MINUTES OF REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
January 21, 2026

CALL TO ORDER:

A Meeting of the Board of Trustees of the Douglas County Lake Tahoe Sewer Authority (DCLTSA) was duly convened at 9:30 a.m. on Wednesday, January 21, 2026, at the Wastewater Treatment Plant, Stateline, Douglas County, Nevada.

ROLL CALL:

Present were Trustees, Marge Hauge, Keith Fertala and Wes Rice. Trustee Sara Nelson was present via audio and video connection by which she could hear everyone at the meeting, and everyone could hear her. Trustee John McLaughlin was absent. In the absence of Trustee McLaughlin, Trustee Fertala agreed to chair the meeting.

RECOGNITION OF OTHERS IN ATTENDANCE:

Present were Authority Manager Rob Hopkins, Authority Accountant, Ying Johnson, Authority Accounting Clerk, Tanya Lakhtina, Authority Engineer, Rob Anderson, and the Authority's legal counsel, Jim Cavilia. Anne Harry of the Elk Point Sanitation District (EPSD) and Matt McKinney of Bently Ranch were also in attendance.

PUBLIC COMMENT:

None.

APPROVAL OF AGENDA:

It was moved by Trustee Rice, seconded by Trustee Hauge and carried unanimously (4-0) that the meeting agenda as presented be approved.

MINUTES OF PRIOR MEETING:

It was moved by Trustee Hauge, seconded by Trustee Nelson and carried unanimously (4-0) that the minutes of the Meeting of the Board of Trustees of DCLTSA, dated November 19, 2025, be approved as presented.

DISCUSSION AND APPOINTMENT OF BOARD OFFICERS FOR CALENDAR YEAR 2026

Authority legal counsel, Jim Cavilia, indicated that it was necessary for the Board to appoint officers for this calendar year. Mr. Cavilia indicated that Mr. McLaughlin had expressed a willingness to stay on as chairman of the Board. Mr. Cavilia also reminded the Board that the

current secretary is Trustee Nelson, and the current treasurer is Trustee Rice. Following a brief discussion among the Trustees, **it was moved by Trustee Rice that Trustee McLaughlin be reappointed as Chairman of the Board of Trustee.** Trustee Fertala opened the floor to public comment regarding the matter. There was no public comment. **The motion was approved unanimously (4-0). It was then moved by Trustee Hauge that Trustee Nelson be reappointed as Secretary and Trustee Rice be reappointed as Treasurer of the Board of Trustees.** Trustee Fertala opened the floor to public comment regarding the matter. There was no public comment. **The motion was approved unanimously (4-0).**

Discussion and possible action on Second Amended and Restated Agreement with Bently Family, LLC and Bently Family Limited Partnership regarding the continued delivery, storage and disposal of Douglas County Lake Tahoe Sewer Authority's treated effluent on real property in the Carson Valley.

The Authority's legal counsel, Jim Cavilia explained that he has been working with Authority Engineer, Rob Anderson, to update the Authority's agreement with Bently based on Bently's request to adjust the real property in the Carson Valley that is subject to the Agreement. Mr. Cavilia explained that the Authority has a longstanding partnership with Bently, whereby Bently stores the Authority's treated effluent in the Carson Valley and also uses the effluent to irrigate its fields in the Carson Valley. Mr. Anderson stated that Bently had recently requested that the Bently real property designated for effluent disposal be adjusted, in part, to ensure that the property on which the Authority's effluent was to be used for irrigation would be consistent with the property on which the effluent of Minden Gardnerville Sanitation District can be utilized. Mr. Anderson emphasized that the revision of property would actually increase the acreage available for the disposal of effluent and the acreage proposed was sufficient to dispose of the Authority's effluent for the foreseeable future.

Mr. Cavilia indicated that as part of updating the agreement with Bently, the term of the Agreement is extended through the end of 2045 with Bently having a right terminate the agreement, but only after providing the Authority with written notice of at least five years. Mr. Cavilia and Mr. Anderson also reminded the Trustees that the Authority continues to own real property in the Carson Valley on which the Authority would be able to improve an effluent storage reservoir at some time in the future if necessary.

Matt McKinney of Bently stated that the Authority has been a good partner and that he looks forward to a continued mutually beneficial relationship.

Trustee Fertala opened the floor to public comment regarding the matter. There was no public comment.

Following a brief discussion among the Trustees, **it was moved by Trustee Hauge, seconded by Trustee Rice and approved unanimously (4-0) that the Second Amended and Restated Agreement with Bently Family, LLC and Bently Family Limited Partnership regarding the continued delivery, storage and disposal of Douglas County Lake Tahoe Sewer Authority's treated effluent on real property in the Carson Valley be approved as presented.**

MANAGER'S REPORT:

A. General Status Report

Mr. Hopkins presented the Board with a written summary of various general matters related to the Authority and briefly summarized some items in the written report. The written report is incorporated in these minutes by this reference.

Mr. Hopkins reported that the Authority's reservoir dams at the plant and in the Carson Valley were recently inspected by the Nevada Division of Water Resources and that only minor repair work is necessary. The work will be completed by Authority staff in the coming months.

Mr. Hopkins stated that all of the Authority's emergency backup generators were serviced and tested in December.

At the Main Pump Station, Mr. Hopkins indicated that seals were upgraded to reduce the use of potable water which will result in water cost savings of over $1,000 per month,

Mr. Hopkins reported that Authority staff replaced a failed seal on Export Pump #1 over the weekend of New Year's Eve.

Mr. Hopkins indicated that the Primary Clarifier #2 was serviced by staff and placed on the line for the high-flow period during the holidays.

Mr. Hopkins informed the Board that the cost of liquid sodium hypochlorite, used as the primary disinfectant at the plant, has risen by more than 30% and that staff is making an effort to find other sources in order to reduce the cost.

Mr. Hopkins reported that he is gathering data regarding biosolids from the plant to provide to Wilson Engineering for use in the Authority's 2025 biosolids report.

Finally, Mr. Hopkins reported on the recent retirement of the Authority's Controller, Paula East-Janicki who had been employed by the Authority for twenty years. Mr. Hopkins thanked everyone who was able to attend the surprise get-together for Ms. East-Janicki at the plant.

Trustee Fertala opened the floor to public comment regarding the matter. There was no public comment.

ENGINEER'S REPORT

A. General Projects Status Report

In addition to his participation in the Manager's Report, Authority Engineer, Rob Anderson of Wilson Engineers presented correspondence dated January 20, 2025, briefly summarizing various issues that Wilson Engineering has been involved with on behalf of the Authority. The January 20, 2025, correspondence is incorporated in these minutes by this reference.

Mr. Anderson reiterated that he had been working with the Authority's legal counsel with regard to updating the Bently agreement.

Mr. Anderson reported that his office has begun a review of the Authority discharge monitoring reports for submittal to the Nevada Division of Environmental Protection by the end of January.

Mr. Anderson stated that the flow summary for 2025 has been completed for purposes of calculating rates. Mr. Anderson explained that total effluent flows were up approximately 3% in 2025 with flows from the casino core being up approximately 5%.

Trustee Fertala opened the floor to public comment regarding the matter. There was no public comment.

ACCOUNTANT's REPORT:

A. General Status Report

The Authority Accountant, Ying Johnson, presented the Accountant's Report, initially expressing her gratitude to Ms. East-Janicki for her years of service to the Authority and for training Ms. Johnson.

Ms. Johnson indicated that operating expenses were approximately 11% under budget through the end of November, explaining that that the annual audit expenses and manhole replacements costs are not yet included. Additionally, Ms. Johnson indicated that an electricity rate increase of 10% is expected in January.

Ms. Johnson indicated that a debt service payment of $385,867 was made toward the State Revolving Loan Fund Loans, resulting in the payoff of the first of two loans taken in 2006.

Ms. Johnson stated that third quarter billing statements had recently been sent, with payments anticipated in the coming weeks.

With regard to influent flows, Ms. Johnson indicated that December 2025 flows were approximately 7.5% higher than in December 2024.

Ms. Johnson reported that a Request for Proposals was sent to two firms for next year's annual audit.

Finally, Ms. Johnson introduced the Authority's new accounting clerk, Tanya Lakhtina, welcoming her to the team.

Trustee Fertala opened the floor to public comment regarding the matter. There was no public comment.

B. Investment Report

Ms. Johnson provided the Board with a written summary of the Authority's investments and reported that the Authority has total investments of approximately $19.2 million, with approximately $14.8 million in the Local Government Investment Pool.

Trustee Fertala opened the floor to public comment regarding the matter. There was no public comment.

APPROVAL OF CLAIMS:

The claims, along with the Authority's check register, were provided to the Board.

The claims were signed off by Trustee Rice.

Trustee Fertala opened the floor to public comment regarding the matter. There was no public comment.

Reports/updates from Board of Trustees concerning the areas or districts they represent

Trustee Hauge reported that TDD's contractor recently completed removal the sewer lines and laterals in the Marla Bay area. Trustee Hauge also indicated that TDD has put Skyland General Improvement District that dogs are not allowed on TDD's property near a Skyland pump station.

Trustee Fertala reported that RHGID Board had met the previous evening and that a recently discovered problem with the Pinewild pump station related to the tank coating is covered by the project warranty.

Trustee Rice reported that things are going well at Douglas County, although litigation regarding Muller Parkway is continuing. Trustee Rice indicated that Commissioner Gardner had been selected as Chairman of the Douglase County Commission and that Mr. Rice would be retaining his previous appointed positions for the balance of his term, which he indicated would be his last term on the Douglas County Commission.

Trustee Nelson reported that KGID had some issues with its new snow removal contractor and that the agreement was terminated by mutual consent. Trustee Nelson indicated that a new agreement was finalized with the contractor who had been doing snow removal in KGID for many years. Finally, Trustee Nelson stated that two KGID board members had recently resigned and that new board members would be appointed in the near future.

PUBLIC COMMENT: None

ADJOURNMENT:

There being no further business, the meeting was adjourned at 10:05 a.m.

APPROVED

4928-6251-6111, v. 1

Meeting Date: January 21, 2026

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
Staff Report

Subject / Title:

Authority Manager's Monthly Report: December 2025- January 2026
A. General Status Report

Staff Recommendation:

None. This is an informational item only.

Discussion/Report:

This item serves to afford the Authority General Manager the opportunity to update the DCLTSA Board of Trustees on select activities over the previous month.

1. DCLTSA's Round Hill and Buckeye effluent storage dams were inspected by the Nevada Division of Water Resources in December 2025. Both sites have some minor repair needs which will be addressed by staff over the next few months.

2. All DCLTSA emergency backup generators were serviced and tested in December.

3. The Mechanical Seal Upgrade Project at the Main Pump Station is complete. Mechanical seals allow us to stop using potable water to flush pump seals, saving over $1,000.00 a month in water cost at the station.

4. Staff replaced a failed seal on Export Pump 1 over the New Year's Eve holiday weekend.

5. Staff is working on bearing replacements on the Main Pump Station Pump Set #1.

6. Primary Clarifier #2 was serviced and placed online for the Holiday high-flow period.

7. The cost of liquid sodium hypochlorite, our primary disinfectant here at the plant, has risen by over 30 percent in the last few months. Staff is working on finding competitive pricing.

8. I am gathering biosolids tonnage and biosolids lab assay data to provide Wilson Engineering for use in the 2025 EPA/CDX Biosolids report. Data collection for the Q4 2025 DCLTSA as well as the 2025 Annual Discharge Monitoring Report is underway as well.

9. Lastly, our long-time Authority Controller, Paula East-Janicki, retired in January 2026 after 20 years of outstanding service to DCSID / DCLTSA. Paula's quick smile, sunny disposition, wise counsel and superb work ethic will be sorely missed by all here at the Sewer Authority. We wish Ms. P. many happy years relaxing and reading a good book or two in her garden!



WILSON ENGINEERS

1603 Esmeralda Avenue
Minden, NV 89423

9060 Double Diamond Pkwy, Suite 1B
Reno, NV 89521

Office: 775-782-2322

January 20, 2026

Via Email

Board of Directors
DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
P.O. Box 578
Zephyr Cove, NV 89448

Authority Engineer's Monthly Report – January 2026

Dear Members of the Board:

The following report presents a summary of activities undertaken on behalf of the Sewer Authority since our last meeting together on November 19, 2025. During this period, we provided general engineering support as requested. The following paragraphs provide a brief description of these efforts and progress related to each specific task.

General Engineering Services
In addition to general consulting services and attendance at the Board meeting, Wilson Engineers LLC, (Wilson), assisted and participated with Authority personnel on several engineering-related assignments on an as-requested basis. These services included assisting the Authority by reviewing and responding to engineering and permitting related questions, reviewing and analyzing flow data, and providing input and recommendations regarding various requests received by the Authority for plan approvals, mapping requests and easements.

Bently Ranch Effluent Disposal Agreement
We have worked with Mr. Hopkins and Mr. Cavilia on the proposed terms of the updated effluent re-use agreement with Bently Family and acted as the Authority's liaison with Mr. Matt McKinney during this process, which has been very cooperative. What we expect to be the final draft of the agreement will be discussed at the Board meeting.

Annual DMR's and Biosolids Reports
During the period we have initiated our review of the discharge monitoring reports maintained by Authority personnel. The Authority's Annual Discharge Monitoring Reports (DMRs) are required to be submitted by January 31, 2025, to NDEP-Bureau of Water Pollution Control for both Park Cattle Company and DCLTSA.

Tahoe Beach Club
Representatives of the Beach Club have raised questions about the applicability of the Authority's recent capacity fee adjustments. We have participated in conversations with Mr. Hopkins, Ms. East-Janicki and Mr. Cavilia.

Fourth Quarter Flow Meter Reconciliation: With the assistance and input of Ms. East-Janicki, we have reviewed and updated the flow meter data for the calendar year including flows

from each respective contributing District and compared those flows to the Authority's Plant meter. The chart that summarizes this data is attached.

As of December 31st, subject to final review, the flow percentages from each contributing district compared to flows measured at the Influent Meter are:

- Elks Point Sanitation District: 0.24%
- Tahoe Douglas District: 17.88%
- Kingsbury General Improvement District 19.73%
- Round Hill General Improvement District 6.54%

The remaining 54.61% of flow that reached the Plant meter is attributable to flows from the casino core area including Edgewood.

For the year, the average daily flow was 1.16 MGD and the maximum day flow was 1.74 MGD (7/4/2025). The peak day factor was therefore 1.50. The average day flow is about 3% higher than 2024 (1.13 MGD) and the maximum day flow was 6.1% higher than 2024 (1.64 MGD).

Year	Average Daily Flow	Maximum Daily Flow	Peak Day Factor
2021	1.04 MGD	1.58 MGD	1.50
2022	1.12 MGD	2.51 MGD	2.24
2023	1.23 MGD	2.05 MGD	1.67
2024	1.13 MGD	1.64 MGD	1.46
2025	1.16 MGD	1.74 MGD	1.50

2021 – 2025 Year End Summary

I will be present at the Board meeting and available then to review this information in greater detail, as well as address any specific questions or concerns Board members might have relative to these subjects. Thank you for your continued confidence and the opportunity to provide these services.

Yours faithfully,

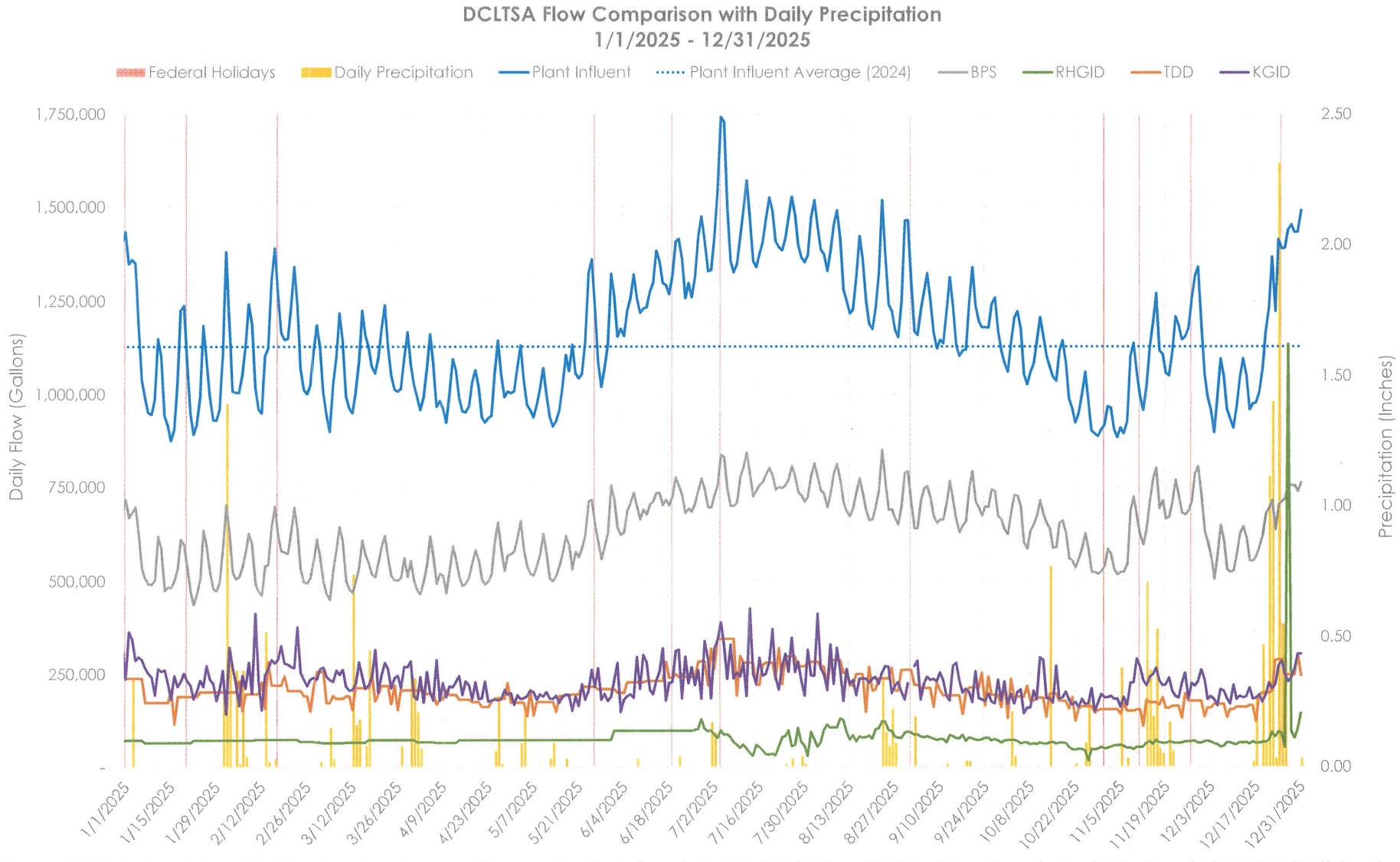
WILSON ENGINEERS, LLC

Robert O. Anderson

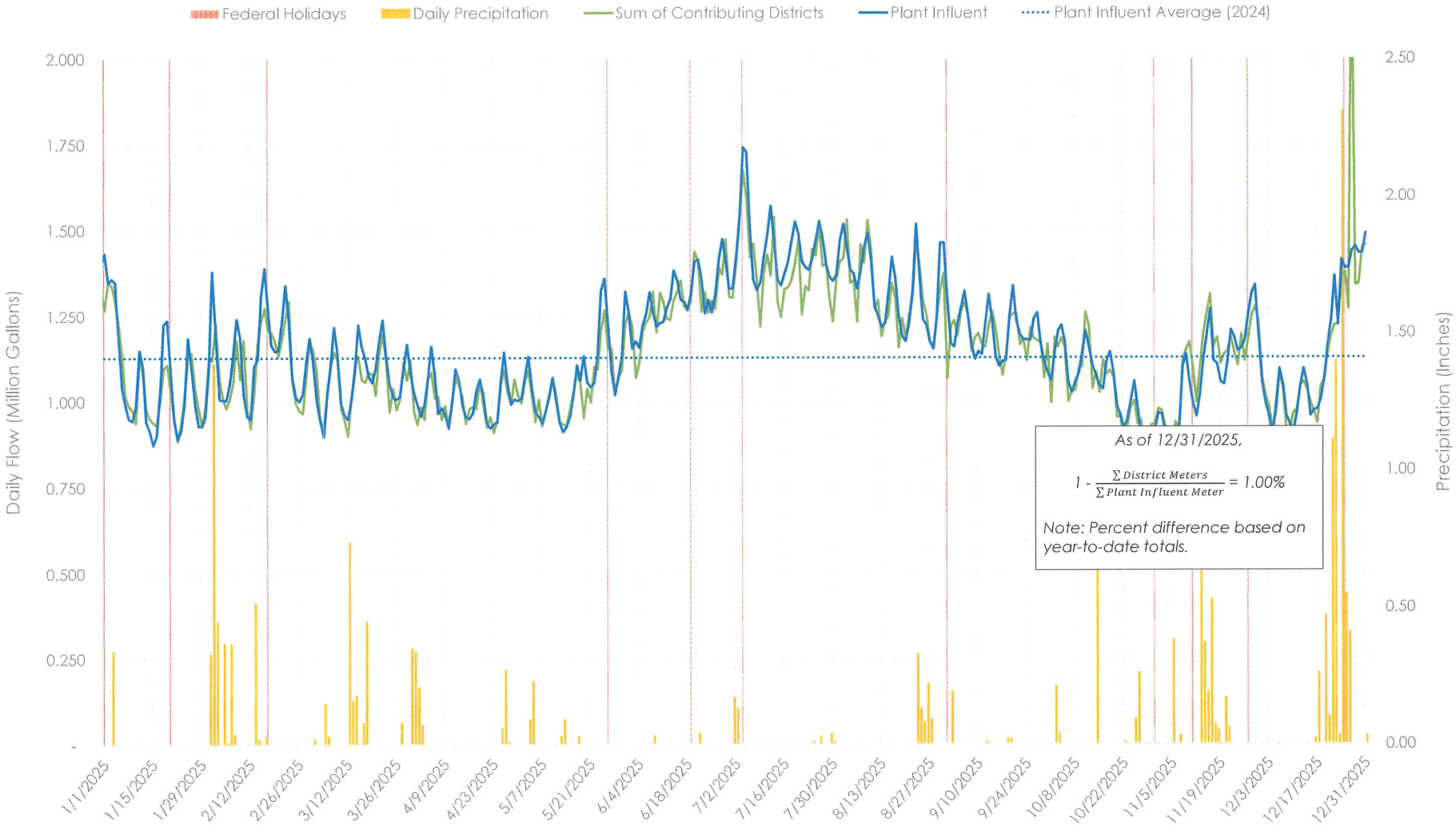
Robert O. Anderson, PE, WRS, CFM
Principal Engineer

Attachments

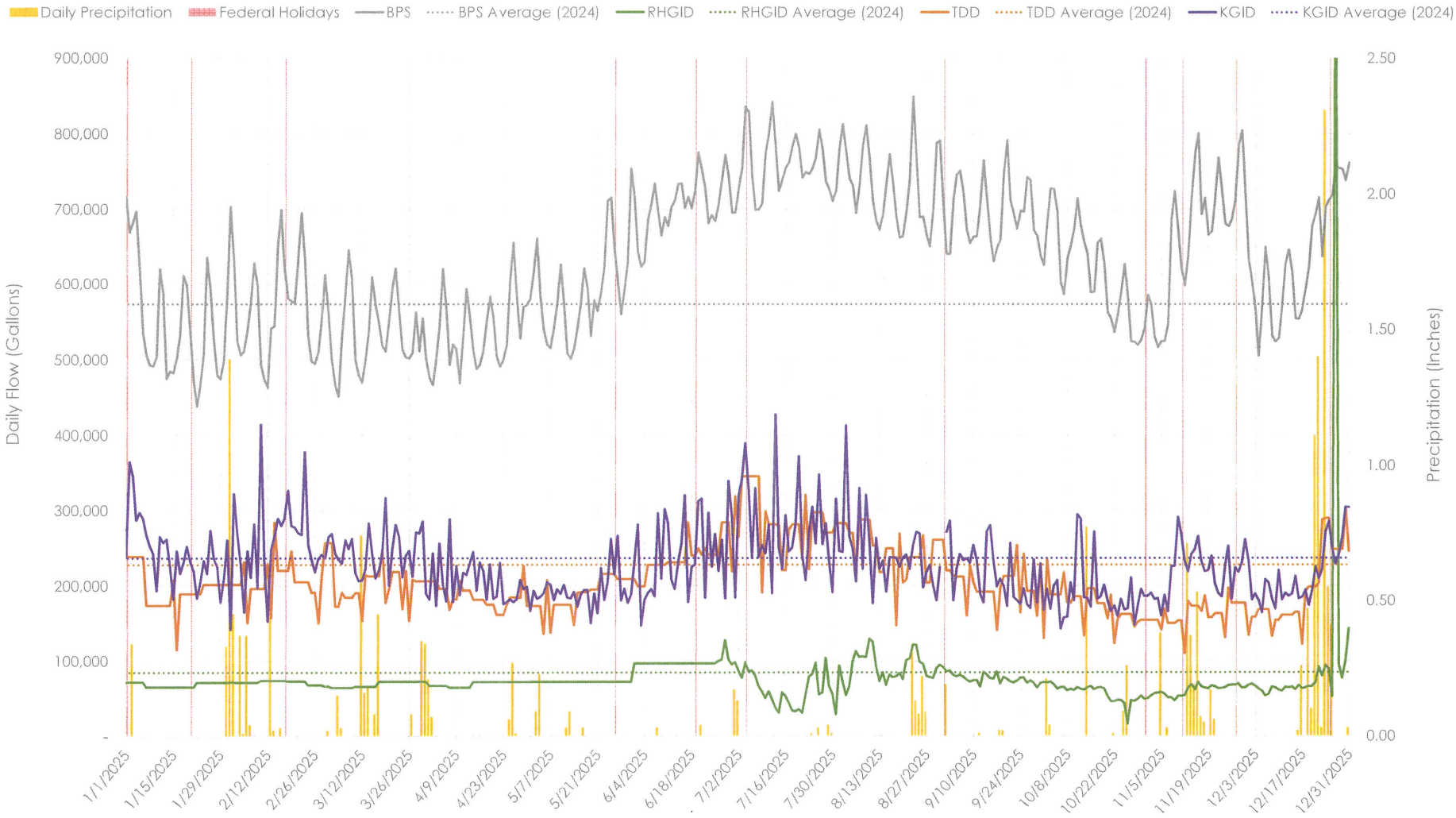
cc: Jim Cavilia, Esq.
Paula East-Janicki
Rob Hopkins


DCLTSA Flow Comparison with Daily Precipitation
1/1/2025 - 12/31/2025
Federal Holidays
Daily Precipitation
Plant Influent
Plant Influent Average (2024)
BPS
RHGID
TDD
KGID
Daily Flow (Gallons)
Precipitation (Inches)
1,750,000
1,500,000
1,250,000
1,000,000
750,000
500,000
250,000
-
2.50
2.00
1.50
1.00
0.50
0.00
1/1/2025
1/15/2025
1/29/2025
2/12/2025
2/26/2025
3/12/2025
3/26/2025
4/9/2025
4/23/2025
5/7/2025
5/21/2025
6/4/2025
6/18/2025
7/2/2025
7/16/2025
7/30/2025
8/13/2025
8/27/2025
9/10/2025
9/24/2025
10/8/2025
10/22/2025
11/5/2025
11/19/2025
12/3/2025
12/17/2025
12/31/2025

Plant Influent Meter VS. Sum of Contributing District Meters with Daily Precipitation
1/1/2025 - 12/31/2025



Contributing Districts Comparison with Daily Precipitation
1/1/2025 - 12/31/2025



January 21, 2026

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY

Accountant's General Status Report

- I would like to say that it has been a privilege working with Ms. Paula. Her guidance and support have made a real difference to me. Her experience and commitment have meant so much to the Sewer Authority, and I want to thank her for her many years of dedication and the positive impact she has had on our team.
- Following the acknowledgement of Ms. Paula's retirement, I present to the Board the November Budget to Actual spreadsheet. We finished November with more than 11% under budget. However, we still have outstanding audit fees, as the invoice was not received until January. We also have not yet made payment to NDOT for manhole replacement costs because their repaving project is not yet complete. Additionally, due to NV Energy's quarterly rate adjustments, we anticipate an average 10% increase in power bills beginning in January 2026.
- On January 2nd, we made a debt service payment toward the State Revolving Fund Loans in the amount of $385,867. The first two loans taken in 2006 are now paid off.
- The third quarter billing statements were mailed on January 6th. We expect to begin receiving payments over the next two to three weeks.

- Influent flows in December were 7.5% higher than December of 2024, with the Beach Pump Station (mostly the casino core) up 14%. For New Year's Eve alone the Beach Pump Station flows were 10.5% more than last year.
- We issued a Request for Proposals for audit services for the next two-year period. Eide Bailly and Casey Neilon are the only firms that are doing government audits in our area. Ms. Tiffany Williamson from Eide Bailly has indicated that they will be sending us a proposal, as has Niki Neilon.
- We welcomed a new Accounting Clerk, Tanya Lakhtina, to assist with customer billing and general office duties. She started on January 12, 2026. Tanya is bright and eager to learn, making her an excellent addition to our team.

Investment Report

The Authority's investments total more than $19.2 million, with more than $14.8 million of that amount being held in the Local Government Investment Pool (LGIP). One of the CDs matured in December at 4.15% and was reinvested into a new CD at 3.7%. There is a list of current CDs in your Board packet.

Claims and Check Register

The check register and wires since the last meeting are in the Board packet. If there are no questions, I will ask the Board Treasurer to sign them and return them to me for our records.