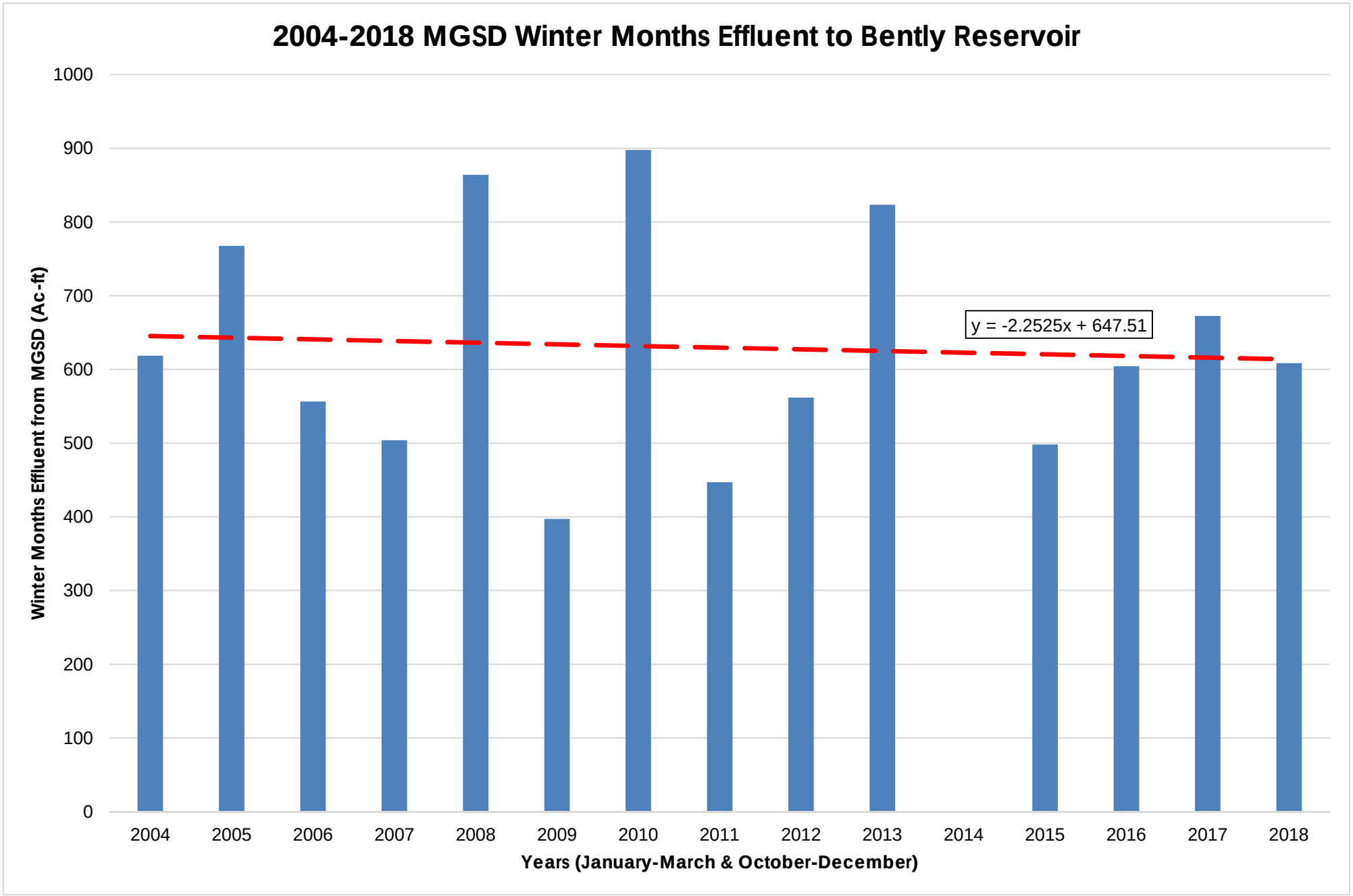


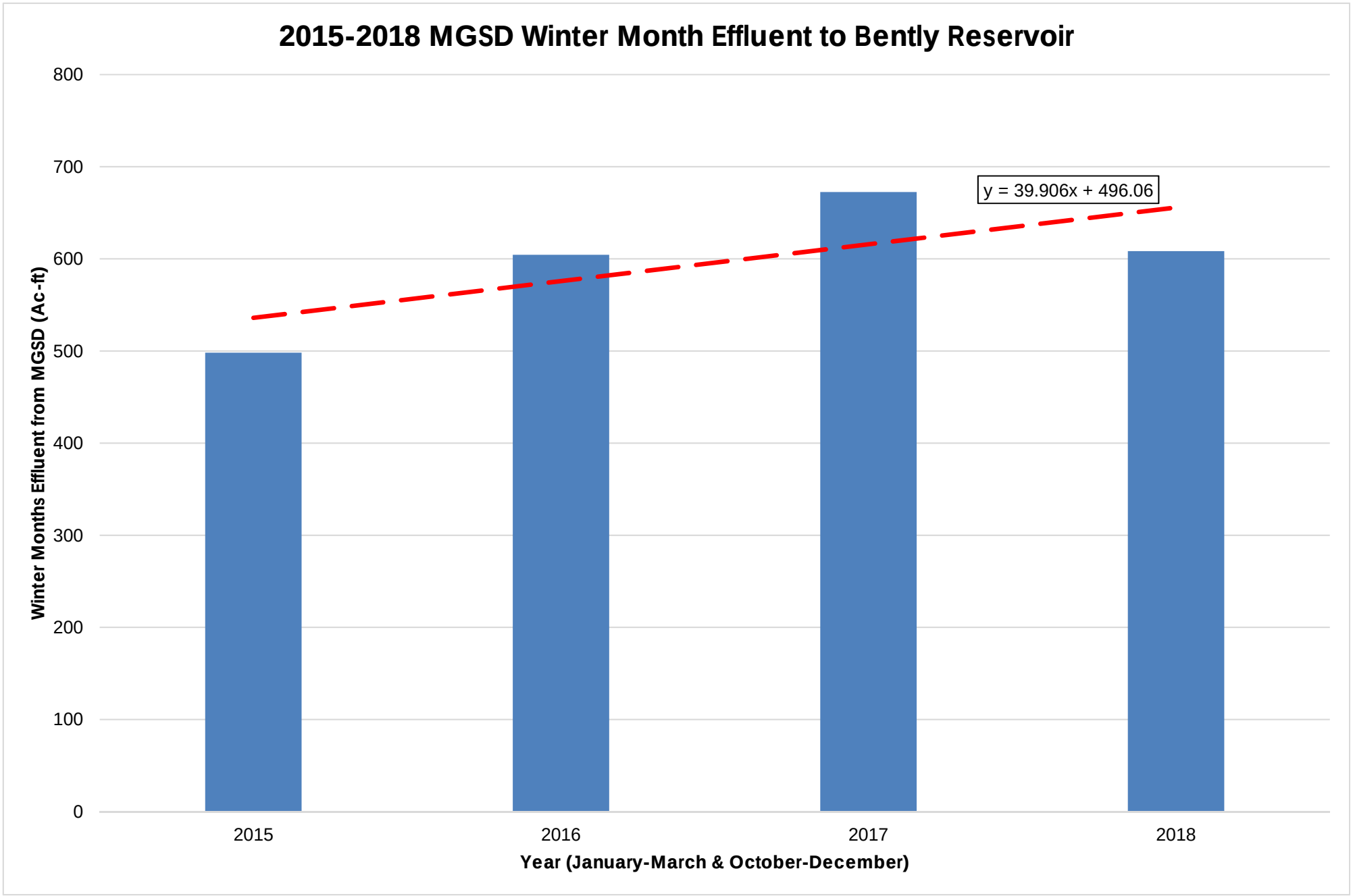
This chart assumes that only 1784 ac-ft of storage in Bently's reservoir is available for use on 10/1 of any given year and no additional storage from MGSD is available.

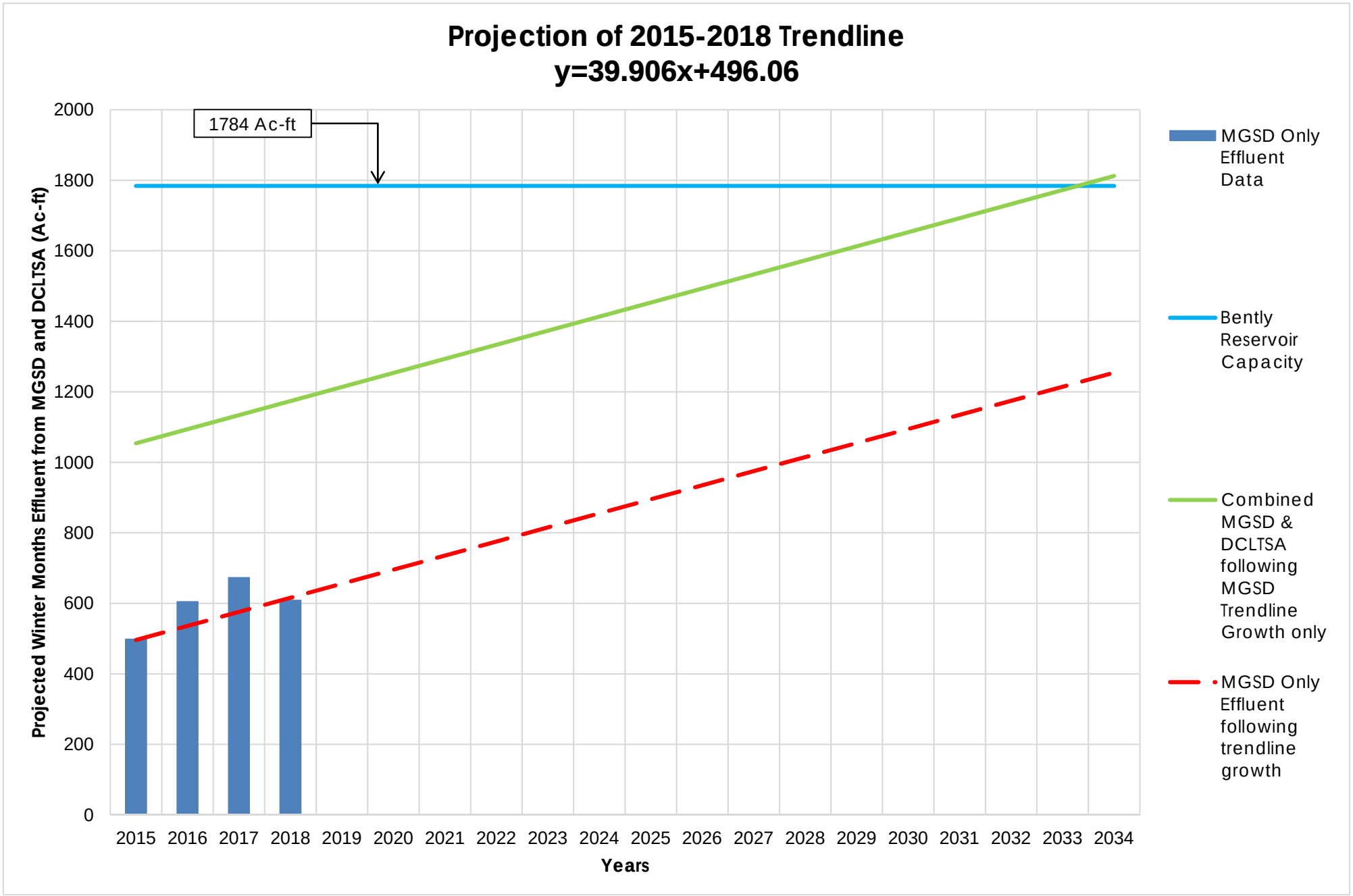
Growth Capacity Analysis for Bently Effluent Storage Reservoir



This chart assumes that the Bently Reservoir has 1784 ac-ft (max. capacity) available starting October 1 of any given year.


2004-2018 MGSD Winter Months Effluent to Bently Reservoir
Winter Months Effluent from MGSD (Ac-ft)
1000
900
800
700
600
500
400
300
200
100
0
y = -2.2525x + 647.51
2004
2005
2006
2007
2008
2009
2010
2011
2012
2013
2014
2015
2016
2017
2018
Years (January-March & October-December)


2015-2018 MGSD Winter Month Effluent to Bently Reservoir
800
700
600
500
400
300
200
100
0
Winter Months Effluent from MGSD (Ac-ft)
y = 39.906x + 496.06
2015
2016
2017
2018
Year (January-March & October-December)


Projection of 2015-2018 Trendline
y=39.906x+496.06
1784 Ac-ft
Projected Winter Months Effluent from MGSD and DCLTSA (Ac-ft)
2000
1800
1600
1400
1200
1000
800
600
400
200
0
2015
2016
2017
2018
2019
2020
2021
2022
2023
2024
2025
2026
2027
2028
2029
2030
2031
2032
2033
2034
Years
MGSD Only Effluent Data
Bently Reservoir Capacity
Combined MGSD & DCLTSA following MGSD Trendline Growth only
MGSD Only Effluent following trendline growth

WILSON ENGINEERS
Formerly R|O|Anderson

Douglas County Lake Tahoe Sewer Authority - 2025 Paving Rehabilitation Project
Bid Tally Sheet (Compared to Engineer's Estimate)
June 11, 2025

A. Site Preparation

No.	Item	Quantity	Units	Engineer's Unit Price		Engineer's Total	F.W. Carson Unit Price		F.W. Carson Total	White Rock Construction Inc. Unit Price		White Rock Construction Inc. Total
1	Mobilization and Demobilization	1	LS	$ 30,000	/LS	$ 30,000	$ 35,200.74	/LS	$ 35,200.74	$ 35,000.00	/LS	$ 35,000.00
2	Temporary Erosion Control; Traffic Control and BMPs	1	LS	$ 18,000	/LS	$ 18,000	$ 35,824.08	/LS	$ 35,824.08	$ 15,000.00	/LS	$ 15,000.00
3	Sawcut Existing Pavement	22	LF	$ 12	/LF	$ 264	$ 53.75	/LF	$ 1,182.50	$ 10.00	/LF	$ 220.00
4	Remove Existing AC Pavement (2" - 7" thick)	6,350	SY	$ 7.00	/SY	$ 44,450	$ 21.60	/SY	$ 137,160.00	$ 18.00	/SY	$ 114,300.00
5	Excavate Base and Stockpile On-site	1,400	CY	$ 24	/CY	$ 33,600	$ 37.03	/CY	$ 51,842.00	$ 52.00	/CY	$ 72,800.00
6	Demolition of Existing Concrete	1	LS	$ 15,000	/LS	$ 15,000	$ 13,493.15	/LS	$ 13,493.15	$ 30,000.00	/LS	$ 30,000.00
7	Site Grading and Subgrade Prep	1	LS	$ 75,000	/LS	$ 75,000	$ 64,832.62	/LS	$ 64,832.62	$ 76,000.00	/LS	$ 76,000.00
					Subtotal	**$ 216,314**			**$ 339,535**			**$ 343,320**

B. Site Improvements

No.	Item	Quantity	Units	Engineer's Unit Price		Engineer's Total	F.W. Carson Unit Price		F.W. Carson Total	White Rock Construction Inc. Unit Price		White Rock Construction Inc. Total
8	Flexible Pavement Section - 4" AC on 6" AB	57,660	SF	$ 4.65	/SF	$ 268,119	$ 6.78	SF	$ 390,934.80	$ 7.00	SF	$ 403,620.00
9	Adjust Manhole/Drain/Monument Cover to Grade	10	EA	$ 800.00	/EA	$ 8,000	$ 1,709.17	EA	$ 17,091.70	$ 2,000.00	EA	$ 20,000.00
10	PCC Sidewalk Section (4" PCC on 6" AB)	1,540	SF	$ 40	/SF	$ 61,600	$ 21.76	SF	$ 33,510.40	$ 19.00	SF	$ 29,260
11	PCC Truck Apron (6" Reinforced PCC on 8" AB)	861	SF	$ 75	/SF	$ 64,575	$ 29.01	SF	$ 24,977.61	$ 19.00	SF	$ 16,359
12	Type 1 PCC Curb and Gutter	360	LF	$ 58	/LF	$ 20,880	$ 69.02	LF	$ 24,847.20	$ 76.00	LF	$ 27,360
13	PCC "Zero" Curb	182	LF	$ 45	/LF	$ 8,190	$ 59.82	LF	$ 10,887.24	$ 87.00	LF	$ 15,834
14	PCC Steps	8	EA	$ 1,000	/EA	$ 8,000	$ 1,220.73	EA	$ 9,765.84	$ 1,000.00	EA	$ 8,000
15	PCC Valley Gutter	353	LF	$ 150	/LF	$ 52,950	$ 63.40	LF	$ 22,380.20	$ 110.00	LF	$ 38,830
16	ADA Curb Ramp, including Truncated Domes	1	EA	$ 4,500	/EA	$ 4,500	$ 54,968.03	EA	$ 54,968.03	$ 6,900.00	EA	$ 6,900
17	Parking Striping and Signage	1	LS	$ 3,500	/LS	$ 3,500	$ 17,552.60	LS	$ 17,552.60	$ 5,300.00	LS	$ 5,300
18	18" CMP Storm Drain	12	LF	$ 625	/LF	$ 7,500	$ 503.70	LF	$ 6,044.40	$ 500.00	LF	$ 6,000
19	18" Precast Flared End Section	1	EA	$ 3,500	/EA	$ 3,500	$ 7,870.49	EA	$ 7,870.49	$ 2,300.00	EA	$ 2,300
					Subtotal	**$ 511,314**			**$ 620,831**			**$ 579,763**

C. Optional Site Improvements (Reservoir Road)

No.	Item	Quantity	Units	Engineer's Unit Price		Engineer's Total	F.W. Carson Unit Price		F.W. Carson Total	White Rock Construction Inc. Unit Price		White Rock Construction Inc. Total
20	Remove Existing AC Pavement (3" - 9" thick)	4,610	SY	$ 8.50	/SY	$ 39,185	$ 25.52	SY	$ 117,647.20	$ 20.50	SY	$ 94,505.00
21	Grading and Subgrade Prep	1	LS	$ 45,000	/LS	$ 45,000	$ 52,385.87	LS	$ 52,385.87	$ 38,500.00	LS	$ 38,500.00
22	Flexible Pavement Section - 3" AC on 6" AB	41,500	SF	$ 2.50	/SF	$ 103,750	$ 5.73	SF	$ 237,795.00	$ 6.15	SF	$ 255,225.00
					Subtotal	**$ 187,935**			**$ 407,828.07**			**$ 388,230.00**

D. Optional Site Improvements (Around Clarifier Tanks)

No.	Item	Quantity	Units	Engineer's Unit Price		Engineer's Total	F.W. Carson Unit Price		F.W. Carson Total	White Rock Construction Inc. Unit Price		White Rock Construction Inc. Total
23	Remove Existing AC Pavement (2" - 6" thick)	1,430	SY	$ 8.00	/SY	$ 11,440	$ 32.91	SY	$ 47,061.30	$ 20.00	SY	$ 28,600.00
24	Grading and Subgrade Prep	1	LS	$ 25,000	/LS	$ 25,000	$ 39,439.96	LS	$ 39,439.96	$ 12,000.00	LS	$ 12,000.00
25	PCC Apron (4" PCC on 6" AB)	3,230	SF	$ 50	/SF	$ 161,500	$ 15.07	SF	$ 48,676.10	$ 19.00	SF	$ 61,370.00
26	Flexible Pavement Section - 3" AC on 6" AB	9,590	SF	$ 2.95	/SF	$ 28,291	$ 7.37	SF	$ 70,678.30	$ 10.00	SF	$ 95,900.00
					Subtotal	**$ 226,231**			**$ 205,855.66**			**$ 197,870.00**

Engineers Estimate of Probable Construction Costs with Option	**$ 1,141,794**
Estimate of Probable Construction Cost Lower Range (-5%)	**$ 1,085,000**
Estimate of Probable Construction Cost Upper Range (+15%)	**$ 1,313,000**

	$ 1,574,049.33
	$ 1,509,183.00

Wilson Engineers
1603 Esmeralda Avenue
Minden, NV 89423
Ph: 775.782.2322

ACCOUNTANT'S GENERAL STATUS REPORT

June 25, 2025

- **General Report**

  On the Budget to Actual worksheet in your packet, it shows that operating expenses through May were 3.99% under budget. It is primarily due to a combination of decreased electricity rates and lower usage. However, costs in the Repairs and Maintenance and Engineering categories, etc. continue to rise significantly. Therefore, we are augmenting the current year's budget.

- **Budget Augmentation**

  Each year in June, we augment the budget for the fiscal year ending June 30 to ensure that neither any individual category nor the total operating expenses at year-end exceed by more than 10% the amounts previously submitted to the Department of Taxation.

  Included in your packet is Budget Schedule 19, which we will be submitting to the Department of Taxation. All revised amounts are highlighted in yellow for your reference.

  To ensure coverage of all known upcoming expenses, we are increasing budgeted amounts in categories such as Repairs and Maintenance, to provide a buffer for both anticipated costs and unexpected emergencies. Due to HDR's continued expenses for the collection line assessment, we are going to add $60,000 to the Engineering budget. At the same time, we are reducing about $72,000 in Salaries and Benefits, and $65,700 in utilities. The lower-than-anticipated utility rates and usage during this fiscal year have resulted in some savings, which we are reallocating those savings to cover line items that are at or over budget. Overall, we will increase total operating expenses by $70,250 as a contingency. This does not mean we will spend more. It is an

administrative procedure and has no impact on operations or the Authority's financial position. It is simply a compliance requirement for audit purposes and the Department of Taxation regulations.

If there are no questions, I would ask that you approve the augmented budget for the fiscal year ending June 30, 2025, and we will submit it to the State.

- **Investment Report**

  The Authority currently holds over $18.7 million in total investments, including $13.5 million in the Local Government Investment Pool (LGIP). The LGIP's interest rate in May is 4.31%. Since the last meeting, the only change to the investment accounts has been the addition of interest.

  We activated the sweep account feature for our operating checking account with Wells Fargo in the last week of May and generated $1,572.53 in dividends in just the first week.

- **Claims and Check Register**

  The check register and wires since the last meeting are in the Board packet. If there are no questions, I will ask the Board Chairman to sign them and return them to me for our records.