NOTICE OF SPECIAL MEETING OF

BOARD OF TRUSTEES OF

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY

WEDNESDAY, MAY 8, 2019

Pursuant to Chapter 241 of the Nevada Revised Statutes, the Board of Trustees of Douglas County Lake Tahoe Sewer Authority hereby notifies all interested parties that a Special Meeting of the Board will be conducted on May 8, 2019, beginning at 9:30 a.m., at the Oliver M. Kahle Conference Room located at the Waste Water Reclamation Plant of the District at Highway 50 and Sewer Plant Road in Zephyr Cove, Douglas County, Nevada.

Copies of this Notice are posted at least three (3) days prior to the scheduled meeting in the following locations:

Waste Water Reclamation Plant
Highway 50 and Sewer Plant Road
Zephyr Cove, Nevada

U.S. Post Office
Kingsbury Grade
Stateline, Nevada

Lake Village Homeowners Association
Lake Village Clubhouse
Stateline, Nevada

Douglas County Administration Building
175 Highway 50
Stateline, Nevada

Members of the public with disabilities who wish to attend the meeting and require special assistance or accommodations are asked to call 588-3558 in advance of the meeting in order that arrangements can be conveniently made.

The meeting shall be conducted in accordance with the following Agenda. Unless otherwise stated, items may be considered out of order at the discretion of the chairperson. Unless otherwise noted, all items shall include discussion and possible action.

DOUGLAS COUNTY LAKE TAHOE SEWER AUTHORITY
SPECIAL MEETING AGENDA
WEDNESDAY MAY 8, 2019

Action may be taken on any agenda item unless noted "for discussion only."

Items on the agenda may be taken out of order.

Two or more agenda items may be combined for consideration.

An item may be removed from the agenda or discussion relating to an item may be delayed at any time.

Public comment will be taken on any item on this agenda on which action may be taken, before action is taken on the item.

Every meeting of the Board of Trustees will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. In addition, it is the Board's goal to also provide for item-specific public comment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Chair also retains discretion to limit comment to three minutes per person and only provide for the Open Meeting Law's minimum public comment.

Copies of supporting material, if any, may be requested from Paula East-Janicki by mail at P.O. Box 578, Zephyr Cove, NV 89448 or by telephone at (775) 586-8575. Copies of supporting material, if any, are also available at the Douglas County Lake Tahoe Sewer Authority Administrative Office on Sewer Plant Road, Zephyr Cove, Nevada.

1. Call Meeting to Order – 9:30 a.m.

2. Roll Call

3. Recognition of Others in Attendance

4. Public Comment - for discussion only

5. Approval of Agenda - **for possible action.**

6. Minutes of Prior Meeting of the Board of Trustees (April 10, 2019) – **for possible action.**

7. Manager's Report (Rob Hopkins)

   A. General Status Report

   B. Discussion and possible action regarding purchase of a skid-steer loader with forklift attachment and two additional sludge bins for the Treatment Plant at a cost not to exceed $76,000 – **for possible action.**

C. Discussion and possible action regarding use of the Construction Manager at Risk (CMAR) method for construction of the Aeration Basin Upgrades Capital Improvement Project – **for possible action.**

D. Discussion and possible action to engage HDR Engineering to perform an analysis of the current condition of the Underground Emergency Storage system, and recommend actions to repair or replace it, including estimated costs – **for possible action.**

8. Engineer's Report

A. General Projects Status Report.

B. Presentation of flow analysis and Annual Flow Report.

9. Attorney's Report (Jim Cavilia)

A. General Status Report

B. Discussion and possible action regarding leak/warranty issue with the Underground Emergency Storage Tanks – **for possible action.**

10. Controller's Report

A. General Status Report

B. Presentation and discussion of the Capital Development Plan for approval prior to submitting the final budget- **for possible action.**

C. Discussion and possible action to approve the formal State Revolving Fund Loan Application for the Aeration Basin Upgrades, the Grit Removal and Headworks Projects, in the amount of $9,000,000 **– for possible action.**

D. Investment Report

11. Approval of Claims – **for possible action**

12. Reports/updates from Board Trustees concerning the areas or districts they represent – for discussion only.

13. Final Public Comment

14. Adjournment

CERTIFICATE OF POSTING

I hereby certify that, prior to 9:00 A.M. on this date, I personally posted a copy of the foregoing Notice of Special Meeting and Agenda of the Board of Trustees of the Douglas County Lake Tahoe Sewer Authority at the following locations:

Douglas County Lake Tahoe Sewer Authority
Wastewater Treatment Plant
Sewer Plant Road/Highway 50
Zephyr Cove, NV 89448

U.S. Post Office
Kingsbury Grade
Stateline, Nevada

Lake Village Homeowners Association
Lake Village Clubhouse
Stateline, Nevada

Douglas County Administration Building
175 Highway 50
Stateline, Nevada

DATED this 3rd day of May, 2019.

Print Name: Paula East-Janicki
Title: DCLTSA Controller