NOTICE OF SPECIAL MEETING OF

BOARD OF TRUSTEES OF

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY

WEDNESDAY, MAY 9, 2018

Pursuant to Chapter 241 of the Nevada Revised Statutes, the Board of Trustees of Douglas County Lake Tahoe Sewer Authority hereby notifies all interested parties that a Special Meeting of the Board will be conducted May 9, 2018, beginning at 9:30 a.m., at the Oliver M. Kahle Conference Room located at the Waste Water Reclamation Plant of the District at Highway 50 and Sewer Plant Road in Zephyr Cove, Douglas County, Nevada.

Copies of this Notice are posted at least three (3) days prior to the scheduled meeting in the following locations:

Waste Water Reclamation Plant
Highway 50 and Sewer Plant Road
Zephyr Cove, Nevada

U.S. Post Office
Kingsbury Grade
Stateline, Nevada

Lake Village Homeowners Association
Lake Village Clubhouse
Stateline, Nevada

Douglas County Administration Building
175 Highway 50
Stateline, Nevada

Members of the public with disabilities who wish to attend the meeting and require special assistance or accommodations are asked to call 588-3558 in advance of the meeting in order that arrangements can be conveniently made.

The meeting shall be conducted in accordance with the following Agenda. Unless otherwise stated, items may be considered out of order at the discretion of the chairperson. Unless otherwise noted, all items shall include discussion and possible action.

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
SPECIAL MEETING AGENDA
WEDNESDAY MAY 9, 2018

Action may be taken on any agenda item unless noted "for discussion only."

Items on the agenda may be taken out of order.

Two or more agenda items may be combined for consideration.

An item may be removed from the agenda or discussion relating to an item may be delayed at any time.

Public comment will be taken on any item on this agenda on which action may be taken, before action is taken on the item.

Every meeting of the Board of Trustees will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. In addition, it is the Board's goal to also provide for item-specific public comment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Chair also retains discretion to limit comment to three minutes per person and only provide for the Open Meeting Law's minimum public comment.

Copies of supporting material, if any, may be requested from Paula East-Janicki by mail at P.O. Box 578, Zephyr Cove, NV 89448 or by telephone at (775) 588-3558. Copies of supporting material, if any, are also available at the Douglas County Lake Tahoe Sewer Authority Administrative Office on Sewer Plant Road, Zephyr Cove, Nevada.

1. Call Meeting to Order – 9:30 a.m.

2. Roll Call

3. Recognition of Others in Attendance

4. Public Comment - for discussion only

5. Approval of the Agenda **- for possible action.**

6. Minutes of the Prior Meeting of the Board of Trustees (April 11, 2018) – **for possible action.**

7. Discussion and possible action regarding increasing capital assessment portion of rates by $250,000 per year for five years beginning in Fiscal Year 2018-2019 for the purpose of funding capital improvements pursuant to the Authority's Development Plan **– for possible action.**

8. Discussion regarding whether to continue Samuel McMullen and Strategic Research Associates' contract to obtain grant funding for District Development Plan projects - **for possible action.**

9. Manager's Report (Rob Hopkins)

   A. General Status Report

   B. Discussion regarding proposal of Kingsbury Snow Removal, Ltd. for lease of property to house snow removal equipment and materials – **for possible action.**

10. Engineer=s Report

   A. General Projects Status Report.

   B. Discussion and possible approval of R. O. Anderson Engineering's Task Order 18-001 in an amount not to exceed $9,800 for Flow Meter Comparison and Analysis Services – **for possible action.**

11. Attorney=s Report (Jim Cavilia)

   A. General Status Report

   B. Discussion and possible action regarding leak/warranty issue with the Underground Emergency Storage Tanks – **for possible action.**

12. Controller's Report

   A. General Status Report

   B. Report of funds transferred from the General Fund to the Construction Fund for payments toward ongoing District Development Plan projects– **for possible action.**

   C. Investment Report

13. Approval of Claims - **for possible action.**

14. Final Public Comment

15. Adjournment

CERTIFICATE OF POSTING

I hereby certify that, prior to 9:00 A.M. on this date, I personally posted a copy of the foregoing Notice of Special Meeting and Agenda of the Board of Trustees of the Douglas County Lake Tahoe Sewer Authority at the following locations:

Douglas County Lake Tahoe Sewer Authority
Wastewater Treatment Plant
Sewer Plant Road/Highway 50
Zephyr Cove, NV 89448

U.S. Post Office
Kingsbury Grade
Stateline, Nevada

Lake Village Homeowners Association
Lake Village Clubhouse
Stateline, Nevada

Douglas County Administration Building
175 Highway 50
Stateline, Nevada

DATED this 4th day of May, 2018.

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Print Name: Paula East-Janicki
Title: Controller