MINUTES OF REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
November 19, 2025

CALL TO ORDER:

A Meeting of the Board of Trustees of the Douglas County Lake Tahoe Sewer Authority (DCLTSA) was duly convened at 9:30 a.m. on Wednesday, November 19, 2025, at the Wastewater Treatment Plant, Stateline, Douglas County, Nevada.

ROLL CALL:

Present were Trustees John McLaughlin, Marge Hauge, Sara Nelson and Keith Fertala. Trustee Wes Rice was absent.

RECOGNITION OF OTHERS IN ATTENDANCE:

Present were Authority Manager Rob Hopkins, Authority Controller Paula East-Janicki, Authority IT Specialist, Eric Heffernon, Authority Engineer, Rob Anderson, and the Authority's legal counsel, Jim Cavilia. Anne Harry of the Elk Point Sanitation District (EPSD) was in attendance and Matt McKinney of Bently Ranch was also present.

PUBLIC COMMENT:

None.

APPROVAL OF AGENDA:

It was moved by Trustee Hauge, seconded by Trustee Nelson and carried unanimously (4-0) that the meeting agenda as presented be approved.

MINUTES OF PRIOR MEETING:

It was moved by Trustee Nelson, seconded by Chairman McLaughlin and carried unanimously (4-0) that the minutes of the Meeting of the Board of Trustees of DCLTSA, dated October 22, 2025, be approved as presented.

MANAGER'S REPORT:

A. General Status Report

Mr. Hopkins presented the Board with a written summary of various general matters related to the Authority and briefly summarized some items in the written report. The written report is incorporated in these minutes by this reference.

Mr. Hopkins reported that the delivery of effluent to Park Ranch for irrigation ended on October 25, 2025.

Mr. Hopkins stated that the Authority's Discharge Monitoring Reports have been submitted to and accepted by the Nevada Devision of Environmental Protection (NDEP) and the Environmental Protection Agency (EPA).

Regarding plans to replace the transfer switch components for the primary backup generator at the treatment plant in the spring of 2026, Mr. Hopkins indicated that Authority staff is preparing to de-energize the export building at the plant. This will allow staff and the Authority's electrical contractors to verify the existing transfer switch.

Mr. Hopkins stated that the Authority is in the process of renewing and updating its Discharge Permit with NDEP.

Regarding the open position of Maintenance Mechanic/Treatment Plant Operator, Mr. Hopkins indicated that the position has been offered to a qualified and very experienced applicant with the hope that the position will be filled in late December.

Mr. Hopkins reported that the backup generator at the Main Pump Station has been removed by staff and sold.

Finally, Mr. Hopkins stated that Authority staff has been working with Summit Plumbing to clean and inspect the wet wells at the Beach and Main Pump Stations.

ENGINEER'S REPORT

A. General Projects Status Report

In addition to his participation in the Manager's Report, Authority Engineer, Rob Anderson of Wilson Engineers presented correspondence dated November 17, 2025, briefly summarizing various issues that Wilson Engineering has been involved with on behalf of the Authority. The November 17, 2025, correspondence is incorporated in these minutes by this reference.

Mr. Anderson reported that the correlation between the contributing districts' flow meters and the Authority's inflow meter continues to be excellent with a variation of approximately 1.5%.

In response to an inquiry by Trustee Fertala regarding recent work by RHGID at the Pinewild pump station, Authority Controller Paula East-Janicki stated that flows from RHGID are down probably as a result of reduced inflow and infiltration at that pump station.

The Authority IT Specialist, Eric Heffernon, added that all flow data from RHGID is now pulled electronically, resulting in obtaining very accurate information.

Upon inquiry from Trustee Hauge, Ms. East-Janicki stated that flows from TDD are recently going down, but that last year's flows from TDD were 1.2 to 1.5% higher than estimated and as a result, TDD will be charged an additional amount.

Finally, Mr. Anderson explained how the Authority's annual costs are allocated among the contributing districts and the in-authority users based on each's percentage of total sewage flows to the plant.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

B. Status of possible revision of Douglas County Lake Tahoe Sewer Authority's Agreement with Bently Family, LLC and Bently Family Limited Partnership for the acceptance, storage and use of effluent for irrigation purposes in the Carson Valley.

Mr. Anderson stated that Bently has recently requested that the Authority's longstanding agreement with Bently to accept and utilize effluent be updated to clarify the real property on which effluent may be utilized for irrigation and to reconcile the description of such property to be consistent with the real property upon which Bently may use the effluent it receives from the Minden Gardnerville Sanitation District (MGSD). Mr. Anderson explained that Bently would like to have a consistent effluent disposal area where it utilizes effluent from the Authority and MGSD, adding that the proposed update will actually increase the acreage upon which the Authority effluent can be disposed to more than 5,300 acres and represents more than enough acreage to dispose of the Authority's effluent for the foreseeable future.

Matt McKinney, manager of Bently Ranch, introduced himself and offered to answer questions, adding that the effluent from the Authority was very important to the efficient agricultural operations of Bently in the Carson Valley.

Mr. Anderson concluded that based on his analysis, even with the maximum output of effluent from the Authority and MGSD, the Bently property being proposed in the updated agreement will be adequate under current regulations.

Chairman McLaughlin stated his opinion that it made good sense to update the agreement with Bently. The Authority's legal counsel, Jim Cavilia, indicated that he would prepare an updated Amended and Restated Agreement based on the discussion, and that following approval by Bently, the new Agreement would be brought back to the Board for formal consideration.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

Ms. East-Janicki requested, and the Board concurred that Item 11 of the agenda regarding presentation of the Authority's Audited Financial Statement be move ahead of her report based on the availability of the Authority's auditor.

Presentation of Audited Financial Statements for Fiscal Year 2024-2025 by Auditing Firm Casey Neilon.

Ms. East-Janicki introduced to the Board Suzanne Olsen of Casey Neilon, who was appearing via Zoom, by which she could hear everyone at the meeting, and everyone could hear her.

Ms. Olsen summarized the Authority's Audited Financial Statements as of June 20, 2025, pointing out that the Government Accounting Standards Board (GASB) standards, including newly implement pronouncements, were followed in completing the Authority's audit. Ms. Olsen explained that application of the latest standards resulted in some language changes in disclosures but that no substantive change to the Authority financial statements was necessary.

Ms. Olsen stressed that they experienced no difficulties in completing the audit and have no disagreement with the Authority management. No outside consultation took place other than with regard to actuarial information. Finally, Ms. Olsen stated that no findings have been made and that an unqualified, clean audit has been issued. Ms. Olsen offered to address any questions of the Trustees.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

It was moved by Trustee Nelson, seconded by Trustee Fertala and carried unanimously (4-0) that the Audited Financial Statements for Fiscal Year 2024-2025 be approved as presented.

AUTHORITY CONTROLLER'S REPORT:

A. General Status Report

The Authority Controller, Paula East-Janicki, presented the Controller's Report, indicating that operating expenses were approximately 7.9% under budget through the end of September, explaining that that even after the audit expenses and manhole replacements costs are included, she anticipates being under budget.

Ms. East-Janicki explained that as a result of customers paying in advance, a credit was showing in the Authority's accounts receivables as of November 13, 2025.

In summarizing annual sewage flows, Ms. East-Janicki stated that in October, 2025 flows were approximately 4.4% higher than October of 2024 and that flows at the Beach Pump Sation for the first ten months of 2025 were approximately 8% higher than in 2024. Ms. East-Janicki also explained that while the percentage of total flows was up from the Beach Pump, the percentage flows from the contributing districts was down between 1.2% and 2.3%,

Ms. East-Janicki stated that as part of the recently completed audit, it was decided to write off some relatively old uncollectable balances that date back to the Authority's predecessor the Douglas County Sewer Improvement District (DCSID). Ms. East-Janick explained that

approximately $23,000 that had been billed many years ago by Douglas County on behalf DCSID has now been written off.

With regard to the final rates for the contributing districts, Ms. East-Janicki reported that the appropriate adjustments have been made based on actual sewage flows with KGID and RHGID each to receive a rebate based on their percentage of flows being lower than estimated. TDD's flow percentage was higher than estimated and accordingly TDD will have increased fees of approximately $45,000.

Finally, Ms. East Janicki indicated that the Authority is currently advertising for the position of Accounting Clerk to assist the Authority Accountant, Ying Johnson, in the upcoming year, as Ms. East-Janicki plans to retire in January. Ms. East-Janicki expressed her appreciation to the Board and the Authority staff, indicating that she would be available to Ms. Johnson for the foreseeable future to assist in a smooth transition of the Authority accounting duties.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

B. Investment Report

Ms. East-Janicki provided the Board with a written summary of the Authority's investments and reported that the Authority has total investments of more than $19 million, with approximately $14.5 million in the Local Government Investment Pool. Ms. East-Janicki added that funds from two recently matured Certificates of Deposit (CDs) have been reinvested in CDs a the rate of 3.65%.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

APPROVAL OF CLAIMS:

The claims, along with the Authority's check register, were provided to the Board.

The claims were signed off on by the Chairman.

Chairman McLaughlin opened the floor to public comment regarding the matter. There was no public comment.

Reports/updates from Board of Trustees concerning the areas or districts they represent

Trustee Nelson reported that KGID has a vacancy on its Board of Trustees as the result of the Chairman of the Board having moved out of KGID and that a subcommittee of the Board has been appointed to find a new trustee, with five individuals already having expressed an interest. Trustee Nelson also indicated that the KGID Board is considering a rate increase in December and the newly hired snow removal contractor has all of the required equipment for the upcoming winter season.

Trustee Hauge reported that at TDD's most recent meeting the Board discussed TDD's contractor that was hired to remove the sewer lines in the Marla Bay area and the contractor's failure to remove certain sewer laterals. TDD has put the contractor on notice and is hopeful that the work will get completed as required.

Trustee Fertala reported that as the result of some high interest CDs of RHGID recently maturing, the RHGID Board is planning to review the District's investments quarterly. Trustee Fertala stated that RHGID's Pinewild infiltration project was completed ahead of schedule. Trustee Fertala added that RHGID's audit will be completed in December and that three RHGID board seats are up for election next year. Finally. Trustee Fertala reported that a very positive review of RHGID's General Manager was recently completed.

Chairman McLaughlin reported that, as expected, commercial activity is slow in November, but that the Golden Nugget and Caesars Republic are continuing with their facility upgrades with more than $4 million being invested. Finally, Chairman McLaughlin stated that Edgewood's improvements at the clubhouse are underway and the Knight Monsters hockey at the Tahoe South Events Center is continuing to be very popular.

PUBLIC COMMENT: Anne Harry of EPSD stated that EPSD is continuing to work through easement issues related to planned collection system upgrades and that a check-in meeting is scheduled with EPSD's lender, the United States Department of Agriculture.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 10:30 a.m.

APPROVED

Marge Hauge

4907-7558-6951, v. 1

Meeting Date: November 19th, 2025

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
Staff Report

Subject / Title:

Authority Manager's Monthly Report: November 2025
A. General Status Report

Staff Recommendation:

None. This is an informational item only.

Discussion/Report:

This item serves to afford the Authority General Manager the opportunity to update the DCLTSA Board of Trustees on select activities over the previous month.

1. DCLTSA irrigation to Park Cattle ended October 25th, 2025.

2. The 3rd quarter DCLTSA Discharge Monitoring Reports have been submitted and accepted by the NDEP and the EPA.

3. Staff are preparing to de-energize and lock out the Export Building and isolate the Treatment Plant Primary Backup Generator. This work is being facilitated by NV Energy and is necessary so that our staff, Schneider Electric and Royal Electric can open and verify the components present in the existing Transfer Switch. The confirmation of existing components will make the replacement of the transfer switch components safer and easier when that portion of the Transfer Switch Modernization Project takes place in the spring of 2026.

4. We have begun the process of renewing and updating our Discharge Permit with the NDEP.

5. Staff has interviewed and made an offer of employment to a candidate for our open Maintenance Mechanic / Treatment Plant Operator I/II/III position. The applicant has over 20 years of maintenance experience, with 10 years direct, hands-on experience in wastewater treatment and collections systems.

6. The old backup generator at the Main Pump Station has been removed from service and sold. (Photo attached).

7. DCLTSA staff, working with Summit Plumbing, has cleaned and inspected the wet wells at both the Beach and Main Pump Stations. (Photos attached).



Pulling generator out of MPS with backhoe.


Rolling old generator out the front door.



Cleaning grease and debris from the Beach Pump Station wet well.

WILSON ENGINEERS

1603 Esmeralda Avenue
Minden, NV 89423

9060 Double Diamond Pkwy, Suite 1B
Reno, NV 89521

Office: 775-782-2322

November 17, 2025

Via Email

Board of Directors
DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
P.O. Box 578
Zephyr Cove, NV 89448

Authority Engineer's Monthly Report – November 2025

Dear Members of the Board:

The following report presents a summary of activities undertaken on behalf of the Sewer Authority since our last meeting together on October 22, 2025. During this period, we provided general engineering support as requested. The following paragraphs provide a brief description of these efforts and progress related to each specific task.

General Engineering Services
In addition to general consulting services and attendance at the Board meeting, Wilson Engineers LLC, (Wilson), assisted and participated with Authority personnel on a couple of engineering-related assignments on an as-requested basis. These services included assisting the Authority by reviewing and responding to engineering and permitting related questions, reviewing and analyzing flow data, and providing input and recommendations regarding various requests received by the Authority for plan approvals, mapping requests and easements.

Summary of Influent Flows – Year to Date:
Utilizing flow data collected and submitted to us by Ms. East-Janicki, we have reviewed and compiled that data through October 31, 2025. The three attached charts summarize the flow meter readings for the period and present the data in different comparisons. Page 1 shows the year-to-date flow trends by each contributing district to the total Plant Inflow. It also documents precipitation events as well as officially recognized holidays that together provide context for significant variations of daily flows.

Page 2 presents a comparison of the combined flows from the contributing districts to the total influent flows measured at the Plant Influent meter. This page also shows a dotted line that is representative of the average annual daily flow measured at the plant in 2024. This same sheet includes the calculation of the year-to-date variation of the sum of the metered flows from the contributing districts to the total flows measured at the plant. As noted on this sheet, the variation is about 1.55%, which remains a very good correlation between these data and well within the accuracy limits of the meter manufacturers.

The final page, Page 3, compares the flows from each district compared to that district's average flow. This sheet is helpful to identify flow trends within each respective contributing district.

The average daily flow during October 2025 as measured by the influent meter, was 1.05 MGD. This month's average daily influent flow volume is somewhat lower than the annual average daily flow measured in 2024 (1.12 MGD). This finding is consistent with the graphical presentation on Page 2 of the attached flow comparison charts. Year to date, the average daily flow measured at the Plant meter is about 1.17 MGD.

Bently Family and Bently Family Limited Partnership Effluent Re-use – Request to Reconcile Place of Use of Effluent

As the Board is aware, secondary treated effluent from the plant is exported to Carson Valley each day. During the irrigation season, the effluent is used to supplement Carson River water to irrigate agricultural properties of Park Ranch Holdings and the Bently Ranch. During the non-irrigation season, generally October 1st through March 31st, effluent is stored in the Bently Reservoir. Water stored within the reservoir is then used during the irrigation season by Bently Ranch to supplement its other sources of irrigation water for its ranch properties. During the non-irrigation season, Bently also stores effluent from Minden-Gardnerville Sanitation District (MGSD) and then reuses the water for irrigation of these same fields. Essentially, once the effluent from each sewer district reaches the Bently Reservoir, the waters are commingled.

The use of effluent for irrigation is considered a secondary right by the State Engineer. As a result, Bently (as well as Park Ranch) have a water right permit from each source (DCLTSA and MGSD) for use of the effluent on their property. Each water right permit has a defined place of use that the effluent water can be applied to. For a variety of reasons, the place of use of effluent for water from MGSD is not coincident with the place of use of water from DCLTSA. The attached plan sheet entitled "*Bently Effluent Water Usage – Permitted Place of Use of Secondary Effluent Received from MGSD & DCLTSA*" shows the variance of the places of use of effluent from each district. As noted on this exhibit, the place of use for water originating from DCLTSA encompasses 4,498 acres whereas the place of use of water from MGSD is appurtenant to 5,958 acres of the Bently Ranch. Of these areas, effluent is currently only applied to about 3,508 acres.

This sheet also shows that Douglas County has previously master planned nearly 1,300 acres of lands now owned by Bently as Receiving Area (gold colored cross hatched area). This designation suggests that with proper land use approvals this area could be developed at residential densities between 3 to 12 units per acre. Of this 1,300-acre area, more or less, about 623 acres are currently being irrigated in part with secondary effluent.

Finally, this same sheet shows that over the years Bently has sold certain properties within the place of use to various parties including Paisley Family Trust 2013, Bartone Family Trust 2016, Branden and Cori Faiss, and others.

For a variety of reasons, Bently Family has recently approached DCLTSA and MGSD to reconcile the boundary of the effluent re-use area between the two districts while ensuring the place of use is limited to properties they own. Sheet 2 attached and entitled "*Adjusted Area Available for Effluent Reuse from MGSD and DCLTSA*", reflects the proposed reuse area, which encompasses 5,305 acres. For DCLTSA this represents an increase in area available for

re-use of about 810 acres. It represents a slight reduction in area available for MGSD's purposes.

To ensure that the proposed reduction in area available for effluent reuse was sufficient to meet the discharge limits of the combined flows from MGSD and DCLTSA, we prepared Nitrogen reduction calculations for the combined flows from the two districts. For the purposes of these calculations flows from MGSD were modelled at the current maximum daily discharge limit (3.75 MGD) as shown in their most recent discharge permit as issued by Nevada Division of Environmental Protection – Bureau of Water Pollution Control. Flows from DCLTSA were similarly taken at the flow limits included in the terms of DCLTSAs Bently permit (0.712 MGD). The Total Nitrogen limit was taken to be 10 mg/L, which is consistent with the terms of each agency's discharge permit. Based on these assumptions, we determined that the area required for nitrogen removal ranged from a low of 731 acres to a maximum of 2,961 acres. As you likely understand, this variation is a function of the total amount of Nitrogen applied from all sources (i.e., fertilizer, effluent, etc.).

Based on the review of this information and the analysis completed to date, we conclude that the request from Bently Family to reconcile the areas available for effluent reuse between the two districts is reasonable and will not adversely impact or otherwise constrain the Sewer Authority's operations long term.

I will be present at the Board meeting and available then to review this information in greater detail, as well as address any specific questions or concerns Board members might have related to these subjects. Thank you for your continued confidence and the opportunity to provide these services.

Yours faithfully,

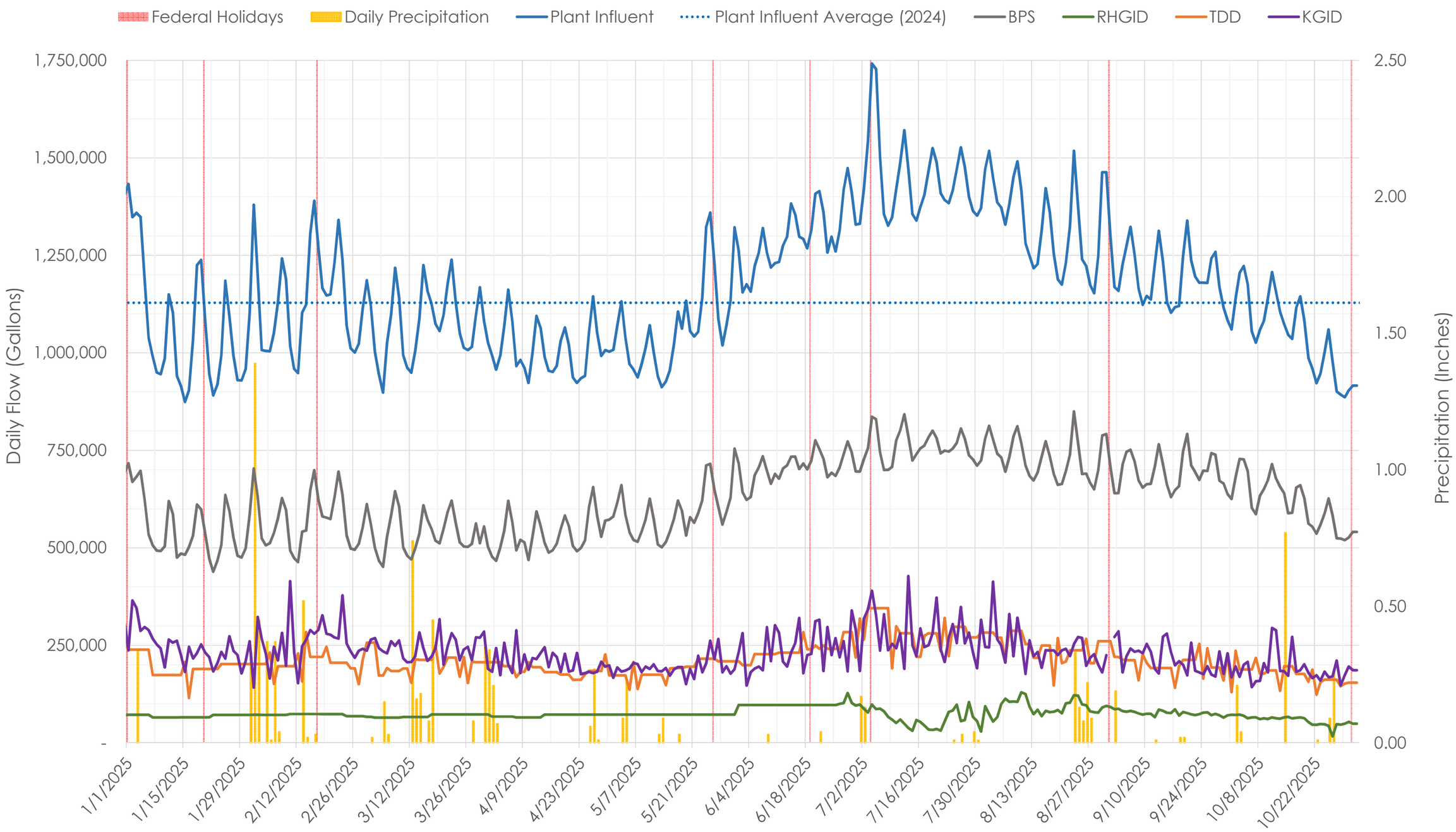
WILSON ENGINEERS LLC

Robert O. Anderson, PE, WRS, CFM
Principal Engineer

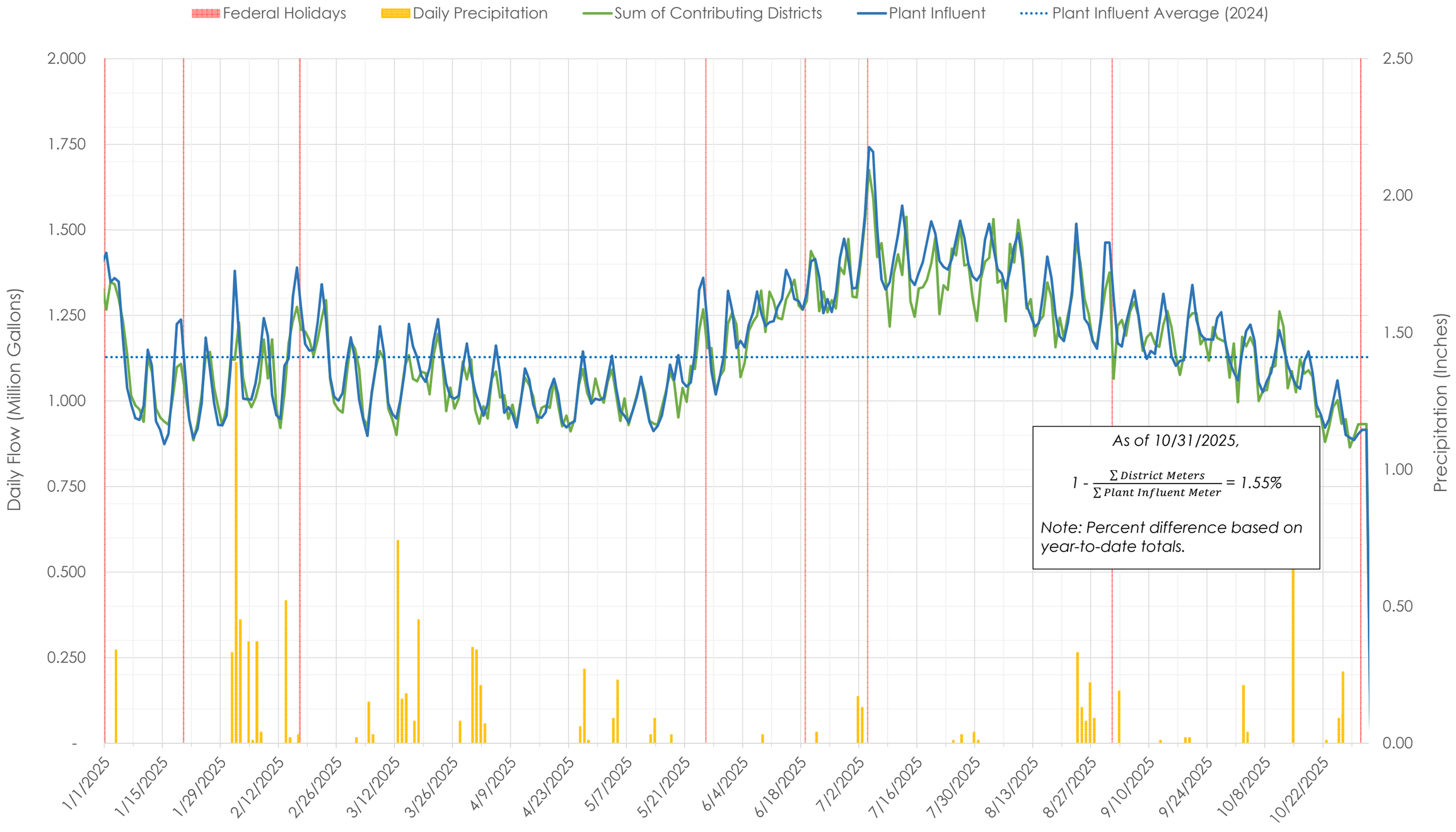
Attachments

cc: Jim Cavilia, Esq.
Paula East-Janicki
Rob Hopkins

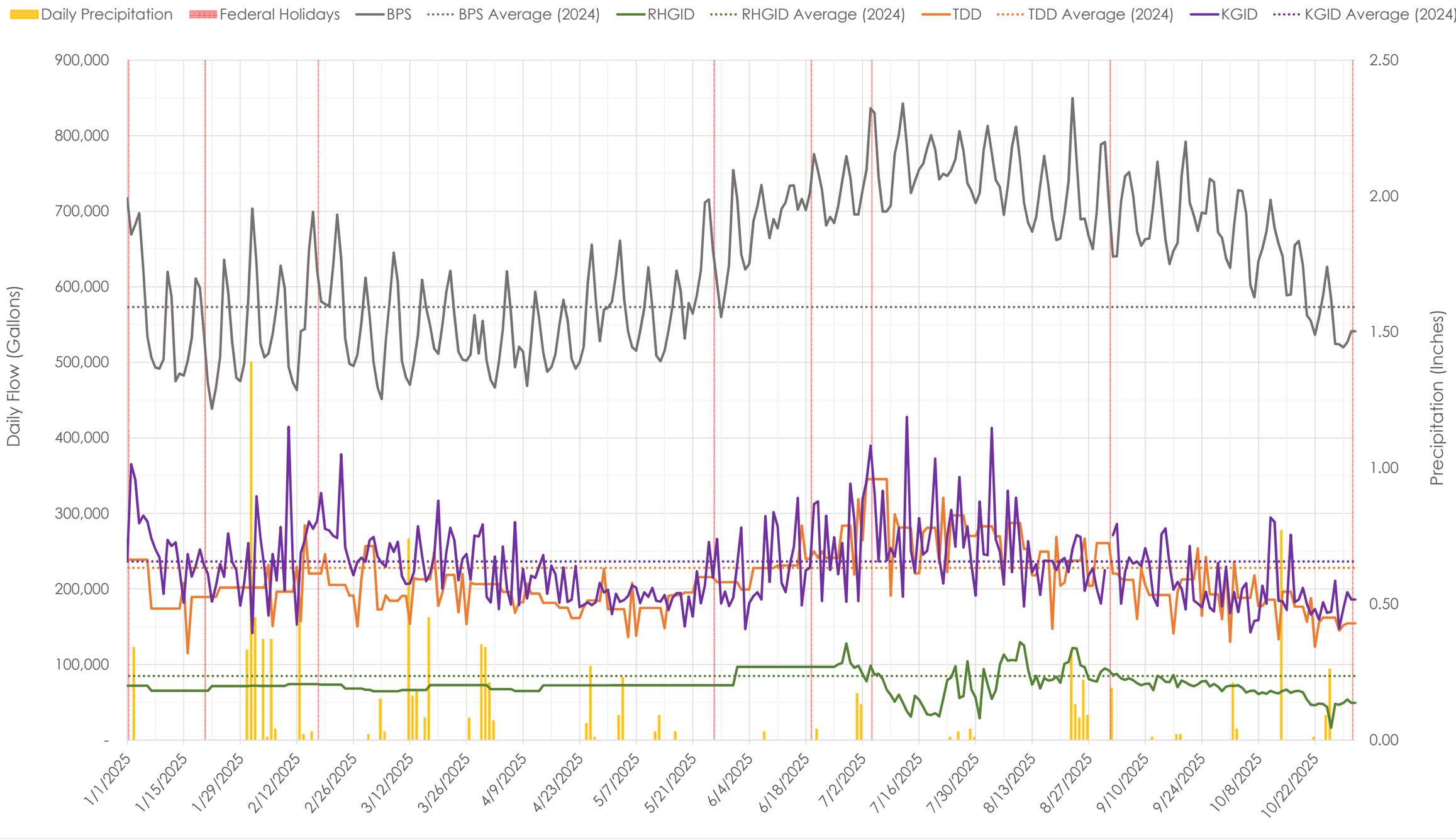
DCLTSA Flow Comparison with Daily Precipitation
1/1/2025 - 10/31/2025

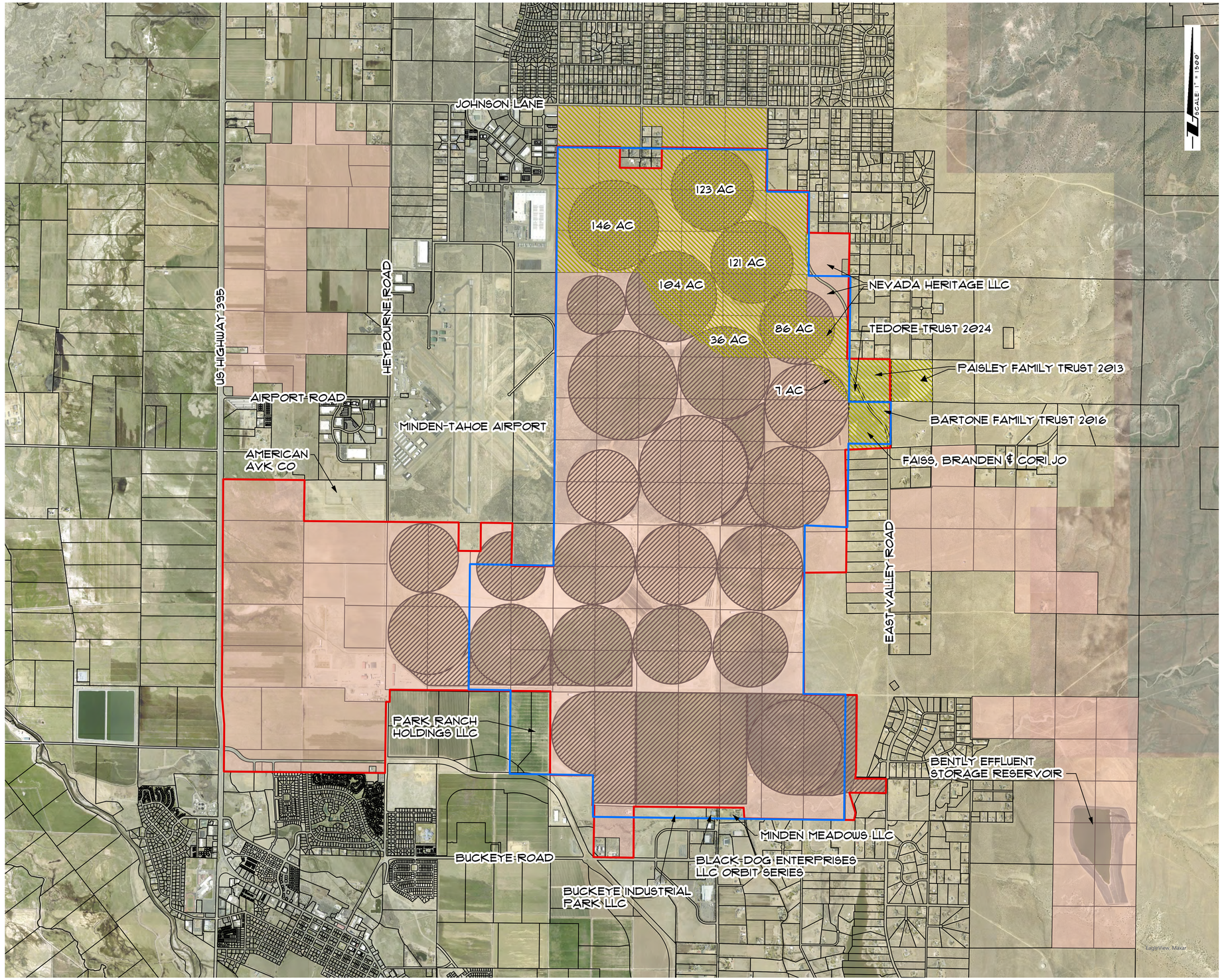


Plant Influent Meter VS. Sum of Contributing District Meters with Daily Precipitation
1/1/2025 - 10/31/2025



Contributing Districts Comparison with Daily Precipitation
1/1/2025 - 10/31/2025





LEGEND

- CURRENT AREA OF EFFLUENT APPLICATION (3508 ACRES)
- DCLTSA (4498 ACRES)
- MGSD (5958 ACRES)
- RECEIVING AREA (1292 ACRES, MORE OR LESS)
- BENTLY PROPERTIES

PERMIT 26325S10
DCLTSA PLACE OF USE WAS SUBMITTED ON JULY 17, 2009. IT CONTAINS 4498 ACRES IN SECTIONS 3, 4, 9, 10, 11, 14, 15, 16, 21, 22, 23, 26, 27, 28 IN T.13 N., R.20 E., M.D.M

PERMIT 69907S01
MGSD PLACE OF USE WAS SUBMITTED ON MAY 6, 2003. IT CONTAINS 5958 ACRES IN SECTIONS 2, 3, 4, 9, 10, 11, 14, 15, 16, 17, 18, 19, 21, 22, 23, 26, 27, 28 IN T.13 N., R.20 E., M.D.M

CURRENT EFFLUENT USAGE TOTALS 3508 ACRES WITHIN BENTLY PROPERTIES.
623 ACRES ARE WITHIN RECIEVING AREA

NO.	DATE	REVISION	BY

0 750 1,500 3,000 4,500
FEET
SCALE: 1" = 1500'

WILSON ENGINEERS
WWW.WILSON-ENGINEERS.COM
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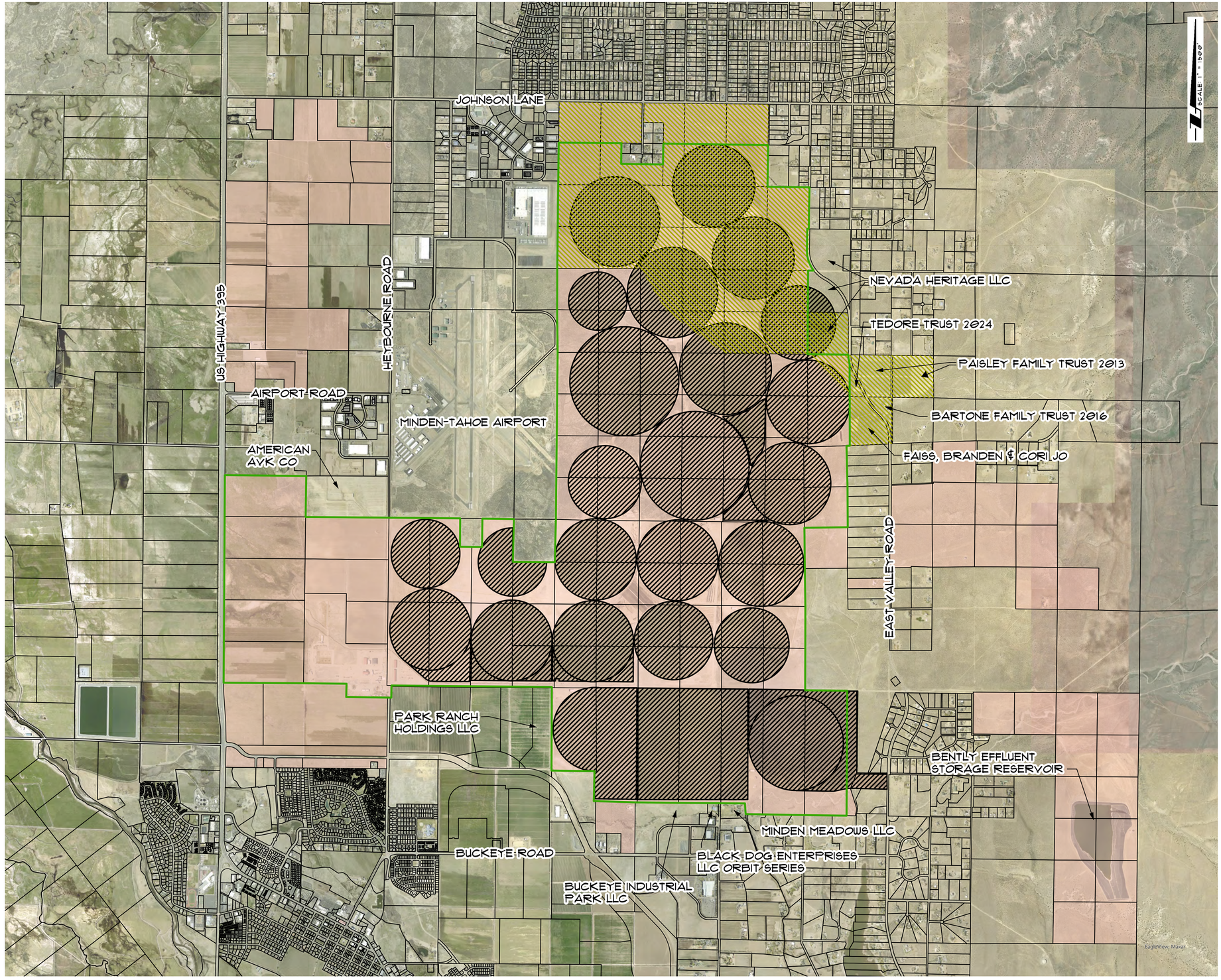
BENTLY EFFLUENT WATER USAGE

DOUGLAS COUNTY, NEVADA

PERMITED PLACES OF USE OF SECONDARY EFFLUENT RECIEVED FROM MGSD & DCLTSA

PROFESSIONAL ENGINEER - STATE OF NEVADA
ROBERT O. ANDERSON
Exp. 12-31-26
CIVIL
No. 7767
11/18/2025

GIS TECH: DLM	JOB: 2500124
ENGINEER: ROA	DRAWING: SEE STAMP
SCALE: 1" = 1500'	SHEET: 1
DATE: 10/22/2025	OF: SHEETS



LEGEND

- CURRENT AREA OF EFFLUENT APPLICATION (3508 ACRES)
- PROPOSED EFFLUENT AREA (5305 ACRES, MORE OR LESS)
- RECEIVING AREA (1292 ACRES, MORE OR LESS)
- BENTLY PROPERTIES

CURRENT EFFLUENT USAGE TOTALS 3508 ACRES WITHIN BENTLY PROPERTIES.
623 ACRES ARE WITHIN RECIEVING AREA

ADJUSTED AREA AVAILABLE FOR EFFLUENT REUSE, 4013 ACRES (5305 ACRES - 1292 ACRES) MINIMUM

NO.	DATE	REVISION	BY

0 750 1,500 3,000 4,500
FEET
SCALE: 1" = 1500'

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BENTLY EFFLUENT WATER USAGE

DOUGLAS COUNTY, NEVADA

ADJUSTED AREA AVAILABLE FOR EFFLUENT REUSE FROM MGSD & DCLTSA

PROFESSIONAL ENGINEER STATE OF NEVADA
ROBERT O. ANDERSON
Exp. 12-31-26
CIVIL
No. 7767
11/18/2025

GIS TECH: DLM	JOB: 2500124
ENGINEER: ROA	DRAWING: SEE STAMP
SCALE: 1" = 1500'	SHEET: 2
DATE: 10/22/2025	OF: SHEETS

$$Required\ Acres = \frac{Total\ Nitrogen\ [lbs/Month]}{Allowable\ Nitrogen\ [\frac{lbs}{Acre * Month}]}$$

	Daily Max Discharge (MGD)	Effluent Delivered (Ac-ft/Month)	Total N as -N (mg/L)	Total N (lbs/Month)
MGSD	3.750	345.2	10	9383
DCSID/Bently Permit	0.712	65.6	10	1781

Amount TN Applied	TN* (lbs/Acre/month)	Required Acres (MGSD)	Required Acres (DCSID)	Total Required Acres
Average	8.90	1054	200	1254
Min	3.77	2489	473	2961
Max	15.28	614	117	731

Notes and Assumptions:

1. Prospective nitrogen loading values derived from the Park Cattle Hydraulic and Nitrogen loading spreadsheet averaged across 16 years. The values are calculated using measured effluent, measured nitrogen concentrations, and 480 Acres of irrigated land (see table below).
2. MGSD's maximum discharge rate taken from latest Discharge Permit as issued by NDEP.
3. DCLTSAs maximum discharge rate available for use on lands owned by Bently were derived from DCLTSA's 2024 annual influent flow less the amount discharged to Park Ranch Holdings' property.
4. Effluent Delivered is for a 30-day period during the 6-month irrigation season.

Park Yearly Nitrogen Loading	
Year	TN Applied (lbs/acre/year)
2008	60.03
2009	58.67
2010	25.53
2011	22.62
2012	47.76
2013	72.39
2014	75.61
2015	91.67
2016	55.33
2017	28.37
2018	78.62
2019	43.79
2020	52.38
2021	57.56
2022	55.43
2023	14.81
2024	29
Average	53.423

Controller's General Status Report

November 19, 2025

The Budget to Actual Spreadsheet in your packet shows that, as I suspected, after accruing expenses as the end of September, we were almost 7.9% under budget at the end of September. Even when the audit expenses and NDOT manhole replacement costs are billed I expect to still be within the projected budget.

As of November 13, after billing the second quarter, the Authority's In-District receivables still showed a credit balance from customers paying ahead for the whole year.

Influent flows in October were 4.4% higher than October last year. For the first 10 months of 2025, the Beach Pump Station flows were 8% higher than last year, while the participating district's flows were all down. The flow percentage, which governs rates, has also changed from last year with the Beach Pump Station almost 3.5% higher, and the participating districts down between 1.2% and 2.3 % each.

The auditors will be presenting our financial statements to you in just a bit. The only anomaly this year is that, after discussing it with them, we decided to write off as uncollectable the balances owed to the Authority since prior to 2018. The County changed accounting systems at about that time, and they no longer even have a list of what monies are owed. A couple years ago, the County sent us $444 of the past due

amount but did not specify what property it was for or the time period. Therefore, it seems reasonable to believe that the remaining $23,634 owed to us will not be collected. We wrote it off and it is reflected in the audited fiscal year's revenue figures.

While doing the audit, we adjust the participating districts' rates for the past year from what we estimated, flows and expenses, to what actually took place. That adjustment will be reflected in the 3rd quarter bills sent to the participating districts in December.

Those adjustments will be as follows:

- KGID will receive a rebate of $89,126 because their flow percentage dropped from 23.5% to 20.9%.
- TDD saw an increased flow percentage from 18.7% to 20.1% and therefore, their fees in the 3rd quarter will increase by $45,626.
- RHGID will receive a rebate of $37,654 because their flow percentage dropped from 8.5% to 7.5%.

We are currently advertising for an Accounting Clerk to be Ying's assistant and I will be formally retiring from PERS in January. Ying has received a promotion to Accountant II and once she has an assistant is perfectly capable of filling my shoes beautifully. I promise that I will be available to help as an independent contractor during the transition and whenever Rob and Ying, or the Board, needs thereafter.

Investment Report

The Authority's investments total more than $19 million, with $14.5 million of that amount being held in the Local Government Investment Pool (LGIP). Their ledger reporting website is still down after the

security breach, so I don't have information about October interest yet. As of September 30, they were still paying more than 4.25% interest.

Since the last Board meeting, we had 2 CDs mature at 5.35 and 5.45 % interest. As you know, rates have fallen pretty drastically. We reinvested those two, each $245,000 at 3.65%, one for one year and one for 3 years. A list of current CDs held is in the Board packet.

Claims and Check Register

The check register and wires since the last meeting are in the Board packet. If there are no questions, I will ask the Board Treasurer to sign them and return them to me for our records.